



# SAN ANTONIO WATER COMPANY

## BOARD OF DIRECTORS MEETING

Tuesday, November 19, 2019

5:00 p.m.

In the Upland City Hall Council Chambers

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

- A. Approval of Board Meeting Minutes  
Regular Meeting Minutes of October 15, 2019.
- B. Planning, Resources, and Operations Committee (PROC) Meeting Minutes  
No meeting minutes to approve.
- C. Administration and Finance Committee (AFC) Meeting Minutes  
Meeting Minutes of August 27, 2019.
- D. Ad Hoc Office and Yard Relocation Committee  
Meeting Minutes of September 26, 2019.
- E. Financial Statement  
Income Statement and Balance Sheet for September 30, 2019 and year-to-date.
- F. Investment Activity Report  
Monthly Report of Investments Activity.
- G. Water Production and Consumption  
Monthly water production and consumption figures.
- H. Prominent Issues Update  
Status summaries on certain on-going active issues.
- I. Projects and Operations Update  
Status summaries on projects and operations matters.
- J. Groundwater Level Patterns [Quarterly in January, April, July, and October]  
Tracking patterns of groundwater elevations relative to ground surface.
- K. Correspondence of Interest

5. Board Committee – Delegate Report:

- A. PVPA Representative Report  
Verbal report on activities at the Pomona Valley Protective Association that have an impact on the Company.
- B. Six Basins Representative Report  
Verbal report on activities at the Six Basins Watermaster that have an impact on the Company.
- C. Chino Basin Representative Report  
Verbal report on activities at the Chino Basin Watermaster that have an impact on the Company.
- D. Cucamonga Basin Representative Report  
Verbal update by staff.
- E. Administration and Finance Committee (AFC) Chairman's Report  
Report on meetings held October 22, 2019 and November 13, 2019.
- F. Planning, Resources, and Operations Committee (PROC) Chairman's Report  
No meeting to report.
- G. Office Feasibility Study Ad Hoc Committee  
Report on meeting held November 5, 2019.

6. General Manager's Report on Activities

- A. Chino Basin Watermaster Update  
Presentation by Chino Basin Watermaster General Manager with follow-up discussion.
- B. Annual Review of Employee Health Benefits  
Discussion and possible approval to maintain current coverage
- C. Office and Operation Yard Facilities Budgetary Exploratory Review  
Discussion and possible approval of scope and contract
- D. Discussion and Possible Action on Cucamonga Crosswalls Environmental Mitigation  
Discussion and possible approval of scope and contract
- E. 2020 Activities Calendar  
Approve Company schedule for 2020
- F. Board Gift – End of Year Luncheon  
Discussion and possible approval of Board Gift to employees

7. Closed Session: None.

8. Director's Comments and Future Agenda Items:

Adjournment:

*A special 2020 Budget Board Workshop will be held on Wednesday, December 4, 2019 at 9:00 a.m.  
The next regular Board Meeting will be held on Tuesday, December 17, 2019 at 5:00 p.m.*

NOTE: All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 No. Euclid Avenue, Upland, CA) during regular office hours, Monday through Thursday [7:00 am – 11:30 am & 12:30 pm – 5:00 pm] and alternating Fridays [7:00 am – 11:30 am & 12:30 pm – 4:00 pm]. The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On November 14, 2019 a true and correct copy of this agenda was posted at the entry of the Company Office (139 No. Euclid Avenue), on the public bulletin board at 450 No. Euclid Avenue (Upland Public Library) and on the Company Website.

**SAN ANTONIO WATER COMPANY**  
**MINUTES OF THE SAN ANTONIO WATER COMPANY**  
**Tuesday, October 15, 2019**

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was called to order at 5:00 p.m. on the above date at the Upland City Hall Council Chambers, 460 North Euclid Avenue, Upland, California. Directors present were Tom Thomas, Jose Sanchez, Will Elliott, Bob Cable, Gino Filippi, Martha Goss, and Rudy Zuniga. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Director Thomas presided.

- Salute to the Flag
- 1. Recognitions and Presentations: None.
- 2. Additions-Deletions to the Agenda: None.
- 3. Shareholder-Public Testimony: None.
- 4. Consent Calendar Items:
  - A. Approval of Board Meeting Minutes  
Regular Meeting Minutes of September 17, 2019.
  - B. Planning, Resources and Operations Committee (PROC) Meeting Minutes  
Meeting Minutes of July 23, 2019.
  - C. Administration and Finance committee (AFC) Meeting Minutes  
No meeting minutes to approve.
  - D. Financial Statement  
Income Statement and Balance Sheet for August 31, 2019 and year-to-date
  - E. Investment Activity Report  
Monthly Report of Investments Activity
  - F. Water Production and Consumption  
Monthly water production and consumption figures.
  - G. Prominent Issues Update  
Status summaries on certain on-going active issues.
  - H. Projects and Operations Update  
Status summaries on projects and operations matters.
  - I. Groundwater Level patterns [Quarterly in January, April, July, and October]  
Tracking patterns of groundwater elevations relative to ground surface.
  - J. Correspondence of Interest
    - Chino Basin Watermaster Optimum Basin Management Program Update
    - SAWCo's letter response with comments on 2020 OBMP Update Technical memorandum #1
    - SAWCo's letter response with general comments on 2020 OBMP Update

Director Sanchez requested removal of Item 4F and Item 4J for comments.

Director Elliott moved and Director Cable seconded to approve the Consent Calendar sans Items 4F and 4J. Motion carried.

Director Sanchez noted Item 4F indicates the Holliday Rock Company going over their entitlement by roughly 60 acre feet (AF). He inquired as to why the company was over their entitlement.

Mr. Lee advised Holliday Rock Company is not held to an agreement like the three municipal shareholders. They are allowed to go over their entitlement and are charged the appropriate tier rates for overages. Field staff recently spoke with Holliday Rock Company staff about the amount of water they are using and were advised an additional pit was opened up and is in need of additional water in order to mine.

Director Sanchez then inquired about information indicating a SAWCo meter is registering 63 AF off. Mr. Lee replied the meter is at the bottom of an access hole. It will need to be stripped and new hardware installed. Staff is working with Civlitech Engineering to complete the required work.

Director Sanchez then thanked staff for the excellent letter presented in Item 4J. He noted his agreement with all points made.

Director Filippi inquired as to whether staff had received a response from Peter Kavounas. Mr. Lee advised staff had not received a response. Director Filippi stated he is hearing that staff might be being misled by Monte Vista Water District (MVWD). He suggested staff invite Mr. Kavounas to have a discussion with the SAWCo Board of Directors. Mr. Lee replied he would schedule tentatively for the November Board meeting.

Director Sanchez moved and Director Zuniga seconded to approve Item 4F ad 4J. Motion carried.

5. Board Committee – Delegate Report:

**A. Pomona Valley Protective Association (PVPA) Representative’s Report** – Director Thomas reported on the October PVPA meeting. Fencing has been installed around PVPA land north of Baseline in Claremont that is prone to homeless encampments.

Spreading of water has ended for the year with a total spread amount of 8,500 AF. Total rainfall for the year was calculated at slightly less than 34 inches which is considered above average. Director Thomas commented that one more year of above average rain fall will be greatly beneficial to the local water table.

Continued discussion took place about the possible establishment of the HR 2215 National Recreation Area. PVPA is attempting to get answers as to why portions of their land has been grouped in with the proposed area as there is no valid reason private land should be included in a recreation area.

The City of Pomona provides weed abatement for PVPA and recently had an increase in their fee schedule.

**B. Six Basins Representative Report** – Mr. Lee reported discussion took place about the boundaries for the National Recreation Area. Confusion as to what the actual boundaries are may be due to the local representative’s office looking at previous boundaries instead of current boundaries. Clarification is still being sought.

How the local cities are handling storm water management was also discussed during the last meeting.

**C. Chino Basin Representative Report** – Ms. Layton reported that SAWCo’s recharge application is on the agenda for the October Advisory Committee and Board meeting. Staff anticipates it will be approved, however, the water in storage for the collective is reaching a limit and a storage management plan is being discussed.

Staff has been participating in meetings to discuss a storage management plan that is acceptable to all parties. Much of the discussion has been in closed session. In the meantime, Watermaster has come out with a proposal and the parties are attempting to adjust it to make it acceptable to all parties. If acceptance is not achieved, another court battle may be ahead.

The revised assessment packages have gone through the Pool process and have been approved. SAWCo has a credit of \$7,821.08 and has asked Watermaster to apply it to their assessment for the current year.

The Rules and Regulations are intended to be a one stop for parties to know what has been decided in court. There have been some court decisions made since the last update. Unfortunately, this also starts a legal battle of words on how it is presented. Staff is uncertain if it will be approved at the upcoming Advisory and Board meetings.

Paragraph 36 of the Restated Judgment states the Pool or Advisory Committee members may receive compensation for attending meetings in an amount not to exceed \$25.00 for each meeting for a maximum of up to \$300.00 during any one year. When the Peace Agreement was completed, the agreement was made that the unproduced Agricultural water would be transferred to the Pool for “land-conversions” and early transfers on an annual basis. As part of the agreement, the Pool would pay all assessments and expenses. The Agricultural Pool made a decision to increase their compensation to \$125 per meeting and Watermaster paid them this amount on a “gentlemen’s” agreement between the Pool Officers at the time. Currently, Watermaster is attempting to amend the Judgment to reflect this past practice as well as remove the annual cap. SAWCo staff does not have a problem with increasing the stipend but believes not having an annual cap is not good business sense. The parties don’t want to fight in court due to legal expenses. SAWCo will be voting no at the Advisory Committee meeting based on principle but does not intend on fighting the issue in court.

The Agricultural Pool wishes to amend their pooling plan but are looking at amending more than Paragraph 36. The Agricultural Pool is adding in language that is in the Peace Agreement which requires the Appropriate Pool to pay the Agricultural Pool’s assessment packages. The Appropriate Pool has reserved the right to make comments on the amendments.

**D. Cucamonga Basin Representative Report** – Ms. Layton reported the working group met on October 1<sup>st</sup>.

Cucamonga Valley Water District (CVWD) offered to make some changes to the Terms of Reference to make it more acceptable to SAWCo and West End Consolidated Water Company (WECWC). SAWCo hopes to have the changes completed and finalized by the November meeting. Following finalization, staff plans to meet with CVWD staff to finalize project figures and consider invoicing.

Discussion about the unauthorized use of the Cucamonga Model for Chino Basin modeling was discussed and CVWD is taking the lead on this issue with participation by the whole group.

Staff attempted to put all comments together regarding modernizing the Judgment and saw this as a time-consuming task that may be better left to a consultant. TKE, who is attending the meetings on WECWC’s behalf, offered to speak with Acting City of Upland Manager and Public Works Director, Rosemary Hoerning, about taking on this task.

SAWCo’s General Manager will be sending a letter and transfer of water to CVWD for overproduction in 2018 shortly.

The next meeting is scheduled for November 5, 2019 at 1:30 p.m.

Director Thomas suggested a meeting with the CVWD Board and SAWCo Board when a draft version of the Revised Judgment has been generated.

**E. Administration and Finance Committee (AFC) Chairman’s Report** – No meeting to report.

**F. Planning, Resources, and Operations Committee (PROC) Chairman’s Report** – Director Elliott stated the Committee discussed the Geographical Information System (GIS) project which is covered in the General Manager’s Report on Activities.

- G. Office Feasibility Study Ad Hoc Committee** – Mr. Lee reported the Committee met to review the Statement of Qualifications (SOQ) submitted by architects for the project. A rough sketch for a possible floor plan was also reviewed.

Director Thomas reported on a meeting held earlier in the day with a few members of the Board of Directors and a few shareholders that had questions about the office and yard relocation project.

Director Goss was appreciative of the perspectives and possible options those that attended the meeting presented.

Director Sanchez stated he believed it to be SAWCo's obligation to now explore both the original intention of building new facilities on vacant SAWCo property as well as the alternative options presented at the meeting.

6. General Manager's Report on Activities:

- A. Conservation Programs Update** – Mr. Lee stated the conservation program is available but is more of a passive program. Should a shareholder contact staff regarding conservation needs they are made aware of any programs SAWCo offers to assist them.

- B. Award of Contract for Geographical Information System** – Mr. Lee advised this item was presented to the PROC who then recommended the item be brought to the full Board of Directors for discussion and possible recommendation and approval.

A GIS is being sought to allow for field staff to highlight corrections and obtain accurate information in the field on an ongoing basis. This data will be used to update and ensure accurate system maps. The budgeted amount for a GIS in 2019 is roughly \$30,000 for the consultant's time. An estimated additional \$10,000 for equipment and software is also expected.

Staff reached out to five companies; two engineering firms and three firms specializing in GIS. SAWCo received only two proposals by the required deadline. The two proposals received offered two vastly different approaches to the project. One firm proposed a robust and costly system while the other firm custom tailored their proposal to SAWCo's current needs.

Mr. Lee advised the Board he is friends with a principal of WSC Engineering, however, his recommendation is based on the preference for a budget conscious consultant and as such recommended utilizing WSC Engineering for the creation of SAWCo's Facility GIS Database.

Director Thomas thanked Mr. Lee for being upfront about his relationship with WSC Engineering and felt there are pluses to having a relationship with the firm as it can be a way to better keep the project on track.

Director Filippi questioned the possibility of WSC Engineering advising SAWCo after the fact that some of the items on the other firm's extensive list are actually needed.

Mr. Lee replied he does not foresee any consultant advising the Company they should have done something additional. He informed the Board of his background in computers and advised it would be difficult for a consultant to sneak something by him when it comes to technology. At some point in the future, staff plans on having a complete GIS with more extensive capabilities but is looking to start small and add on in the future.

Director Elliott moved and Director Goss seconded to authorize the General Manager to execute a contract with WSC Engineering in the amount of \$40,000; \$30,000 for capital expenditures and \$10,000 for associated hardware and software, for the creation of a Company Facility GIS Database. Motion carried.

**C. Award of Contract for Architectural and Landscape Consulting Services** – Mr. Lee advised the Board that staff reached out to five architectural firms and placed the Request for Qualifications for architectural and landscape consulting services on SAWCo's website. SAWCo received two SOQ's from architectural firms. The SOQ's were reviewed and discussed by the Ad Hoc Office and Yard Relocation Committee. The Committee felt Claremont Environmental Design Group (CEDG) was a better fit for the vision SAWCo has for its future office and yard facilities.

Director Thomas commented the other firm's anticipated costs would likely be more than double that of CEDG and their portfolio didn't include projects tailored to the area but appeared more stock or routine.

Mr. Lee recommended the Board authorize the General Manager to execute a time-and-material contract with Claremont Environmental Design Group (CEDG) with a not-to-exceed amount of \$290,000.

Director Filippi stated SAWCo should be looking at all options when considering new office and yard facilities. He felt the contract with CEDG was premature and that all options should be explored to determine whether or not this is the best route. **He encouraged the Board to be mindful of the concerns of SAWCo shareholders.**

Director Sanchez suggested the other avenues mentioned previously, such as purchasing a site with existing facilities that is suited for SAWCo's needs or tearing down the current office and rebuilding, should be looked into as well. He felt SAWCo should investigate all the options available to it going forward.

There was discussion on whether or not the current proposed contract includes investigating the additional options presented.

Director Sanchez moved and Director Goss seconded to approve the contract with the caveat that it provides for the investigation of other commercial properties, the utilization of SAWCo's existing office and yard facilities, and the building of office and yard facilities on the 17<sup>th</sup> Street and Benson Avenue location as well as assessing total needs and comparing them to what is available in the market place.

Director Elliott expressed his concern over the scope of the contract. He suggest the item be referred back to the Ad Hoc Office and Yard Relocation Committee to compile a better articulated motion for the Board to consider.

There was consensus on the Board to table the item to allow the Ad Hoc Office and Yard Relocation Committee to work with the architect to better define the scope of the contract. The revised contract is then to be presented at the next Board meeting for approval.

**D. Annual Meeting of Pomona Valley Protective Association (PVPA)** – Director Cable moved and Director Elliott seconded to recommend and approve Director Thomas to carry the proxy to vote all SAWCo shares in the PVPA. Motion carried with Director Thomas abstaining.

7. Closed Session: At 5:42 p.m. the Board of Directors and Mr. Lee went into closed session for the General Manager's Annual Review, Goals and Objectives under subdivision 9b) of Section 54957, CGC.

At 6:11 p.m. the Board of Directors reconvened and Director Thomas advised that because Mr. Lee's annual review was completed by the Ad Hoc Personnel Committee comprised of a portion of the Board, more time would be given to the remaining Board members to make additional comments to be incorporated in the final document. A 7% wage increase was approved by the **majority** Board of Directors retroactive to Mr. Lee's employment anniversary date.

8. Director's Comments and Future Agenda Items: Director Thomas advised that friends from the City of Upland's Sister City of Mildura, Australia are in town. A small tour of SAWCo facilities will be provided as well as a barbeque event held at Director Thomas home. The 50<sup>th</sup> Annual Celebration of the sister cities will be held at the Cooper Museum at the end of the week.

Adjournment: Director Thomas adjourned the meeting at 6:12 p.m.

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Assistant Secretary  
Brian Lee



SAN ANTONIO WATER COMPANY  
ADMINISTRATION and FINANCE COMMITTEE (AFC)  
MINUTES

August 27, 2019

An open meeting of the Administration and Finance Committee (AFC) of the San Antonio Water Company (SAWCo) was called to order at 3:00 p.m. on the above date at the Company office located at 139 N. Euclid Ave., Upland, California. Committee Members present were Jose Sanchez, Bob Cable, Rudy Zuniga, and ex officio Tom Thomas. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Mr. Sanchez presided.

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: None.
3. Public Comments: None.
4. Approval of Committee Meeting Minutes: Mr. Zuniga moved and Mr. Cable seconded to approve the meeting minutes of June 25, 2019. Motion carried.
5. Administrative and Financial Issues:
  - A. ***Proposed Policy for On-line Payment Transaction Charge*** – Mr. Lee reported that providing shareholders the option to pay their water bills of up to \$1,500 via credit card or debit card through the SAWCo website costs the Company money in associated fees and charges. Staff determined the cost to the Company averages \$3.37 per transaction. Seeing as this is an average cost per transaction, staff is recommending initiating a per transaction charge of \$3.00.

Director Cable inquired about the difference between the two charges SAWCo incurs. Mr. Lee explained the fixed fee is a cost incurred from the billing software company and the percentage fee is a cost incurred from the online payment processing company.

The Committee discussed the various combinations and amounts the Company could use to recover their costs and public outreach if the transaction charge is approved. Concerns were expressed that some would incur a higher charge using a fixed fee than a percentage fee. For this reason the recommended fixed fee charge is below the average fee incurred by the Company.

Mr. Cable moved and Mr. Zuniga seconded to move the item to the Board for further discussion, recommendation, and possible action. Motion carried.
6. Closed Session: None.
7. Committee Comments and Future Agenda Items: Mr. Sanchez requested the two accounting reports he worked with staff on creating and the fees quoted by the billing software company be included on the next AFC agenda. He also requested the Investment Policy and the Reserve Policy be placed on that agenda along with some financial metrics he will supply staff.
8. Adjournment: The committee determined there was no further business and adjourned the meeting at 3:18 p.m.

August 27, 2019

The next regular Administration and Finance Committee meeting is scheduled for October 22, 2019 at 3:00 p.m.

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Assistant Secretary  
Brian Lee

SAN ANTONIO WATER COMPANY  
AD-HOC MEETING  
MINUTES

September 26, 2019

An open meeting of the office relocation feasibility Ad-Hoc Committee for the San Antonio Water Company (SAWCo) was called to order at 3:01 p.m. on the above date at SAWCo's Company Office located at 139 N. Euclid Avenue in Upland, California. Committee Members present were Tom Thomas, Bob Cable, Brian Lee, Teri Layton, and Tommy Hudspeth. Also in attendance was SAWCo's Senior Administrative Specialist Kelly Mitchell. Mr. Thomas presided.

1. Recognitions and Presentations: None.
2. Additions – Deletions to the Agenda: None.
3. Public Comments: None.
4. Approval of Committee Meeting Minutes:  
Mr. Cable moved and Mr. Lee seconded to approve the meeting minutes of July 10, 2019. Motion carried.
5. Administrative Issues:
  - A. ***Architect Statement of Qualifications (SOQ)*** – Mr. Lee advised the Committee that he had reached out to five architectural firms and also placed the Request for Qualifications (RFQ) on SAWCo's website. SOQs were accepted through August 29<sup>th</sup>. Of the five architects, only BCA Architects and Claremont Environmental Design Group (CEDG) submitted SOQs.

Mr. Thomas commented BCA's proposal mentioned the yard facilities being additional to the square footage of the office building. There was concern as to whether or not BCA fully understood the scope of the project.

Mr. Cable was concerned about the hourly charges and the estimate of hard costs presented by BCA.

Mr. Lee read comments from the Administration and Finance Committee alternate, Jose Sanchez. Mr. Sanchez felt both firms were qualified but noted BCA's experience was mainly in designing schools whereas Claremont Environmental Design Group (CEDG) had experience in projects more in line with what SAWCo is proposing. The costs associated with BCA appear to have the potential of being double that of CEDG.

Mr. Cable moved and Mr. Lee seconded to continue the design process for the proposed Office and Yard Relocation Project with CEDG. Motion carried.

Mr. Lee advised his next step is to take the item to the Board to recommend they award the contract to CEDG. It will be a time and material contract with a not to exceed amount. He proposes CEDG do a high level assessment of SAWCo's current office and yard facilities, list the deficiencies, and provide a budgetary number of what it will cost to repair or replace those deficiencies.

Mr. Lee then provided an idea he had for the floorplan for both the office and yard buildings. He will be giving it to the architect to use as a starting point for ideas for the project.

Mr. Thomas requested a kick off meeting to be held after the October Board Meeting with all Committee members including alternates and the architect.
6. Closed Session: None.
7. Committee Comments and Future Agenda Items: None.

8. Adjournment:

There being no further business the meeting ended at 3:38 p.m.

