



SAN ANTONIO WATER COMPANY

BOARD OF DIRECTORS MEETING

Tuesday, February 16, 2021

5:00 p.m.

By Virtual/Online or Teleconference Only

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/843839085>

You can also dial in using your phone. United States: [+1 \(872\) 240-3212](tel:+18722403212)
Access Code: 843-839-085

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

- A. Approval of Board Meeting Minutes
Regular Meeting Minutes of January 19, 2021.
- B. Approval of Board Budget Workshop Minutes
Workshop minutes of December 2, 2020.
- C. Planning, Resources, and Operations Committee (PROC) Meeting Minutes
No meeting minutes.
- D. Administration and Finance Committee (AFC) Meeting Minutes
Meeting minutes of November 24, 2020.
- E. Financial Statement
Income Statement and Balance Sheet for December 31, 2020
- F. Investment Activity Report
Monthly Report of Investments Activity.
- G. Water Production and Consumption
Monthly water production and consumption figures.
- H. Prominent Issues Update
Status summaries on certain on-going active issues.
- I. Projects and Operations Update
Status summaries on projects and operations matters.
- J. Groundwater Level Patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
- K. Conservation Program Update [Quarterly in January, April, July, and October]
Update on SAWCo's existing water conservation programs
- L. Correspondence of Interest

5. Board Committee – Delegate Report:
 - A. PVPA Representative Report
Verbal report by representative.
 - B. Six Basins Representative Report
Verbal report by representative.
 - C. Chino Basin Representative Report
Verbal report by representative.
 - D. Cucamonga Basin Representative Report
Verbal update by representative.
 - E. Administration and Finance Committee (AFC) Chairman’s Report
Verbal update on meeting held January 26, 2021.
 - F. Planning, Resources, and Operations Committee (PROC) Chairman’s Report
No meeting to report.
 - G. Office Feasibility Study Ad Hoc Committee
No meeting to report.
6. General Manager’s Report on Activities
 - A. Employee Benefits
Review and consider additional benefits for employees
 - B. Building Reserve Fund
Discussion on earmarking sale of Benson property for future capital
 - C. AMR Meter Installation Contract
Discussion and Possible Action regarding contract for remaining AMR meter installations
 - D. Ontario Museum Request
Verbal update
 - E. COVID Response
Verbal update
7. Closed Session: None
8. Director’s Comments and Future Agenda Items:

Adjournment:

The next regular Board Meeting will be held on Tuesday, March 16, 2021 at 5:00 p.m.

NOTE: All agenda report items and back-up materials are available for review and/or acquisition by calling the Company Office (909) 982-4107 (139 No. Euclid Avenue, Upland, CA) during regular office hours, Monday through Thursday [7:00 am – 11:30 am & 12:30 pm – 5:00 pm] and alternating Fridays [7:00 am – 11:30 am & 12:30 pm – 4:00 pm] and on the company’s website www.sawaterco.com. The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On February 11, 2021 a true and correct copy of this agenda was posted at the entry of the Company’s Office (139 No. Euclid Avenue), on the public bulletin boards at 450 No. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall), and on the Company’s website.

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, January 19, 2021

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was held virtually and called to order at 5:00 p.m. on the above date. Directors present were Tom Thomas, Will Elliott, Rudy Zuniga, Gino Filippi, Bob Cable, Martha Goss and Jose Sanchez. Also in attendance were City of Upland Interim Public Works Director Steve Nix, and SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Director Thomas presided.

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: Mr. Lee advised the information for Item 4I did not make it into the packet and therefore the item is being deleted from the agenda.
3. Shareholder-Public Testimony: None.
4. Consent Calendar Items:
 - A. Approval of Board Meeting Minutes
Regular Meeting Minutes of December 15, 2020.
 - B. Planning, Resources and Operations Committee (PROC) Meeting Minutes
No meeting minutes to approve.
 - C. Administration and Finance committee (AFC) Meeting Minutes
No meeting minutes to approve.
 - D. Financial Statement
Income Statement and Balance Sheet for November 30, 2020.
 - E. Investment Activity Report
Monthly Report of Investments Activity.
 - F. Water Production and Consumption
Monthly water production and consumption figures.
 - G. Prominent Issues Update
Status summaries on certain on-going active issues.
 - H. Projects and Operations Update
Status summaries on projects and operations matters.
 - I. Groundwater Level patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
 - J. Conservation Program Update [Quarterly in January, April, July, and October]
Update on SAWCo's existing water conservation programs
 - K. Correspondence of Interest

Mr. Lee requested to pull Item 4H. Discussion for Item 4H took place under Item 8 of the agenda.

Director Sanchez moved and Director Zuniga seconded to approve the Consent Calendar as presented. Motion carried unanimously.

5. Board Committee – Delegate Report:
 - A. **Pomona Valley Protective Association (PVPA) Representative's Report** – Director Thomas reported on the PVPA meeting held January 13th.

The likelihood of the National Monument, H.R. 116-385 bill moving forward in 2021 seems to be a real possibility. They are redoubling their efforts with their lobbyist to make certain PVPA land is not included in the bill.

Maintenance work on the spreading grounds has also taken place.

- B. Six Basins Representative Report** – Director Thomas advised the next Six Basins meeting will be held on January 27th. The officers for 2021 will be determined at that meeting.
- C. Chino Basin Representative Report** – Mr. Lee reported mediation between the Agricultural Pool and Appropriative Pool is scheduled to take place soon. The judge gave the parties until March to come to an agreement.
- D. Cucamonga Basin Representative Report** – Ms. Layton reported the working group met on January 5th. They are awaiting on the Cucamonga Valley Water District (CVWD) to provide their legal comments in order to sign the Terms of Reference document.

The group discussed the proposed timetable to go out to bid for a new engineer starting January 2021. CVWD wanted to include West Yost (formerly Wildermuth Environmental, Inc.) in the bid process. There was concern expressed by SAWCo about continuing with the same engineer. There was also discussion as to who owns the Cucamonga Basin model when there is a change in engineers.

Another meeting was held on January 11th with discussion to separate the SGMA report that is due April 1st. SAWCo relented to have the current engineer West Yost conduct the SGMA and take the time to fully vet the new engineer. The proposals are due February 1st and will be reviewed at the next meeting. Modernizing the judgment has been put on hold until the new engineer is brought onboard and the technical analysis is completed.

The group will meet again February 8th.

- E. Administration and Finance Committee (AFC) Chairman's Report** – No meeting to report
- F. Planning, Resources, and Operations Committee (PROC) Chairman's Report** – No meeting to report.
- G. Office Feasibility Study Ad Hoc Committee** – No meeting to report.

6. General Manager's Report on Activities:

- A. Holly Drive Booster Generator** – Mr. Lee advised that Southern California Edison (SCE) has shut power off to the San Antonio Canyon. It appears they will make a habit of this every time the winds pick up in the area. The proposed generators will allow key facilities Booster 15, Booster 17, and Shaft 6 to remain operational in the event SCE shuts the power off again.

Quotes for generators were received; one for each of these key sites. There has been a struggle to get quotes from additional vendors. Mr. Lee authorized the purchase of the two lower priced quotes, however, he is not able to authorize the \$60,000 quote. He would like to receive at least one more quote before authorizing the purchase of that generator.

There was consensus on the Board that the General Manager authorizing the purchase of the two lesser priced generators was appropriate.

Director Goss moved and Director Cable seconded to authorize the General Manager to spend up to \$61,366 for the purchase of a generator with the caveat that a minimum of one additional quote for a generator of that size is requested. Motion carried unanimously.

- B. Company Response to COVID-19** – Mr. Lee reported that the longer office staff is required to work remotely the more complicated things become. Four laptops have been purchased and the office phone system installed for the office staff to use remotely. Management has looked at grant funding

for these types of COVID-19 related purchases but have found SAWCo does not qualify for any of them.

Mr. Lee and the Directors further discussed the handling of the pandemic as it pertains to the company and its contractors.

Item 4H Discussion – Mr. Lee spoke about the difficulties staff experienced with the contracted meter installation employees. The contracted employees were made aware of how to include the homeowners/residents in the meter replacement process. In December Mr. Lee had to pull the meter installers off the job and did so again in January because they were unable to provide the appropriate customer service during install. There is a high possibility Mr. Lee will cancel the contract and have a local, trusted construction company complete the remainder of the installations.

7. Closed Session: None

8. Director's Comments and Future Agenda Items: Director Sanchez inquired whether or not there will be an update of the financial reporting at the upcoming AFC meeting. Mr. Lee advised that with staff currently focused on closing out 2020, the budget, and the upcoming audit the update will most likely be verbal.

Director Thomas informed the Board, staff, and attendees of the passing of past longtime Board member and close friend Ken Willis. Sympathies were expressed and Director Thomas suggested a proclamation and card be sent to Mr. Willis' wife Jane.

Adjournment:

With no further business to discuss the meeting was adjourned at 5:28 p.m.

Assistant Secretary
Brian Lee

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Wednesday, December 2, 2020

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was called to order at 3:02 p.m. on the above date at the San Antonio Water Company, 139 North Euclid Avenue, Upland, California. Directors present were Tom Thomas, Will Elliott, Bob Cable, Gino Filippi, Jose Sanchez, and Rudy Zuniga. Also in attendance were City of Upland Interim Public Works Director Steve Nix, and SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Director Thomas presided.

▪ Call to Order

1. Recognitions and Presentations: None.

2. Additions-Deletions to the Agenda: None.

3. Shareholder-Public Testimony: None.

4. General Manager's Report on Activities: Mr. Lee advised the Board that Southern California Edison intentionally shut off power to key sites recently due to local strong winds. SAWCo secured a generator for rent during the previous power outage and has kept the generator for upcoming anticipated wind events. Staff will likely be looking into the purchase of a generator for key sites to better prepare for these types of power outages.

5. Budget Workshop:

Mr. Lee delivered a PowerPoint presentation that briefly recapped 2020 water deliveries and consumption, revenue and expenses, and reviewed the Draft 2021 Budget. The full budget will be brought to the Board at the December 2020 Board Meeting. Entitlement is recommended to stay at 13,000 acre feet (AF) for 2021.

A. "Draft" CY2021 – Administration and Operations Budget - Mr. Lee presented the original budgeted amounts for 2020, funds generated and/or used through August of 2020 as well as projected through the end of the year, and the budgeted amount for 2021.

Projected revenues for 2021 are \$5,431,000, a 0.5% increase from 2020. Projected operating expenses for 2021 are \$3,176,000, an 8% decrease from 2020. Net operating gain is projected at \$2,254,000 and capital expenses are projected at \$4,173,000. The net result is a \$1,900,000 reduction in reserves.

As of September 2020 SAWCo's reserves total \$7,586,704 and are projected to reach \$8,000,000 by the end of 2020. Reducing the reserves via use on capital expenses will bring reserves to roughly \$6,000,000 at the end of 2021.

Director Sanchez commented the company does need a minimum dollar amount in reserves to carry current operating expenses for a certain period of time. The projected remaining reserves compared to the capital expenditures in 2021 provides healthy reserves for the company.

Mr. Lee brought attention to some of the key changes made to the 2021 budget from the 2020 budget. There is an expected increase in both labor and legal expenses totaling \$77,000 and expected decreases in Office/IT support and communication totaling \$73,000.

Director Sanchez noted some refinement in the capital improvement project numbers since the most recent Administrative and Finance Committee meeting. He requested clarification on the Organization Chart as there are a few job titles with vacancy as well as highlighted in different

colors. Mr. Lee advised one position was vacated in 2020 and the other two positions are simply classifications available for promotion for currently held positions.

Director Sanchez expressed his gratitude at the effort to seasonalize the budget over the twelve months as it becomes important when the financial reports are redesigned and staff begins looking at monthly actuals, quarter-to-date, and year-to-date versus budget. He expressed concern with the projected water sales as a La Nina is expected in 2021.

B. “Draft” CY2021 Capital Improvement and Capital Outlay Budget

Budgeted Capital Expenses for 2021 are focused on completing projects that began in 2020. Carry-over and new projects include Holly Drive Reservoir Phase II, Smart Meter Installation, Water Pipeline Improvements, SCADA PLC replacement, Cucamonga Crosswalls Environmental Mitigation, Frankish tunnel Pipeline Repair and Meter Installation, Site 19 Well, and Reservoir 9 Pipeline Replacement.

Director Thomas inquired, with many projects carried over from 2020 as well as additional projects added, whether or not all the projects would be completed in 2021. Mr. Lee advised all the projects have already gone through the design phase and most will be awarded and under contract for construction.

6. Director’s Comments and Future Agenda Items: Director Thomas inquired if there were any apprehensions about the upcoming End of Year Luncheon with the heightened concern over COVID-19 numbers in Los Angeles County. Mr. Lee advised the luncheon will take place at the outside patio of the restaurant and attendees will be required to bring a mask and have their temperature taken. If anyone is uncomfortable attending it is completely understandable; attendance is not required.

Director Sanchez voiced his appreciation for the history given on the water pipeline replacement projects under the justification portion of the project details.

Adjournment: There being no further business the workshop was adjourned at 3:33 p.m.

Assistant Secretary
Brian Lee

SAN ANTONIO WATER COMPANY
ADMINISTRATION and FINANCE COMMITTEE (AFC)
MINUTES

November 24, 2020

An open meeting of the Administration and Finance Committee (AFC) of the San Antonio Water Company (SAWCo) was held virtually and called to order at 3:01 p.m. on the above date as noticed. Committee Members present were José Sanchez, Bob Cable, Rudy Zuniga, and Tom Thomas. Also in attendance were Melissa Calabretta with JLR Enterprises and Insurance Services, Inc., Gina Calderon with Reward Strategy Group, and SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell.

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: None.
3. Public Comments: None.
4. Approval of Committee Meeting Minutes: Director Cable moved and Director Zuniga seconded to approve the meeting minutes of September 22, 2020. Motion carried unanimously.
5. Administrative and Financial Issues:
 - A. ***Annual Review of Employee Health Benefits*** – Ms. Melissa Calabretta provided information via PowerPoint for the Committee regarding SAWCo's health, dental, vision, life, and death and dismemberment insurance coverage costs for the upcoming year. Health insurance coverage costs are scheduled to increase by 0.81%. This small of an increase is being attributed to the reduction in the number of non-essential surgeries and other procedures that did not take place this year and not expected to take place in 2021. Rates are expected to increase substantially (13% to 18%) in 2022 as these types of procedures are expected to increase in number.

Ms. Calabretta then provided information on what current Affordable Care Act plans are doing in the market place as a comparison to SAWCo's grandfathered HealthNet plan. She explained the future outlook of the health insurance market which points towards the individual market imploding with some states only offering one carrier and projected rates expected to increase. Utilization of services is expected to increase post COVID-19 which will impact rates in the coming years. There is uncertainty in the marketplace due to the election of a new president however, SAWCo's grandfathered plan continues to be protected from any changes to benefits. Ms. Calabretta then compared the yearly costs and benefits provided by the ACA plans to SAWCo's current grandfathered plan.

Ms. Calabretta then briefly reviewed SAWCo dental, vision, and basic life insurance plans. SAWCo received rate passes for dental and vision but is experiencing a slight increase for life insurance due to not meeting the required number 10 employees.

Director Sanchez sought clarification with Mr. Lee on the budget amount of \$241,000. The total of the items discussed does not match the budgeted amount. He inquired as to whether the remaining budget amount was for the company 401K. Mr. Lee confirmed the budgeted amount includes the health, dental, vision, life, and retirement plans.

Director Zuniga moved and Director Cable seconded to recommend the Board approve maintaining SAWCo's current employee health and welfare benefits package. Motion carried unanimously.

B. *Benefit and Compensation Study* – Mr. Lee advised Gina Calderon with RSG was available for any questions. Ms. Calderon thanked SAWCo for inviting RSG to work with SAWCo once again. She then provided information on the market with regards to whom SAWCo would be competing with for employees in both retention and hiring. Five water districts and five municipalities were used as comparisons. No mutual water companies were looked at this time around due to the difficulty in getting updated data and the fact that with the previous Study the mutual water companies had no impact as their numbers were very similar to water districts and municipalities.

