# SAN ANTONIO WATER COMPANY

## MEETING AGENDA

***For***

## ADMINISTRATIVE & FINANCE COMMITTEE

September 22, 2026 @ 4:00 pm
At Company Office 139 N. Euclid Ave., Upland, CA 91786 with option of Virtual/Online or Teleconference

**Members of the public may join the meeting by computer, tablet or smartphone.**
**https://meet.goto.com/559281485**
**You can also dial in using your phone.**
United States: +1 (224) 501-3412
**Access Code:** 559-281-485

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Call to Order

1. Recognitions and Presentations

2. Additions-Deletions to the Agenda

3. Public Comment
   This is the time for any shareholder or member of the public to address the committee members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the Committee is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Approval of Committee Meeting Minutes
   Committee Minutes of May 26, 2026.

5. Administrative and Financial Issues
   A. Potential PVPA Field Services
      Discussion and possible recommendations regarding forthcoming PVPA field services agreement proposal.

6. Committee Comments and Future Agenda Items
   This is the time for committees' comments and consideration on future agenda items relative to the interests and business of the company and its shareholders.

7. Adjournment
   *The next regular Administration and Finance Committee meeting will be held on November 24, 2026 at 4:00pm*

NOTE: All agenda report items and back-up materials are available for review and/or acquisition from SAWCo's Office (139 N. Euclid Avenue, Upland, CA.) during regular office hours, Monday through Thursday [7:30a – 11:30a and 12:30p – 5:00p] and on SAWCo's website www.sawaterco.com. The agenda is also available for review and copying at the Upland Public Library [450 N. Euclid Ave] and Upland City Hall [460 N. Euclid Ave.].

POSTING STATEMENT: On September 17, 2026, a true and correct copy of this agenda was posted at the entry of the Water Company's office (139 N. Euclid Avenue), the Upland City Hall at 460 N. Euclid Ave., the Upland Public Library at 450 N. Euclid Ave., and on SAWCo's website.

# SAN ANTONIO WATER COMPANY
## ADMINISTRATION and FINANCE COMMITTEE (AFC)
## MINUTES
## May 26, 2026

An open meeting of the Administration and Finance Committee (AFC) of the San Antonio Water Company (SAWCo) was held at the Company office and called to order at 4:06 p.m. on the above date as noticed. Committee Member present was Rudy Zuniga. Also in attendance were SAWCo's General Manager Brian Lee and Senior Administrative Specialist Tiffany Dickinson. General Legal Counsel Derek Hoffman and Director Becky Miller were present via remote live videoconferencing. Director Zuniga presided.

1. Recognitions and Presentations: None.

2. Additions-Deletions to the Agenda: None.

3. Public Comments: None.

4. Approval of Committee Meeting Minutes: Director Miller moved and Director Zuniga seconded to approve the meeting minutes of January 27, 2026 and March 24, 2026. Motion carried unanimously with Director Velto and Director Cable absent.

5. Administrative and Financial Issues:
   A. Salary Table Adjustment- Staff reported on the inflationary index for the Inland Empire area. The consumer price index for urban wage workers and clerical workers tracked a 3.44% increase between January 2024 and the beginning of January 2025. The agenda packet contained the updated salary grade structure adjusted by the 3.44% increase.

      Director Zuniga moved and Director Miller seconded to recommend the Board approve adjusting the Company's salary table upwards of 3.44% based on the 2024-2025 cost of living in the Inland Empire. Motion carried unanimously with Director Velto and Director Cable absent.

   B. Update on Appraisal of Surplus Property- Mr. Lee provided a progress update on the surplus properties originally presented to the Board last year. Selected properties are intended to sell to generate revenue for the pipeline project connecting San Antonio Canyon and Cucamonga Canyon. Three specific properties are intended to fund the construction of the new office and operations yard. Staff are actively receiving proposals and intend to bring the finalized proposals to the full Board for review at the upcoming June or July Board meeting (date to be determined).

   C. Update on Funding for Construction of New Campus Project Property- Staff have been researching sources for construction funding. After talking to a few funding sources including Citizens Business Bank and IBank, Citizens Business Bank appears to be the best deal. Staff intend to get the application with Citizens Business Bank going to present the full application to the Board again in the upcoming month.

      Director Zuniga moved and Director Miller seconded to advance both items 5B and 5C to the full Board for consideration. Motion carried unanimously with Director Velto and Director Cable absent.

6. <u>Committee Comments and Future Agenda Items:</u> None.

7. <u>Adjournment:</u> Seeing no further business, the meeting was adjourned at 4:12 p.m.

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Assistant Secretary
Brian Lee