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Assistant Secretary  
Brian Lee



San Antonio Water Company, CA

# Item 4E Income Statement Group Summary

For Fiscal: 2019 Period Ending: 09/30/2019

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Category: 4 - Income</b>					
<b>SubCategory: 40 - Shareholder Revenue</b>					
1185 - Domestic Water Income (Base)	340,000.00	340,000.00	338.73	142,622.52	197,377.48
1215 - Domestic Water Income (Supplemental)	246,000.00	246,000.00	91.01	104,420.09	141,579.91
1220 - Domestic Water Income (Tier 3)	206,000.00	206,000.00	-1,700.81	113,355.00	92,645.00
1230 - Domestic Water Income (Readi/Chrg)	200,000.00	200,000.00	59.67	133,360.82	66,639.18
1235 - Domestic Water Availability Charge (WAC)	60,000.00	60,000.00	11.93	40,560.36	19,439.64
1245 - Municipal Water Income (Base)	2,500,000.00	2,500,000.00	285,998.79	2,300,000.49	199,999.51
1268 - Municipal Water Income (Readi/Chrg)	80,000.00	80,000.00	6,900.00	61,350.00	18,650.00
1274 - Misc Water Income (Base)	189,000.00	189,000.00	21,917.62	148,239.02	40,760.98
1275 - Misc Water Income (Supplemental)	174,000.00	174,000.00	22,730.01	97,320.60	76,679.40
1276 - Munnicipal Water Availability Charge (WAC)	477,000.00	477,000.00	39,730.00	357,496.00	119,504.00
1280 - Misc Water Income (Tier 3)	15,000.00	15,000.00	339.37	5,071.81	9,928.19
1288 - Misc Water Income (Readi/Chrg)	23,000.00	23,000.00	1,880.00	17,260.00	5,740.00
1290 - Misc Water Availability Charge (WAC)	23,000.00	23,000.00	1,922.00	17,298.00	5,702.00
1295 - Dormant Water Availability Charge (WAC)	54,000.00	54,000.00	0.00	35,051.73	18,948.27
1302 - Meter Service Fees	0.00	0.00	0.00	3,881.00	-3,881.00
1400 - Stock Transfer	5,000.00	5,000.00	360.00	2,610.00	2,390.00
1405 - Capital Facility Connection Fee	0.00	0.00	0.00	10,725.00	-10,725.00
1410 - Late/Re-establishment Fee	5,000.00	5,000.00	0.00	4,275.00	725.00
1420 - Return Check Fee	0.00	0.00	150.00	325.00	-325.00
1430 - Stock Certificate Storage and Handling Fee	0.00	0.00	0.00	100.00	-100.00
<b>SubCategory: 40 - Shareholder Revenue Total:</b>	<b>4,597,000.00</b>	<b>4,597,000.00</b>	<b>380,728.32</b>	<b>3,595,322.44</b>	<b>1,001,677.56</b>
<b>SubCategory: 42 - Non-Shareholder Revenue</b>					
1725 - Misc. Income	1,000.00	1,000.00	0.00	1,633.64	-633.64
1728 - Plans & Spec Fee	2,000.00	2,000.00	0.00	0.00	2,000.00
1750 - Service/Litigation Agreements	1,000.00	1,000.00	24.95	453.93	546.07
1753 - Ground Lease Income	52,000.00	52,000.00	4,707.84	43,560.72	8,439.28
1755 - Interest Earned	48,000.00	48,000.00	678.92	63,076.12	-15,076.12
1785 - Gain on Sale of Asset	344,000.00	344,000.00	343,059.45	343,059.45	940.55
1875 - Overhead Income	0.00	0.00	0.00	735.74	-735.74
<b>SubCategory: 42 - Non-Shareholder Revenue Total:</b>	<b>448,000.00</b>	<b>448,000.00</b>	<b>348,471.16</b>	<b>452,519.60</b>	<b>-4,519.60</b>
<b>Category: 4 - Income Total:</b>	<b>5,045,000.00</b>	<b>5,045,000.00</b>	<b>729,199.48</b>	<b>4,047,842.04</b>	<b>997,157.96</b>
<b>Category: 5 - O &amp; M Expense</b>					
<b>SubCategory: 50 - Operating Facilities</b>					
2175 - Facility Related Field Labor	228,000.00	228,000.00	12,949.29	154,736.87	73,263.13
2235 - Repairs to Facilities and Equipment	393,000.00	393,000.00	10,643.80	-13,389.17	406,389.17
2265 - Power-Gas & Electric (utilities)	725,000.00	725,000.00	85,645.34	447,242.47	277,757.53
<b>SubCategory: 50 - Operating Facilities Total:</b>	<b>1,346,000.00</b>	<b>1,346,000.00</b>	<b>109,238.43</b>	<b>588,590.17</b>	<b>757,409.83</b>
<b>SubCategory: 51 - Operating Activities</b>					
2475 - Customer Service	85,000.00	85,000.00	5,525.69	51,636.67	33,363.33
2498 - Conservation	45,000.00	45,000.00	87.45	13,629.39	31,370.61
<b>SubCategory: 51 - Operating Activities Total:</b>	<b>130,000.00</b>	<b>130,000.00</b>	<b>5,613.14</b>	<b>65,266.06</b>	<b>64,733.94</b>
<b>SubCategory: 52 - Other Operating Expense</b>					
2205 - Non-Facility Related Labor	87,000.00	87,000.00	4,712.90	55,944.88	31,055.12
2210 - O & M - All Other	2,000.00	2,000.00	7,119.95	7,401.85	-5,401.85
2295 - Supplies (Inventory & Tools Expense)	10,000.00	10,000.00	243.14	5,187.76	4,812.24
2565 - Depreciation/Amortization	822,000.00	822,000.00	77,333.29	684,468.69	137,531.31
2715 - Property Taxes	247,000.00	247,000.00	0.00	107,474.59	139,525.41
2805 - Water Resource Mgmt.	300,000.00	300,000.00	2,139.59	55,448.41	244,551.59

## Income Statement

For Fiscal: 2019 Period Ending: 09/30/2019

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
2830 - Loss on Disposal of Asset	0.00	0.00	38,899.45	38,899.45	-38,899.45
<b>SubCategory: 52 - Other Operating Expense Total:</b>	<b>1,468,000.00</b>	<b>1,468,000.00</b>	<b>130,448.32</b>	<b>954,825.63</b>	<b>513,174.37</b>
<b>Category: 5 - O &amp; M Expense Total:</b>	<b>2,944,000.00</b>	<b>2,944,000.00</b>	<b>245,299.89</b>	<b>1,608,681.86</b>	<b>1,335,318.14</b>
<b>Category: 6 - G &amp; A Expense</b>					
<b>SubCategory: 60 - Personnel</b>					
2115 - Administrative Services	223,000.00	223,000.00	21,572.72	209,384.54	13,615.46
2130 - Development/Water Svc. App.	2,000.00	2,000.00	0.00	420.43	1,579.57
2325 - Payroll Taxes	70,000.00	70,000.00	4,889.58	54,227.90	15,772.10
2355 - Worker's Compensation Insurance	18,000.00	18,000.00	1,522.00	11,232.00	6,768.00
2385 - Benefit Pay (Vac., sick, etc.)	143,000.00	143,000.00	19,282.17	111,515.32	31,484.68
2415 - Benefit Insurance (Pension,Life,Medical,Vision etc	223,000.00	223,000.00	17,833.85	165,612.97	57,387.03
2430 - Benefit Administrative Services	2,000.00	2,000.00	0.00	1,197.00	803.00
<b>SubCategory: 60 - Personnel Total:</b>	<b>681,000.00</b>	<b>681,000.00</b>	<b>65,100.32</b>	<b>553,590.16</b>	<b>127,409.84</b>
<b>SubCategory: 61 - Other</b>					
2445 - Office/IT Support	62,000.00	62,000.00	17,863.77	60,888.61	1,111.39
2505 - Directors Fees & Expense	35,000.00	35,000.00	3,245.66	24,337.32	10,662.68
2535 - Liability Insurance	32,000.00	32,000.00	0.00	28,891.00	3,109.00
2595 - Communication	92,000.00	92,000.00	6,356.82	58,148.62	33,851.38
2625 - Dues & Publications	4,000.00	4,000.00	777.00	2,743.95	1,256.05
2655 - Outside Services	81,000.00	81,000.00	288.42	10,490.11	70,509.89
2745 - Income Tax Expense	8,000.00	8,000.00	0.00	9,900.00	-1,900.00
2775 - Accounting	59,000.00	59,000.00	10,377.72	73,716.84	-14,716.84
2776 - Legal	242,000.00	242,000.00	11,205.99	132,649.74	109,350.26
2790 - Human Resources Expense	39,000.00	39,000.00	3,524.05	31,968.62	7,031.38
2865 - All other	40,000.00	40,000.00	2,485.24	21,763.77	18,236.23
<b>SubCategory: 61 - Other Total:</b>	<b>694,000.00</b>	<b>694,000.00</b>	<b>56,124.67</b>	<b>455,498.58</b>	<b>238,501.42</b>
<b>Category: 6 - G &amp; A Expense Total:</b>	<b>1,375,000.00</b>	<b>1,375,000.00</b>	<b>121,224.99</b>	<b>1,009,088.74</b>	<b>365,911.26</b>
<b>Total Surplus (Deficit):</b>	<b>726,000.00</b>	<b>726,000.00</b>	<b>362,674.60</b>	<b>1,430,071.44</b>	

**Fund Summary**

<b>Fund</b>	<b>Original Total Budget</b>	<b>Current Total Budget</b>	<b>MTD Activity</b>	<b>YTD Activity</b>	<b>Budget Remaining</b>
10 - 10	726,000.00	726,000.00	362,674.60	1,430,071.44	-704,071.44
<b>Total Surplus (Deficit):</b>	<b>726,000.00</b>	<b>726,000.00</b>	<b>362,674.60</b>	<b>1,430,071.44</b>	



San Antonio Water Company, CA

Item 4E  
**Balance Sheet**  
**Account Summary**  
 As Of 09/30/2019

Account	Name	Balance
<b>Fund: 10 - 10</b>		
<b>Assets</b>		
<b>BalSubCategory: 10 - Cash</b>		
<a href="#">10-00-00-10100-00000</a>	Petty Cash	250.00
<a href="#">10-00-00-10200-00000</a>	Checking Account	1,798,217.60
<a href="#">10-00-00-10300-00000</a>	Savings-Money Market	2,198,856.39
<a href="#">10-00-00-10400-00000</a>	Savings-CD Accounts	20,000.00
<a href="#">10-00-00-10415-00000</a>	D&O Checking Account	466,778.36
<a href="#">10-00-00-10438-00000</a>	Depre/Obsolescene Res (LAIF)	2,275,607.46
	<b>Total BalSubCategory 10 - Cash:</b>	<b>6,759,709.81</b>
<b>BalSubCategory: 11 - Accounts Receivable</b>		
<a href="#">10-00-00-11100-00000</a>	Accounts Receivable-Domestic	32,999.10
<a href="#">10-00-00-11200-00000</a>	Accounts Receivable-Municipal	332,628.79
<a href="#">10-00-00-11250-00000</a>	Accounts Receivable-Misc.	49,046.21
<a href="#">10-00-00-11260-00000</a>	Accounts Receivable - Dormant	948.93
<a href="#">10-00-00-11275-00000</a>	Contra Accounts Receivable - Unapplic	-17,104.67
<a href="#">10-00-00-11300-00000</a>	Accounts Receivable-Other	216,750.26
<a href="#">10-00-00-11301-00000</a>	Note Receivable	1,376,000.00
	<b>Total BalSubCategory 11 - Accounts Receivable:</b>	<b>1,991,268.62</b>
<b>BalSubCategory: 12 - Inventory</b>		
<a href="#">10-00-00-12100-00000</a>	Inventories-Materials & Supply	87,659.07
	<b>Total BalSubCategory 12 - Inventory:</b>	<b>87,659.07</b>
<b>BalSubCategory: 13 - Prepaid</b>		
<a href="#">10-00-00-13100-00000</a>	Prepaid Insurance	8,868.75
<a href="#">10-00-00-13105-00000</a>	PREPAID POSTAGE	369.00
	<b>Total BalSubCategory 13 - Prepaid:</b>	<b>9,237.75</b>
<b>BalSubCategory: 14 - Investments</b>		
<a href="#">10-00-00-14150-00000</a>	P.V.P.A. Investment	1.00
<a href="#">10-00-00-14151-00000</a>	457B Plan Investment	13,687.81
	<b>Total BalSubCategory 14 - Investments:</b>	<b>13,688.81</b>
<b>BalSubCategory: 15 - Property, Plant, &amp; Equipment</b>		
<a href="#">10-00-00-15100-00000</a>	Land & Water Rights	920,161.26
<a href="#">10-00-00-15110-1507J</a>	Work in Progress "Proj J"	41,133.01
<a href="#">10-00-00-15110-1601N</a>	Work in Progress	25,090.11
<a href="#">10-00-00-15110-1602U</a>	Work in Progress	465,733.82
<a href="#">10-00-00-15110-1701A</a>	Work in Progress	1,005,906.49
<a href="#">10-00-00-15110-1806K</a>	Work In Progress	14,968.94
<a href="#">10-00-00-15110-1807P</a>	Work In Progress	34,331.70
<a href="#">10-00-00-15110-1808D</a>	Work In Progress	117,777.74
<a href="#">10-00-00-15110-1901</a>	Work In Progress	400.00
<a href="#">10-00-00-15110-1903</a>	Work in Progress	20,976.35
<a href="#">10-00-00-15150-00000</a>	Buildings & Site Improvements	1,746,624.52
<a href="#">10-00-00-15200-00000</a>	Wells-Shafts, Bldgs, & Equip	4,877,875.22
<a href="#">10-00-00-15250-00000</a>	Boosters-Bldgs & Equip	2,448,690.30
<a href="#">10-00-00-15300-00000</a>	Reservoirs	1,712,021.73
<a href="#">10-00-00-15350-00000</a>	Tunnels, Forebay, & Ponds	1,587,111.19
<a href="#">10-00-00-15400-00000</a>	Spreading Works-Cucamonga Wash	54,859.53
<a href="#">10-00-00-15410-00000</a>	Spreading Works-SanAntonio Wsh	50,235.18
<a href="#">10-00-00-15450-00000</a>	Pipelines	15,902,363.47
<a href="#">10-00-00-15500-00000</a>	Autos & Equipment	483,249.00
<a href="#">10-00-00-15550-00000</a>	Tools	98,350.22
<a href="#">10-00-00-15600-00000</a>	Telemetry System	482,714.06
<a href="#">10-00-00-15650-00000</a>	Office Equipment	504,046.38



**Balance Sheet**

**As Of 09/30/2019**

Account	Name	Balance
<a href="#">10-00-00-15990-00000</a>	Accumulated Depreciation	-12,446,306.10
<b>Total BalSubCategory 15 - Property, Plant, &amp; Equipment:</b>		<b>20,148,314.12</b>
<b>BalSubCategory: 16 - Other Assets</b>		
<a href="#">10-00-00-16100-00000</a>	Documents & Studies	867,778.67
<a href="#">10-00-00-16990-00000</a>	Accumulated Amortization	-617,964.52
<b>Total BalSubCategory 16 - Other Assets:</b>		<b>249,814.15</b>
<b>Total Assets:</b>		<b>29,259,692.33</b>
		<b><u>29,259,692.33</u></b>

**Liability**

<b>BalSubCategory: 13 - Prepaid</b>		
<a href="#">10-00-00-20650-00000</a>	Deferred Revenue Deposit	6,432.00
<b>Total BalSubCategory 13 - Prepaid:</b>		<b>6,432.00</b>
<b>BalSubCategory: 20 - Short-term less than 1 year</b>		
<a href="#">10-00-00-20100-00000</a>	Trade Accounts Payable	12,829.05
<a href="#">10-00-00-20115-00000</a>	D&O Trade Accounts Payable	354,903.95
<a href="#">10-00-00-20261-00000</a>	Section 125 - Dental	-0.12
<a href="#">10-00-00-20263-00000</a>	Section 125 - Medical	-0.06
<a href="#">10-00-00-20600-00000</a>	Water Hydrant Meter Deposit	1,750.00
<a href="#">10-00-GN-20820-00000</a>	Accrued Vacation Payable	20,404.60
<a href="#">10-00-OP-20820-00000</a>	Accrued Vacation Payable	24,818.57
<b>Total BalSubCategory 20 - Short-term less than 1 year:</b>		<b>414,705.99</b>
<b>BalSubCategory: 21 - Long-term more than 1 year</b>		
<a href="#">10-00-00-20152-00000</a>	457B Deferred Comp Liability	13,687.81
<a href="#">10-00-00-21500-00000</a>	Unclaimed Credits	541,561.76
<a href="#">10-00-00-22100-00000</a>	Deferred Gain	1,372,237.78
<b>Total BalSubCategory 21 - Long-term more than 1 year:</b>		<b>1,927,487.35</b>
<b>Total Liability:</b>		<b>2,348,625.34</b>

**Equity**

<b>BalSubCategory: 30 - Stockholder equity</b>		
<a href="#">10-00-00-30200-00000</a>	Contributed Capital - Ext. Fee	447,258.02
<a href="#">10-00-00-30210-00000</a>	Contr. Property, Plant & Equip	2,426,040.00
<a href="#">10-00-00-30300-00000</a>	Capital Account	1,500,000.00
<a href="#">10-00-00-30310-00000</a>	Unissued Capital Stock	-861,100.00
<a href="#">10-00-00-30400-00000</a>	Retained Earngs-Brd Designated	3,529,386.35
<a href="#">10-00-00-30410-00000</a>	Retained Earnings-Unrestricted	18,439,411.18
<b>Total BalSubCategory 30 - Stockholder equity:</b>		<b>25,480,995.55</b>
<b>Total Beginning Equity:</b>		<b>25,480,995.55</b>
Total Revenue		4,047,842.04
Total Expense		2,617,770.60
<b>Revenues Over/Under Expenses</b>		<b>1,430,071.44</b>
<b>Total Equity and Current Surplus (Deficit):</b>		<b>26,911,066.99</b>

**Total Liabilities, Equity and Current Surplus (Deficit): 29,259,692.33**

**Monthly Investment Activity Summary - Compiled from Banking Statements for Correlation with Monthly Financials**

Institution	Type of Investment	Date of Maturity	Rate of Interest	Amount of Deposit as of 09/30/2019	*Accumulated Yearly Service Fees	Accumulated Yearly Interest Earnings
					thru September	thru September
Citizens Business Bank (CBB)	*Checking	N/A	No Interest	1,798,217.60	-	N/A
Citizens Business Bank (CBB)	*D&O Checking	N/A	No Interest	466,778.36		N/A
Citizens Business Bank	Pref. Money Mrkt	N/A	0.3500%	2,198,856.39		3,321.61
Local Agency Investment Fund	LAIF	N/A	2.280%	2,275,607.46		59,602.24
Golden State Business Bank	12 Month C.D.	April 15,2020	1.50%	20,000.00		152.27
<b>TOTAL:</b>				\$ 6,759,459.81		
<b>TOTAL IN CD'S:</b>				\$ 20,000.00		