Director Sanchez inquired as to why private water companies such as Golden State Water were not used as comparison considering they have offices and facilities in close proximity to SAWCo. Mr. Lee responded that there is difficulty in obtaining information from private agencies as their data is not readily available. Being that they are private they are not obligated to divulge such information. Ms. Calderon replied that during the previous Study attempts were made to gather information from four private agencies. The agencies were not responsive to RSG however data was provided to the previous General Manager. Upon review of the data it was found that the structure of the organizations and job descriptions did not align with SAWCo's and therefore were not good comparisons.

Ms. Calderon then went on to further explain how the Study was conducted and the recommended updates to various job classifications in terms of pay scale in order to better align with the market and to the salary structure to one with a 10% differential between all positions sans management.

There was some concern with comparing SAWCo to water districts and municipalities as SAWCo has to answer to shareholders not customers. Also pointed out was the fact that some of the compared entities are SAWCo shareholders with pay scales that may be a little lower for certain job descriptions. Ms. Calderon explained a supply versus demand issue with positions such as the Water Utility Worker II are causing the salary range to increase. She also recommended considering enhancing certain areas of the benefits package but stated for the most part the benefits were comparable to the comparative groups. The one area to consider would be most of the comparable market offers CalPERS

Director Zuniga moved and Director Sanchez moved to recommend the Board adopt the study from RSG and implement the salary ranges as presented. Motion carried unanimously.

Director Sanchez moved and Director Cable seconded to recommend staff look at the benefits package, generate ideas for enhancement and bring them to the Committee for further consideration. Motion carried unanimously.

Ms. Calderon exited the meeting.

C. *Financial Reporting* – Mr. Lee stated the proposed financial statements included in the meeting packet are a first look of what could be implemented. Directors Sanchez, Director Martha Goss, and Mr. Lee are to meet regarding what reports are wanted/needed and how they are to look.

Director Sanchez had comments and suggestions regarding the proposed financial statements. Director Thomas felt the format was easier to read than the current financials. Director Sanchez suggested adding a year-to-date actual and year-to-date percentage column on the monthly income statement rather than to the total annual budget.

Director Sanchez, Director Goss, and Mr. Lee will meet to further discuss the financials and bring their suggestions back to the Committee.

- D. Draft 2021 Budget Review** – Mr. Lee stated there aren't any major changes from an operational standpoint. The only real change was on the capital side of the budget where engineer estimates for projects were available leading to a more accurate budgeted amount. Once the Water Master Plan is completed an additional or additional projects may be added to the budget. Mr. Lee also pointed out under capital expenditures is a line item for equipment, studies, and reports. The previous year, studies and reports were budgeted under outside services in general administrative expenses.

Director Sanchez felt studies should not be capitalized but instead expensed, however, he acknowledged the rationale as the report being capitalized is one generated and used over a five year period.

Additional clarification was sought on a few line items. The item will be further discussed at the forthcoming Board Budget Workshop.

- E. COVID Response** – Mr. Lee advised he is considering adjusting open hours and reducing the number of staff in the office at one time. This move would be based on the current increase in COVID cases in Los Angeles County and the heavier restrictions put in place there that will most likely spill over in to San Bernardino County.

6. Closed Session: None.

7. Committee Comments and Future Agenda Items: The Directors and staff wished everyone a Happy Thanksgiving.

8. Adjournment: Seeing no further business, the meeting was adjourned at 4:16 p.m.

Assistant Secretary
Brian Lee



San Antonio Water Company, CA

Income Statement Group Summary

For Fiscal: 2020 Period Ending: 12/31/2020

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 4 - Income					
SubCategory: 40 - Shareholder Revenue					
1185 - Domestic Water Income (Base)	301,000.00	301,000.00	35,680.71	262,744.40	38,255.60
1215 - Domestic Water Income (Supplemental)	148,000.00	148,000.00	40,526.44	225,484.94	-77,484.94
1220 - Domestic Water Income (Tier 3)	104,000.00	104,000.00	74,419.96	308,690.63	-204,690.63
1230 - Domestic Water Income (Readi/Chrg)	200,000.00	200,000.00	33,329.89	201,101.55	-1,101.55
1235 - Domestic Water Availability Charge (WAC)	60,000.00	60,000.00	10,172.88	61,015.99	-1,015.99
1245 - Municipal Water Income (Base)	3,073,000.00	3,073,000.00	102,519.47	3,131,660.36	-58,660.36
1260 - Municipal Water Income (Supplemental)	0.00	0.00	79,717.30	79,717.30	-79,717.30
1268 - Municipal Water Income (Readi/Chrg)	80,000.00	80,000.00	6,900.00	82,800.00	-2,800.00
1274 - Misc Water Income (Base)	224,000.00	224,000.00	9,439.75	204,265.44	19,734.56
1275 - Misc Water Income (Supplemental)	126,000.00	126,000.00	5,504.37	45,322.29	80,677.71
1276 - Munnicipal Water Availability Charge (WAC)	477,000.00	477,000.00	39,738.00	476,806.00	194.00
1280 - Misc Water Income (Tier 3)	15,000.00	15,000.00	1,570.51	2,646.83	12,353.17
1288 - Misc Water Income (Readi/Chrg)	23,000.00	23,000.00	1,900.00	23,370.00	-370.00
1290 - Misc Water Availability Charge (WAC)	24,000.00	24,000.00	1,922.00	23,064.00	936.00
1295 - Dormant Water Availability Charge (WAC)	54,000.00	54,000.00	8,685.60	52,322.02	1,677.98
1300 - Sale of Water/From Storage	0.00	0.00	34,500.00	108,479.50	-108,479.50
1302 - Meter Service Fees	0.00	0.00	0.00	7,773.00	-7,773.00
1400 - Stock Transfer	5,000.00	5,000.00	150.00	4,170.00	830.00
1405 - Capital Facility Connection Fee	0.00	0.00	0.00	17,073.00	-17,073.00
1410 - Late/Re-establishment Fee	4,000.00	4,000.00	25.00	2,330.00	1,670.00
1420 - Return Check Fee	0.00	0.00	25.00	200.00	-200.00
1430 - Stock Certificate Storage and Handling Fee	0.00	0.00	40.00	240.00	-240.00
SubCategory: 40 - Shareholder Revenue Total:	4,918,000.00	4,918,000.00	486,766.88	5,321,277.25	-403,277.25
SubCategory: 42 - Non-Shareholder Revenue					
1725 - Misc. Income	2,000.00	2,000.00	1,434.99	1,100.60	899.40
1728 - Plans & Spec Fee	0.00	0.00	0.00	25.00	-25.00
1750 - Service/Litigation Agreements	0.00	0.00	73.16	793.37	-793.37
1753 - Ground Lease Income	54,000.00	54,000.00	4,707.84	60,352.08	-6,352.08
1755 - Interest Earned	90,000.00	90,000.00	31,427.51	75,194.32	14,805.68
1785 - Gain on Sale of Asset	344,000.00	344,000.00	343,059.45	344,059.45	-59.45
1875 - Overhead Income	0.00	0.00	0.00	852.25	-852.25
SubCategory: 42 - Non-Shareholder Revenue Total:	490,000.00	490,000.00	380,702.95	482,377.07	7,622.93
Category: 4 - Income Total:	5,408,000.00	5,408,000.00	867,469.83	5,803,654.32	-395,654.32
Category: 5 - O & M Expense					
SubCategory: 50 - Operating Facilities					
2175 - Facility Related Field Labor	221,000.00	221,000.00	19,058.43	232,704.06	-11,704.06
2235 - Repairs to Facilities and Equipment	305,000.00	305,000.00	9,248.24	374,939.01	-69,939.01
2265 - Power-Gas & Electric (utilities)	600,000.00	600,000.00	71,059.98	627,009.94	-27,009.94
SubCategory: 50 - Operating Facilities Total:	1,126,000.00	1,126,000.00	99,366.65	1,234,653.01	-108,653.01
SubCategory: 51 - Operating Activities					
2475 - Customer Service	86,000.00	86,000.00	4,266.78	81,499.78	4,500.22
2498 - Conservation	30,000.00	30,000.00	0.00	7,587.32	22,412.68
SubCategory: 51 - Operating Activities Total:	116,000.00	116,000.00	4,266.78	89,087.10	26,912.90
SubCategory: 52 - Other Operating Expense					
2205 - Non-Facility Related Labor	83,000.00	83,000.00	3,658.71	69,172.66	13,827.34
2210 - O & M - All Other	1,000.00	1,000.00	0.00	2,834.83	-1,834.83
2295 - Supplies (Inventory & Tools Expense)	10,000.00	10,000.00	528.33	9,068.30	931.70
2565 - Depreciation/Amortization	901,000.00	901,000.00	77,590.79	936,732.60	-35,732.60
2715 - Property Taxes	220,000.00	220,000.00	0.00	206,134.54	13,865.46
2805 - Water Resource Mgmt.	220,000.00	220,000.00	107,783.17	167,200.04	52,799.96

Income Statement

For Fiscal: 2020 Period Ending: 12/31/2020

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
SubCategory: 52 - Other Operating Expense Total:	1,435,000.00	1,435,000.00	189,561.00	1,391,142.97	43,857.03
Category: 5 - O & M Expense Total:	2,677,000.00	2,677,000.00	293,194.43	2,714,883.08	-37,883.08
Category: 6 - G & A Expense					
SubCategory: 60 - Personnel					
2115 - Administrative Services	295,000.00	295,000.00	11,194.15	283,520.97	11,479.03
2130 - Development/Water Svc. App.	1,000.00	1,000.00	0.00	239.79	760.21
2325 - Payroll Taxes	78,000.00	78,000.00	5,261.02	70,908.34	7,091.66
2355 - Worker's Compensation Insurance	16,000.00	16,000.00	1,413.00	15,053.00	947.00
2385 - Benefit Pay (Vac., sick, etc.)	147,000.00	147,000.00	18,314.26	179,329.86	-32,329.86
2415 - Benefit Insurance (Pension,Life,Medical,Vision etc	241,000.00	241,000.00	20,481.58	230,994.96	10,005.04
2430 - Benefit Administrative Services	1,000.00	1,000.00	0.00	1,185.00	-185.00
SubCategory: 60 - Personnel Total:	779,000.00	779,000.00	56,664.01	781,231.92	-2,231.92
SubCategory: 61 - Other					
2445 - Office/IT Support	70,000.00	70,000.00	3,076.00	62,551.98	7,448.02
2505 - Directors Fees & Expense	32,000.00	32,000.00	1,500.00	32,007.80	-7.80
2535 - Liability Insurance	39,000.00	39,000.00	0.00	29,894.00	9,106.00
2595 - Communication	106,000.00	106,000.00	3,169.97	46,687.93	59,312.07
2625 - Dues & Publications	3,000.00	3,000.00	219.00	2,757.95	242.05
2655 - Outside Services	69,000.00	69,000.00	199.22	4,377.93	64,622.07
2745 - Income Tax Expense	8,000.00	8,000.00	0.00	12,000.00	-4,000.00
2775 - Accounting	76,000.00	76,000.00	4,253.92	72,365.81	3,634.19
2776 - Legal	180,000.00	180,000.00	8,002.50	242,012.62	-62,012.62
2790 - Human Resources Expense	42,000.00	42,000.00	3,830.23	58,603.58	-16,603.58
2865 - All other	42,000.00	42,000.00	19,839.02	27,511.52	14,488.48
SubCategory: 61 - Other Total:	667,000.00	667,000.00	44,089.86	590,771.12	76,228.88
Category: 6 - G & A Expense Total:	1,446,000.00	1,446,000.00	100,753.87	1,372,003.04	73,996.96
Total Surplus (Deficit):	1,285,000.00	1,285,000.00	473,521.53	1,716,768.20	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - 10	1,285,000.00	1,285,000.00	473,521.53	1,716,768.20	-431,768.20
Total Surplus (Deficit):	1,285,000.00	1,285,000.00	473,521.53	1,716,768.20	

Balance Sheet

Account Summary

As Of 12/31/2020



San Antonio Water Company, CA

Account	Name	Balance
Fund: 10 - 10		
Assets		
BalSubCategory: 10 - Cash		
10-00-00-10100-00000	Petty Cash	250.00
10-00-00-10200-00000	Checking Account	1,164,001.35
10-00-00-10300-00000	Savings-Money Market	1,205,960.20
10-00-00-10400-00000	Savings-CD Accounts	20,000.00
10-00-00-10415-00000	D&O Checking Account	307,573.75
10-00-00-10438-00000	Depre/Obsolescene Res (LAIF)	5,128,495.78
	Total BalSubCategory 10 - Cash:	7,826,281.08
BalSubCategory: 11 - Accounts Receivable		
10-00-00-11100-00000	Accounts Receivable-Domestic	205,388.42
10-00-00-11200-00000	Accounts Receivable-Municipal	244,151.44
10-00-00-11250-00000	Accounts Receivable-Misc.	20,708.55
10-00-00-11260-00000	Accounts Receivable - Dormant	9,350.60
10-00-00-11275-00000	Contra Accounts Receivable - Unapplic	-11,184.53
10-00-00-11300-00000	Accounts Receivable-Other	215,973.85
10-00-00-11301-00000	Note Receivable	1,032,000.00
	Total BalSubCategory 11 - Accounts Receivable:	1,716,388.33
BalSubCategory: 12 - Inventory		
10-00-00-12100-00000	Inventories-Materials & Supply	96,954.45
	Total BalSubCategory 12 - Inventory:	96,954.45
BalSubCategory: 13 - Prepaid		
10-00-00-13100-00000	Prepaid Insurance	8,868.75
10-00-00-13105-00000	PREPAID POSTAGE	369.00
	Total BalSubCategory 13 - Prepaid:	9,237.75
BalSubCategory: 14 - Investments		
10-00-00-14150-00000	P.V.P.A. Investment	1.00
10-00-00-14151-00000	457B Plan Investment	29,261.07
	Total BalSubCategory 14 - Investments:	29,262.07
BalSubCategory: 15 - Property, Plant, & Equipment		
10-00-00-15100-00000	Land & Water Rights	920,161.26
10-00-00-15110-1507J	Work in Progress "Proj J"	72,466.00
10-00-00-15110-1602U	Work in Progress	478,092.33
10-00-00-15110-1901	Work In Progress	349,467.33
10-00-00-15110-1904	Work in Progress-GIS	44,660.60
10-00-00-15110-2001	Work In Progress	66,435.50
10-00-00-15110-2002	Work In Progress	30,816.54
10-00-00-15110-2003	Work In Progress	85,511.31
10-00-00-15110-2004	Work In Progress	5,789.33
10-00-00-15150-00000	Buildings & Site Improvements	1,746,624.52
10-00-00-15200-00000	Wells-Shafts, Bldgs, & Equip	4,887,026.90
10-00-00-15250-00000	Boosters-Bldgs & Equip	2,448,690.30
10-00-00-15300-00000	Reservoirs	3,081,787.33
10-00-00-15350-00000	Tunnels, Forebay, & Ponds	1,587,111.19
10-00-00-15400-00000	Spreading Works-Cucamonga Wash	54,859.53
10-00-00-15410-00000	Spreading Works-SanAntonio Wsh	50,235.18
10-00-00-15450-00000	Pipelines	16,435,127.48
10-00-00-15500-00000	Autos & Equipment	513,205.56
10-00-00-15550-00000	Tools	106,751.11
10-00-00-15600-00000	Telemetry System	600,886.90
10-00-00-15650-00000	Office Equipment	522,200.61

Balance Sheet

As Of 12/31/2020

Account	Name	Balance
10-00-00-15990-00000	Accumulated Depreciation	-13,473,024.17
Total BalSubCategory 15 - Property, Plant, & Equipment:		20,614,882.64
BalSubCategory: 16 - Other Assets		
10-00-00-16100-00000	Documents & Studies	867,778.67
10-00-00-16100-1905	WIP- Master Plan and Asset Managemen	49,710.71
10-00-00-16990-00000	Accumulated Amortization	-681,379.76
Total BalSubCategory 16 - Other Assets:		236,109.62
Total Assets:		30,529,115.94
		<u>30,529,115.94</u>

