

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, June 18, 2024

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was called to order at 5:01 p.m. on the above date at the City of Upland Council Chambers, 460 N. Euclid Ave., Upland, California. Directors present were Rudy Zuniga, Will Elliott, Bill Velto, Bob Bowcock, Kati Parker, Bob Cable, and Becky Miller. Also in attendance were SAWCo's Assistant General Manager Teri Layton, General Legal Counsel Derek Hoffman, and Administrative Specialist Tiffany Dickinson. Also in attendance virtually was June Monroe from Fennemore Law. President Zuniga presided.

Director Zuniga led all in attendance in the flag salute.

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: None.
3. Shareholder-Public Testimony: None.
4. Consent Calendar Items:
 - A. Approval of Board Meeting Minutes
Regular Meeting Minutes of May 21, 2024.
 - B. Planning, Resources and Operations Committee (PROC) Meeting Minutes
No meeting minutes to approve.
 - C. Administration and Finance Committee (AFC) Meeting Minutes
Approve Meeting Minutes of March 26, 2024.
 - D. Ad-hoc Committee for Office Feasibility Study
No meeting minutes to approve.
 - E. Financial Statement
Income Statement and Balance Sheet for April 30, 2024.
 - F. Investment Activity Report
Monthly Report of Investments Activity.
 - G. Water Production and Consumption
Monthly water production and consumption figures.
 - H. Prominent Issues Update
Status summaries on certain on-going active issues.
 - I. Projects and Operations Update
Status summaries on projects and operations matters.
 - J. Groundwater Level Patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
 - K. Conservation Program Update [Quarterly in January, April, July, and October]
Update on SAWCo's existing water conservation programs.
 - L. Correspondence of Interest

Director Velto moved and Director Elliott seconded to approve the Consent Calendar as presented. Motion carried unanimously.

5. Board Committee – Delegate Report:

- A. **Pomona Valley Protective Association (PVPA) Representative's Report** – Director Parker stated there was a meeting held Wednesday, June 12, 2024, which everything was routine in nature, with nothing further to report.
- B. **Six Basins Representative Report** – Ms. Layton stated there was a meeting held on Wednesday, May 22, 2024, which Mr. Lee attended as the new primary representative, but does not have an update to report.
- C. **Chino Basin Representative Report** – Ms. Layton reported she attended the appropriate pool meeting the week prior, in which the engineering contract with West Yost was discussed, legal updates were given, and it is also anticipated there will be no meetings in July. She also stated she presented a flyer for the San Antonio Canyon Watershed Committee Clean Up Day in the San Antonio Creek that will be held on October 12, 2024, from 8:30 – 11:00 AM.
- D. **Cucamonga Basin Representative Report** – Ms. Layton stated Mr. Lee attended the meeting on June 4, 2024, and there is nothing to report.
- E. **Administration and Finance Committee (AFC) Chairman's Report** – Director Velto reported there is no new update to report.
- F. **Planning, Resources, and Operations Committee (PROC) Chairman's Report** – No meeting to report.

G. Office Feasibility Study Ad Hoc Committee – No meeting to report.

- 6. Updated Employee Manual: Ms. Layton stated the company is changing from a 9/80 schedule to a 4/10 schedule. Company staff and legal counsel have gone over the current employee handbook and made necessary changes and updates. She added Ms. June Monroe, who helped with the said updates, was online to answer any questions if needed. She also reported the updated handbook went to the AFC Committee in May and the committee unanimously recommended approval from the board.

Director Velto moved and Director Parker seconded to approve the updated employee handbook as presented. Motion carried unanimously.

7. Closed Session:

CONFERENCE WITH LEGAL COUNSEL—EXISTING LITIGATION [Government Case Section 54956.9(d)(1)] Name of Case: Victor Asemota et al. v. City of Claremont, et al., Los Angeles County Superior Court Case 24STCV08598

The Board went into closed session at 5:06 PM. Upon return from the closed session at 5:55 PM, Mr. Hoffman stated the Board went into closed session for the single item on the agenda and there is no reportable action.

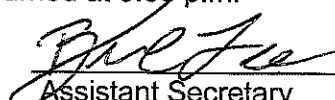
- 8. Director's Comments and Future Agenda Items: Director Zuniga stated he would like to close the meeting with a moment of silence for Tom McPeters, who was a longtime attorney for San Antonio Water Company.

Director Parker added even though she did not know Mr. McPeters personally she did speak with John Schatz who worked with Mr. McPeters for many years at Chino Basin Watermaster and shared a few facts about Mr. McPeters.

With no further comments, Director Zuniga concluded the meeting with a moment of silence.

Adjournment:

With no further business to discuss the meeting was adjourned at 5:58 p.m.


 Assistant Secretary
 Brian Lee