2019 Production

CHINO BASIN	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Well #12 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #15 - Domestic	0.12	-	-	0.15	-	0.01	0.19	-	-	-	-	-	0.47
Well #16 - Domestic	3.10	0.01	-	0.48	0.60	1.93	5.05	104.98	116.81	124.15	-	-	357.10
Well#18 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Subtotal</b>	<b>3.22</b>	<b>0.01</b>	<b>-</b>	<b>0.63</b>	<b>0.60</b>	<b>1.94</b>	<b>5.24</b>	<b>104.98</b>	<b>116.81</b>	<b>124.15</b>	<b>-</b>	<b>-</b>	<b>357.58</b>
CUCAMONGA BASIN	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Well #2	113.84	98.91	115.79	107.80	106.94	106.71	111.32	110.06	104.35	108.34	-	-	1,084.07
Well #3	0.29	-	-	0.28	0.01	3.43	10.71	-	5.27	0.19	-	-	20.19
Well#19 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #22	3.83	2.42	12.12	35.03	18.54	49.38	61.31	59.31	40.16	45.60	-	-	327.69
Well #24	1.95	-	-	312.87	253.47	340.46	321.51	337.39	337.47	349.32	-	-	2,254.44
Well #31	4.80	2.97	-	0.45	-	1.45	0.68	4.99	27.94	49.09	-	-	92.36
Well #32 - Domestic	-	-	-	-	0.00	0.01	(0.00)	-	-	-	-	-	0.00
Upl. # 15 (SAWCo's Rts)	75.77	54.01	137.86	171.00	180.61	171.37	230.10	203.69	-	-	-	-	1,224.41
<b>Subtotal</b>	<b>200.49</b>	<b>158.32</b>	<b>265.78</b>	<b>627.43</b>	<b>559.57</b>	<b>672.80</b>	<b>735.63</b>	<b>715.43</b>	<b>515.19</b>	<b>552.53</b>	<b>-</b>	<b>-</b>	<b>5,003.16</b>
Upl. # 15 (WEWCWCo's Rts) <small>Memo Only</small>	-	-	-	-	-	-	-	-	193.04	176.59	-	-	369.64
SIX BASINS	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Well #25-A	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #26	42.24	36.47	38.15	41.15	46.37	46.96	51.30	46.97	47.79	49.31	-	-	446.70
Well 27-A	39.70	37.94	42.77	42.77	41.86	51.67	63.63	66.91	68.14	68.68	-	-	521.07
<b>Subtotal</b>	<b>81.94</b>	<b>74.41</b>	<b>80.91</b>	<b>80.93</b>	<b>88.23</b>	<b>98.63</b>	<b>114.93</b>	<b>113.88</b>	<b>115.93</b>	<b>117.99</b>	<b>-</b>	<b>-</b>	<b>967.77</b>
<b>TOTAL PUMPED</b>	<b>285.64</b>	<b>232.73</b>	<b>346.70</b>	<b>708.99</b>	<b>648.40</b>	<b>773.37</b>	<b>855.80</b>	<b>934.29</b>	<b>747.93</b>	<b>794.66</b>	<b>-</b>	<b>-</b>	<b>6,328.51</b>
GRAVITY FLOW	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
V screen	269.12	555.06	1,163.58	1,184.24	1,189.78	1,046.08	695.77	455.22	306.63	252.45	-	-	7,117.93
backwash from city treatment plant	0.23	0.36	0.31	0.78	0.66	0.61	0.71	0.64	0.65	0.38	-	-	5.33
San Antonio Tunnel (forebay)	204.97	209.12	238.43	270.71	278.07	260.73	272.54	240.76	199.22	207.07	-	-	2,381.61
Frankish & Stamm Tunnel to Basin 3	-	38.66	37.72	30.19	25.19	19.54	3.57	-	-	-	-	-	154.87
San Ant. Tunnel Connect to City	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL GRAVITY</b>	<b>474.31</b>	<b>803.21</b>	<b>1,440.04</b>	<b>1,485.92</b>	<b>1,493.70</b>	<b>1,326.96</b>	<b>972.58</b>	<b>696.62</b>	<b>506.51</b>	<b>459.90</b>	<b>-</b>	<b>-</b>	<b>9,659.75</b>
<b>Monthly</b>													
San Antonio Tunnel	204.97	209.12	238.43	270.71	278.07	260.73	272.54	240.76	199.22	207.07	-	-	2,381.61
V Screen, Frankish & Stamm Tunnel and TP Backwash	269.34	594.09	1,201.61	1,215.21	1,215.63	1,066.24	700.04	455.87	307.28	252.83	-	-	4,495.88
<b>Gravity Production</b>	<b>474.31</b>	<b>803.21</b>	<b>1,440.04</b>	<b>1,485.92</b>	<b>1,493.70</b>	<b>1,326.96</b>	<b>972.58</b>	<b>696.62</b>	<b>506.51</b>	<b>459.90</b>	<b>-</b>	<b>-</b>	<b>5,697.18</b>
<b>Cumulative</b>													
San Antonio Tunnel	204.97	414.09	652.52	923.23	1,201.30	1,462.03	1,734.57	1,975.32	2,174.55	2,381.61	-	-	2,381.61
V Screen, Frankish & Stamm Tunnel and TP Backwash	269.34	863.43	2,065.04	3,280.25	4,495.88	5,562.11	6,262.15	6,718.02	7,025.30	7,278.13	-	-	7,278.13
<b>Gravity Production</b>	<b>474.31</b>	<b>1,277.52</b>	<b>2,717.56</b>	<b>4,203.48</b>	<b>5,697.18</b>	<b>7,024.14</b>	<b>7,996.72</b>	<b>8,693.34</b>	<b>9,199.85</b>	<b>9,659.75</b>	<b>-</b>	<b>-</b>	<b>-</b>
Purchased Water - Upl. City to Dom. Sys.	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total Production</b>	<b>759.96</b>	<b>1,035.94</b>	<b>1,786.74</b>	<b>2,194.91</b>	<b>2,142.10</b>	<b>2,100.33</b>	<b>1,828.38</b>	<b>1,630.92</b>	<b>1,254.43</b>	<b>1,254.56</b>	<b>-</b>	<b>-</b>	<b>15,988.25</b>
<b>Total Cumulative Production</b>	<b>759.96</b>	<b>1,795.89</b>	<b>3,582.63</b>	<b>5,777.53</b>	<b>7,919.63</b>	<b>10,019.96</b>	<b>11,848.34</b>	<b>13,479.26</b>	<b>14,733.69</b>	<b>15,988.25</b>	<b>-</b>	<b>-</b>	<b>-</b>
Domestic Production	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Domestic Production	208.19	209.12	238.43	271.34	278.67	262.67	277.77	345.74	316.03	331.21	-	-	2,739.19
Irrigation Production	551.77	826.81	1,548.31	1,923.57	1,863.43	1,837.66	1,550.61	1,285.17	938.40	923.35	-	-	13,249.06
RainFall (Inches)	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
RainFall (Inches)	8.63	12.02	9.13	0.41	3.16	0.20	-	-	0.22	-	-	-	-
Cumulative (Inches)	8.63	20.65	29.78	30.19	33.35	33.55	33.55	33.55	33.77	33.77	-	-	-

## 2019 Consumption

<b>DOMESTIC</b>	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Dom. Sys. - Base	30.06	30.06	47.54	47.54	64.57	64.57	98.01	98.01	120.44	58.40	-	-	659.20
Dom. Sys. - Supplemental	6.95	6.95	13.58	13.58	13.86	13.86	32.89	32.89	16.22	41.84	-	-	192.62
Dom Sys - Tier 3	5.83	5.83	6.37	6.37	4.27	4.27	19.94	19.94	4.72	29.64	-	-	107.18
Dom. Sys. - Del. to Upland(24th/Campus)	116.96	105.02	118.68	81.68	64.91	55.59	35.29	26.55	66.25	63.77	-	-	734.70
Dom. Sys. -Del. To Upland ( Well 16/15)	-	-	-	-	-	-	-	104.98	18.74	60.70	-	-	184.42
Dom. Sys. - Del. to Upland(24th/Mtn)-installed 4/2/19	-	-	-	63.51	76.54	58.94	44.18	35.70	41.70	37.77	-	-	358.34
Tunnel meter to the Upland	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>TOTAL</b>	<b>159.80</b>	<b>147.86</b>	<b>186.17</b>	<b>212.68</b>	<b>224.15</b>	<b>197.23</b>	<b>230.31</b>	<b>318.07</b>	<b>268.07</b>	<b>292.12</b>	<b>-</b>	<b>-</b>	<b>2,236.46</b>

Truck Loads - note only crosswall projects	-	-	-	-	-	-	-	-	-	-	-	-	-
Well 32 Hydrant Mtr. - note only( started 8/6/18)Crosswalls	-	-	-	-	-	-	-	-	68.46	35.34	-	-	103.80

Irr. Note only Del. to MVWD(wheeled through Upland)	-	-	-	-	-	-	-	38.31	44.72	15.49	-	-	98.51
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<b>IRRIGATION</b>	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Irrig. Sys.-Upland(Pump & Rec'd) (City W#15)	75.77	54.01	137.86	171.00	180.61	171.37	230.10	203.69	-	-	-	-	1,224.41
Irrig. Sys. - Upl. City - Tier 1	176.98	147.35	215.02	603.61	580.75	703.70	734.38	702.76	703.42	595.56	-	-	5,163.52
Irrig. Sys. - Upl. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Monte Vista - Tier 1	34.20	34.80	41.00	42.70	47.00	51.40	51.61	89.92	92.82	64.69	-	-	550.14
Irrig. Sys. - Monte Vista - Tier 2	-	-	-	-	-	-	4.29	3.09	-	-	-	-	7.38
Irrig. Sys. - Ont. City - Tier 1	30.30	30.80	36.30	37.90	41.70	45.60	46.21	46.21	42.60	43.70	-	-	401.32
Irrig. Sys. - Ont. City - Tier 2	-	-	-	-	-	-	3.39	2.39	-	-	-	-	5.78
Irrig. Sys. - Cucamonga Valley - Tier 1	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Holiday Rock Co - Tier 1	13.41	13.00	15.39	17.15	21.10	25.94	29.24	29.24	29.24	23.75	-	-	217.46
Irrig. Sys. - Holiday Rock Co - Tier 2	6.91	-	9.08	17.15	15.76	20.88	16.69	6.69	26.98	23.75	-	-	143.88
Irrig. Sys. - Holiday Rock Co - Tier 3	-	-	-	2.85	-	-	-	-	-	28.87	-	-	31.72
Irrig. Sys. - Red Hill Golf Course - Tier 1	3.79	2.33	11.67	28.30	17.87	42.81	48.25	48.25	38.26	39.19	-	-	280.72
Irrig. Sys. - Red Hill Golf Course - Tier 2	-	-	-	4.98	-	4.25	10.81	8.84	-	4.18	-	-	33.06
Irrig. Sys. - Red Hill Golf Course - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 1	0.02	-	0.24	0.09	1.17	1.44	1.79	1.95	1.46	0.55	-	-	8.69
Irrig. Sys. - Red Hills HOA - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Minor Irrigators - Tier 1	0.21	0.12	0.23	3.03	1.12	4.79	5.42	8.25	5.05	4.40	-	-	32.62
Irrig. Sys. - Minor Irrigators - Tier 2	-	-	-	0.30	0.11	-	1.08	1.49	2.32	1.46	-	-	6.74
Irrig. Sys. - Minor irrigators - Tier 3	-	-	-	-	-	-	-	0.04	0.21	-	-	-	0.25
<b>TOTAL</b>	<b>341.59</b>	<b>282.41</b>	<b>466.78</b>	<b>929.07</b>	<b>907.18</b>	<b>1,072.16</b>	<b>1,183.26</b>	<b>1,152.79</b>	<b>942.34</b>	<b>830.09</b>	<b>-</b>	<b>-</b>	<b>8,107.67</b>

<b>COMPANY TOTALS</b>	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
San Antonio Heights	42.84	42.84	67.49	67.49	82.70	82.70	150.84	150.84	141.38	129.88	-	-	959.00
City of Upland	369.72	306.38	471.57	919.80	902.80	989.59	1,043.95	1,035.37	785.40	757.80	-	-	7,582.37
Monte Vista Water District	34.20	34.80	41.00	42.70	47.00	51.40	55.90	93.01	92.82	64.69	-	-	557.51
City of Ontario	30.30	30.80	36.30	37.90	41.70	45.60	49.60	48.60	42.60	43.70	-	-	407.10
Cucamonga Valley Water District	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Rock Company	20.32	13.00	24.46	37.16	36.86	46.82	45.93	35.93	56.22	76.36	-	-	393.06
Red Hills Golf Course	3.79	2.33	11.67	33.29	17.87	47.06	59.06	57.09	38.26	43.36	-	-	313.78
Red Hill HOA	0.02	-	0.24	0.09	1.17	1.44	1.79	1.95	1.46	0.55	-	-	8.69
Minor Irrigators	0.21	0.12	0.23	3.33	1.23	4.79	6.50	9.77	7.57	5.86	-	-	39.60
<b>TOTAL</b>	<b>501.39</b>	<b>430.27</b>	<b>652.95</b>	<b>1,141.75</b>	<b>1,131.33</b>	<b>1,269.40</b>	<b>1,413.57</b>	<b>1,432.56</b>	<b>1,165.70</b>	<b>1,122.21</b>	<b>-</b>	<b>-</b>	<b>10,261.11</b>

<b>IRRIGATORS</b>	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Irrigator Emberton	0.13	0.06	0.11	0.28	0.55	0.41	0.98	1.48	1.64	0.05	-	-	5.69
Irrigator McMurray	-	-	-	-	-	-	-	0.60	-	-	-	-	0.60
Irrigator Mistretta	-	-	-	0.60	0.52	0.44	0.74	0.69	-	0.65	-	-	3.64
Irrigator Nisbit	-	-	-	-	-	1.24	-	1.97	-	0.48	-	-	3.69
Irrigator Scheu	-	-	-	2.00	-	2.17	4.00	4.00	4.92	4.00	-	-	21.08
Irrigator Pfister	0.08	0.06	0.12	0.45	0.16	0.53	0.78	1.03	1.07	0.68	-	-	4.91

2019 Spread

<b>Cucamonga Basin</b>	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
23rd St. (Meter) - Basin 6 - A	17.16	118.08	330.47	263.66	168.74	68.96	6.30	0.02	-	-	-	-	973.39
15th Street Basin	-	-	61.78	71.43	63.42	16.46	-	-	-	-	-	-	213.10
Basin 3 meter (23rd street Clock)	95.67	147.16	246.19	233.74	266.25	219.49	101.73	51.31	26.73	39.82	-	-	1,428.11
Frankish & Stamm Tunnel to Basin 3	-	38.66	37.72	30.19	25.19	19.54	3.57	-	-	-	-	-	154.87
Vscreen via Frankish & Stamm Meter to Basin 3	9.74	-	-	-	-	-	-	-	-	-	-	-	9.74
PRV Station (res 1)/basin 6)	8.65	47.79	131.37	132.80	120.47	45.62	1.00	-	-	29.29	-	-	516.99
<b>Monthly Spread</b>	<b>131.22</b>	<b>351.69</b>	<b>807.53</b>	<b>731.83</b>	<b>644.08</b>	<b>370.07</b>	<b>112.59</b>	<b>51.33</b>	<b>26.73</b>	<b>69.11</b>	-	-	<b>3,296.19</b>
<b>Cumulative Spread</b>	<b>131.22</b>	<b>482.91</b>	<b>1,290.45</b>	<b>2,022.28</b>	<b>2,666.36</b>	<b>3,036.43</b>	<b>3,149.02</b>	<b>3,200.35</b>	<b>3,227.09</b>	<b>3,296.19</b>	-	-	

**Six Basins**

<b>Monthly Spread</b>	<b>117.06</b>	<b>185.99</b>	<b>31.89</b>	<b>0.00</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>12.56</b>	<b>68.72</b>	<b>-</b>	<b>-</b>	<b>416.23</b>
<b>Cumulative Spread</b>	<b>117.06</b>	<b>303.05</b>	<b>334.95</b>	<b>334.95</b>	<b>334.95</b>	<b>334.95</b>	<b>334.95</b>	<b>334.95</b>	<b>347.51</b>	<b>416.23</b>	<b>-</b>	<b>-</b>	

**Chino Basin**

<b>Monthly Spread</b>	<b>18.83</b>	<b>105.60</b>	<b>178.76</b>	<b>449.88</b>	<b>446.58</b>	<b>482.03</b>	<b>305.82</b>	<b>17.93</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,005.43</b>
<b>Cumulative Spread</b>	<b>18.83</b>	<b>124.43</b>	<b>303.19</b>	<b>753.06</b>	<b>1,199.65</b>	<b>1,681.68</b>	<b>1,987.50</b>	<b>2,005.43</b>	<b>2,005.43</b>	<b>2,005.43</b>	<b>-</b>	<b>-</b>	

**Company Wide**

<b>Monthly Spread</b>	<b>267.11</b>	<b>643.28</b>	<b>1,018.19</b>	<b>1,181.71</b>	<b>1,090.67</b>	<b>852.10</b>	<b>418.42</b>	<b>69.26</b>	<b>39.29</b>	<b>137.83</b>	<b>-</b>	<b>-</b>	<b>5,717.86</b>
<b>Cumulative Spread</b>	<b>267.11</b>	<b>910.39</b>	<b>1,928.58</b>	<b>3,110.29</b>	<b>4,200.95</b>	<b>5,053.06</b>	<b>5,471.47</b>	<b>5,540.74</b>	<b>5,580.03</b>	<b>5,717.86</b>	<b>-</b>	<b>-</b>	

Meter to spread ponds (NOTE ONLY)	67.19	29.91	9.95	16.59	-	-	-	-	-	-	-	-	123.63
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## 2019 Production v Consumption

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

### Consumption versus Entitlement, Company Wide **Active Shares**

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Consumption	501.39	430.27	652.95	1,141.75	1,131.33	1,269.40	1,413.57	1,432.56	1,165.70	1,122.21	-	-	
Cumulative Consumption	501.39	931.66	1,584.61	2,726.36	3,857.69	5,127.09	6,540.65	7,973.21	9,138.91	10,261.11	-	-	<b>10,261.11</b>
Cumulative Entitlement (straight line)	966.97	1,933.95	2,900.92	3,867.90	4,834.87	5,801.85	6,768.82	7,735.80	8,702.77	9,669.74	-	-	<b>11,604</b>
% of Entitlement	<b>4.32%</b>	<b>8.03%</b>	<b>13.66%</b>	<b>23.50%</b>	<b>33.25%</b>	<b>44.18%</b>	<b>56.37%</b>	<b>68.71%</b>	<b>78.76%</b>	<b>88.43%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>88.4%</b>

### Consumption versus Entitlement, Company Wide **Total Shares**

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Consumption	501.39	430.27	652.95	1,141.75	1,131.33	1,269.40	1,413.57	1,432.56	1,165.70	1,122.21	-	-	
Cumulative Consumption	501.39	931.66	1,584.61	2,726.36	3,857.69	5,127.09	6,540.65	7,973.21	9,138.91	10,261.11	-	-	<b>10,261.11</b>
Cumulative Entitlement (straight line)	1,000.00	2,000.00	3,000.00	4,000.00	5,000.00	6,000.00	7,000.00	8,000.00	9,000.00	10,000.00	-	-	<b>12,000</b>
% of Entitlement	<b>4.18%</b>	<b>7.76%</b>	<b>13.21%</b>	<b>22.72%</b>	<b>32.15%</b>	<b>42.73%</b>	<b>54.51%</b>	<b>66.44%</b>	<b>76.16%</b>	<b>85.51%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>85.5%</b>

### Production versus Consumption, Company Wide

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	759.96	1,035.94	1,786.74	2,194.91	2,142.10	2,100.33	1,828.38	1,630.92	1,254.43	1,254.56	-	-	15,988.25
Consumption	501.39	430.27	652.95	1,141.75	1,131.33	1,269.40	1,413.57	1,432.56	1,165.70	1,122.21	-	-	10,261.11
Spread	267.11	643.28	1,018.19	1,181.71	1,090.67	852.10	418.42	69.26	39.29	137.83	-	-	5,717.86
Total Consumption	768.51	1,073.54	1,671.14	2,323.46	2,222.00	2,121.50	1,831.98	1,501.82	1,204.99	1,260.03	-	-	15,978.97
Difference	(8.55)	(37.61)	115.59	(128.55)	(79.90)	(21.17)	(3.60)	129.10	49.44	(5.47)	-	-	9.28
% of Production	<b>-1.1%</b>	<b>-3.6%</b>	<b>6.5%</b>	<b>-5.9%</b>	<b>-3.7%</b>	<b>-1.0%</b>	<b>-0.2%</b>	<b>7.9%</b>	<b>3.9%</b>	<b>-0.4%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.1%</b>

### Production versus Consumption, Domestic System

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	208.19	209.12	238.43	271.34	278.67	262.67	277.77	345.74	316.03	331.21	-	-	<b>2,739.19</b>
Consumption	159.80	147.86	186.17	212.68	224.15	197.23	230.31	318.07	268.07	292.12	-	-	<b>2,236.46</b>
Monthly Difference	48.39	61.27	52.26	58.66	54.52	65.44	47.47	27.67	47.96	39.10	-	-	<b>502.73</b>
% difference	<b>30.28%</b>	<b>41.44%</b>	<b>28.07%</b>	<b>27.58%</b>	<b>24.32%</b>	<b>33.18%</b>	<b>20.61%</b>	<b>8.70%</b>	<b>17.89%</b>	<b>13.38%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>22.5%</b>

### Production versus Consumption, Irrigation System

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	551.77	826.81	1,548.31	1,923.57	1,863.43	1,837.66	1,550.61	1,285.17	938.40	923.35	-	-	<b>13,249.06</b>
Addition from Domestic	48.39	61.27	52.26	58.66	54.52	65.44	47.47	27.67	47.96	39.10	-	-	<b>502.73</b>
Total Production	600.15	888.08	1,600.57	1,982.23	1,917.95	1,903.10	1,598.08	1,312.84	986.36	962.45	-	-	<b>13,751.79</b>
Consumption	608.70	925.69	1,484.97	2,110.77	1,997.85	1,924.27	1,601.68	1,222.05	981.63	967.92	-	-	<b>13,825.53</b>
Monthly Difference	(8.55)	(37.61)	115.59	(128.55)	(79.90)	(21.17)	(3.60)	90.79	4.72	(5.47)	-	-	<b>(73.74)</b>
% difference	<b>-1.40%</b>	<b>-4.06%</b>	<b>7.78%</b>	<b>-6.09%</b>	<b>-4.00%</b>	<b>-1.10%</b>	<b>-0.22%</b>	<b>7.43%</b>	<b>0.48%</b>	<b>-0.57%</b>	<b>0.00%</b>	<b>0.00%</b>	<b>-0.5%</b>

## 2019 GW Production Rights

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

### Chino Basin Production Water Year 18-19

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
18-19 Production	3.22	0.01	-	0.63	0.60	1.94							
18-19 Cumulative Production	373.05	373.05	373.05	373.68	374.29	376.23							6.40
Cumulative Production Rights	718.67	821.33	924.00	1,026.67	1,129.33	1,232.00							1,232
<b>% of Production Rights 2018-19</b>	<b>30.28%</b>	<b>30.28%</b>	<b>30.28%</b>	<b>30.33%</b>	<b>30.38%</b>	<b>30.54%</b>							

### Chino Basin Production Water Year 19-20

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
19-20 Production							5.24	104.98	116.81	124.15	-	-	
19-20 Cumulative Production							5.24	110.22	227.03	351.18	-	-	351.18
Cumulative Production Rights							102.67	205.33	308.00	410.67	513.33	616.00	1,232
<b>% of Production Rights 2019-20</b>							<b>0.43%</b>	<b>8.95%</b>	<b>18.43%</b>	<b>28.50%</b>	-	-	

### Chino Basin Production

<b>Monthly</b>	3.22	0.01	-	0.63	0.60	1.94	5.24	104.98	116.81	124.15	-	-
<b>Cumulative</b>	<b>3.22</b>	<b>3.22</b>	<b>3.22</b>	<b>3.85</b>	<b>4.46</b>	<b>6.40</b>	<b>11.64</b>	<b>116.62</b>	<b>233.43</b>	<b>357.58</b>	-	-

### Cucamonga Basin Production

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	200.49	158.32	265.78	627.43	559.57	672.80	735.63	715.43	515.19	552.53	-	-	
Cumulative Production	200.49	358.80	624.58	1,252.01	1,811.58	2,484.38	3,220.02	3,935.44	4,450.64	5,003.16	-	-	5,003.16
Cumulative Production Rights	484.81	969.63	1,454.44	1,939.26	2,424.07	2,908.89	3,393.70	3,878.51	4,363.33	4,848.14	-	-	5,818
<b>% of Production Rights</b>	<b>3.45%</b>	<b>6.17%</b>	<b>10.74%</b>	<b>21.52%</b>	<b>31.14%</b>	<b>42.70%</b>	<b>55.35%</b>	<b>67.65%</b>	<b>76.50%</b>	<b>86.00%</b>	-	-	<b>86.0%</b>