Liability

BalSubCategory: 13 - Prepaid		
10-00-00-20650-00000	Deferred Revenue Deposit	4,824.00
Total BalSubCategory 13 - Prepaid:		4,824.00
BalSubCategory: 20 - Short-term less than 1 year		
10-00-00-20100-00000	Trade Accounts Payable	13,187.07
10-00-00-20600-00000	Water Hydrant Meter Deposit	850.00
10-00-GN-20820-00000	Accrued Vacation Payable	20,404.60
10-00-OP-20820-00000	Accrued Vacation Payable	24,818.57
Total BalSubCategory 20 - Short-term less than 1 year:		59,260.24
BalSubCategory: 21 - Long-term more than 1 year		
10-00-00-20152-00000	457B Deferred Comp Liability	29,261.07
10-00-00-21500-00000	Unclaimed Credits	614,939.12
10-00-00-22100-00000	Deferred Gain	1,029,178.33
Total BalSubCategory 21 - Long-term more than 1 year:		1,673,378.52
Total Liability:		1,737,462.76

Equity

BalSubCategory: 30 - Stockholder equity		
10-00-00-30200-00000	Contributed Capital - Ext. Fee	447,258.02
10-00-00-30210-00000	Contr. Property, Plant & Equip	2,432,256.77
10-00-00-30300-00000	Capital Account	1,500,000.00
10-00-00-30310-00000	Unissued Capital Stock	-861,100.00
10-00-00-30400-00000	Retained Earngs-Brd Designated	2,656,215.35
10-00-00-30410-00000	Retained Earnings-Unrestricted	20,900,254.84
Total BalSubCategory 30 - Stockholder equity:		27,074,884.98
Total Beginning Equity:		27,074,884.98
Total Revenue		5,803,654.32
Total Expense		4,086,886.12
Revenues Over/Under Expenses		1,716,768.20
Total Equity and Current Surplus (Deficit):		28,791,653.18

Total Liabilities, Equity and Current Surplus (Deficit): 30,529,115.94

Monthly Investment Activity Summary - Compiled from Banking Statements for Correlation with Monthly Financials

Institution	Type of Investment	Date of Maturity	Rate of Interest	Amount of Deposit as of 12/31/2020	*Accumulated Yearly Service Fees	Accumulated Yearly Interest Earnings
					thru Dec	thru Dec
Citizens Business Bank (CBB)	*Checking	N/A	No Interest	1,164,001.35	-	N/A
Citizens Business Bank (CBB)	*D&O Checking	N/A	No Interest	307,573.75		N/A
Citizens Business Bank	Pref. Money Mrkt	N/A	0.1500%	1,205,960.20	70.00	5,233.43
Local Agency Investment Fund	LAIF	N/A	0.5400%	5,128,495.78		38,131.52
Golden State Business Bank	12 Month C.D.	April 15,2021	1.00%	20,000.00		234.00
TOTAL:				\$ 7,826,031.08		
TOTAL IN CD'S:				\$ 20,000.00		

2021 Production

Item 4G

CHINO BASIN	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Yearly Production Rights = 1232	48.23%	0.00%	0.00%	0.00%	0.00%	0.00%	-	-	-	-	-	-	-
Well #12 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #15 - Domestic	0.26	-	-	-	-	-	-	-	-	-	-	-	0.26
Well #16 - Domestic	0.38	-	-	-	-	-	-	-	-	-	-	-	0.38
Well#18 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	0.63	-	-	-	-	-	-	-	-	-	-	-	0.63
CUCAMONGA BASIN	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Yearly Production Rights = 5938 (1438 10-yr Average Spread)	6.36%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-
Well #2	116.28	-	-	-	-	-	-	-	-	-	-	-	116.28
Well #3	0.36	-	-	-	-	-	-	-	-	-	-	-	0.36
Well#19 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #22	9.59	-	-	-	-	-	-	-	-	-	-	-	9.59
Well #24	82.97	-	-	-	-	-	-	-	-	-	-	-	82.97
Well #31	1.60	-	-	-	-	-	-	-	-	-	-	-	1.60
Well #32 - Domestic	-	-	-	-	-	-	-	-	-	-	-	-	-
Upl. # 15 (SAWCo's Rts)	166.97	-	-	-	-	-	-	-	-	-	-	-	166.97
Subtotal	377.76	-	-	-	-	-	-	-	-	-	-	-	377.76
Upl. # 15 (WECWCo's Rts) Memo Only	-	-	-	-	-	-	-	-	-	-	-	-	-
SIX BASINS	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Yearly Production Rights = 932	9.99%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	-
Well #25-A	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #26	43.34	-	-	-	-	-	-	-	-	-	-	-	43.34
Well 27-A	49.74	-	-	-	-	-	-	-	-	-	-	-	49.74
Subtotal	93.09	-	-	-	-	-	-	-	-	-	-	-	93.09
TOTAL PUMPED	471.48	-	-	-	-	-	-	-	-	-	-	-	471.48
GRAVITY FLOW	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
V screen	185.92	-	-	-	-	-	-	-	-	-	-	-	185.92
backwash from city treatment plant	0.47	-	-	-	-	-	-	-	-	-	-	-	0.47
San Antonio Tunnel (forebay)	217.65	-	-	-	-	-	-	-	-	-	-	-	217.65
Frankish & Stamm Tunnel 8"	-	-	-	-	-	-	-	-	-	-	-	-	-
San Ant. Tunnel Connect to City	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL GRAVITY	404.04	-	-	-	-	-	-	-	-	-	-	-	404.04
Monthly													
San Antonio Tunnel	217.65	-	-	-	-	-	-	-	-	-	-	-	217.65
V Screen, Frankish & Stamm Tunnel and TP Backwash	186.39	-	-	-	-	-	-	-	-	-	-	-	186.39
Gravity Production	404.04	-	-	-	-	-	-	-	-	-	-	-	404.04
Cumulative													
San Antonio Tunnel	217.65	-	-	-	-	-	-	-	-	-	-	-	217.65
V Screen, Frankish & Stamm Tunnel and TP Backwash	186.39	-	-	-	-	-	-	-	-	-	-	-	186.39
Gravity Production	404.04	-	-	-	-	-	-	-	-	-	-	-	404.04
Purchased Water - Upl. City to Dom. Sys.	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Production	875.53	-	-	-	-	-	-	-	-	-	-	-	875.53
Total Cumulative Production	875.53	-	-	-	-	-	-	-	-	-	-	-	875.53
Domestic Production	218.28	-	-	-	-	-	-	-	-	-	-	-	218.28
Irrigation Production	657.24	-	-	-	-	-	-	-	-	-	-	-	657.24
RainFall (Inches)	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	
Cumulative (Inches)	3.31	-	-	-	-	-	-	-	-	-	-	-	3.31

2021 Consumption

DOMESTIC	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Dom. Sys. - Base	61.06	-	-	-	-	-	-	-	-	-	-	-	61.06
Dom. Sys. - Supplemental	10.29	-	-	-	-	-	-	-	-	-	-	-	10.29
Dom Sys - Tier 3	4.81	-	-	-	-	-	-	-	-	-	-	-	4.81
Dom. Sys. - Del. to Upland(24th/Campus)	33.91	-	-	-	-	-	-	-	-	-	-	-	33.91
Dom. Sys. -Del. To Upland (Well 16/15)	-	-	-	-	-	-	-	-	-	-	-	-	-
Dom. Sys. - Del. to Upland(24th/Mtn)-installed 4/2/19	-	-	-	-	-	-	-	-	-	-	-	-	-
Tunnel meter to the Upland	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	110.07	-	-	-	-	-	-	-	-	-	-	-	110.07

Truck Loads - note only crosswall projects	-	-	-	-	-	-	-	-	-	-	-	-	-
Well 32 Hydrant Mtr. - note only(started 8/6/18)Crosswalls	-	-	-	-	-	-	-	-	-	-	-	-	-

Irr. Note only Del. to MVWD(wheeled through Upland)	35.64	-	-	-	-	-	-	-	-	-	-	-	35.64
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IRRIGATION	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Irrig. Sys.-Upland(Pump & Rec'd) (City W#15)	166.97	-	-	-	-	-	-	-	-	-	-	-	166.97
Irrig. Sys. - Upl. City - Tier 1	297.99	-	-	-	-	-	-	-	-	-	-	-	297.99
Irrig. Sys. - Upl. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Monte Vista - Tier 1	85.54	-	-	-	-	-	-	-	-	-	-	-	85.54
Irrig. Sys. - Monte Vista - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Ont. City - Tier 1	44.20	-	-	-	-	-	-	-	-	-	-	-	44.20
Irrig. Sys. - Ont. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 1	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Holiday Rock Co - Tier 1	14.52	-	-	-	-	-	-	-	-	-	-	-	14.52
Irrig. Sys. - Holiday Rock Co - Tier 2	0.85	-	-	-	-	-	-	-	-	-	-	-	0.85
Irrig. Sys. - Holiday Rock Co - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hill Golf Course - Tier 1	8.86	-	-	-	-	-	-	-	-	-	-	-	8.86
Irrig. Sys. - Red Hill Golf Course - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hill Golf Course - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 1	0.06	-	-	-	-	-	-	-	-	-	-	-	0.06
Irrig. Sys. - Red Hills HOA - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Minor Irrigators - Tier 1	0.49	-	-	-	-	-	-	-	-	-	-	-	0.49
Irrig. Sys. - Minor Irrigators - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Minor irrigators - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	619.49	-	-	-	-	-	-	-	-	-	-	-	619.49

COMPANY TOTALS	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
San Antonio Heights	76.16	-	-	-	-	-	-	-	-	-	-	-	76.16
City of Upland	498.87	-	-	-	-	-	-	-	-	-	-	-	498.87
Monte Vista Water District	85.54	-	-	-	-	-	-	-	-	-	-	-	85.54
City of Ontario	44.20	-	-	-	-	-	-	-	-	-	-	-	44.20
Cucamonga Valley Water District	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Rock Company	15.38	-	-	-	-	-	-	-	-	-	-	-	15.38
Red Hills Golf Course	8.86	-	-	-	-	-	-	-	-	-	-	-	8.86
Red Hill HOA	0.06	-	-	-	-	-	-	-	-	-	-	-	0.06
Minor Irrigators	0.49	-	-	-	-	-	-	-	-	-	-	-	0.49
TOTAL	729.57	-	-	-	-	-	-	-	-	-	-	-	729.57

IRRIGATORS		Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Irrigator Emberton	0.03	-	-	-	-	-	-	-	-	-	-	-	-	0.03
Irrigator McMurray	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Mistretta	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Nisbit	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Scheu	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrigator Pfister	0.46	-	-	-	-	-	-	-	-	-	-	-	-	0.46

2021 Spread and Storage

Cucamonga Basin	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
23rd St. (Meter) - Basin 6 - A	50.37	-	-	-	-	-	-	-	-	-	-	-	50.37
15th Street Basin	-	-	-	-	-	-	-	-	-	-	-	-	-
Basin 3 meter (23rd street Clock)	60.00	-	-	-	-	-	-	-	-	-	-	-	60.00
Frankish & Stamm Tunnel to Basin 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Vscreen via Frankish & Stamm Meter to Basin 3	-	-	-	-	-	-	-	-	-	-	-	-	-
PRV Station (res 1)(basin 6)	0.32	-	-	-	-	-	-	-	-	-	-	-	0.32
Monthly Spread	110.69	-	-	-	-	-	-	-	-	-	-	-	110.69
Cumulative Spread	110.69	-	-	-	-	-	-	-	-	-	-	-	

Six Basins	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Monthly Spread	33.29	-	-	-	-	-	-	-	-	-	-	-	33.29
Cumulative Spread	33.29	-	-	-	-	-	-	-	-	-	-	-	

Note: City of Upland Well Exercising may contribute to spread

Note: Maximum end of year storage limit: 2,000 AF

Previous Storage	1,953.00												
Spread	33.29	-	-	-	-	-	-	-	-	-	-	-	
Unused Monthly OSY	(15.42)												
Current Storage Estimate	1,971	-	-	-	-	-	-	-	-	-	-	-	

932 yearly OSY = 77.67 monthly OSY

Chino Basin	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Monthly Spread	-	-	-	-	-	-	-	-	-	-	-	-	-
Cumulative Spread	-	-	-	-	-	-	-	-	-	-	-	-	

Local Supplemental Account (Spreading)*	3,923.25	-	-	-	-	-	-	-	-	-	-	-	
Carry Over Account	1,232.00	-	-	-	-	-	-	-	-	-	-	-	
Excess Carry Over Account*	1,433.40	-	-	-	-	-	-	-	-	-	-	-	
Preemptive Replenishment Account	-	-	-	-	-	-	-	-	-	-	-	-	
Total Storage	6,588.65	-	-	-	-	-	-	-	-	-	-	-	
Spread	-	-	-	-	-	-	-	-	-	-	-	-	
Unused Monthly OSY	102.03	-	-	-	-	-	-	-	-	-	-	-	
Current Storage Estimate*	6,691	-	-	-	-	-	-	-	-	-	-	-	

1,232 yearly OSY = 102.67 monthly OSY

* Does not include yearly storage losses calc of 0.07%

Company Wide	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Monthly Spread	143.98	-	-	-	-	-	-	-	-	-	-	-	143.98
Cumulative Spread	143.98	-	-	-	-	-	-	-	-	-	-	-	
Total Current Storage Estimate	8,662												

Meter to spread ponds (NOTE ONLY)	97.77	-	-	-	-	-	-	-	-	-	-	-	97.77
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2021 GW Production Rights

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%	

Cucamonga Basin Production

Yearly Production Rights = 5938 (4,500AF + 1438AF 10-yr Average Spread)

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Production	377.76	-	-	-	-	-	-	-	-	-	-	-	
Cumulative Production	377.76	-	-	-	-	-	-	-	-	-	-	-	377.76
Cumulative Production Rights	494.85	-	-	-	-	-	-	-	-	-	-	-	5,938
% of Production Rights*	6.36%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	6.4%

Six Basins Production

Yearly Production Rights = 932AF

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Production	93.09	-	-	-	-	-	-	-	-	-	-	-	
Cumulative Production	93.09	-	-	-	-	-	-	-	-	-	-	-	93.09
Cumulative Production Rights	77.68	-	-	-	-	-	-	-	-	-	-	-	932
% of Production Rights*	9.99%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	10.0%

Chino Basin Production

Note: Chino Basin production rights are calculated from July through June.