### Six Basins Production

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR
Production	81.94	74.41	80.91	80.93	88.23	98.63	114.93	113.88	115.93	117.99	-	-	
Cumulative Production	81.94	156.35	237.26	318.19	406.42	505.05	619.98	733.86	849.78	967.77	-	-	967.77
Cumulative Production Rights	77.68	155.35	233.03	310.70	388.38	466.05	543.73	621.40	699.08	776.75	-	-	932
<b>% of Production Rights</b>	<b>8.79%</b>	<b>16.77%</b>	<b>25.45%</b>	<b>34.14%</b>	<b>43.60%</b>	<b>54.18%</b>	<b>66.51%</b>	<b>78.73%</b>	<b>91.17%</b>	<b>103.83%</b>	-	-	<b>103.8%</b>

## 2019 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

### COMPANY TOTALS

#### Active Shares

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	501.39	430.27	652.95	1,141.75	1,131.33	1,269.40	1,413.57	1,432.56	1,165.70	1,122.21	-	-		6,178
Cumulative Consumption	501.39	931.66	1,584.61	2,726.36	3,857.69	5,127.09	6,540.65	7,973.21	9,138.91	10,261.11	-	-	10,261.11	
Cumulative Entitlement	908.33	1,816.66	2,740.29	3,677.59	4,645.50	5,650.87	6,681.79	7,712.72	8,743.65	9,732.02	-	-	11,603.69	
<b>% of Yearly Entitlement*</b>	<b>4.32%</b>	<b>8.03%</b>	<b>13.66%</b>	<b>23.50%</b>	<b>33.25%</b>	<b>44.18%</b>	<b>56.37%</b>	<b>68.71%</b>	<b>78.76%</b>	<b>88.43%</b>	<b>98.16%</b>	<b>108.16%</b>	<b>88.43%</b>	

### COMPANY TOTALS

#### All Shares

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	501.39	430.27	652.95	1,141.75	1,131.33	1,269.40	1,413.57	1,432.56	1,165.70	1,122.21	-	-		6,389
Cumulative Consumption	501.39	931.66	1,584.61	2,726.36	3,857.69	5,127.09	6,540.65	7,973.21	9,138.91	10,261.11	-	-	10,261.11	
Cumulative Entitlement	1,000.00	2,000.00	3,000.00	4,000.00	5,000.00	6,000.00	7,000.00	8,000.00	9,000.00	10,000.00	-	-	12,000.00	
<b>% of Yearly Entitlement*</b>	<b>4.18%</b>	<b>7.76%</b>	<b>13.21%</b>	<b>22.72%</b>	<b>32.15%</b>	<b>42.73%</b>	<b>54.51%</b>	<b>66.44%</b>	<b>76.16%</b>	<b>85.51%</b>	<b>94.92%</b>	<b>104.59%</b>	<b>85.51%</b>	

### San Antonio Heights

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	42.84	42.84	67.49	67.49	82.70	82.70	150.84	150.84	141.38	129.88	-	-		624
Cumulative Consumption	42.84	85.68	153.17	220.66	303.36	386.06	536.90	687.74	829.12	959.00	-	-	959.00	
Cumulative Entitlement	63.22	126.45	198.99	279.85	379.34	501.63	639.49	777.34	915.20	1,027.14	-	-	1,171.08	
<b>% of Yearly Entitlement*</b>	<b>3.66%</b>	<b>7.32%</b>	<b>13.08%</b>	<b>18.84%</b>	<b>25.90%</b>	<b>32.97%</b>	<b>45.85%</b>	<b>58.73%</b>	<b>70.80%</b>	<b>81.89%</b>	<b>93.09%</b>	<b>104.16%</b>	<b>81.89%</b>	

### City of Upland

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	369.72	306.38	471.57	919.80	902.80	989.59	1,043.95	1,035.37	785.40	757.80	-	-		4,515
Cumulative Consumption	369.72	676.10	1,147.66	2,067.46	2,970.26	3,959.86	5,003.80	6,039.17	6,824.57	7,582.37	-	-	7,582.37	
Cumulative Entitlement	706.64	1,413.29	2,119.93	2,826.58	3,533.22	4,239.87	4,946.51	5,653.15	6,359.80	7,066.44	-	-	8,479.73	
<b>% of Yearly Entitlement*</b>	<b>4.36%</b>	<b>7.97%</b>	<b>13.53%</b>	<b>24.38%</b>	<b>35.03%</b>	<b>46.70%</b>	<b>59.01%</b>	<b>71.22%</b>	<b>80.48%</b>	<b>89.42%</b>	<b>99.36%</b>	<b>109.31%</b>	<b>89.42%</b>	

### Monte Vista Water District

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	34.20	34.80	41.00	42.70	47.00	51.40	55.90	93.01	92.82	64.69	-	-		330
Cumulative Consumption	34.20	69.00	110.00	152.70	199.70	251.10	307.00	400.01	492.82	557.51	-	-	557.51	
Cumulative Entitlement	51.61	103.22	154.84	206.45	258.06	309.67	361.29	412.90	464.51	516.12	-	-	619.35	
<b>% of Yearly Entitlement*</b>	<b>5.52%</b>	<b>11.14%</b>	<b>17.76%</b>	<b>24.66%</b>	<b>32.24%</b>	<b>40.54%</b>	<b>49.57%</b>	<b>64.59%</b>	<b>79.57%</b>	<b>90.02%</b>	<b>100.93%</b>	<b>107.00%</b>	<b>90.02%</b>	

### City of Ontario

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares
Consumption	30.30	30.80	36.30	37.90	41.70	45.60	49.60	48.60	42.60	43.70	-	-		295
Cumulative Consumption	30.30	61.10	97.40	135.30	177.00	222.60	272.20	320.80	363.40	407.10	-	-	407.10	
Cumulative Entitlement	46.21	92.42	138.64	184.85	231.06	277.27	323.49	369.70	415.91	462.12	-	-	554.55	
<b>% of Yearly Entitlement*</b>	<b>5.46%</b>	<b>11.02%</b>	<b>17.56%</b>	<b>24.40%</b>	<b>31.92%</b>	<b>40.14%</b>	<b>49.09%</b>	<b>57.85%</b>	<b>65.53%</b>	<b>73.41%</b>	<b>81.28%</b>	<b>89.21%</b>	<b>73.41%</b>	



## 2019 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

### Cucamonga Valley Water District

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares	4
Consumption	-	-	-	-	-	-	-	-	-	-	-	-			
Cumulative Consumption	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cumulative Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	7.51		
% of Yearly Entitlement*	-	-	-	-	-	-	-	-	-	-	-	-			

### Holiday Rock Company

	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares	132
Consumption	20.32	13.00	24.46	37.16	36.86	46.82	45.93	35.93	56.22	76.36	-	-			
Cumulative Consumption	20.32	33.32	57.78	94.94	131.80	178.62	224.55	260.48	316.70	393.06	-	-	393.06		
Cumulative Entitlement	13.41	26.82	42.21	59.36	80.46	106.40	135.64	164.88	194.12	217.87	-	-	248.40		
% of Yearly Entitlement*	8.18%	13.41%	23.26%	38.22%	53.06%	71.91%	90.40%	104.87%	127.50%	158.24%	188.07%	219.06%	158.24%		

### Red Hills Golf Course

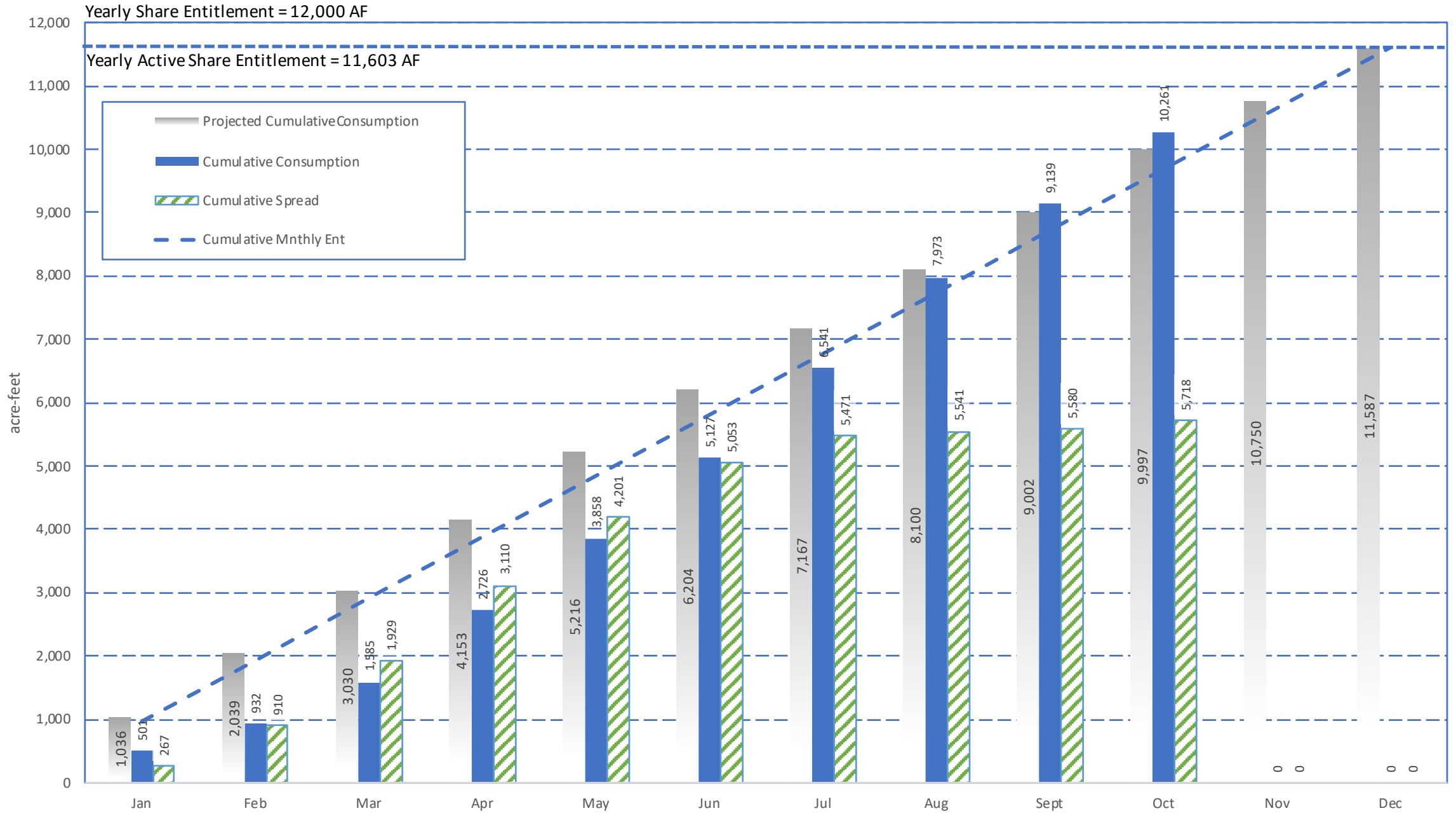
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares	218
Consumption	3.79	2.33	11.67	33.29	17.87	47.06	59.06	57.09	38.26	43.36	-	-			
Cumulative Consumption	3.79	6.12	17.79	51.07	68.95	116.00	175.07	232.16	270.42	313.78	-	-	313.78		
Cumulative Entitlement	22.13	44.26	69.65	97.96	132.78	175.59	223.85	272.10	320.36	359.54	-	-	409.92		
% of Yearly Entitlement*	0.93%	1.49%	4.34%	12.46%	16.82%	28.30%	42.71%	56.63%	65.97%	76.55%	87.08%	97.75%	76.55%		

### Minor Irrigators

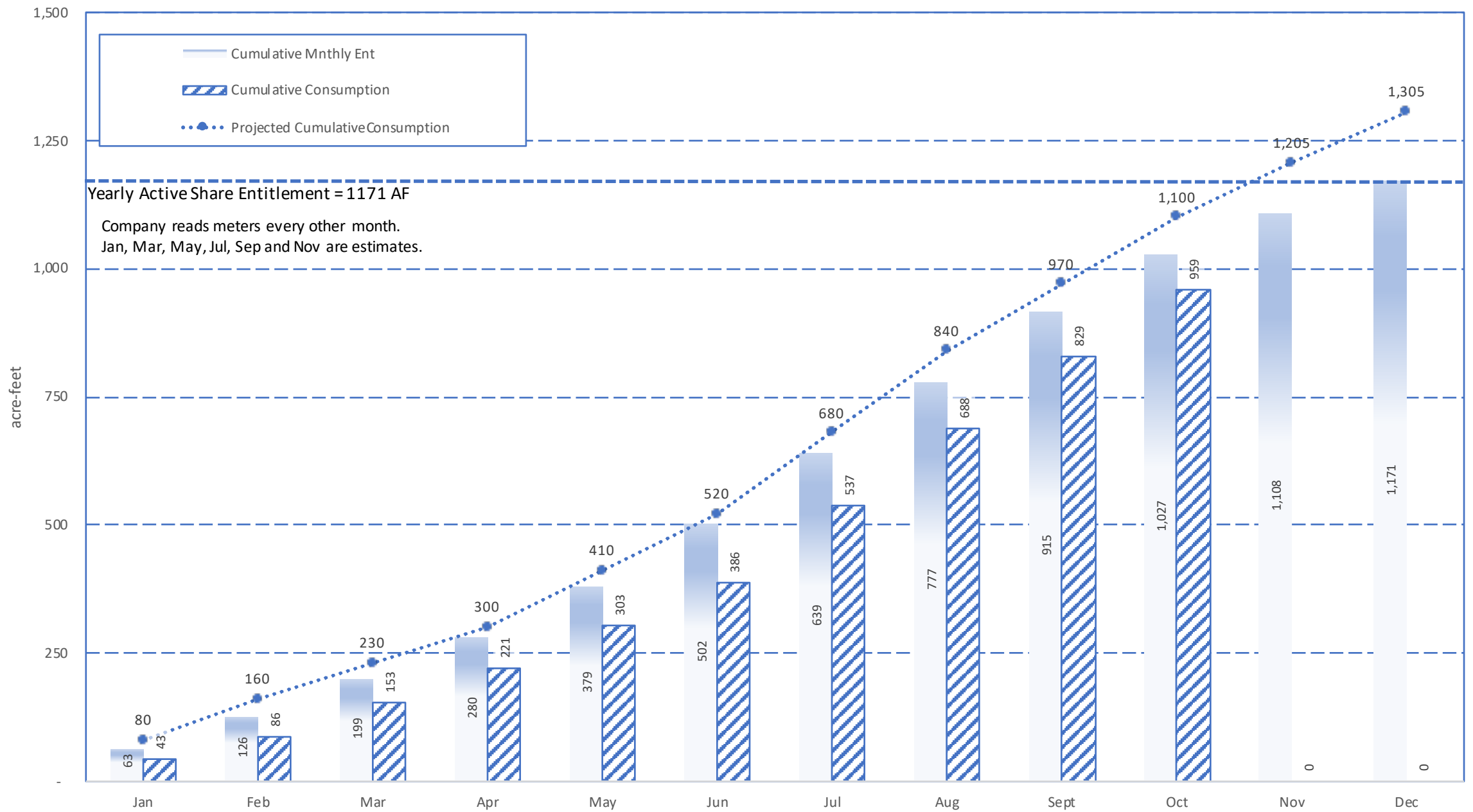
	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	THIS YEAR	Shares	50
Consumption	0.21	0.12	0.23	3.33	1.23	4.79	6.50	9.77	7.57	5.86	-	-			
Cumulative Consumption	0.21	0.33	0.56	3.89	5.12	9.90	16.40	26.17	33.74	39.60	-	-	39.60		
Cumulative Entitlement	5.10	10.19	16.04	22.55	30.57	40.43	51.54	62.65	73.76	82.78	-	-	94.38		
% of Yearly Entitlement*	0.22%	0.34%	0.59%	4.12%	5.42%	10.49%	17.38%	27.73%	35.75%	41.96%	48.37%	54.56%	41.96%		

\* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

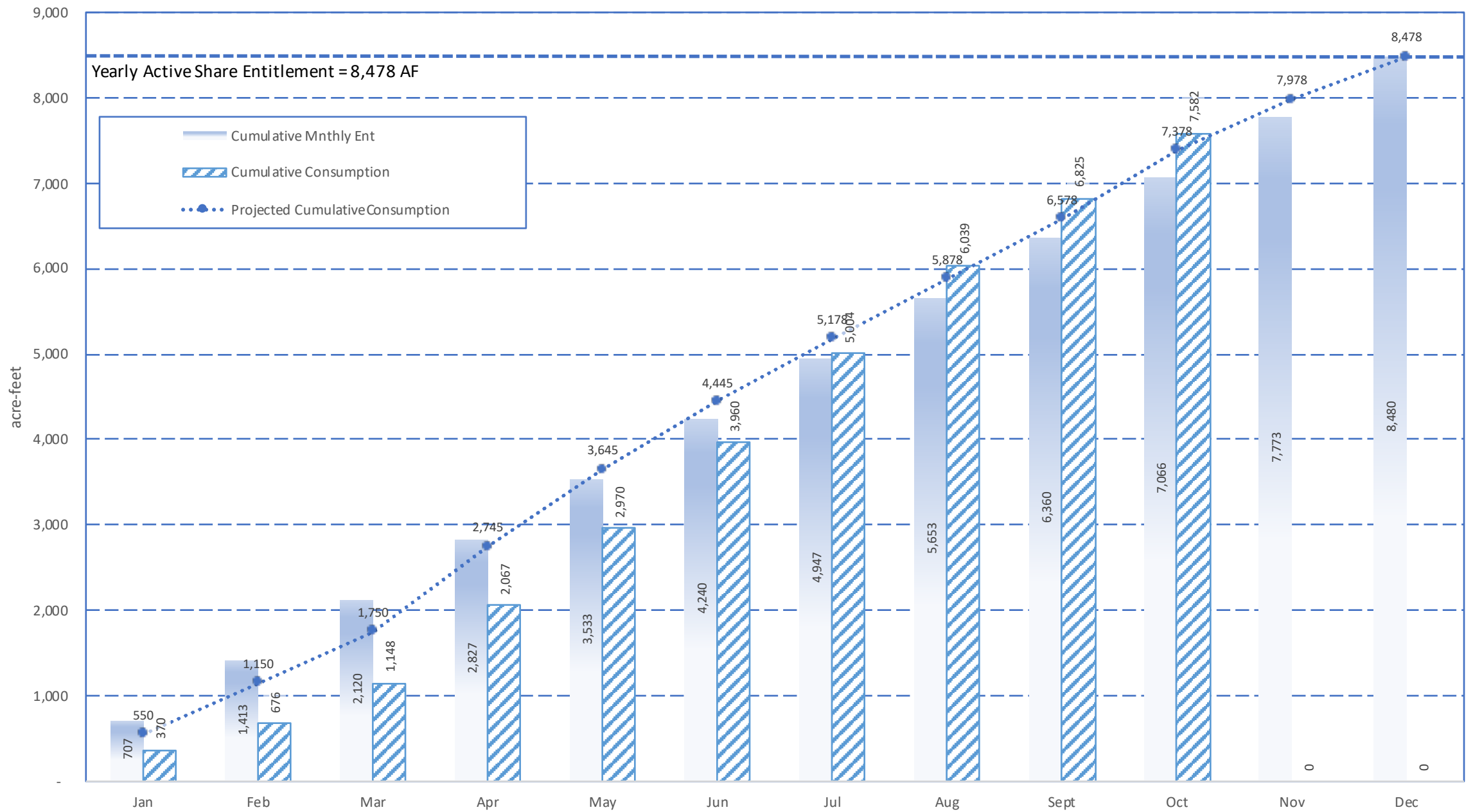
# 2019 Production and Consumption



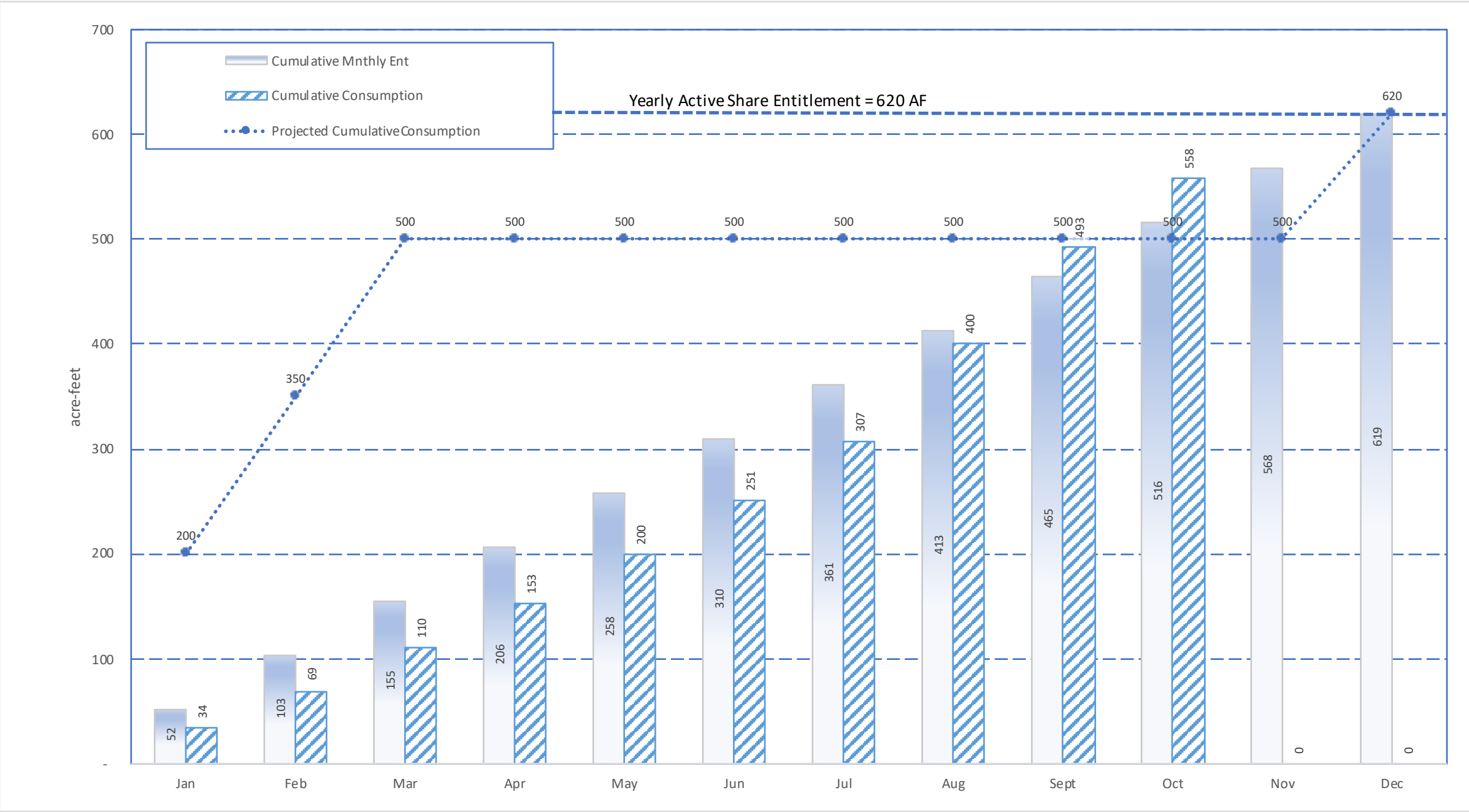
# 2019 Domestic Consumption



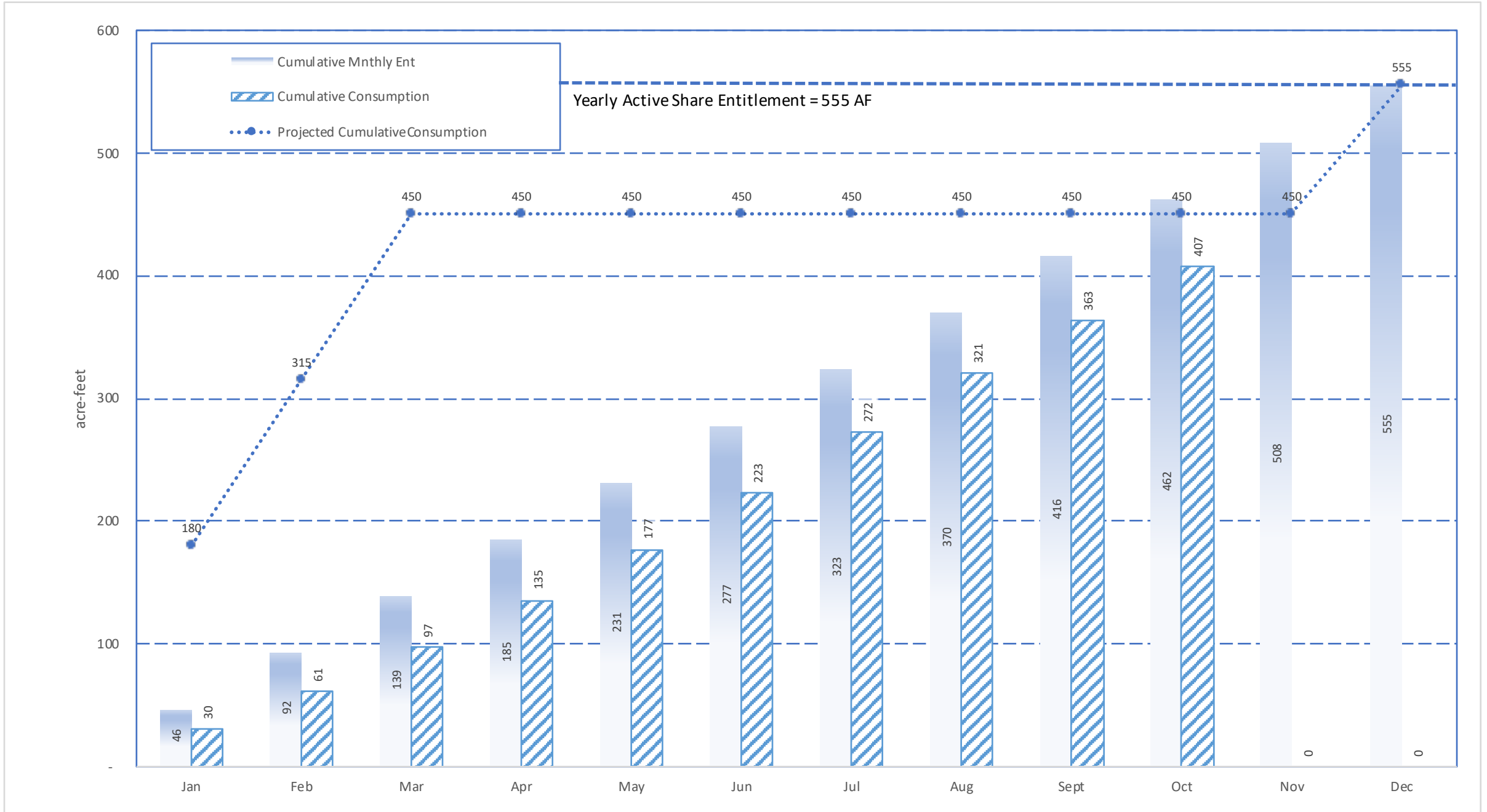
# 2019 Upland Consumption



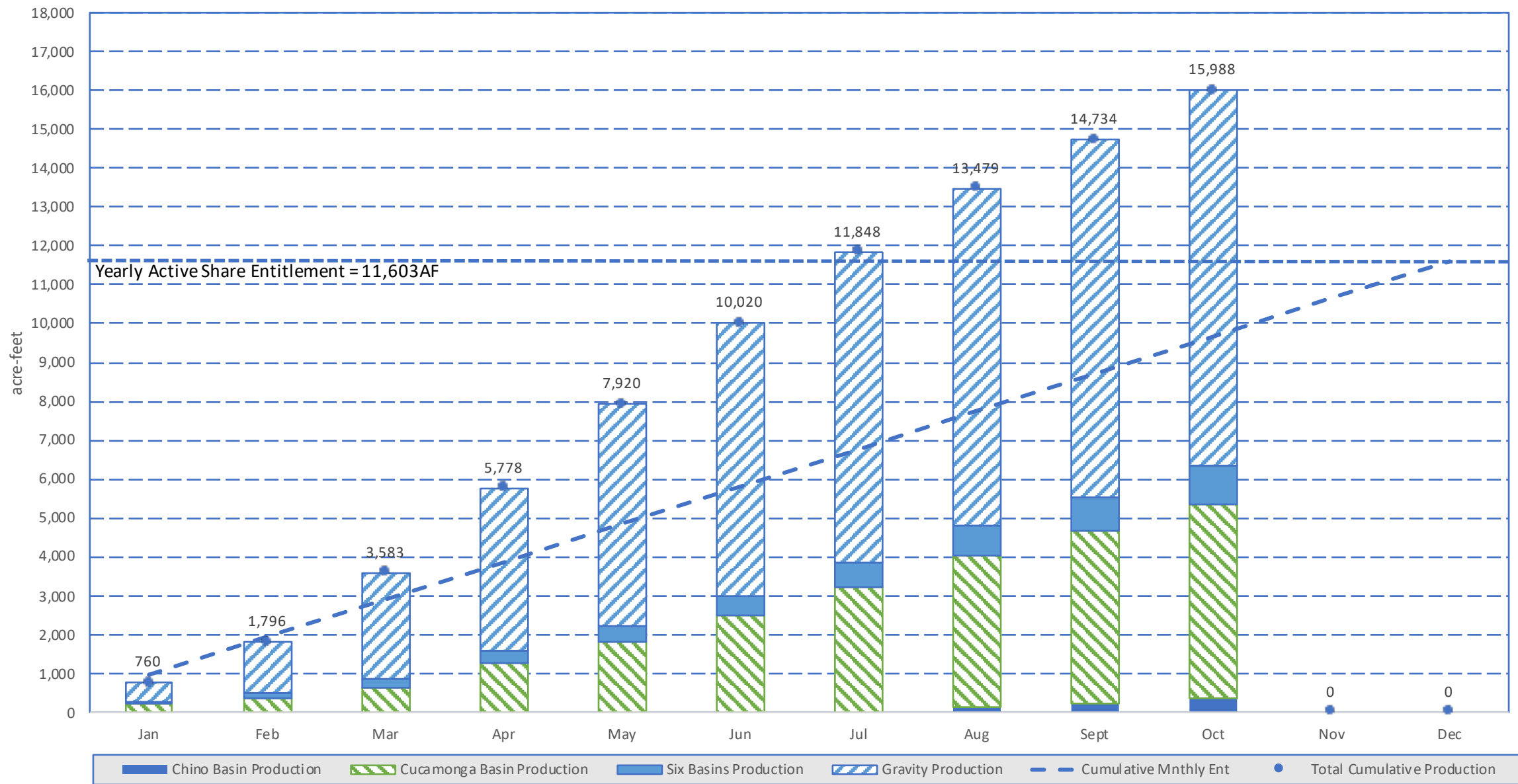
# 2019 Monte Vista Consumption



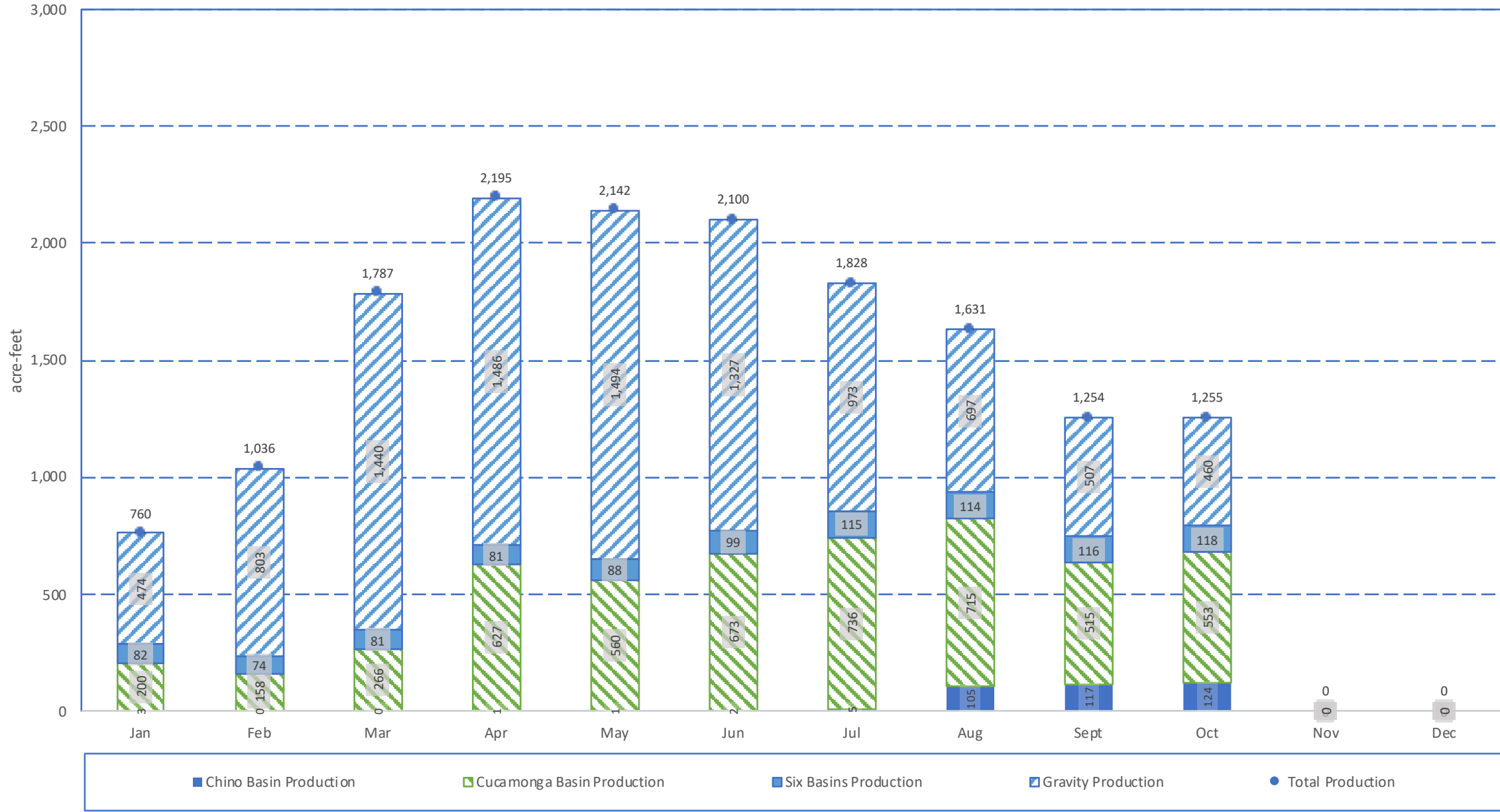
# 2019 Ontario Consumption



# 2019 Total Yearly Production

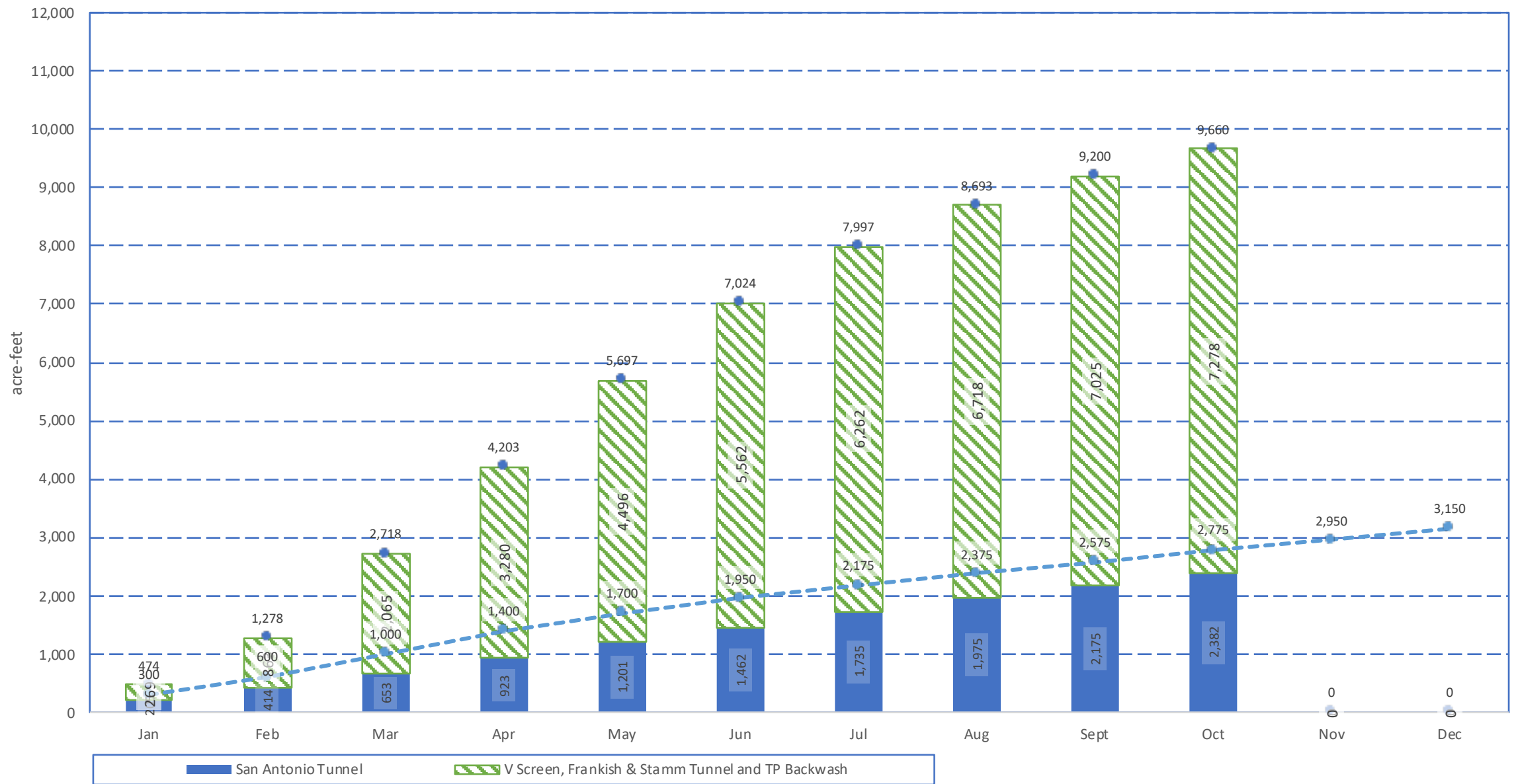


# 2019 Monthly Production

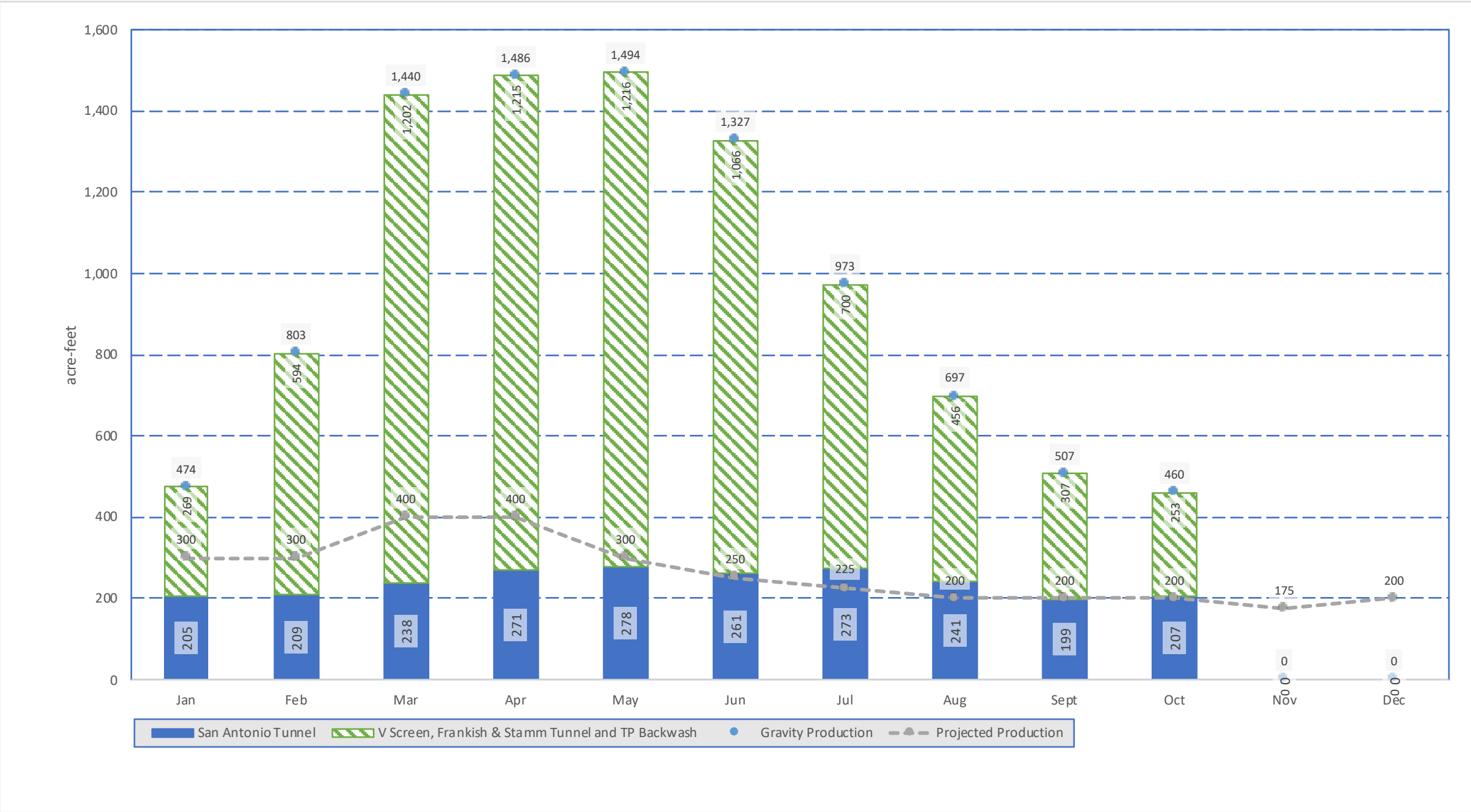




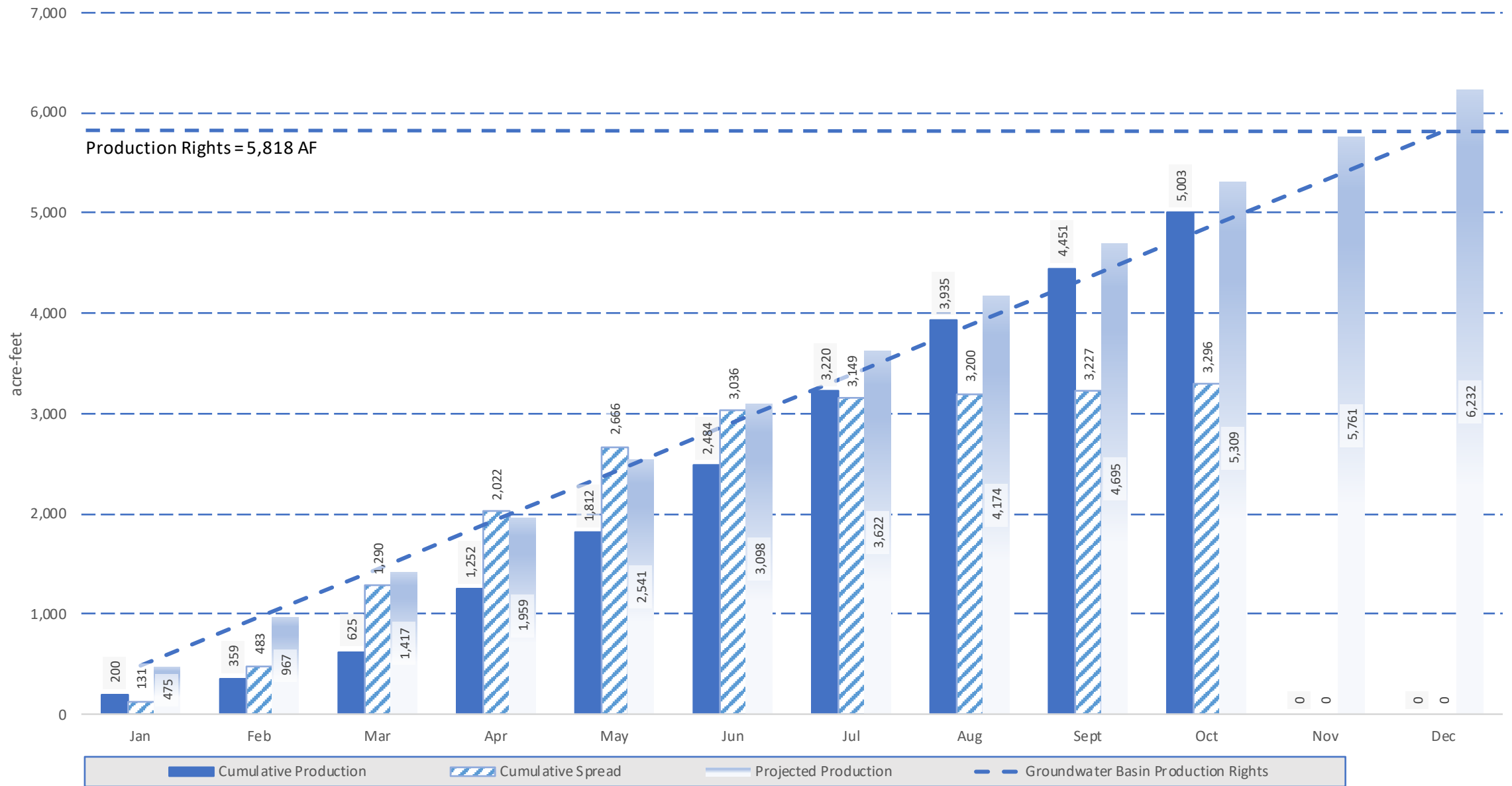
# 2019 Gravity Cumulative



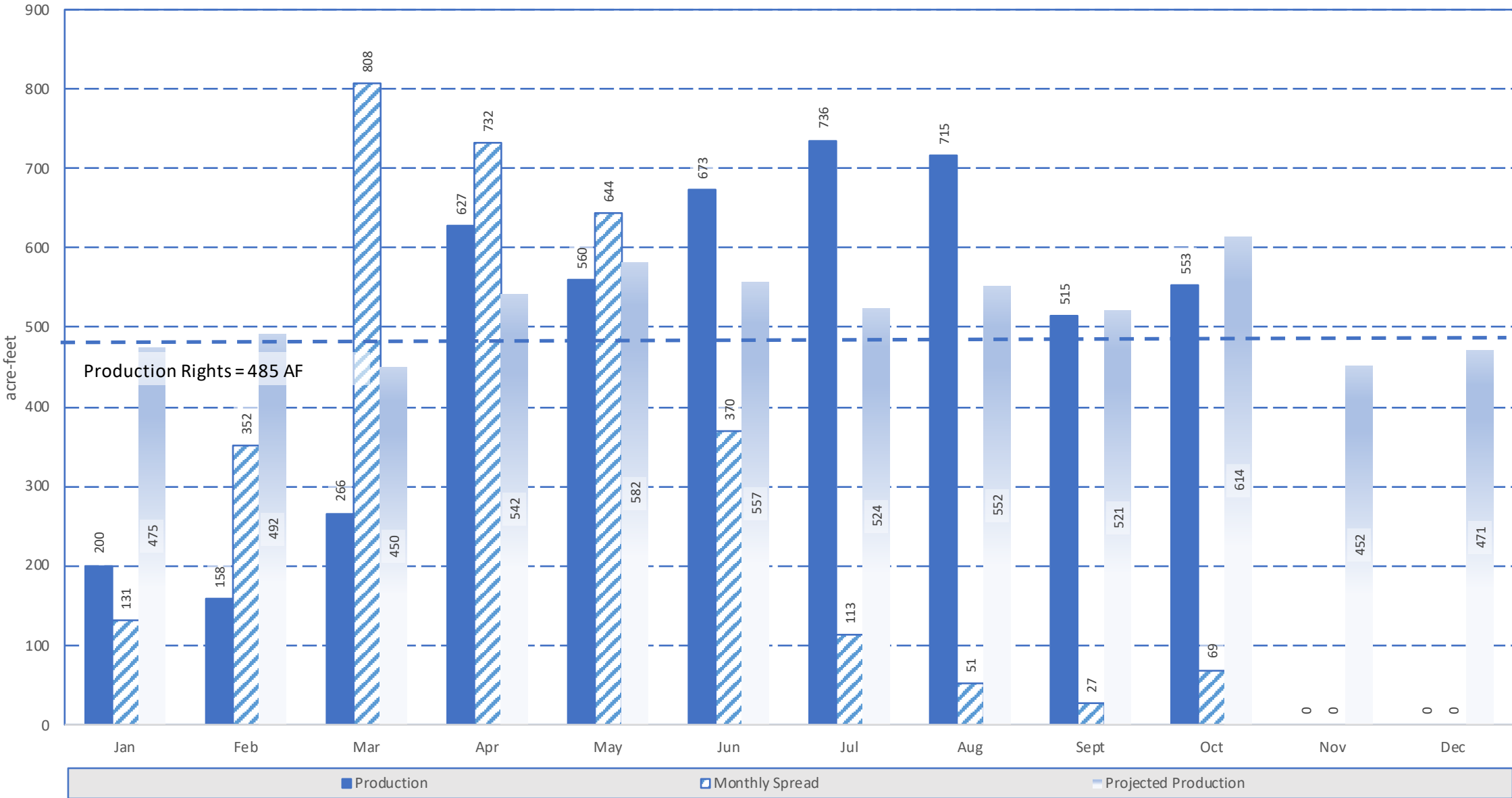