Yearly Production Rights = 1232AF

	Dec-19	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Production		0.63	-	-	-	-	-	-	-	-	-	-	-	0.63
Cumulative Production for 2020		0.63	-	-	-	-	-	-	-	-	-	-	-	
Water Year 20-21														
Cumulative Production	593.50	594.13	-	-	-	-	-							594.13
Cumulative Rights	616.00	718.67	821.33	924.00	1,026.67	1,129.33	1,232.00							1,232.00
% of Production Rights 19-20*		48.23%	0.00%	0.00%	0.00%	0.00%	0.00%							
Water Year 21-22														
Cumulative Production								-	-	-	-	-	-	-
Cumulative Rights								102.67	205.33	308.00	410.67	513.33	616.00	1,232.00
% of Production Rights 20-21*								-	-	-	-	-	-	-

* - Out months are Exponential Smoothing (ETS) forecasts based on basin production to date

2021 Production v Consumption

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%

Consumption versus Entitlement, Company Wide **Active Shares**

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-	-
Cumulative Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-	729.57
Cumulative Entitlement (straight line)	1,047.68	-	-	-	-	-	-	-	-	-	-	-	12,572
% of Entitlement*	5.80%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.8%

Consumption versus Entitlement, Company Wide **Total Shares**

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-	-
Cumulative Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-	729.57
Cumulative Entitlement (straight line)	1,083.33	-	-	-	-	-	-	-	-	-	-	-	13,000
% of Entitlement*	5.61%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	5.6%

Production versus Consumption, Company Wide

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Production	875.53	-	-	-	-	-	-	-	-	-	-	-	875.53
Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-	729.57
Spread	143.98	-	-	-	-	-	-	-	-	-	-	-	143.98
Total Consumption	873.55	-	-	-	-	-	-	-	-	-	-	-	873.55
Difference	1.98	-	-	-	-	-	-	-	-	-	-	-	1.98
% of Production	0.2%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.2%

Production versus Consumption, Domestic System

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Production	218.28	-	-	-	-	-	-	-	-	-	-	-	218.28
Consumption	110.07	-	-	-	-	-	-	-	-	-	-	-	110.07
Monthly Difference	108.21	-	-	-	-	-	-	-	-	-	-	-	108.21
% difference	98.31%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	98.3%

Production versus Consumption, Irrigation System

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR
Production	657.24	-	-	-	-	-	-	-	-	-	-	-	657.24
Addition from Domestic	108.21	-	-	-	-	-	-	-	-	-	-	-	108.21
Total Production	765.45	-	-	-	-	-	-	-	-	-	-	-	765.45
Consumption	763.47	-	-	-	-	-	-	-	-	-	-	-	763.47
Monthly Difference	1.98	-	-	-	-	-	-	-	-	-	-	-	1.98
% difference	0.26%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.3%

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

2021 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

COMPANY TOTALS

Active Shares

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	6,179
Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-			
Cumulative Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-	729.57		
Cumulative Entitlement	984.12	-	-	-	-	-	-	-	-	-	-	-	12,572.19		
% of Yearly Entitlement*	5.80%												5.80%		

COMPANY TOTALS

All Shares

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	6,389
Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-			
Cumulative Consumption	729.57	-	-	-	-	-	-	-	-	-	-	-	729.57		
Cumulative Entitlement	1,083.33	-	-	-	-	-	-	-	-	-	-	-	13,000.00		
% of Yearly Entitlement*	5.61%												5.61%		

San Antonio Heights

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	624
Consumption	76.16	-	-	-	-	-	-	-	-	-	-	-			
Cumulative Consumption	76.16	-	-	-	-	-	-	-	-	-	-	-	76.16		
Cumulative Entitlement	68.48	-	-	-	-	-	-	-	-	-	-	-	1,268.66		
% of Yearly Entitlement*	6.00%												6.00%		

City of Upland

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	4,514.75
Consumption	498.87	-	-	-	-	-	-	-	-	-	-	-			
Cumulative Consumption	498.87	-	-	-	-	-	-	-	-	-	-	-	498.87		
Cumulative Entitlement	765.53	-	-	-	-	-	-	-	-	-	-	-	9,186.38		
% of Yearly Entitlement*	5.43%												5.43%		

Apr-20 **9,186.88**

Monte Vista Water District

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	331
Consumption	85.54	-	-	-	-	-	-	-	-	-	-	-			
Cumulative Consumption	85.54	-	-	-	-	-	-	-	-	-	-	-	85.54		
Cumulative Entitlement	56.04	-	-	-	-	-	-	-	-	-	-	-	672.48		
% of Yearly Entitlement*	12.72%												12.72%		

City of Ontario

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	295
Consumption	44.20	-	-	-	-	-	-	-	-	-	-	-			
Cumulative Consumption	44.20	-	-	-	-	-	-	-	-	-	-	-	44.20		
Cumulative Entitlement	50.06	-	-	-	-	-	-	-	-	-	-	-	600.76		
% of Yearly Entitlement*	7.36%												7.36%		

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

2021 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

Cucamonga Valley Water District

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	
Consumption	-	-	-	-	-	-	-	-	-	-	-	-			4
Cumulative Consumption	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cumulative Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	8.14		
% of Yearly Entitlement*	-														

Holiday Rock Company

	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	
Consumption	15.38	-	-	-	-	-	-	-	-	-	-	-			132
Cumulative Consumption	15.38	-	-	-	-	-	-	-	-	-	-	-	15.38		
Cumulative Entitlement	14.52	-	-	-	-	-	-	-	-	-	-	-	269.10		
% of Yearly Entitlement*	5.71%												5.71%		

Red Hills Golf Course

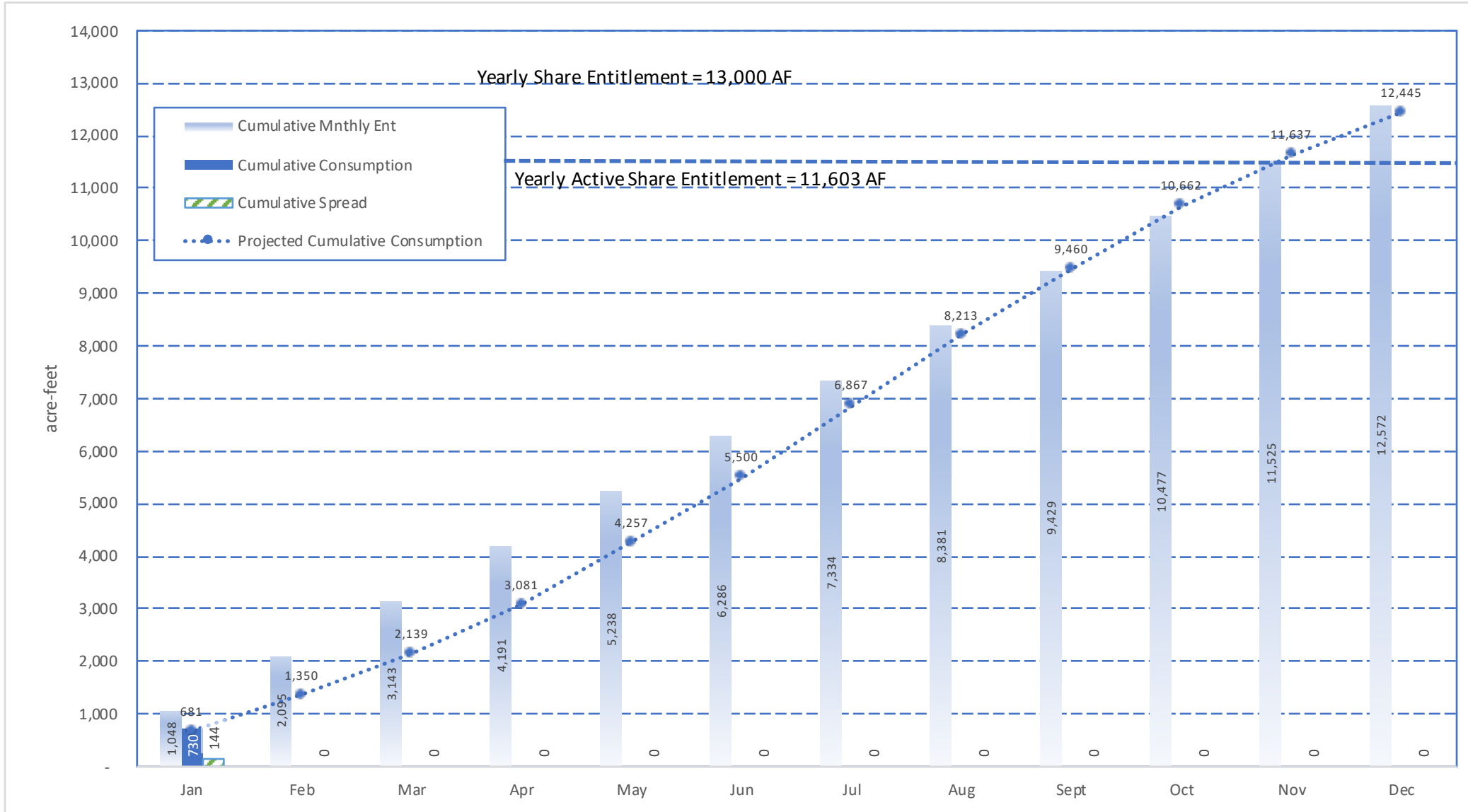
	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	
Consumption	8.86	-	-	-	-	-	-	-	-	-	-	-			218
Cumulative Consumption	8.86	-	-	-	-	-	-	-	-	-	-	-	8.86		
Cumulative Entitlement	23.97	-	-	-	-	-	-	-	-	-	-	-	444.08		
% of Yearly Entitlement*	2.00%												2.00%		

Minor Irrigators

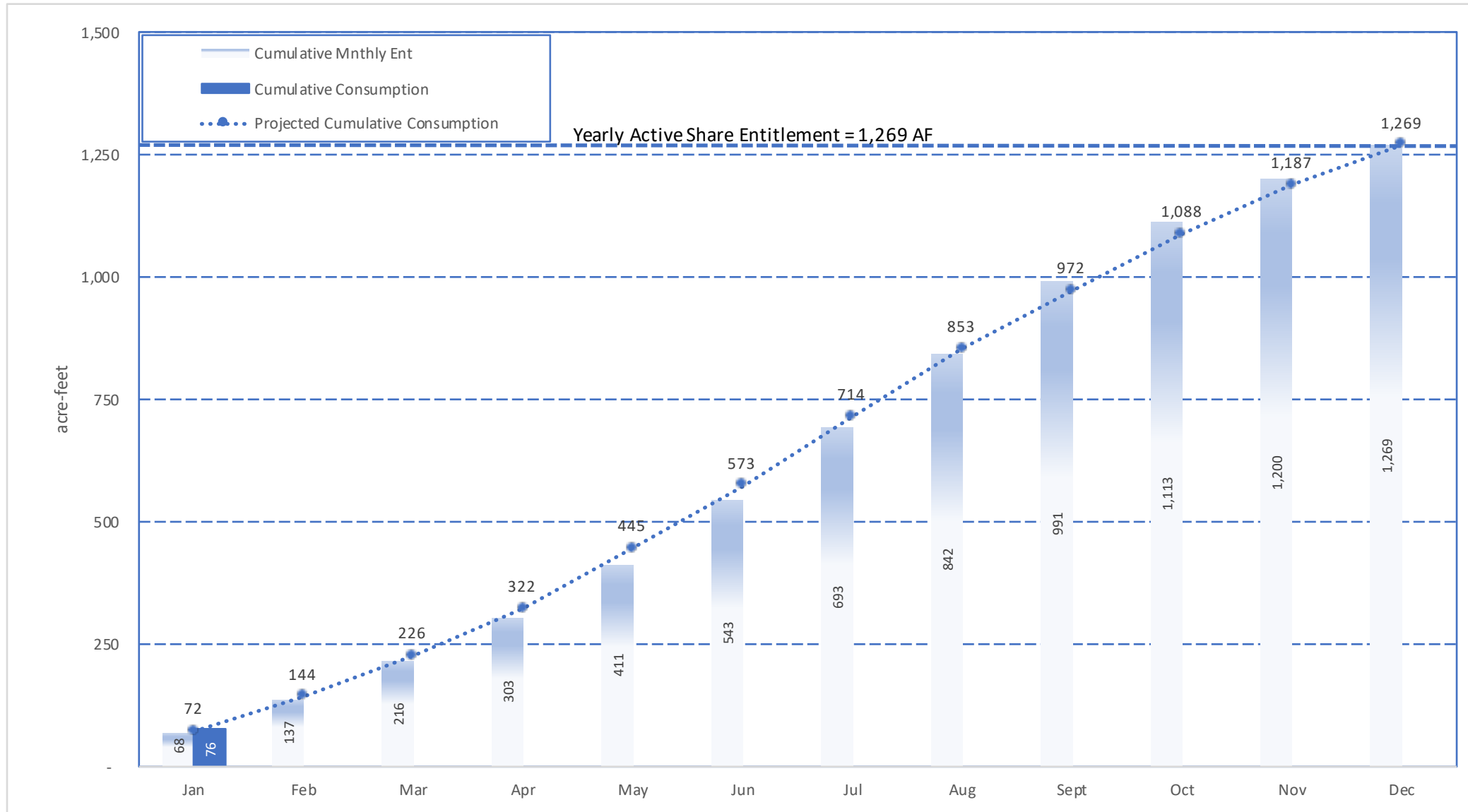
	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	THIS YEAR	Shares	
Consumption	0.49	-	-	-	-	-	-	-	-	-	-	-			50
Cumulative Consumption	0.49	-	-	-	-	-	-	-	-	-	-	-	0.49		
Cumulative Entitlement	5.52	-	-	-	-	-	-	-	-	-	-	-	102.25		
% of Yearly Entitlement*	0.48%												0.48%		

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

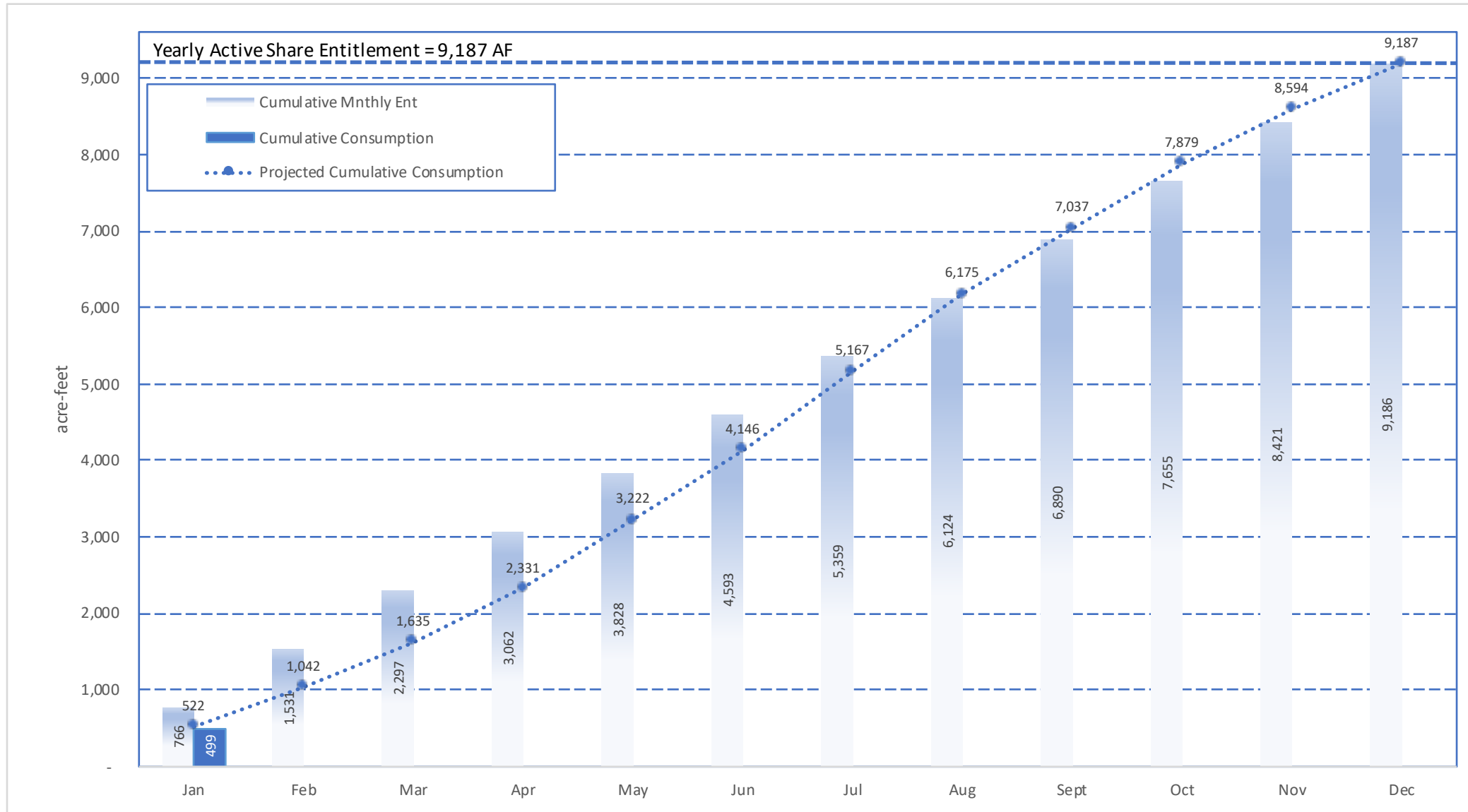
2021 Consumption Chart



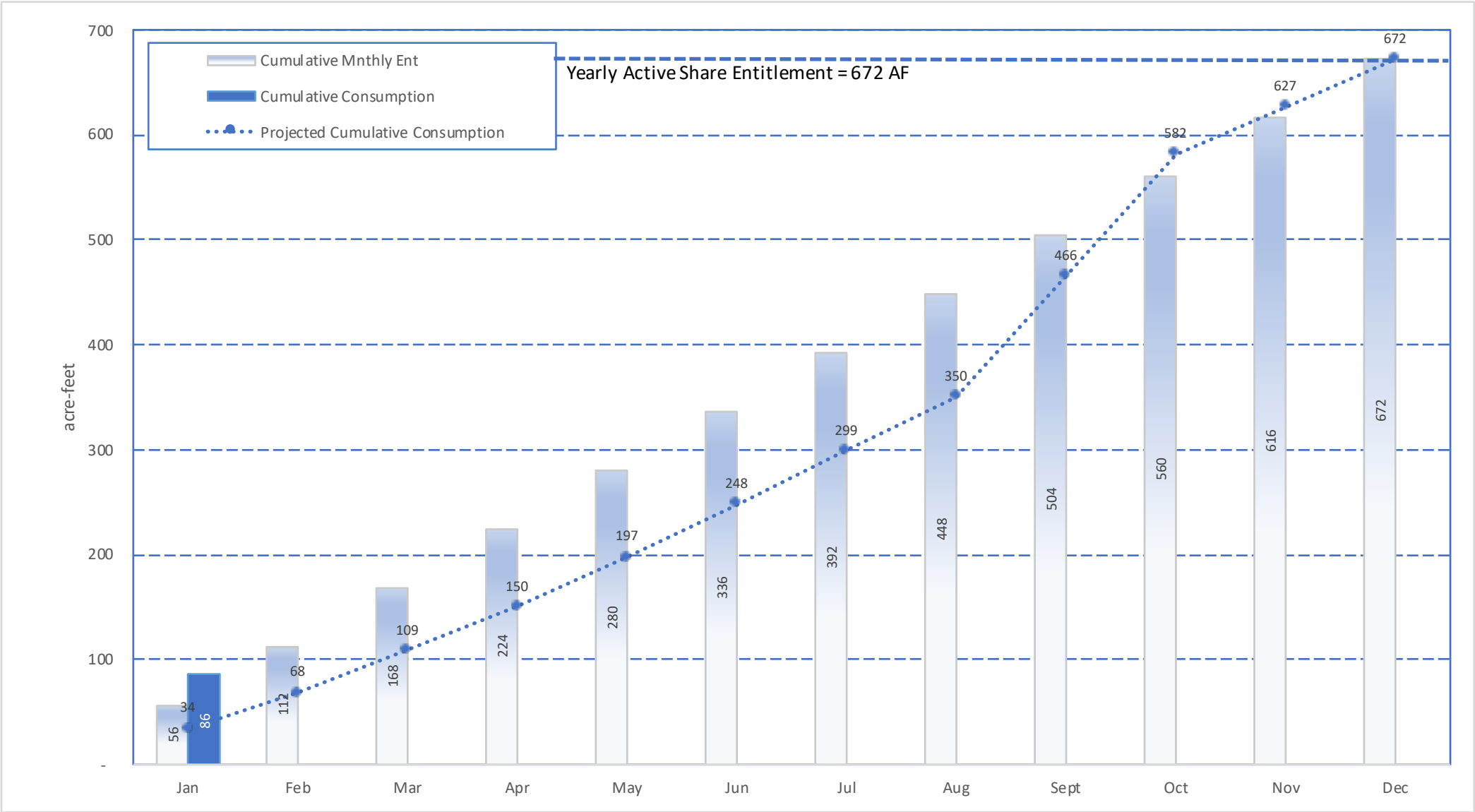
2021 Domestic Consumption



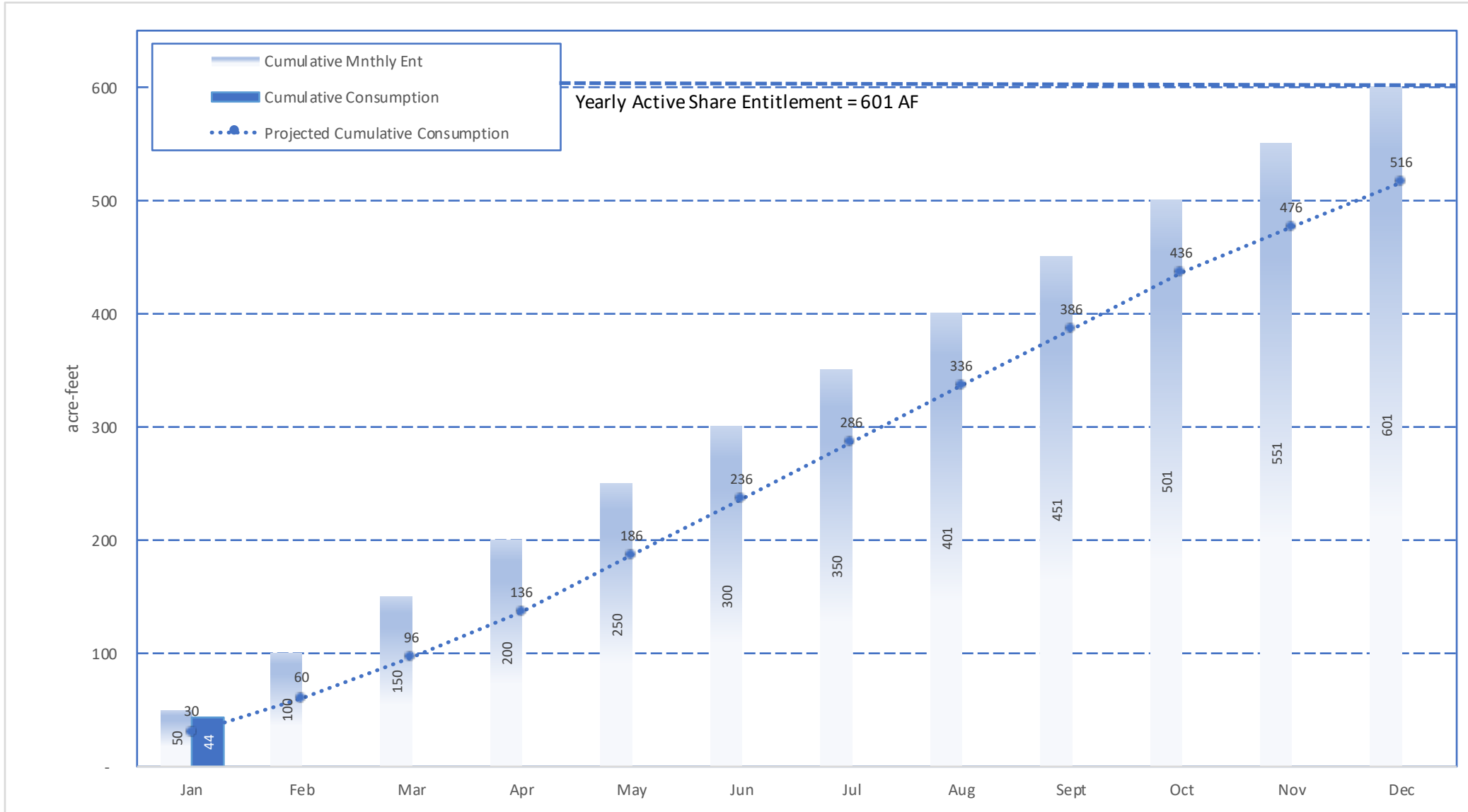
2021 Upland Consumption



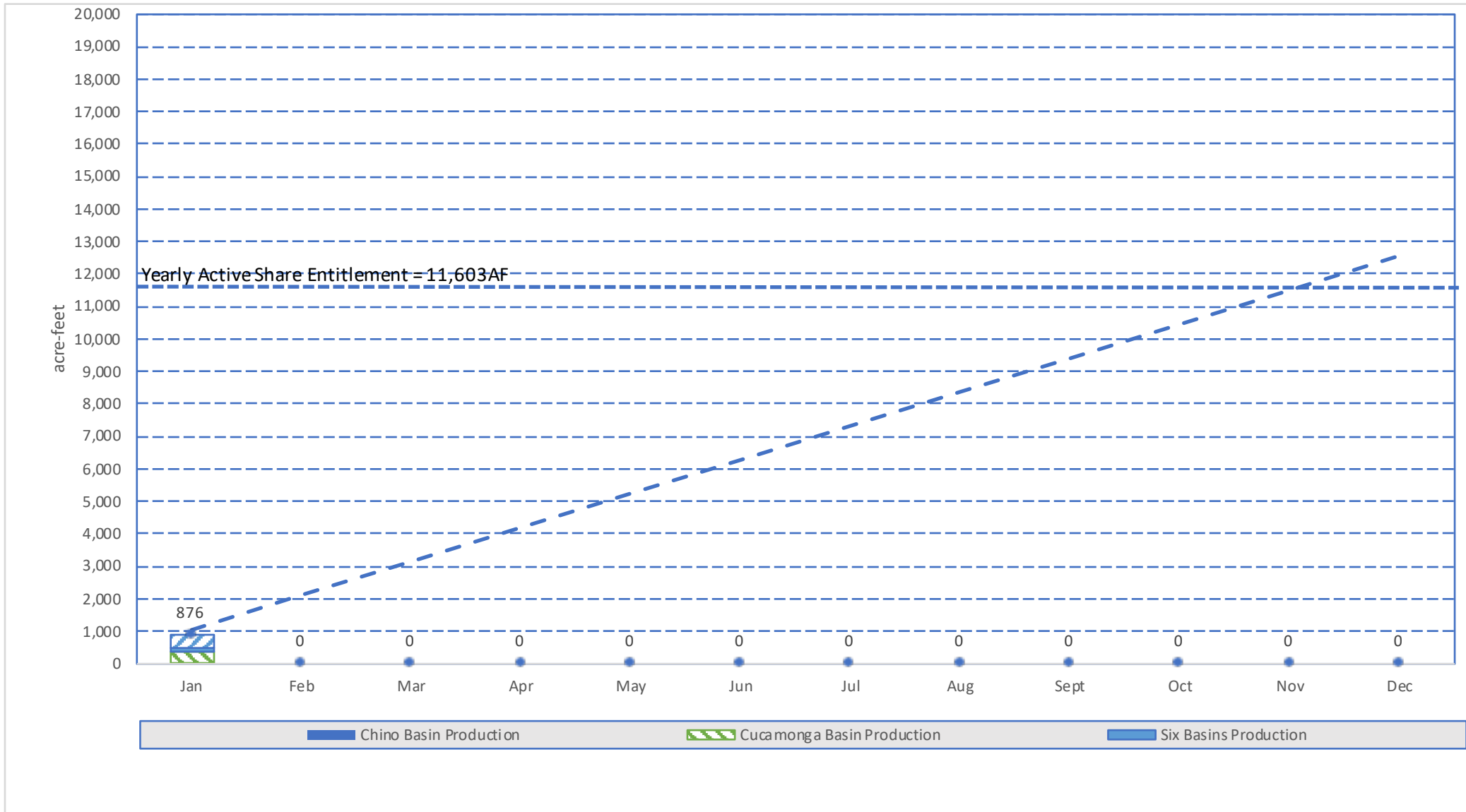
2021 Monte Vista Consumption



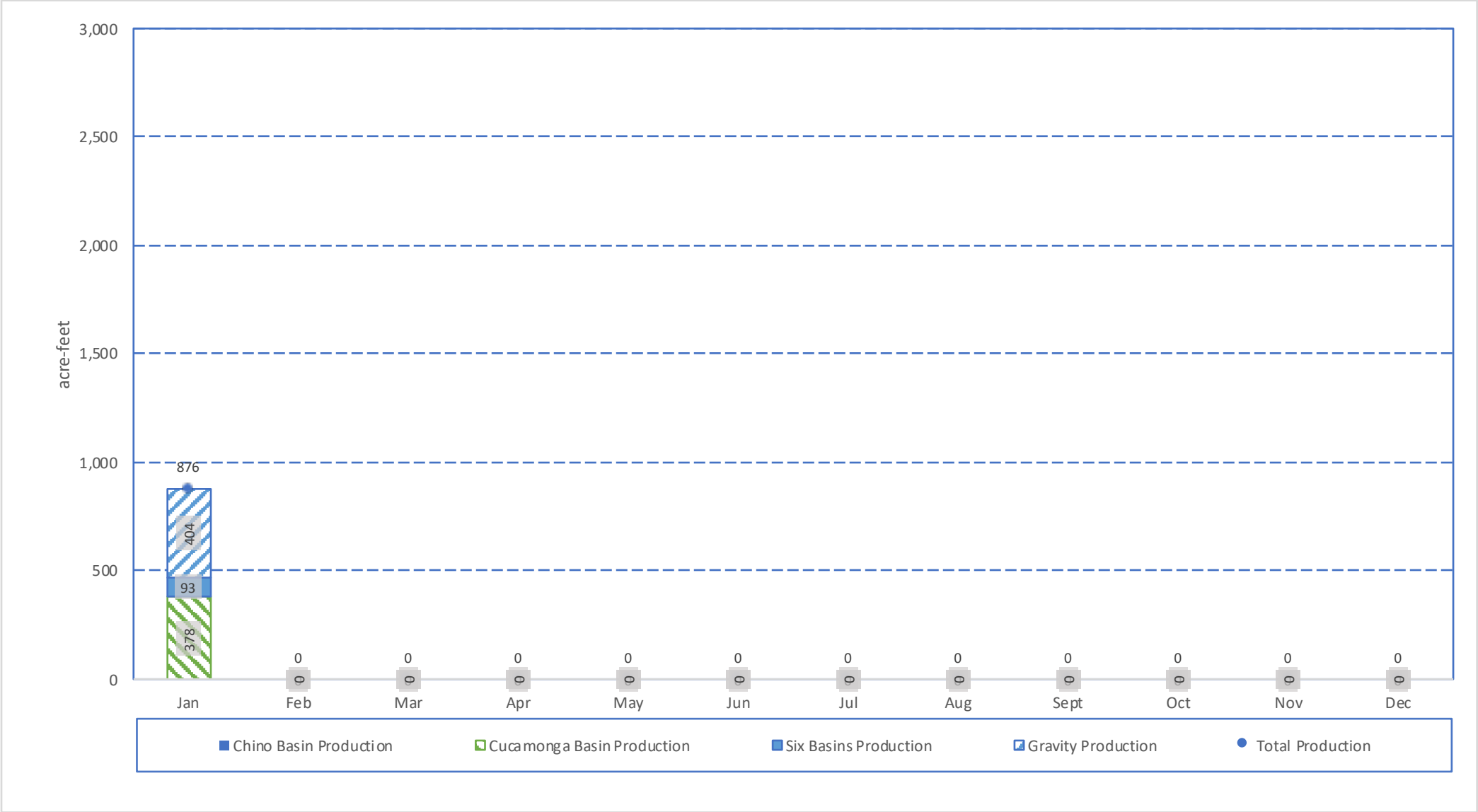
2021 Ontario Consumption



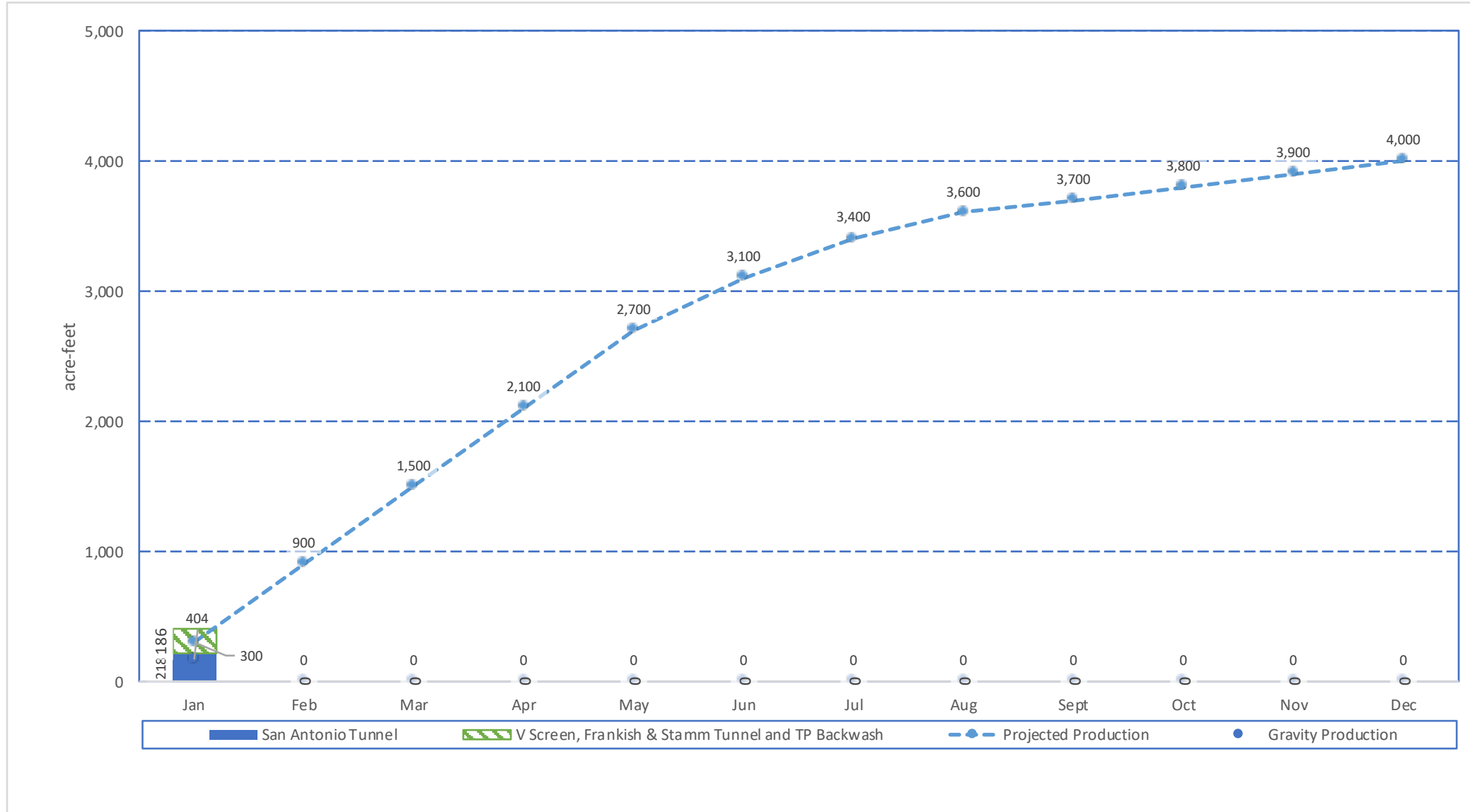
2021 Total Yearly Production



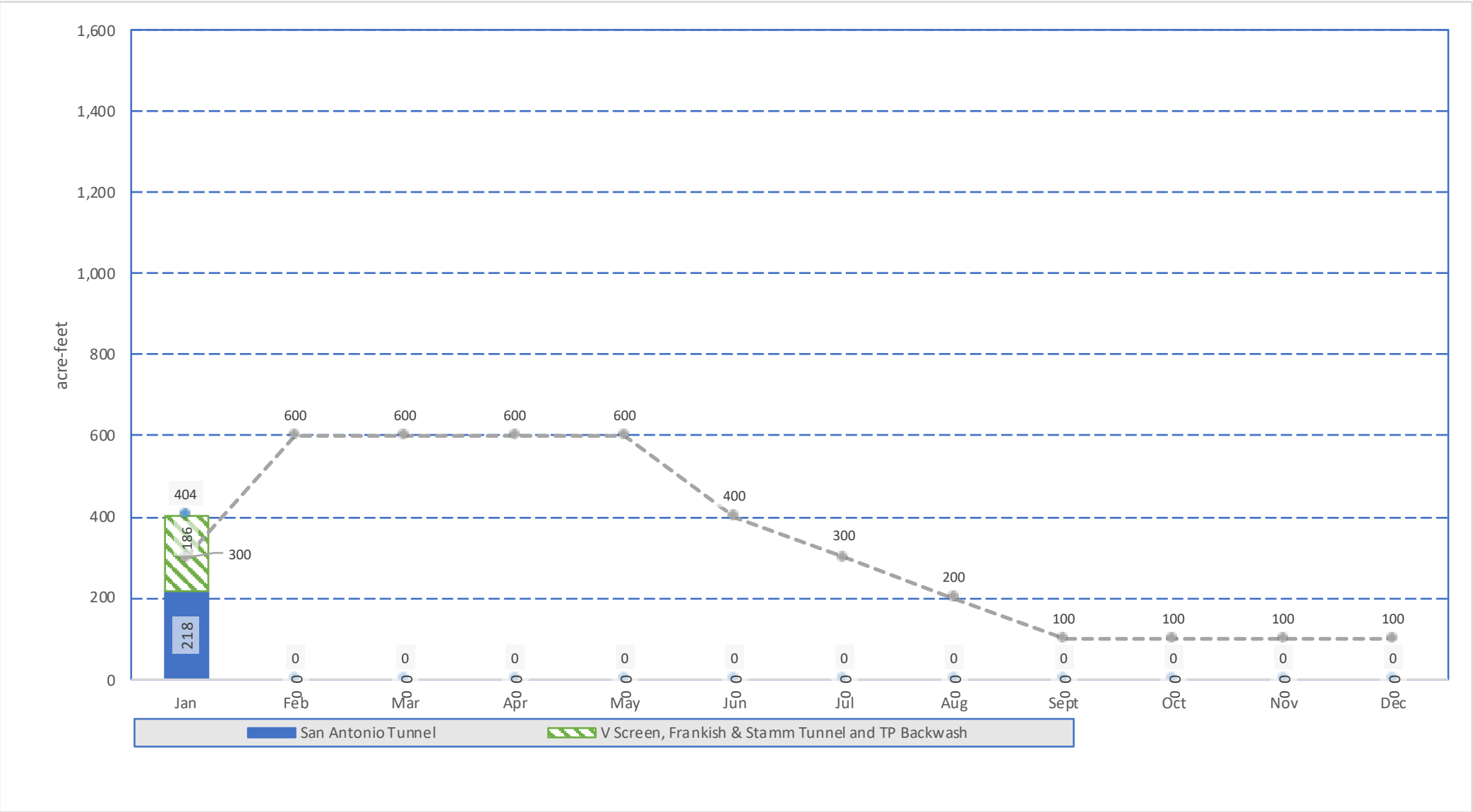
2021 Monthly Production



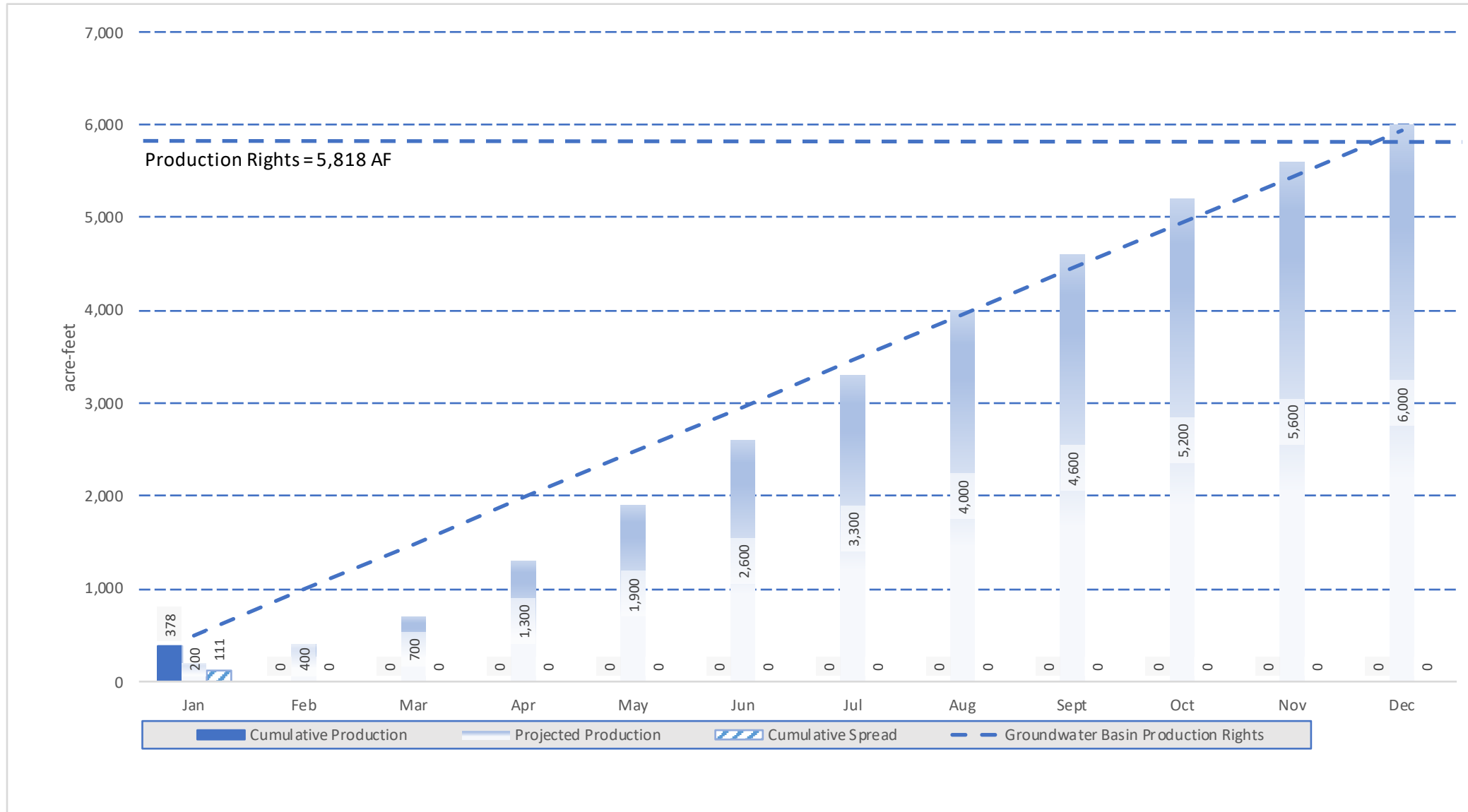
2021 Gravity Cumulative



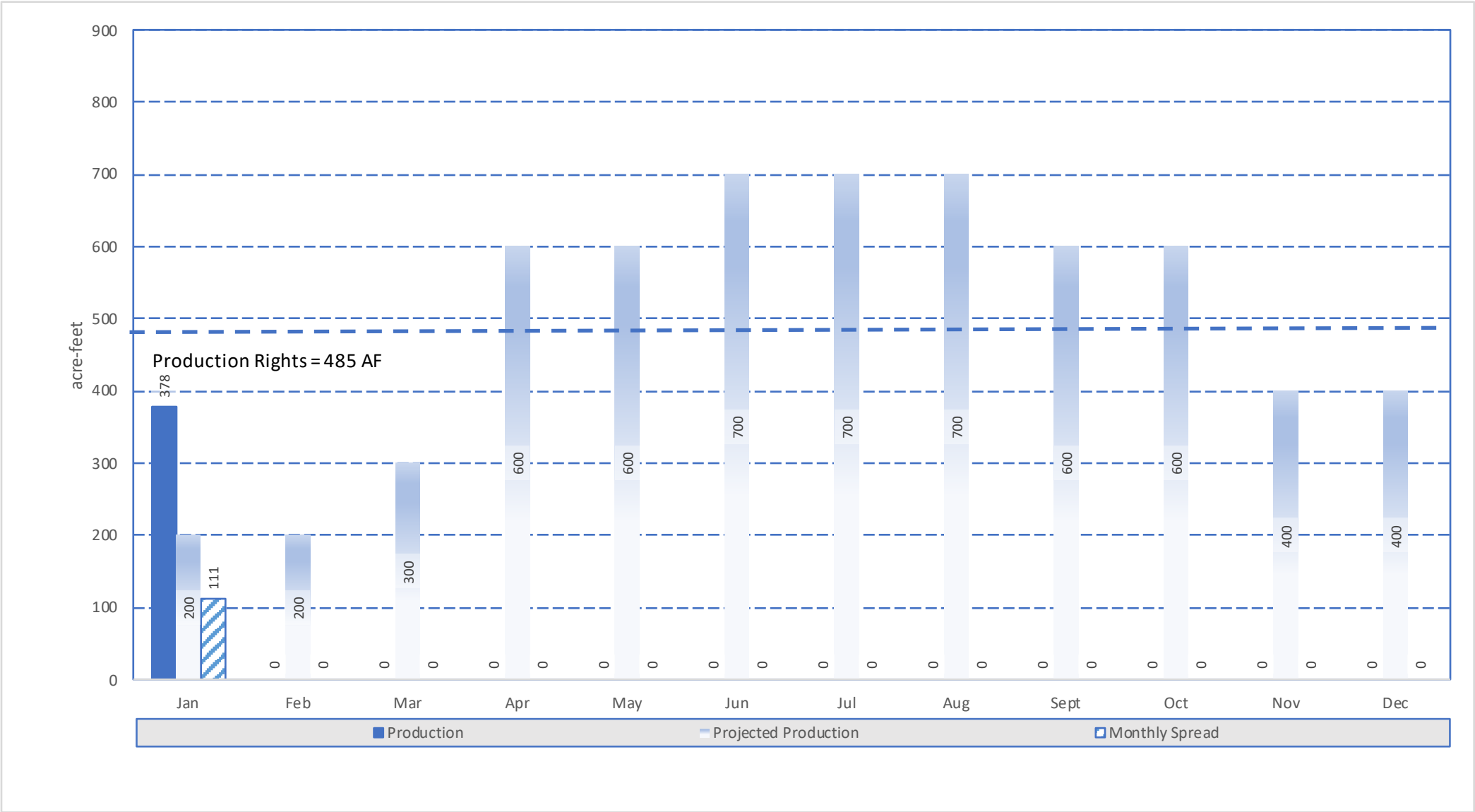
2021 Gravity Monthly



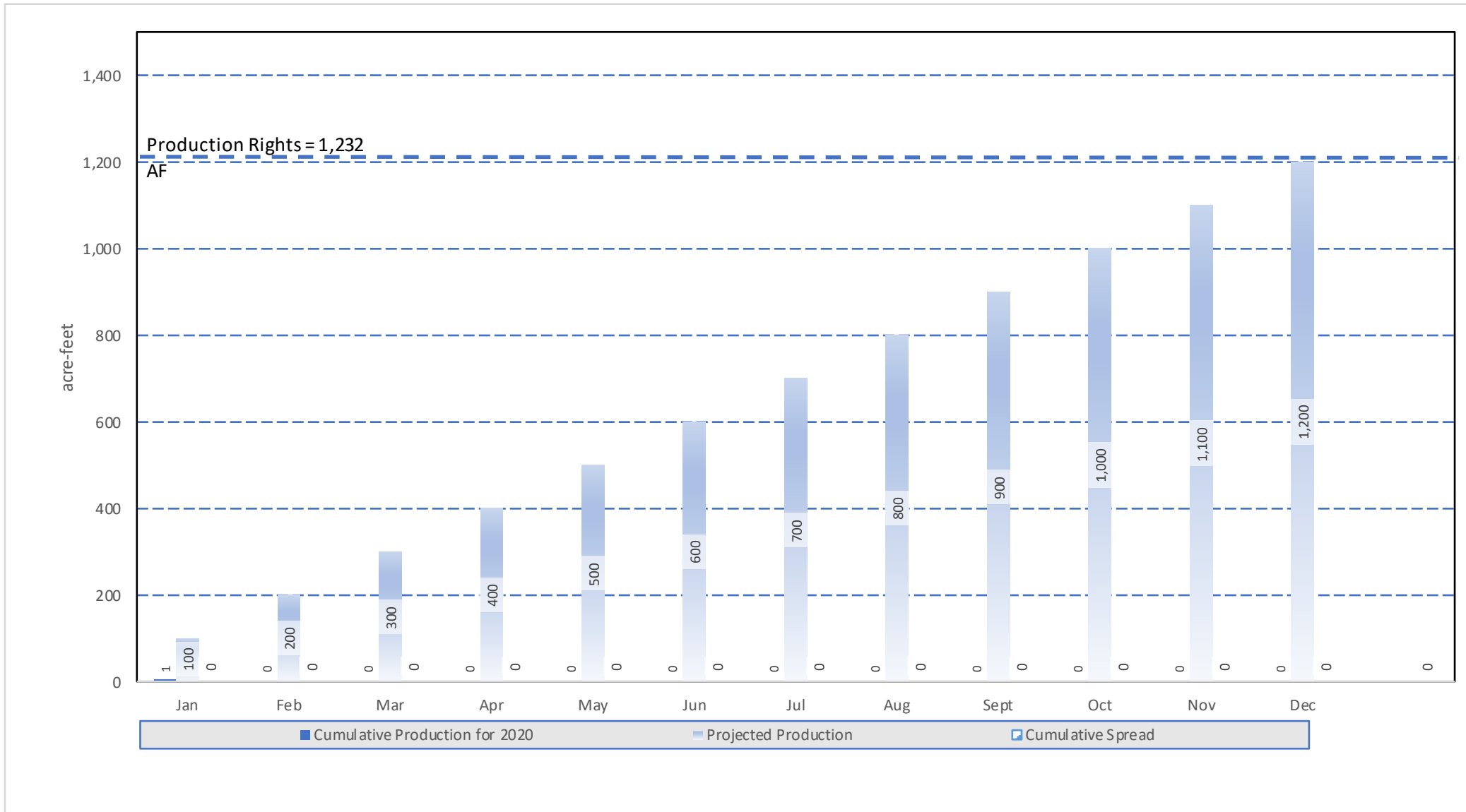
2021 Cucamonga Basin Cumulative



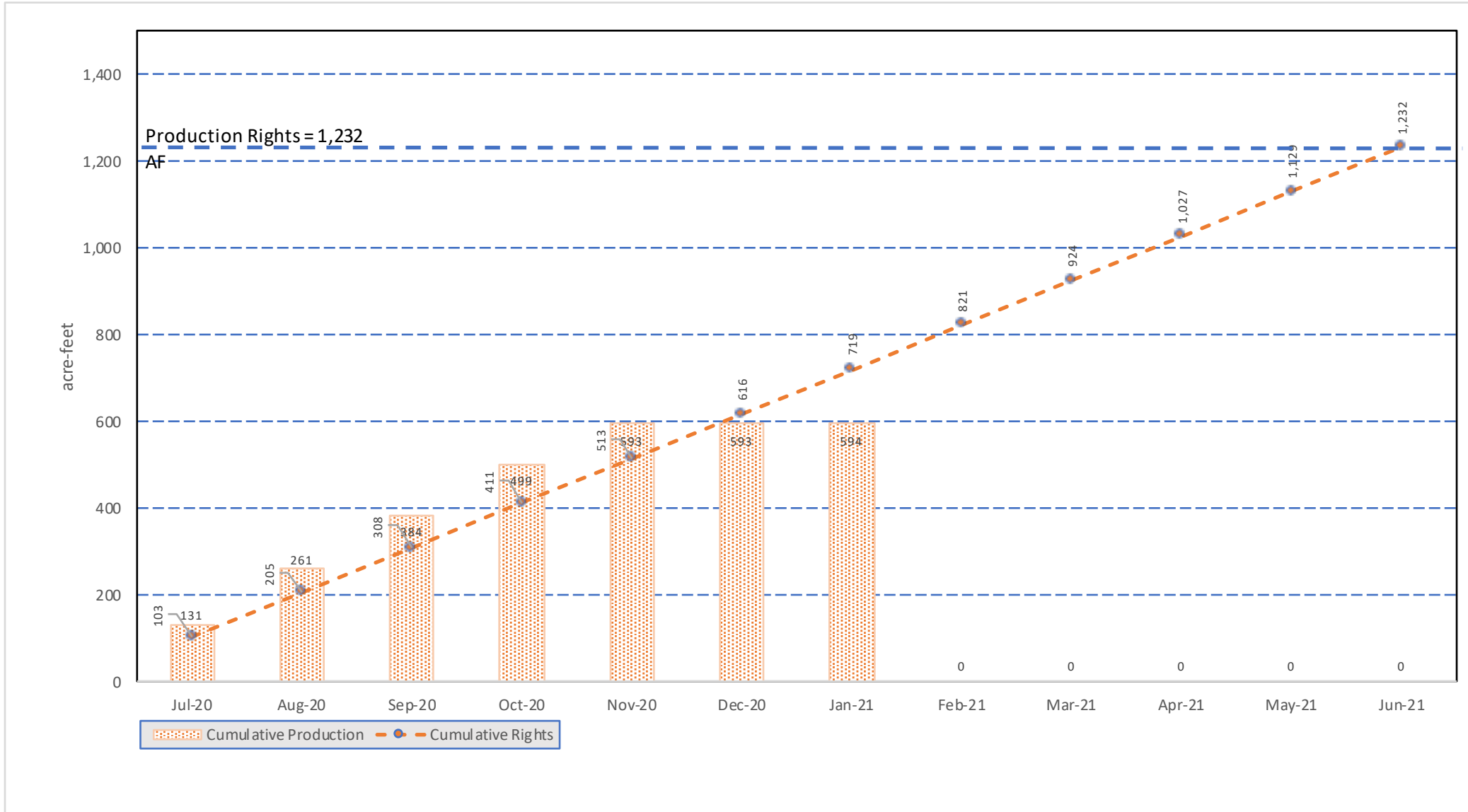
2021 Cucamonga Basin Monthly



2021 Chino Basin Cumulative



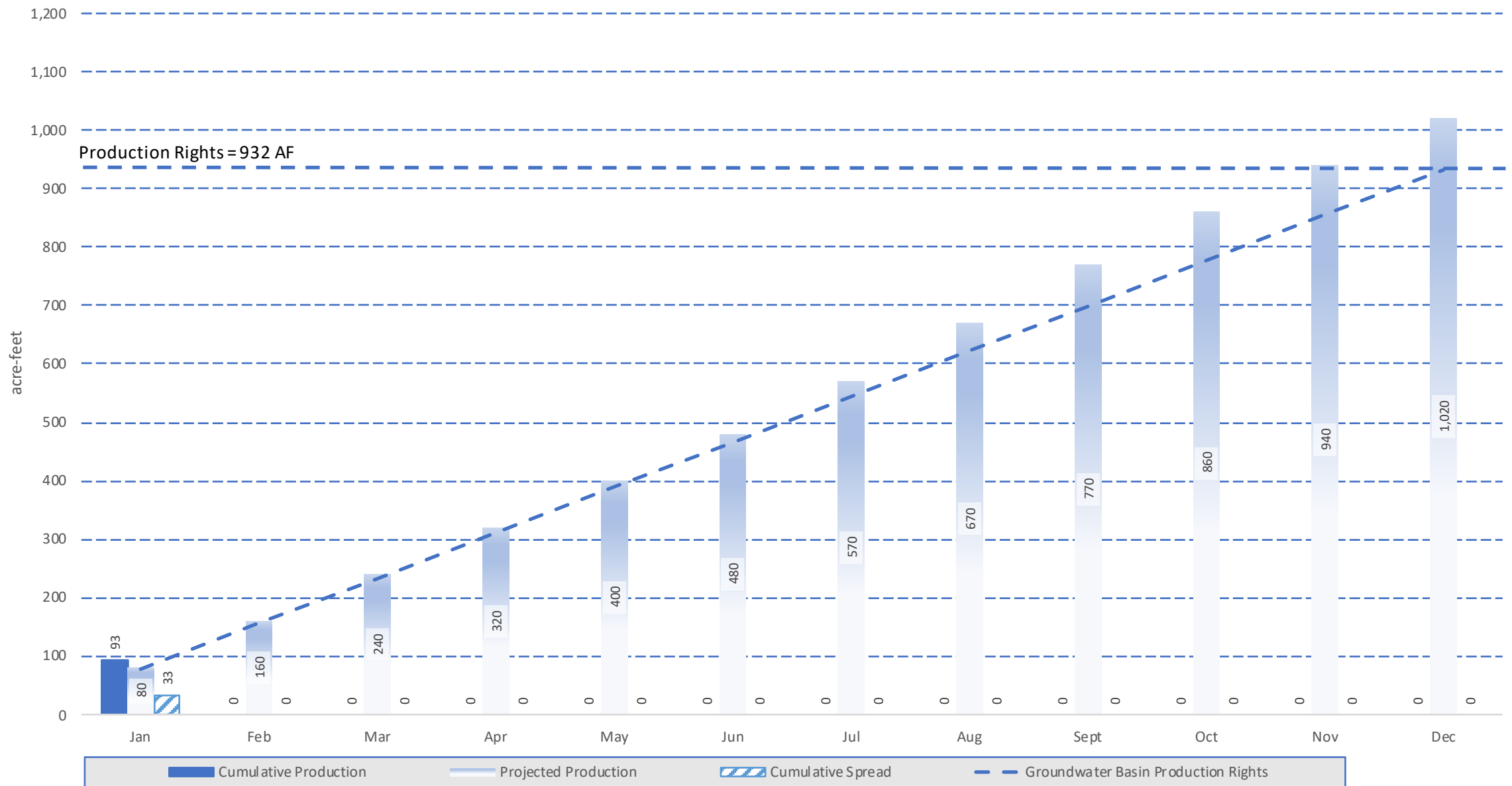
20-21 Chino Basin Cumulative



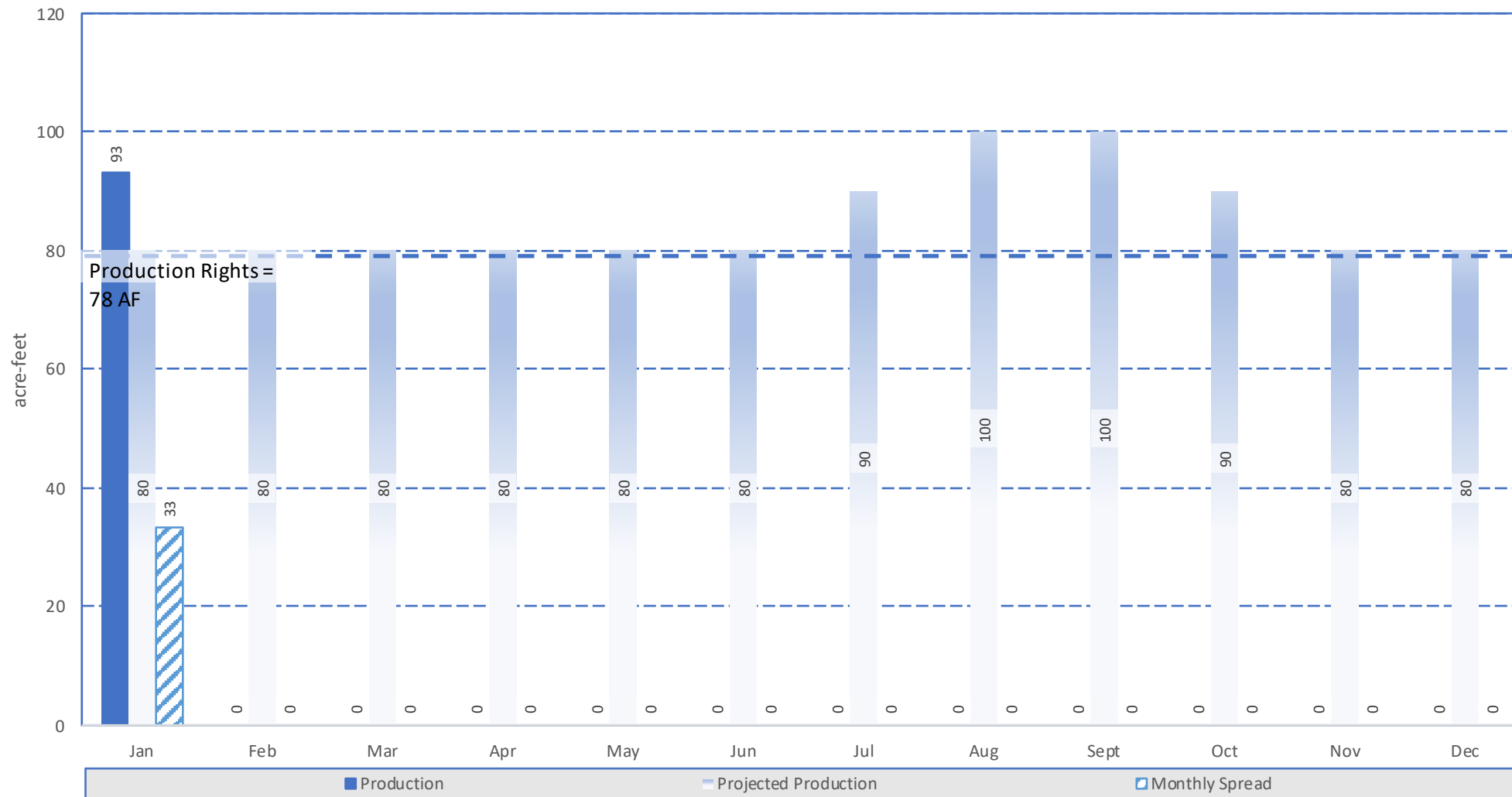
2021 Chino Basin Monthly



2021 Six Basins Cumulative



2021 Six Basins Monthly



A. Water Supply through January 2021

- Annual entitlement for CY2021 is 13,000 AF
 - Cumulative yearly production was 876 AF
 - Cumulative yearly consumption was 730 AF
 - Cumulative yearly spread was 144 AF
 - Cumulative unaccounted water was 2 AF

Six Basins Production for 2021

- Annual production right is 932 AF.
- Cumulative production was 93 AF. Production is sent to the WFA treatment facility to meet City of Ontario and MVWD entitlement.
- The Company spread a total of 33 AF.

Cucamonga Basin Production for 2021

- Annual production right is 5,938 AF.
- Cumulative production was 378 AF.
- The Company spread a total of 111 AF.

Chino Basin Production for 2021