# 2019 Gravity Monthly



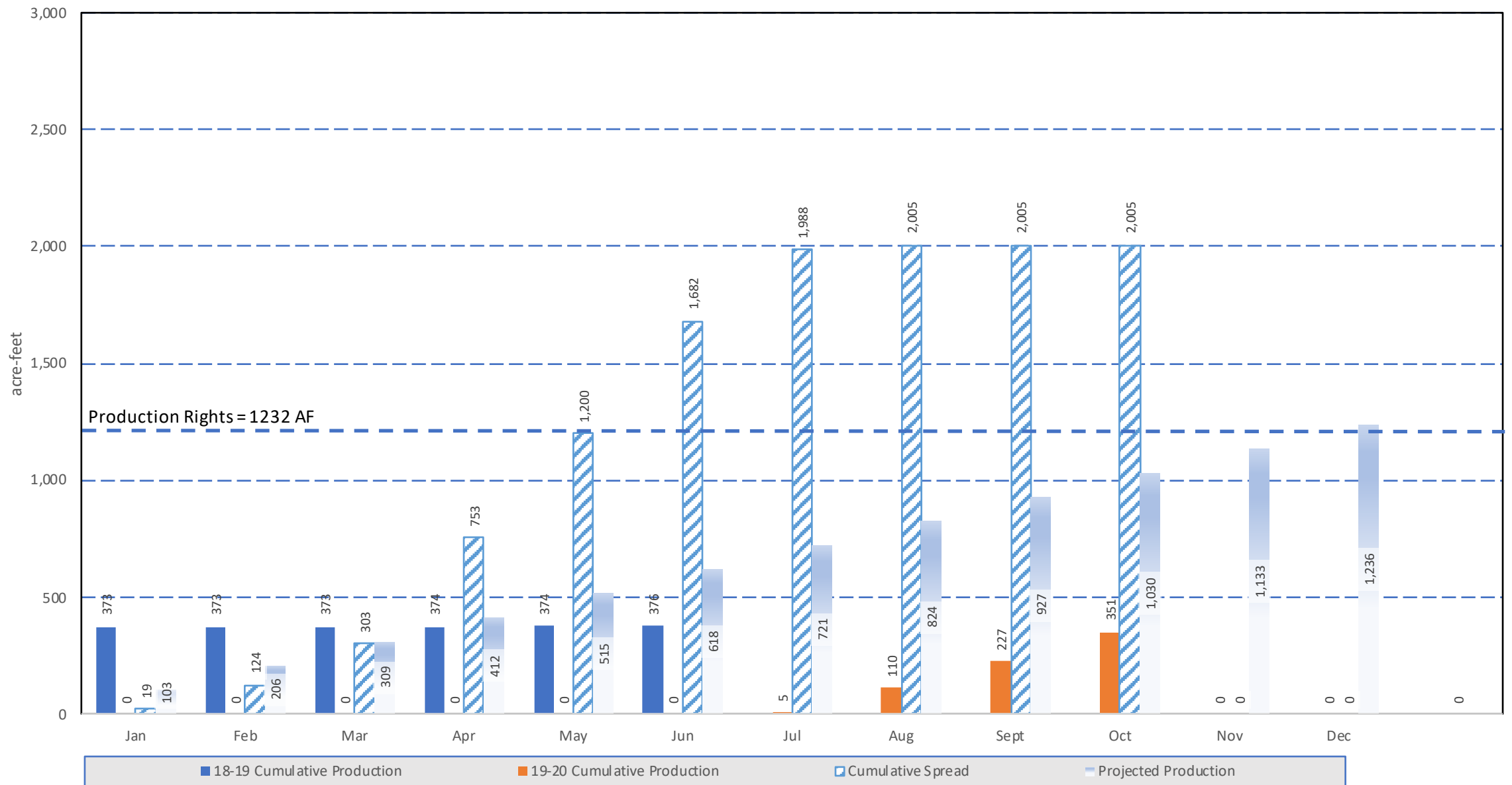
# 2019 Cucamonga Basin Cumulative



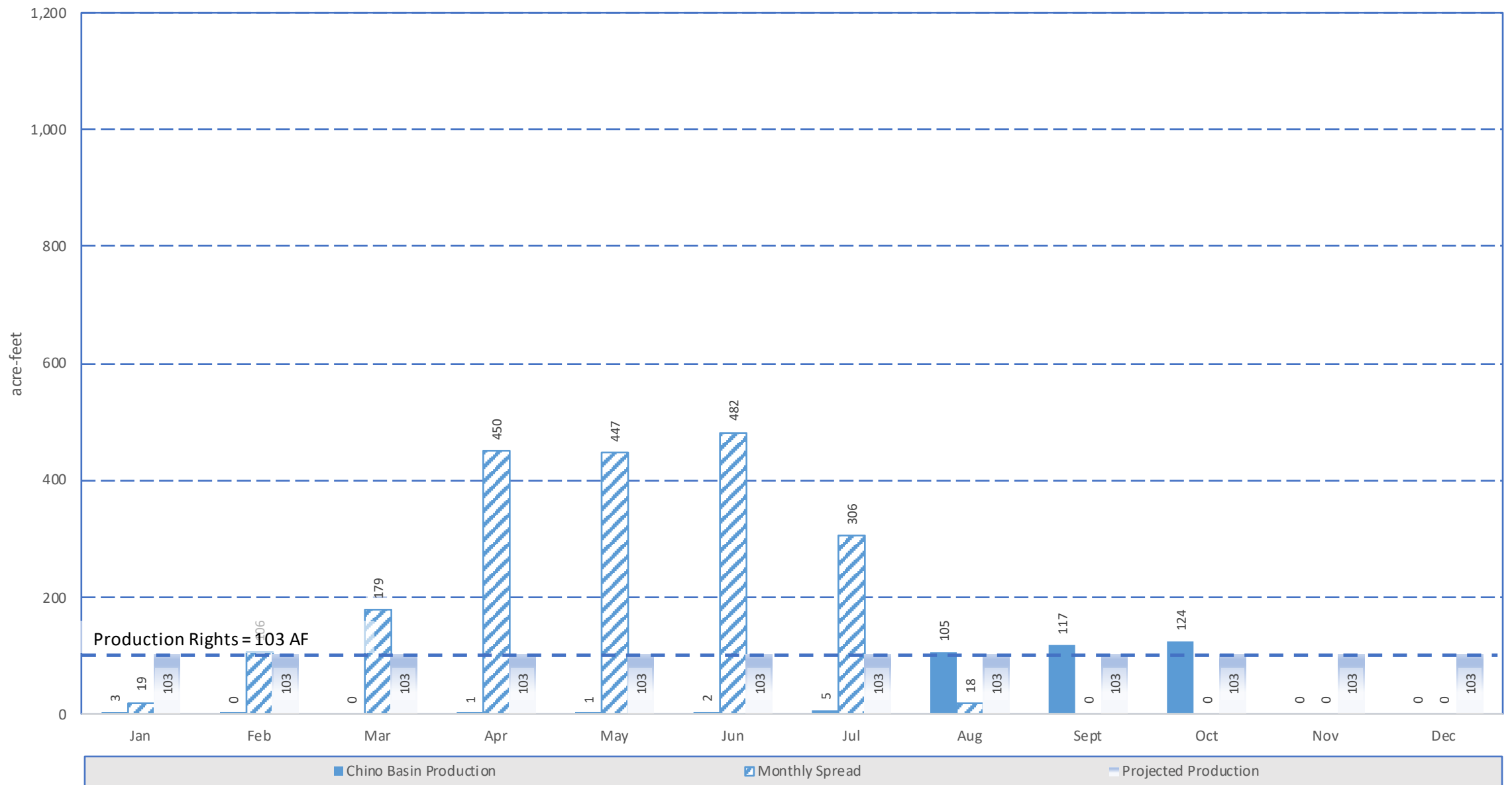
# 2019 Cucamonga Basin Monthly



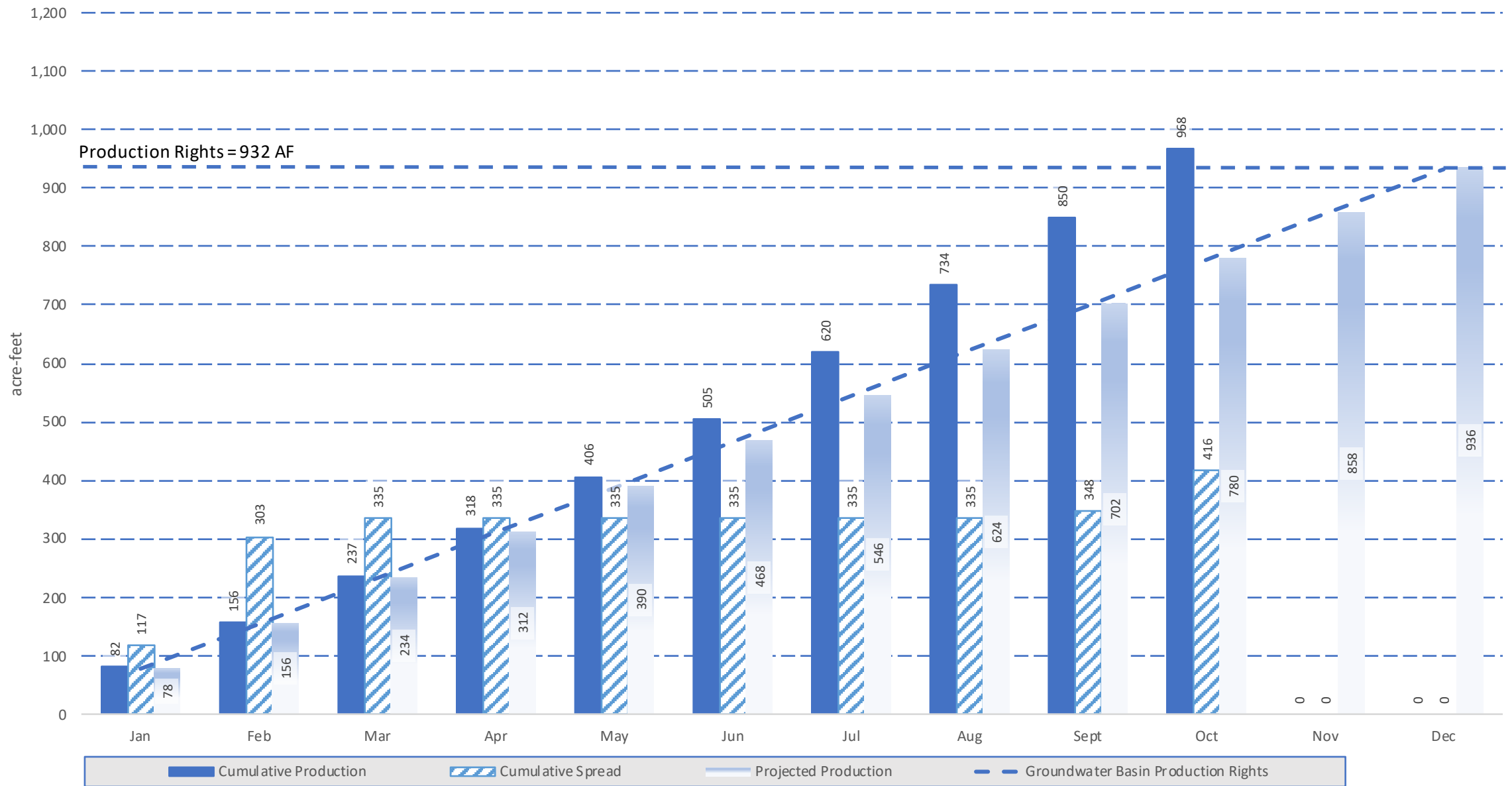
# 2019 Chino Basin Cumulative



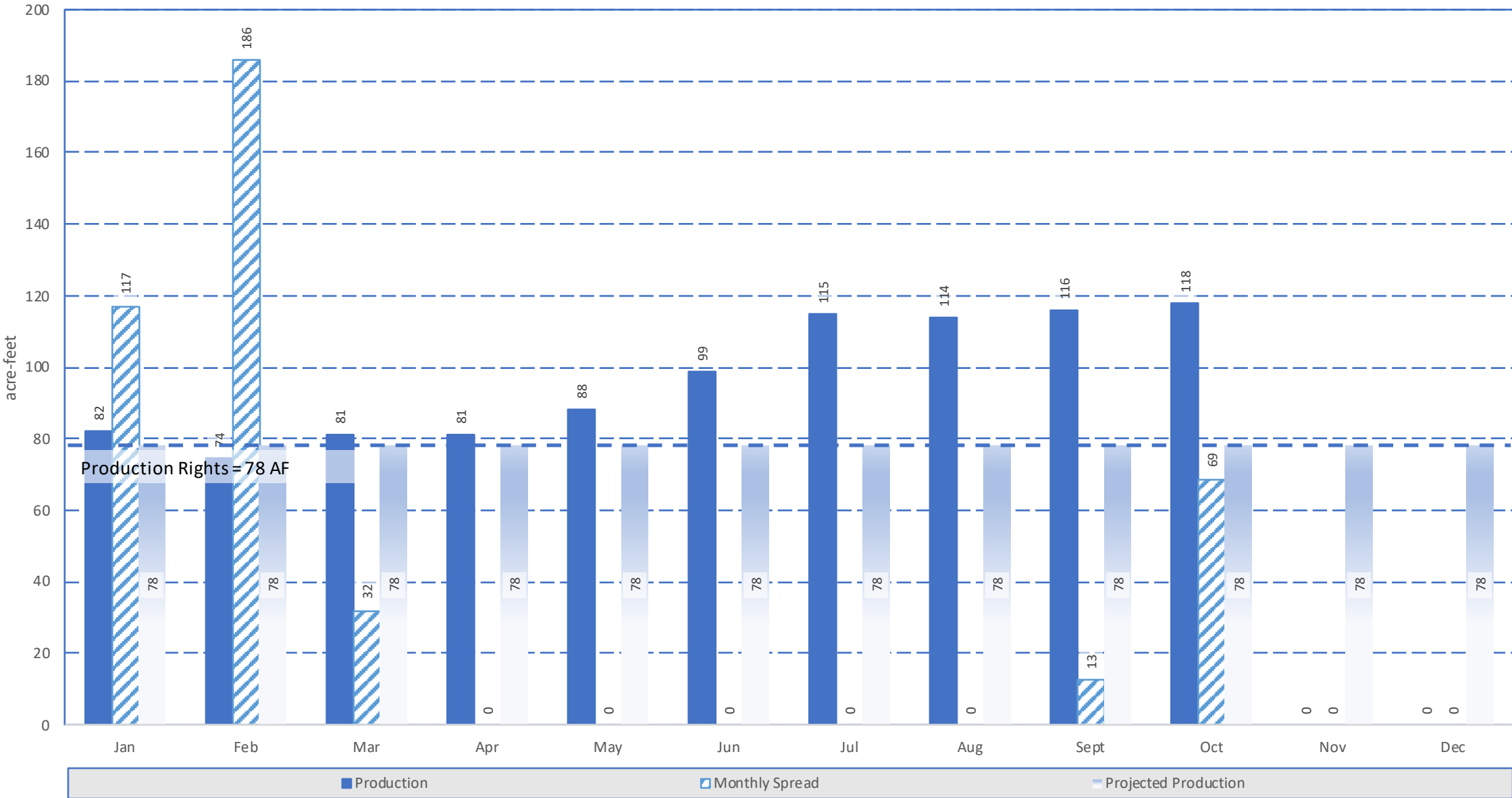
# 2019 Chino Basin Monthly



# 2019 Six Basins Cumulative



# 2019 Six Basins Monthly





A. Water Supply through October 2019

- Annual entitlement for CY2019 is 12,000 AF
  - Cumulative yearly production was 15,988 AF
  - Cumulative yearly consumption was 10,261 AF
  - Cumulative yearly spread was 5,718 AF
  - Cumulative unaccounted water was 9.28 AF.