- Annual production right is 1,232 AF.
- Cumulative production was 1 AF.
- The Company spread a total of 0 AF.

Surface Water (San Antonio Creek) flow for 2021

Total flow was 186 AF.

Tunnel flow for 2021

San Antonio Tunnel flow was 218 AF.
Frankish and Stamm Tunnel flow was 0 AF.

B. Company Stock

¼ share of water stock moved from active to dormant this transfer period.

C. Communication and Information Activities

Staff is communicating on our new “Facebook” page with 179 friends liking our old FB page and 68 customers have liked our new FB page. Communication is posted regularly on the new page and no new communication on the old Facebook page. Facebook is not able to merge the two Facebook pages; therefore, we are in discussion of possibly deleting the old page.

D. Administration Matters

Annual Shareholder’s Meeting – This year’s annual shareholder’s meeting will be held on April 6, 2021. The meeting will be held virtually again this year. Last year the Inspectors of Election were not utilized and there was not an election. Reviewing the situation with legal counsel, it was determined that it would be difficult for Inspectors of Election to do their job remotely and staff would be able to fill in for this responsibility. Technically, the Secretary of the Board of Directors should announce the presence of a quorum and the vote. This could be easily worked out by the Staff and the Secretary.

Meetings of interest:

- Thurs, Jan 21 – GM participated in confidential meeting with CBWM AP and Advisory Committee Meeting
- Mon, Jan 25 – GM participated in Minor Rep. Coordination meeting with GM of MVWD
- Thurs, Jan 28 – Gm attended CBWM Board Meeting by GoToMeeting
- Wed, Feb 3 – GM and AGM participated in teleconference with CBWM minor producers