Six Basins Production for 2019

- Annual production right is 932 AF.
- Cumulative production was 932 AF. Production is sent to the WFA treatment facility to meet City of Ontario and MVWD entitlement.
- The Company has spread a total of 416 AF.

Cucamonga Basin Production for 2019

- Annual production right is 6,060 AF.
- Cumulative production was 5,818 AF.
- The Company has spread a total of 3,296 AF.

Chino Basin Production for 2019

- Annual production right is 1,232 AF.
- Cumulative production was 351 AF.
- The Company has spread a total of 2,005 AF.

Surface Water (San Antonio Creek) flow for 2019

Total flow was 7,118 AF.

San Antonio Tunnel flow for 2019

Tunnel flow was 2,382 AF.

B. Company Stock

There is 1/2 share of water stock moving from dormant to active and two full shares moving from active to dormant this transfer period.

C. Communication and Information Activities

Staff is communicating on our new "Facebook" page with 179 friends liking our old FB page and 58 customers have liked our new FB page. Communication is posted regularly on the new page and no new communication on the old Facebook page. Facebook is not able to merge the two Facebook pages, therefore we are in discussion of possibly deleting the old page.

D. Administration Matters

Meetings of interest:

- Tuesday, October 15, 2019 – GM and AGM met with shareholders to discuss Company facilities.
- Friday, October 18, 2019 – GM attended tour of Company facilities with Australian representatives from Mildura. Operator Chad Herron graciously facilitated the tour.
- Monday, October 21, 2019 – GM met with Allyn Sheu.
- Tuesday, October 29, 2019 – GM and AGM met with CBWM GM and Director Filippi.
- Thursday, October 14, 2019 – GM and AGM attended SAHA Annual Meeting

E. Groundwater Basin Matters

Chino Basin

**Spread Water from SAWCo**

Our recharge application was approved. However, the water in storage for the collective is reaching a limit and a storage management plan is being discussed.

**Storage Management Plan** – Staff has been participating in meetings to discuss a storage management plan that is acceptable to all. Much of the discussion has been done in closed session. Meanwhile, Watermaster has come out with a proposal and the parties are attempting to adjust it so it could be acceptable to all. If acceptance is not gained by all, the court may be asked to weigh in.

**Assessment Packages & DRO Requirements** – The revised assessment packages went through the Pool process and were approved. SAWCo has a credit of \$7,821.08 and staff has asked Watermaster to apply it to our assessment for this year.

**Rules & Regulations** – The Rules and Regs is supposed to be a one stop for parties to know what has been decided in court. There have been some court decisions made since the last update. Unfortunately, this also starts a legal battle of words and how it is presented.

**Restated Judgment Amendment – Watermaster Motion to Amend Par. 36** – Paragraph 36 of the Judgment states the Pool or Advisory Committee members may receive compensation for attending meetings and it will not to exceed \$25.00 for each meeting and no more than \$300.00 during any one year. When the Peace Agreement was done, the deal was made that the unproduced Agricultural water would be transferred to the Pool for “land-conversions” and Early transfers on an annual basis. As part of the agreement, the Pool would pay all their assessments and expenses. The Ag Pool made a decision to increase their compensation to \$125 per meeting and Watermaster paid them this amount on a “gentlemen’s” agreement between the Pool Officers at the time. Now Watermaster is wanting to amend the Judgment to reflect the past practice and remove the annual cap. Staff doesn’t have a problem with increasing the stipend but not having an annual cap is not good business sense.

**Restated Judgment Amendment – Ag Pool Pooling Plan** – All the parties are concerned with the Ag Pool’s changes in the pooling plan since it went beyond just changing Par. 36 so they have reserved the right to make comments.

Six Basins - Regular Board Meeting held on October 23, 2019. Current Basin focus is storm water recharge sites.

Cucamonga Basin - The working group last met on October 1<sup>st</sup>.

CVWD offered to make some changes to the Terms of Reference to make it more accepting to SAWCo and WECWC. We hope to have this done by November meeting and finalized. After that staff plans to sit with CVWD staff to finalize project figures and consider invoicing.

Discussion about the unauthorized use of Cucamonga Model for Chino Basin modeling was discussed and CVWD is taking the lead on this issue with participation by the whole group.

Staff attempted to pull all comments together regarding modernizing the Judgment and saw this as a time-consuming task that may be better left to a consultant. TKE who is attending the meetings on Upland's behalf, offered to talk to Rosemary for possibility to take on this task.

SAWCo's general manager recently sent letter and transfer of water to CVWD for overproduction of 2018 year.

#### **F. Monitoring of Assembly Bills Affecting the Water Company**

- In his inaugural address and subsequent budget proposal, Governor Newsom expressed interest in a State wide 'water tax' that would fund infrastructure in impoverished areas impacted by contaminated water sources or a lack of water sources. As currently understood, the State proposes to enforce a monthly 'per meter' tax on each water utility. How that tax is passed on to actual customers has not been addressed, specifically regarding Prop 218. There is opposition to the proposal, and nothing has been finalized yet. Staff assumes this concept is similar to SB845 (Monning) titled, "The Safe and Affordable Drinking Water Fund" that died in committee last year.

On May 15, 2019 the State Senate Budget Subcommittee on Resources, Environmental Protection, Energy and Transportation voted to reject the Governor's proposed water tax. The subcommittee voted to adopt \$150M General Fund appropriations instead. Staff will continue to watch and update as this concept progresses.

##### **1. AB 1668 and SB 606 - "Statewide Water Saving Mandates"**

AB1668 was approved by the Governor on May 31, 2018 – Establishes an immediate Statewide standard of 55 gallons per capita daily for indoor residential water use, eventually reducing to 50 gpcd by January 1, 2030. By October 1, 2021 the State Water Resources Control Board will adopt long-term standards for the efficient use of water.

SB606 was approved by the Governor on May 31, 2018. – Requires the Company to calculate an 'urban water use objective' no later than November 1, 2023 and every November thereafter. An urban water use objective is an estimate of aggregate efficient water use for the previous year based on adopted water use efficiency standards and local service area characteristics for that year. Additionally, the Company's Urban Water Management Plan will be required to incorporate a water shortage contingency plan.

Staff continues to assess the impact of these two approved Bills and will update as new information becomes available.

##### **2. AB3057 – California Water Not-For-Profit Tax Rules for Mutual Water Companies**

Proposed amendment to the California Revenue and Taxation Code to conform to federal income tax law by exempting not-for-profit mutual water, mutual ditch, or Irrigation corporations from California income taxes and franchise fees beginning on or after January

1, 2018. Ab3057 listed as 'From committee without further action' as of November 30, 2018, meaning it didn't get enough votes to get out of the committee. It's then referred back to the Chief Clerk and cannot be considered further during the session--i.e., it dies.

3. **SB 998 (Dodd)** - SB 998 was approved by the Governor on Sept 28, 2018. This bill requires the Company to have a written policy on discontinuation of water service to certain types of residences for nonpayment available in; English, Spanish, Chinese, Tagalog, Vietnamese and Korean. The bill requires the policy to include certain components, be available on the Company's web site, and be provided to customers in writing, upon request. The bill provides for enforcement of these provisions, including making a violation of these provisions punishable by a civil penalty issued in an amount not to exceed \$1,000 for each day in which the violation occurs. The bill prohibits the Company from discontinuing residential service for nonpayment until a payment by a customer has been delinquent for at least 60 days. The bill requires the Company to contact the customer named on the account and provide the customer with the Company's policy on discontinuation of residential service for nonpayment no less than 7 business days before discontinuation of residential service.

This bill prohibits residential service from being discontinued under specified circumstances. The bill requires that when the Company discontinues residential service, the Company will provide the customer with information on how to restore service. The bill requires the Company to waive interest charges on delinquent bills and limits the amount of a reconnection of service fee imposed on a residential customer who demonstrates household income below 200% of the federal poverty line. The bill requires the Company to make every good faith effort to inform the residential occupants by written notice that service will be terminated and that the residential occupants have the right to become customers. The bill requires the Company to report the number of annual discontinuations of residential service for inability to pay on its web site and to the State.

The bill requires the Company to comply with the bill's provisions on and after February 1, 2020.

Later this year staff will be presenting for review by the Board a shut-off policy that conforms to SB998 requirements.

Date	11/13/19 16:06							Project List
ID	Project	Start Date	End Date (est)	Budget	Contracted	Expended	Remaining	
1507	Office Relocation	2016	8/1/22	\$ 100,000	\$ 40,060	\$ 32,000	\$ 8,060	
1601	WFA Connection	7/9/05	9/1/09	\$ 110,000	\$ 30,895	\$ 21,005	\$ 9,890	
1602	Holly Drive Reservoir, Phase 1&2	4/15/16	3/1/20	\$ 621,000	\$ 720,643	\$ 553,798	\$ 166,845	
1701	Reservoir 7 Roof Repair	7/2/18	10/1/19	\$ 1,160,000	\$ 1,373,413	\$ 1,088,330	\$ 285,083	
1807	Campus Avenue Pipeine	7/2/18	8/1/19	\$ 517,000	\$ 469,688	\$ 30,734	\$ 438,954	
1808	New Company SCADA	7/2/18	8/1/19	\$ 130,000	\$ 117,750	\$ 117,146	\$ 604	
1901	Automated Meter Reading (AMR)	2/4/19	11/1/22	\$ 25,000	\$ 400	\$ 400	\$ -	
1902	Cucamonga Crosswalls Mitigation	4/12/19	2/1/24	\$ 250,000	\$ 9,500	\$ 7,550	\$ 1,950	
NA	Edison Box 24" Drain Valve	6/17/19	9/30/19	\$ 44,000	\$ 44,000	\$ -	\$ 44,000	
<b>Total</b>				<b>\$ 2,957,000</b>	<b>\$ 2,806,349</b>	<b>\$ 1,850,963</b>	<b>\$ 955,386</b>	

Project Title: **Office Relocation**  
 Construction Order: **1507**  
 Approved Budget: \$ **100,000**

	Estimated	Actual
Design Start Date:	2016	2016
Design Completion Date:	6/1/19	
Construction Start Date:	10/1/19	
Constuction Completion Date:	6/1/22	
Project Close Out Date:	8/1/22	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Permitting/CEQA			\$ -	\$ -
Architect	CEDG	\$ 40,060.00	\$ 32,000.00	\$ 8,060.00
Engineering			\$ -	\$ -
Geotechnical			\$ -	\$ -
Surveyor			\$ -	\$ -
Environmental			\$ -	\$ -
Prime Contractor		\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 40,060.00</b>	<b>\$ 32,000.00</b>	<b>\$ 8,060.00</b>

Total Budget: **\$4,000,000**

Engineering/Project Management: \$400,000

Construction: \$3,600,000

Fiscal Year 2016 Invoiced: \$32,000

Fiscal Year 2019 Budget: **\$100,000**

Out Year's Budget: \$3,868,000

Schedule:

Design Project: 2018

Bid Project: Winter 2019

Award Bid: Spring 2019

Construction: Spring/Summer 2019

**Project Description**

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Location: Benson Ave just south of 18<sup>th</sup> Street



Justification: The Company's main office on Euclid Ave. has served as the company headquarters for almost one hundred years. When initially constructed, the main office provided a local presence for agricultural shareholders to conduct company business. Changing demographics of the surrounding area has shifted the company's retail customer base almost exclusively into the San Antonio Heights.

Current Company facilities are old and showing their age. Issues include needed modern seismic construction, energy efficiency and security. Additionally, space constraints are evident. Parking

space is inadequate. Office space is at a premium. There is no additional room for desks, much less the work space necessary for productivity. Field crew and office crew are separated on two parcels. Records storage is at a premium. Office computer servers are housed in a closet. Company SCADA hardware is located on a corner desktop in the meeting room. Due to a lack of adequate public meeting space, the Company currently utilizes the City of Upland Council chambers for its Board Meetings.

The Company has an opportunity to consolidate onto property located at Benson Avenue and 18<sup>th</sup> Street. Relocating to the Benson Property will allow the Company to build a presence closer to our retail customers while modernizing our facilities.

**Status:**

- 
- 06/15/2016 – Needs Assessment contract and Authorization-to-Proceed issued to Claremont Environmental Design Group.
  - 12/18/18 – BL – Board approved 2019 budget, which includes conceptual/design services for this project.
  - 03/11/19 – BL – City of Upland Council approved purchase of south portion of Benson Property.
  - 4/5/19 – BL – Title report received from City
  - 4/22/19 – BL – City notified Company that State is taking longer than expected on project funding. City requested escrow time extension
  - 4/23/19 – BL – AFC appoints Director Cable to Ad hoc committee and Director Sanchez as alternate.
  - 5/13/19 – BL – City Council approves escrow time extension
  - 5/21/19 – BL – Escrow time extension on Board Agenda for review.
  - 6/12/19 – BL – Reconvened Ad Hoc Committee
  - 7/10/19 – BL – Ad Hoc Committee met to review draft RFP for architectural service.
  - 7/30/19 – BL – Request for Qualifications released and posted on website.
  - 8/30/19 – BL – Two Statement of Qualifications (SOQ) received: CEDG and BCA. Ad Hoc committee to review with intent to bring recommendation to full Board in October.
  - 09/26/19 – BL – SOQs reviewed by Ad Hoc Committee. Recommendation to award contract to CEDG to Board in October.
  - 11/13/19 – BL – SOQ for budgetary review of options provided to architect and ad hoc committee. Review of proposal to go to Board in November.

<b>Contacts</b>	<b>Name</b>	<b>Phone / email</b>
CEDG	Erik Peterson	909.973.7282 <a href="mailto:info@cedg-design.com">info@cedg-design.com</a>



Project Title: **WFA Connection**  
 Construction Order: **1601**  
 Approved Budget: \$ **110,000**

	Estimated	Actual
Design Start Date:	7/9/05	7/9/05
Design Completion Date:	12/1/18	
Construction Start Date:	5/1/19	
Constuction Completion Date:	7/1/19	
Project Close Out Date:	9/1/09	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Permitting/CEQA			\$ -	\$ -
Engineering	CivilTech	\$ 30,895.00	\$ 21,005.00	\$ 9,890.00
Geotechnical			\$ -	\$ -
Surveyor			\$ -	\$ -
Environmental			\$ -	\$ -
Prime Contractor		\$ -	\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 30,895.00</b>	<b>\$ 21,005.00</b>	<b>\$ 9,890.00</b>

Project Title: **Holly Drive Reservoir, Phase 1&2**  
 Construction Order: **1602**  
 Approved Budget: \$ **621,000** 12/18/18

	Estimated	Actual
Design Start Date:		4/15/16
Design Completion Date:		10/17/18
Construction Start Date:	1/15/19	5/1/19
Constuction Completion Date:	1/12/20	
Project Close Out Date:	3/1/20	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Engineering	TKE Eng	\$ 186,970.00	\$ 176,892.84	\$ 10,077.16
Construction Services, P1		\$ 60,000.00	\$ 59,184.65	\$ 815.35
Prime Contractor, P1	James Mcminn, Inc.	\$ 236,836.40	\$ 158,860.33	\$ 77,976.07
Original Contract		\$ 228,600.00	\$ 158,860.33	
CO#1		\$ (663.60)	\$ -	
CO#2		\$ -	\$ -	
CO#3	jute/wattles	\$ 8,900.00	\$ -	
Prime Contractor, P2			\$ -	\$ -
<b>TOTAL</b>		<b>\$ 720,642.80</b>	<b>\$ 553,798.15</b>	<b>\$ 166,844.65</b>

Project Title: **Reservoir 7 Roof Repair**  
 Construction Order: **1701**  
 Approved Budget: \$ **1,160,000** 12/18/18

	Estimated	Actual
Design Start Date:		7/2/18
Design Completion Date:	12/1/18	2/11/19
Construction Start Date:	4/1/19	4/12/19
Construction Completion Date:	8/1/19	
Project Close Out Date:	10/1/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Structural Inspection	Harper	\$ 51,230.00	\$ 51,230.00	\$ -
<b>Engineer</b>	<b>CivilTech</b>	<b>\$ 92,850.00</b>	<b>\$ 74,070.00</b>	<b>\$ 18,780.00</b>
	Original Contract	\$ 62,750.00	\$ 62,750.00	\$ -
	CO#1	\$ 21,100.00	\$ 11,320.00	\$ 9,780.00
	CO#2	\$ 9,000.00	\$ -	\$ 9,000.00
<b>Geologist</b>	<b>Geocon</b>	<b>\$ 12,350.00</b>	<b>\$ 6,072.50</b>	<b>\$ 6,277.50</b>
	Original Contract	\$ 6,150.00	\$ 6,072.50	\$ 77.50
	5/20/19 CO#1	\$ 1,200.00	\$ -	\$ 1,200.00
	6/17/19 CO#2	\$ 5,000.00	\$ -	\$ 5,000.00
<b>Prime Contractor</b>	<b>SCW Contracting</b>	<b>\$ 1,216,983.08</b>	<b>\$ 956,957.45</b>	<b>\$ 260,025.63</b>
	Original Contract	\$ 1,013,415.00	\$ 957,169.63	\$ 56,245.37
	CO#1	\$ -	\$ -	\$ -
	CO#2	\$ (212.18)	\$ (212.18)	\$ -
	CO#3	\$ 20,344.33	\$ -	\$ 20,344.33
	CO#4	\$ 179,857.00	\$ -	\$ 179,857.00
	CO#5	\$ 3,578.93	\$ -	\$ 3,578.93
	<b>TOTAL</b>	<b>\$ 1,373,413.08</b>	<b>\$ 1,088,329.95</b>	<b>\$ 285,083.13</b>

Total Budget: **\$1,160,000**

Engineering/Project Management: \$160,000

Construction: \$1,000,000

Fiscal Year 2017 Invoiced: \$57,000

Fiscal Year 2018 Invoiced: \$44,000

Fiscal Year 2019 Budget: **\$1,059,000**

Schedule:

Design Project: 2018

Bid Project: Winter 2019

Award Bid: Spring 2019

Construction: Spring/Summer 2019

**Project Description**

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Location: Intersection of North Mountain Avenue and North Euclid Avenue



Justification: Reservoir 7 currently has a wooden roof that is in serious disrepair. Water quality issues require secure and safe roofing on reservoirs. The Company is planning on installing an aluminum roof to replace the wood roof. Installing a new roof will require installing a concrete perimeter, new access stairways and associated appurtenances.

**Status:**

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04/25/2017 - BL – Design contract and Authorization-to-Proceed issued to CivilTech Engineering.

11/30/2018 – BL – 100% Design reviewed. Engineer authorized to prepare bidding docs.

12/18/18 – BL – Board approved 2019 budget

1/3/19 – BL – Contract docs reviewed and returned to engineer for bidding preparation. BL removed federal fund requirements from contract

1/9/19 – BL – BL signed County encroachment permit. Engineer to process.

1/11/19 – BL – BL eMailed plans to State Waterboard Engineer for review and comment

1/16/19 – BL – State responded by eMail with no comments.

2/7/19 – BL – Bid schedule set. Bid package available on 2/14, prebid mtg on 2/26 and bid opening on 3/7

2/12/19 – BL – Bid package uploaded and available on company website.

2/26/19 – BL – prebid meeting held. Five contractors showed; four prime and one sub. Visited job site with at least two contractors

3/1/19 – BL – prebid Q&A posted to website and emailed to those contractors in attendance.

3/7/19 – BL – bid opening. Four bids received.

3/19/19 – BL – Contract awarded to SCW Contracting for \$1,013,415.

3/20/19 - BL – NOA executed

4/9/19 – BL – Preconstruction meeting

4/15/19 – BL – NTP Signed for April 22, 2019.

**4/22/19 – BL – Construction started. Demolition of existing facility.**

05/16/19 – BL – Change Order #1 executed. No cost change order. Added 81 days to construction schedule due to manufacturing of dome.

05/23/19 – BL – Change Order #2 executed. Deducted unnecessary pipeline removal and added additional footing work. Net change to contract (\$212). No additional days.

07/05/19 – BL – Change Order #3 executed. Additional \$20,344 due to poor soil conditions not identified in Geotech report. Needed to secure footing.

08/20/19 – BL – Change Order #4 presented to Board for approval. Includes geosynthetic lining of reservoir.

08/28/19 – BL – staff, Director Goss and Engineer Kerger met to discuss CO#4. Questions developed and forwarded to Contractor.

08/28/19 – BL – Contractor has started installation of aluminum geodesic dome roof.

10/10/19 – BL – Contractor has completed dome roof. Inspection approved. Contractor has started work on internal liner.

11.13.19 – BL – Engineering Change Order #2 approved for liner inspection services. Contractor has completed paving on site. Fence and liner work continue.