- Mon, Feb 8 – Gm and AGM participated in teleconference for Cucamonga Basin WM
- Wed, Feb 10 – AGM participated in GoToMeeting for CDC COVID Seminar
- Thurs, Feb 11 – GM participated in CBWM AP Meeting

E. Groundwater Basin Matters

Chino Basin -

Minor Appropriators Representative – SAWCo and Monte Vista Irrigation Company have been appointed to represent the minor appropriators for 2021 at the Advisory Committee. Unless the Board would like to choose otherwise, the GM and AGM will serve as primary and backup.

Spread Water from SAWCo – SAWCo's application to spread 1,500 AF in 20/21 water year has been approved and fully executed. We have not yet spread any water in 2021.

Storage Management Plan / Optimum Basin Management Plan – Watermaster issued the final report on the 2020 Storage Management Plan on December 11th.

WM staff intend for the OBMP Implementation Plan to be attached to the Peace Agreement and will require a Peace Agreement amendment.

Discussion is currently focused on the CEQA requirements and a possibly reduced focus on a storage only plan.

Ag Pool Contest and Legal Expenses – In May 2017 the Agricultural Pool initiated adversarial proceedings contesting Appropriative Pool storage within the Chino Basin.

At the end of June 2020, the Agricultural Pool requested a last-minute considerable upward adjustment to their legal budget for the fiscal year ending June 30, 2020. The Agricultural Pool has also sizably increased its 2021 legal budget. These increases are directly related to the Agricultural Pool's actions against the Appropriative Pool. The Agricultural Pool expected that the Appropriative Pool would pay those costs per the Agricultural Pool's interpretation of the Peace Agreement.

The Appropriative Pool has objected to those costs being 'expenses' as defined by the Peace Agreement.

At the November 13th court hearing, judge ordered parties to mediate.

At a court hearing on January 8 a mediator was selected, and a single day of mediation is scheduled. The Court is requiring mediation to be concluded by the next court hearing on May 26th. The Court has ordered both the AP and AgP to pay their own costs for mediation.

Six Basins –

A meeting was last held on January 27, 2021. The Watermaster Board held their annual election of officers with the following being approved:

Tom Thomas [City of Upland] – President
Chris Diggs [City of Pomona] – Vice-President
Jennifer Stark [City of Claremont] – Secretary
Ben Lewis [Golden State Water Co.] – Treasurer

There was discussion on the limitations for leasing Six Basins water rights to non-parties to the Six Basins Judgment. West Yost engineer was going to bring back legal changes to the Judgment for the parties to consider and run by their legal counsel.

SAWCo sold some water earlier in year to Pomona anticipating a possible loss. There was a small amount still in jeopardy of being lost. Staff was able to sell 600 AF of water to Three Valleys Water District to remedy this loss and hopefully deal with any anticipated loss in 2021.

Cucamonga Basin –

The working group met virtually on January 5th. Cucamonga Valley Water District (CVWD) stated they have provided more comments along with West End Consolidated Water Company and will put the Term of Reference document in Dropbox for SAWCo's review.

CVWD reported they have received a proposal from West Yoss (formerly Wildermuth) to do the SGMA this year. Meanwhile, CVWD has put together a Request for Qualifications (RFQ) and will put in Dropbox for review. They planned to send the Request for Proposal once the RFQ's are vetted. Comments are due next week.

The next scheduled meeting is March 2nd.

Agenda Item No. 4I

Item Title: Projects and Operations Update

Purpose:

To update the Board and Shareholders on Company capital projects.

Updates:

1507 – Office Relocation

Presentation to City of Upland originally scheduled for late September has been deferred until early 2021 at City Manager’s request.

1602 – Holly Drive Reservoir, Phase 2

A modified and reduced project was awarded to Paso Robles Tanks on September 15. Contract has been fully executed. Preconstruction meeting held. Material submittal process initiated.

Contractor has mobilized on site ~~and started excavation of ring wall foundation.~~ Ring wall is complete and construction of steel tank has started.

The remaining civil portion of the contract (site pipelines) will be awarded in early 2021. Staff is working to get a proposal from CP Construction.

Original Budget	\$477,000
Original Contracts	\$783,260
Authorized Change Orders	NA
Current Contracts.....	\$783,260

1901 – Automated Meter Reading (AMR)

Contracts has been fully executed for \$738,870 for supply and installation of all domestic and production meters. Supplier working to integrate meters with our accounting software. Domestic meter installation started December 8. ~~Installation expected to be completed before end of January 2021.~~ Meter installation was halted due to QA/QC issues. Meter installation was started again on January 12, 2021. Company attempted a one-to-one communication effort with each meter account prior to installation, but that proved unsuccessful. Company has asked SAHA to spread the word about meter installations. Contractor is going door-to-door just prior to installation and distributing a Company letter discussing the process and providing contact information.

Company forces continue to assist in the project and will also be installing the larger flanged meters.

~~Approximately 300 meters have been exchanged over two weeks of effort to date. About 1,000 meters remain. Replacement efforts should be concluded by end of February.~~

January effort installed about 200 more meters. We have about 740 meters remaining. Unnecessary customer service problems still occurred during the January install. Staff has negotiated a \$125 per meter install price from CP Construction. Staff has asked Metron Fairner to halt all meter installations. Board will decide tonight which company will finish installations.

Original Budget	\$770,000
Original Contracts	\$731,220

Authorized Change Orders NA
Current Contracts..... \$731,220

1902 – Cucamonga Crosswalls Mitigation

First of five years of mitigation occurred in April.
Check-up mitigation occurred in the first week in August 2020.
~~Work for 2020 has been completed.~~

1904 – Geographical Information System (GIS)

~~Tablet GIS system has been distributed to all field personnel. Project is complete.~~

Original Budget..... \$50,000
Original Contracts..... \$29,929
Authorized Change Orders NA
FINAL Contracts..... \$29,929

1905 – 2020 Master Plan

Computer Water Model being constructed by consultant. Hydrant flow testing occurred Nov 11th. Computer modeling being calibrated. Data gathering is an ongoing process. Company has purchased three data loggers and a pitot tube flow diffuser.

Consultant will be presenting a Water Supply Resiliency presentation to the PRC next week.

Original Budget..... \$240,000
Original Contracts \$204,085
Authorized Change Orders NA
Current Contracts..... \$204,085

2001 Reservoir 9 Pipeline

Bid opening occurred on Nov 10. Project was awarded to Downing Construction on November 17. Contract has been fully executed. Preconstruction meeting held on Dec. 10.

~~Material has been ordered and contractor has begun potholing existing utilities.~~ Alignment is being refined in the field as conflicts are discovered. Pipeline is being installed.

Construction inspection, surveying, soil testing and design changes have increased engineering support costs an estimated \$60,000 beyond original contract. Staff will propose to the AFC next week an option to transfer \$45,000 engineering fee from the Small Pipelines project and issuing a contract revision for \$15,000 to cover the additional costs.

Original Budget..... \$408,000
Original Contracts \$886,040
Authorized Change Orders NA
Current Contracts..... \$886,040

2002 Frankish Tunnel Improvements

Bid opening occurred on December 4th. Project was awarded to CP Construction on December 15, 2020. ~~Contract is being executed.~~ Project is complete.

Original Budget..... \$50,000

Original Contracts \$126,485
Authorized Change Orders NA
FINAL project cost \$126,485

2003 Small Pipelines Project

Bid opening occurred on December 4th. Project was awarded to CP Construction on December 15, 2020. ~~Contract is being executed.~~ Project is about 70% complete. Should be completed by end of March. Consultant has about \$65,000 remaining in their budget and believes that only about \$20,000 will be necessary to complete the project. Staff is proposing to transfer \$45,000 design fee from this project to the Reservoir 9 Pipeline project. Staff will discuss this option with the PROC next week.

Original Budget \$519,000
Original Contracts \$738,290
Authorized Change Orders NA
Current Contracts..... \$738,290

2007 Well 19

Staff is working on a Request for Proposals to construct a new Well 19. RFP should be released ~~later this~~ next year for consideration by the Board.

2101 Booster 17 (V Screen) Generator

Purchase Order has been submitted. Waiting on delivery.

Original Budget \$18,000
Original Contracts \$14,510
Authorized Change Orders NA
Current Contracts..... \$14,510

2102 Shaft 6 Generator

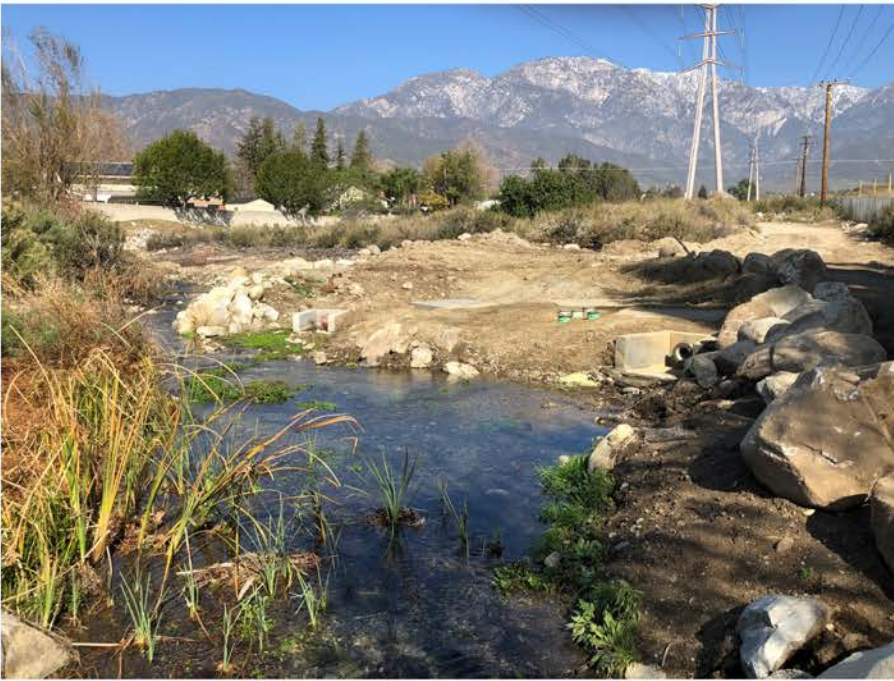
Purchase Order has been submitted. Waiting on delivery.

Original Budget \$8,000
Original Contracts \$6,436
Authorized Change Orders NA
Current Contracts..... \$6,436

2103 Booster 19 (Holly Drive) Generator

Staff obtained one additional quote for two diesel generator options. The lowest option was price equivalent to a natural gas-powered generator and the second option was about \$20,000 higher. Staff is moving forward with the original \$61,366 quote.

Original Budget \$75,000
Original Contracts \$61,366
Authorized Change Orders NA
Current Contracts..... \$61,366



Frankish Tunnel Improvements - 2021



Euclid Crest Pipeline Replacement - 2021

Agenda Item No. 6A

Item Title: Employee Benefits

Purpose:

To review Administration & Finance Committee (AFC) recommended change to employee benefits.

Issue:

Is there value to the Company in providing the discussed benefits?

Manager's Recommendation:

Discuss and approve the additional employee benefits as recommended by the AFC including any changes as appropriate.

Background:

At the November 2020 AFC meeting, when the benefit study was discussed, it was suggested that staff look at some neutrally desirable additional employee benefits that would help the Company remain competitive with surrounding local agencies. After reviewing the benefit study, staff came up with additional benefits for consideration at the AFC's January 2021 meeting. The AFC reviewed staff's recommendation and after discussion the Committee adjusted some benefits and are now presenting to the Board the following changes for consideration:

- Eliminate the year deferral for 50% employer paid dependent medical coverage. Currently a new employee has to wait a year before getting the cost share dependent benefit. While a new employee can add their dependent when eligible, they do so at 100% paid by the employee during the first year. This change would only affect new hires and currently would provide no cost increase to the Company.
- Investigate the ability to eliminate the year deferral for 401k contributions. – At most other companies retirement benefits for new employees start upon hire. This would require a change in our current 401k plan requirement. This would apply to future new hires.
- Change Floating Holiday time from 32 hours to 36 hours, bringing Company holiday hours up to regional median.
- Raise limit on vacation from 200 hours accrual to 300 hours – The study reported some agencies having anywhere from 200 to 480 hours limit. As a small water company, sometimes emergencies prevent staff from utilizing their time off when desired. The additional limit allows more flexibility.
- Raise limit on sick leave accrual from 460 hours to 800 hours – The study reported sick leave max from 600 to 2000 to no limit. An adjustment would be more in line with other agencies.
- 457 (B) Deferred Comp – Add this benefit and allow employees to make voluntary contributions. Company would not participate. All the water entities offered this benefit.

Agenda Date: February 16, 2021

In addition to these recommendations, the AFC has asked staff to study and provide additional information regarding the two following recommendations:

- Vacation time buy-back
- Sick Leave payout on termination or retirement

Staff will be returnign to the AFC later this year with additional information so that the AFC can make an appropriate recommendation to the Board.

Impact on the Budget:

None

Previous Actions:

Compensation and Benefit Study [October 2020] approved at Board meeting
12/15/2020

Item Title: Building Reserve Fund

Purpose:

To present AFC's recommendation to the Board regarding setting up a building reserve fund.

Issue:

The sale of a portion of the Company's Benson property has yielded funds that have been intended to fund a new office/yard headquarters. To date the funds have not been set up as a reserve for this project.

Manager's Recommendation:

Approve AFC's recommendation to set up a Facility Modernization Fund for the purpose to fund rehabilitation of abandoned property and a new office and yard facility in the future.

Background:

The Board in 2014 put in the budget for a feasibility study on a new office/yard facility. The current locations were over 85 years old and needs lots of update. In 2015, it was determined that the feasibility study was too high and to form an Ad-Hoc that was comprised of Board members and staff. This Ad-Hoc met publicly and obtained an architect and conceptual design. The process was stalled when it was learned in 2016 that the City of Upland desired to purchase half of the Benson property for the purpose of a replacement reservoir for the City. The sale was agreed to in order to utilize the funds for the building of a new office/yard headquarters for San Antonio Water Company on the northerly portion of the property.

The City of Upland requested that they utilize the north portion of the site while they build their new reservoir. The completion of the reservoir is unknown at this time. With the uncertainty of when the Company will be able to continue to proceed with their new office/yard facility, it was suggested to set aside the funds obtained from the sale in a special restricted fund for the capital outlay for the new office/yard facility.

The Committee debated on the name of the fund and settled on Facility Modernization Fund for the purpose of solving the problem of an antiquated office and yard.

Impact on the Budget:

2019 - \$345,759

2020 - \$345,000

2021 - \$344,000

TOTAL \$1,034,759 [designated as restricted and unavailable for other use]

Previous Actions:

Board approved reserve policy 2/18/2020

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- Operating reserve – 90-180 days budgeted operating expenses
- Capital Investment and Depreciation Reserve Funds – 5% - 20% of Company's total property & equipment from auditor's statement
- Debt Service Reserves – Minimum as set forth in borrowing documents

Based on reserve policy:

- Operating Reserves - \$794,200 [90 days] - \$1,588,400 [180 days]
- Capital Investment and Depreciation Reserve Funds - \$1.0 million - \$4.0 million
- Debt Service Reserves - \$0

Total Reserve requirement: \$1.7 million - \$5.5 million

Current Investments as of Dec. 2020 - \$7.8 million

Item Title: Automatic Meter Reading (AMR) Meter Installation Contract

Purpose:

To discuss changing installation contractors for the AMR Project.

Issue:

The Contractor originally hired to install the AMR meters has shown a reluctance to meet Company standards in regard to customer service.

Manager's Recommendation:

Ratify the General Manager's decision to hire CP Construction to complete the meter installations.

Background:

At its September 2020 regular meeting the Board approved a \$740,000 project to replace all meters within the Company with cellular AMR meters that will provide usage data every 24 hours.

The Company executed two contracts with Metron-Fairner: The first contract was for material and long-term service (\$578,900) and the other contract was for the physical installation of the meters (\$152,320). Meter installatino contract provided a \$75/meter cost for installation of domestic meters. Larger production meters were more expensive. Total price of the combined contracts was \$731,220.

Installation of the meters began in December. Contractor instructions were to make contact and hand deliver a letter to the homeowners prior to installation, install the meter and finally, flush the home's system to ensure a functioning system and clean water.

The construction crew provided did not follow those directions, generating many customer service complaints.

At staff direction a new crew was brought out in January. Although better, the new crew did not live up to Company expectations. The first two efforts installed approximately 500 meters. There are about 760 domestic meters remaining to be installed.

Staff halted installation and negotiated a per unit install price with CP Construction of \$125. CP Construction is a local contractor with strong ties to the San Antonio Heights.

Changing construction contractors would increase the cost of domestic meter installation by \$38,000.

$$(\$125 - \$75)/\text{meter} \times 760 \text{ meters} = \$38,000$$

Staff supports the change. In hindsight, the original \$75/meter cost was based on expediency, leaving little room for customer service. Increasing the per meter cost will allow a more methodical installation resulting in increased customer service. Staff

believes the increased cost reflects strongly on the Customer service values of the Company.

Staff will work to offset the increased cost of domestic meters by installing the larger meters with in-house forces. This will result in a \$30,000 contract savings, not including staff labor.

Impact on the Budget:

Budget Approved at September 2020 Board Meeting:	\$740,000
Original Material and Service Contract:	\$578,900
<u>Original Installation Contract:</u>	<u>\$152,320</u>
Original Contract cost:	\$731,220
Proposed Changes:	
Reduction in original installation contract (domestic meters):	(\$57,000)
Reduction in original installation contract (production meters):	(\$30,000)
<u>Proposed installation contract (domestic meters):</u>	<u>\$95,000</u>
Proposed Contract Increase:	\$8,000

New Contract total:

Previous Actions:

Project budget awarded at September 2020 Board Meeting