<b>Contacts</b>	<b>Name</b>	<b>Phone / email</b>
Civiltec Engineering, Inc.	<b>Terry Kerger</b>	626.357.0588 <a href="mailto:tkerger@civiltech.com">tkerger@civiltech.com</a>
SCW Contracting, Inc.	<b>Juniper Filanc-Bowen</b> Project Manager	760.728.1308 <a href="mailto:juniper@scwcompanies.com">juniper@scwcompanies.com</a>
	Peter Kogler Senior Project Manager	760.728.1308 <a href="mailto:pkogler@scwcompanies.com">pkogler@scwcompanies.com</a>
Sate Waterboard	<b>Hector Cazares</b> Water Resource Control Engineer	909.383.4312 <a href="mailto:hector.cazares@waterboards.ca.gov">hector.cazares@waterboards.ca.gov</a>
	Eric Zuniga District Engineer	<a href="mailto:eric.zuniga@waterboard.ca.gov">eric.zuniga@waterboard.ca.gov</a>

Project Title: **Campus Avenue Pipeine**  
 Construction Order: **1807**  
 Approved Budget: \$ **517,000** 12/18/18

	Estimated	Actual
Design Start Date:		7/2/18
Design Completion Date:	12/1/18	6/11/19
Construction Start Date:	4/1/19	
Constuction Completion Date:	6/1/19	
Project Close Out Date:	8/1/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Engineer	CivilTech	\$ 58,324.00	\$ 30,733.78	\$ 27,590.22
	CO#1	\$ 7,000.00	\$ -	\$ 7,000.00
Prime Contractor	TE Roberts	\$ 404,364.00	\$ -	\$ 404,364.00
	<b>TOTAL</b>	<b>\$ 469,688.00</b>	<b>\$ 30,733.78</b>	<b>\$ 438,954.22</b>

Total Budget: **\$517,000**

Construction: \$485,000

Fiscal Year 2018 Invoiced: \$21,000

Fiscal Year 2019 Budget: **\$496,000**

Schedule:

Design: Late 2018

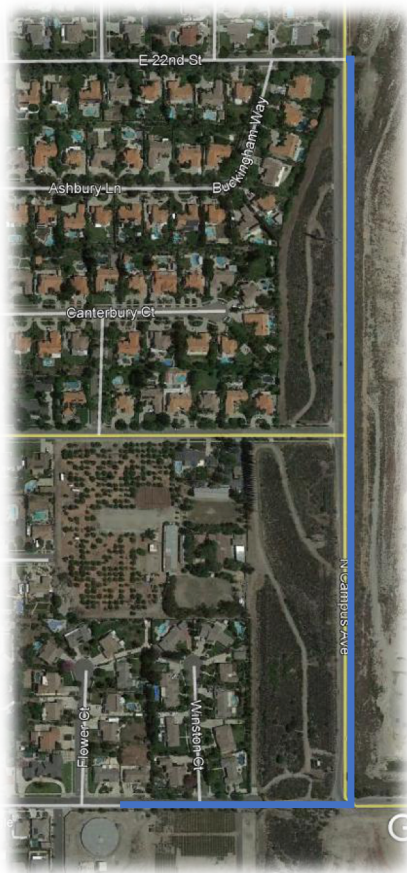
Bid Project: Winter 2019

Award Contract: March 2019

Construct Pipeline: Spring – Summer 2019

Close Contract: Fall 2019

**Project Description**



Location: Campus Ave, between 20<sup>th</sup> and 22<sup>nd</sup> Street

Justification: Replace aging 8" and 10" pipeline that traverses over private property within backyards. Relocate pipeline alignment to Campus Ave and 20<sup>th</sup> Street.

**Status:**

07/2018 – Contract awarded and authorization to proceed issued.

11/30/2018 – BL – 100% plans reviewed. Engineer authorized to prepare Bid Documents.

12/18/18 – BL – Board approved 2019 budget, which contains this project.

03/13/19 – BL – plans under review by City of Upland.

04/11/19 – BL – City finalizing review

05/02/19 – BL – Plan checker assigned to review project no longer works for City. Engineer working to reconnect and obtain schedule for City.

06/24/19 – BL – Plan check completed. Plans signed and bid package compiled. Project put out to bid.

06/27/19 – BL – Contractor Job Walk

07/18/19 – BL – Bid Opening. Four bids received. Apparent low bidder is TE Roberts @ \$404,364

08/20/2019 – BL – Board awarded contract to TE Roberts @ \$404,364.

8/21/19 – BL – Staff issued 'Notice of Award' to TE Roberts, who acknowledged and returned.

8/30/19 – BL – Bonds and Insurance received.

09/03/19 – BL – Construction Contract fully executed.

10/03/19 – BL - Preconstruction meeting held. Survey work authorized.

10/08/19 – BL – Engineering Change Order #1 issued for survey and staking work.

11/7/19 – BL – Construction permit issued.

<b>Contacts</b>	<b>Name</b>	<b>Phone / email</b>
Civiltec Engineering, Inc.	Terry Kerger	626.357.0588 <a href="mailto:tkerger@civiltech.com">tkerger@civiltech.com</a>



Project Title: **New Company SCADA**  
 Construction Order: **1808**  
 Approved Budget: \$ **130,000** 12/18/18

	Estimated	Actual
Design Start Date:		7/2/18
Design Completion Date:	12/1/18	1/15/19
Construction Start Date:	4/1/19	
Constuction Completion Date:	6/1/19	
Project Close Out Date:	8/1/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Material Supplier	Inland Productivity	\$ 17,750.09	\$ 17,809.60	\$ (59.51)
Engineer	TESCO	\$ 100,000.00	\$ 99,336.65	\$ 663.35
Prime Contractor			\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 117,750.09</b>	<b>\$ 117,146.25</b>	<b>\$ 603.84</b>

Project Title: **Cucamonga Crosswalls Mitigation**

Construction Order: **1902**

Approved Budget:	\$	50,000	2019 Mitigation
	\$	50,000	2020 Mitigation
	\$	50,000	2021 Mitigation
	\$	50,000	2022 Mitigation
	\$	50,000	2023 Mitigation
<b>TOTAL</b>	<b>\$</b>	<b>250,000</b>	

	Estimated	Actual
Design Start Date:	4/12/19	4/12/19
Design Completion Date:	NA	
Construction Start Date:	9/1/19	
Construction Completion Date:	12/1/23	
Project Close Out Date:	2/1/24	

Budget	Firm	Contract/Budget	Invoiced/Spent to	
			Date	Remaining
Staff	SAWCo		\$ -	\$ -
Environmental	<b>Michael Baker Int.</b>			
	Task 1: Baseline Weed Survey	\$ 4,200.00	\$ 4,200.00	\$ -
	Task 2: Native Seed Mix Quantities	\$ 1,400.00	\$ 1,400.00	\$ -
	Task 3: Restoration Contractor Coordination	\$ 3,500.00	\$ 1,750.00	\$ 1,750.00
	Other Direct Costs	\$ 400.00	\$ 200.00	\$ 200.00
Prime Contractor			\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 9,500.00</b>	<b>\$ 7,550.00</b>	<b>\$ 1,950.00</b>

Project Title: **Edison Box 24" Drain Valve**  
 Construction Order:  
 Approved Budget: \$ **44,000**

	Estimated	Actual
Design Start Date:	6/17/19	
Design Completion Date:	6/30/19	
Construction Start Date:	7/1/19	
Constuction Completion Date:	7/30/19	
Project Close Out Date:	9/30/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo	\$ 44,000.00	\$ -	\$ 44,000.00
			\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 44,000.00</b>	<b>\$ -</b>	<b>\$ 44,000.00</b>

Project Title: **Piedmont Service Lateral Replacement**  
 Construction Order: **1903**  
 Approved Budget: \$

	Estimated	Actual
Design Start Date:	NA	
Design Completion Date:	NA	
Construction Start Date:	6/30/19	
Constuction Completion Date:	9/30/19	
Project Close Out Date:	11/30/19	

Budget	Firm	Contract/Budget	Invoiced/Spent to	
			Date	Remaining
Staff	SAWCo	\$ 40,000.00	\$ 9,617.12	\$ 30,382.88
	<b>TOTAL</b>	<b>\$ 40,000.00</b>	<b>\$ 9,617.12</b>	<b>\$ 30,382.88</b>

Project Title: **Automated Meter Reading (AMR)**  
 Construction Order: **1901**  
 Approved Budget: \$ **25,000** 12/18/18

	Estimated	Actual
Design Start Date:	2/4/19	2/4/19
Design Completion Date:	3/4/19	
Construction Start Date:	8/1/19	
Constuction Completion Date:	8/1/22	
Project Close Out Date:	11/1/22	

Budget	Firm	Contract/Budget	Invoiced/Spent to Date	Remaining
Staff	SAWCo		\$ -	\$ -
Supplier	<b>Aquametrics</b>			
	Task 1: Radio Survey	\$ 400.00	\$ 400.00	\$ -
			\$ -	\$ -
	<b>TOTAL</b>	<b>\$ 400.00</b>	<b>\$ 400.00</b>	<b>\$ -</b>

Agenda Item No. 6A

Item Title: Chino Basin Watermaster Update

Purpose:

Presentation by Chino Basin Watermaster General Manger Peter Kavounas with Follow-up Discussion

Issue:

At the Board's request, Mr. Kavounas has been invited to provide an update regarding activities at the Chino Basin Watermaster.

Manager's Recommendation:

None

Background:

At the Board's regular October meeting Director Filippi requested inviting Mr. Kavounas to the November Board Meeting for a discussion regarding Chino Basin Watermaster activities.

Impact on the Budget:

None

Previous Actions:

None

Item Title: Annual Review of Employee Health and Welfare Benefits

Purpose:

To review employee health, dental, vision, life and death & dismemberment insurance coverage and premiums for the upcoming 2020 fiscal year.

Issue:

Should the Company maintain its current employee health and welfare benefits package?

Manager's Recommendation:

Maintain the Company's current employee health and welfare benefits package.

Background:

The Company offers full time and regular part-time employees health and welfare benefits for the employee and their dependents.

- Health Insurance

Attached to this report is the upcoming renewal for HealthNet. Our current plan is 'grandfathered', avoiding many of the Affordable Health Care Act mandates. The HealthNet premium is scheduled to increase 4.46% starting January 2020. This represents an increase of \$6,348.72 per year for health insurance. For the 2020 fiscal year the premium for employee health insurance is \$148,693.80 per year.

- Life, Dental and Vision

Attached to this report is the upcoming renewal for Principal. There are no rate changes for life, vision and dental insurance plan. Current premium for employee life, accidental death & dismemberment, dental and vision insurance is \$15,420.84 per year, unchanged from fiscal year 2019.

At a special November 13<sup>th</sup> meeting, the AFC reviewed employee health and welfare benefits and made the recommendation to the full Board to maintain the Company's current benefits package.

The Company's broker, Ms. Melissa Calabretta from JLR Insurance Services, will provide additional information regarding the attached presentation at tonight's meeting.

Impact on the Budget:

\$165,000 in employee health and welfare benefits for the 2020 fiscal year.

For the 2019 fiscal year the company budgeted \$160,000 for health and welfare benefits.

Previous Actions:

None.

# San Antonio Water



**MARKET REVIEW 2020**

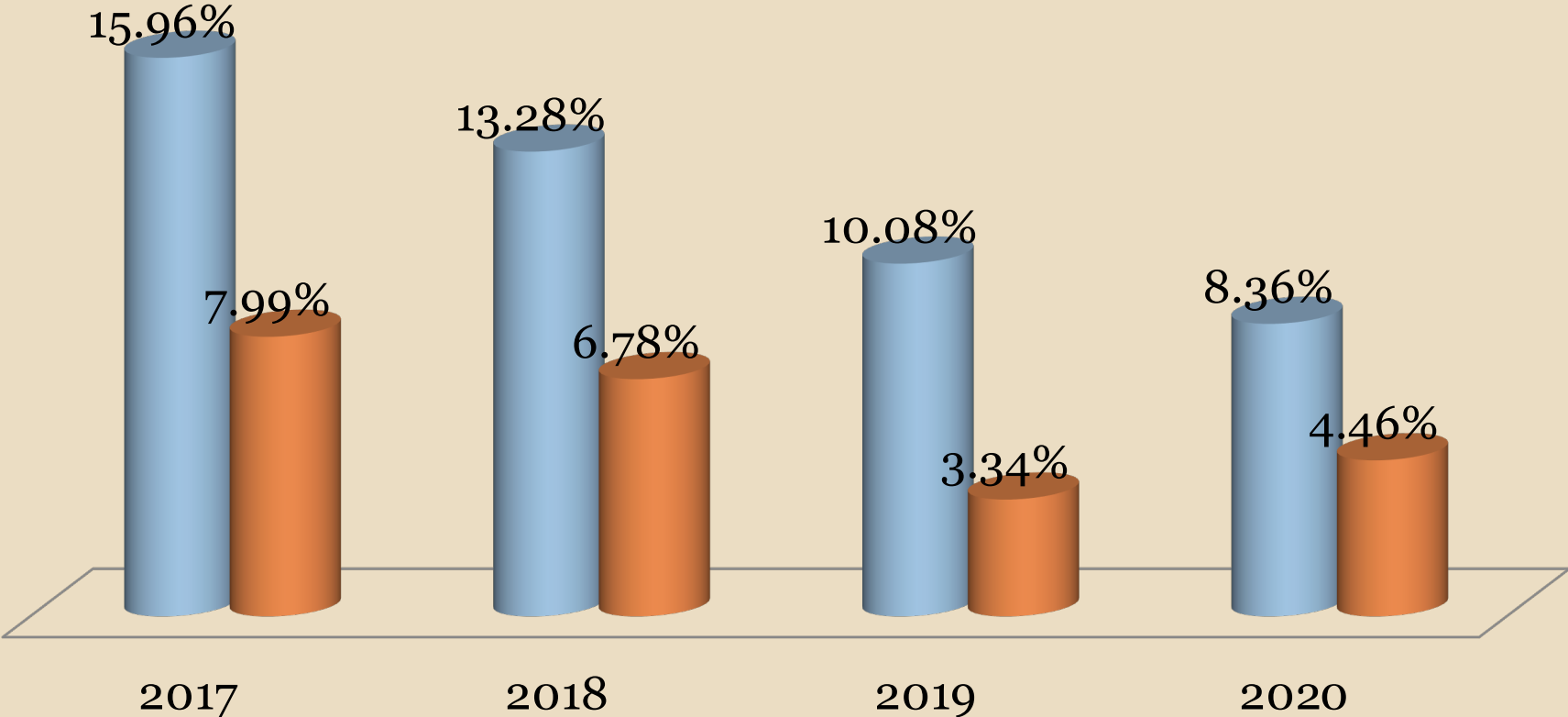


# Rate Review ACA Versus Grandfathered Plans



## Rate Progression 2017-2020

■ ACA Plans ■ GF Plans



# What's Happened/Future Outlook



## Changes to ACA Plans to Date

- **Rates continue to climb**
  - Dependent rating structure continues to increase.
  - Each member individually rated
  - 3 to 1 ratio requirement
- **Plan design changed significantly**
  - OOPM continues to increase annually.
  - Specialist Office Visits continue to increase. Range from 40-60 per visit.
  - Hospital and Emergency costs are more expensive to the member. Most are % based and typically if there is a hospital stay, they will likely meet OOPM.
  - Labs and x-rays not included with office visits anymore.
  - ER Visits often include deductibles if one is on the plan.
- **Multiple doctor networks created to offset cost. Challenging to employees**

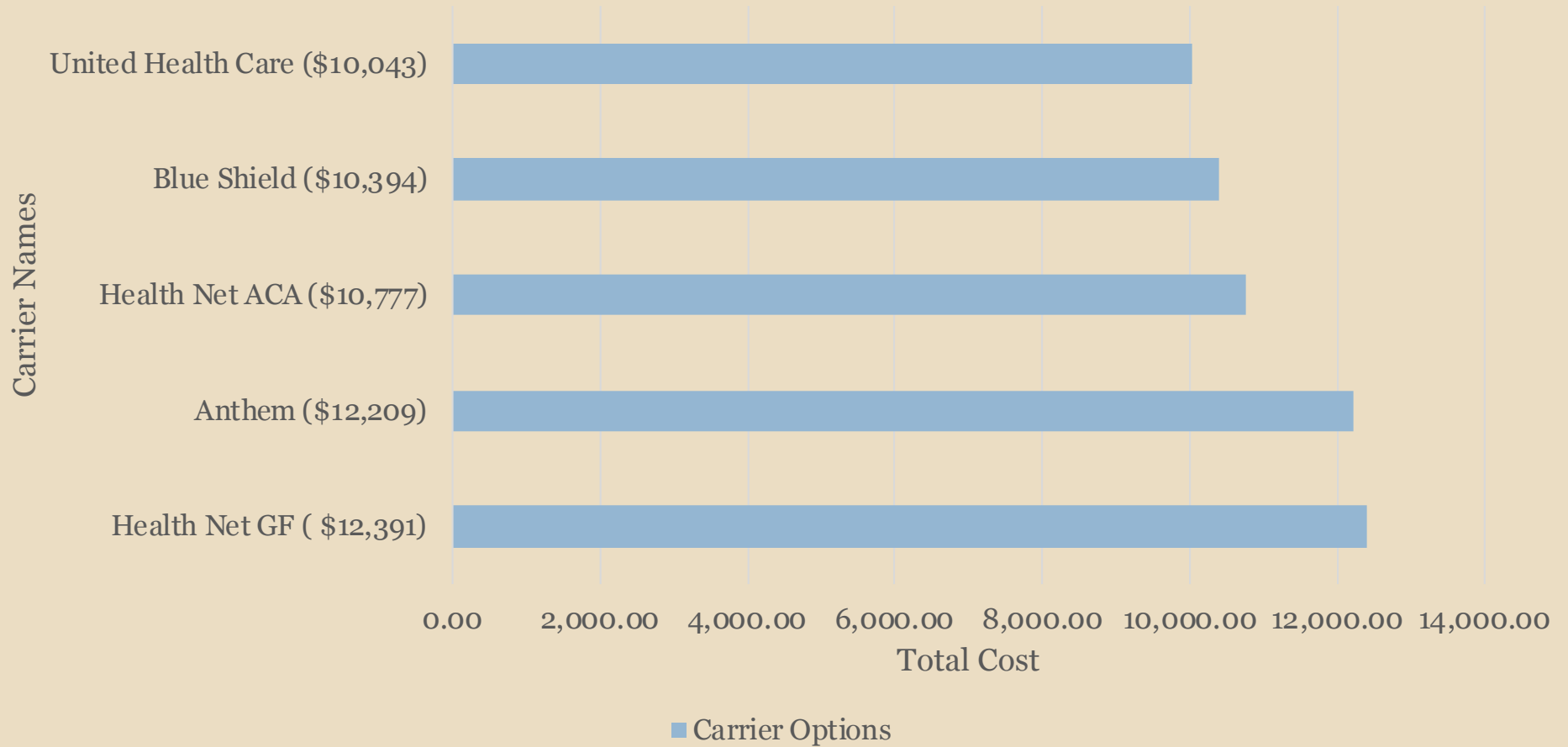
## Future Outlook

- Individual market imploding in many states- Employees look to employer for plans.
- Rates projected to increase again in 2019 6-9 percent. Deeper impact to families due to rating system.
- Deductibles, Copays, OOPM projected to rise again for individuals.
- Uncertainty in the marketplace on the future of healthcare.
- Individual mandate still intact for California
- Grandfathered plans continue to be protected from any material changes to the benefits.

# Overall Cost Per Carrier



## Carrier Options



# Carrier Benefit Comparison



Benefits	Health Net (GF)	UHC	Blue Shield	Health Net (ACA)	Anthem
Deductible	\$0	\$0	\$0	\$0	\$0
OOPM	\$1500/\$3000	\$3500/\$7000	\$1900/\$3800	\$2500/\$5000	\$2000/\$4000
Office Visit/Specialist	\$10	\$20/\$40	\$20/\$40	\$10/\$30	\$20/\$30
Labs/X-rays	\$0	\$25/\$25	\$10/\$30	\$10/\$10	\$10/\$20
Emergency	\$100	20%	\$200	\$100	\$250
Urgent care	\$50	\$20 in Area/\$50 out of Area	\$20	\$30	\$20
Outpatient Surgery	\$0	20%	\$100	\$40	\$150 + surgeon Fee
Hospital	\$0	20%	\$500/Admission	\$250/1 <sup>st</sup> 3 Days	\$250/1 <sup>st</sup> 3 days

# Dental and Vision



## Dental

- Rate pass issued
- No benefit change
- Price competitive to current dental plan offerings

## Vision/Life

- Vision rate pass issued
- No benefit change
- Life rate pass issued

*Health Net*

*Small Business Group*

# STANDARD PROPOSAL

*Prepared for*

SAN ANTONIO WATER COMPANY

Effective date: 01/01/2020

Quote date: 10/18/2019

Case ID: 108981

Quote number: 242441-01

Presented by:

Producer: Health Net Broker Agency

Agency: JLR ENTERPRISES & INSURANCE SERVICES, INC.

Address: P O BOX 6310

ORANGE CA 92863

Work: (714) 997-4944

Fax: (714) 997-4901

General Agency: WORD & BROWN INS ADMIN-ATT: AP

Sales Representative: Michele Ines

Work: (800)447-8812



## Health Net®

Health Net of California, Inc.  
Health Net Life Insurance Company  
PO Box 9103  
Van Nuys, CA 91409-9103

SBG Account Management: CA-900-02-17

SAN ANTONIO WATER COMPANY  
139 N EUCLID AVE  
UPLAND CA 91786

10/18/2019

Policyholder ID:  
108981

### **Renew your group coverage for 2020**

Dear SALENA HOLLEY,

It's time to renew your small business group (SBG) coverage with Health Net of California, Inc. and/or Health Net Life Insurance Company (Health Net). This year, you can once again choose Health Net for your coverage needs, whether medical, dental, vision, or life! Keep your employees and your business healthy with these small business-focused plans.

#### **Your premium for 2020 and choices for 2020**

There is a change to your monthly premium rates, effective 01/01/2020. The amounts shown below are based on your current plan(s). If you have one or more plans that are closing or changing for the upcoming year, the premium below is for the most similar plan(s).

Current monthly premium: **\$11,862.09**

Renewal monthly premium: **\$12,391.15**

*Premium change: \$529.06*

*Percent change: 4.46%*

Rate changes happen for a number of reasons. These include:

- **increased costs due to the use of medical technologies and prescription drugs;**
- **continued provider cost shifting to the private sector to cover funding gaps for public programs;**
- **implementing certain Affordable Care Act (ACA) provisions, including:**
  - **modified underwriting;**
  - **rating rules for children under the age of 21;**
  - **requirements for minimum Essential Health Benefits; and**
  - **the addition of certain taxes and fees.**

## Your renewals made easy – Take action now

1. Review the enclosed materials. You'll find everything you need to renew!
  - Custom renewal quote.
  - Census listing all covered employees.
  - Renewal Guide with details about our 2020 plans and any benefit changes. Please use this guide to find the perfect fit for 2020.

You'll also find information about buying coverage through Covered California. The Centers for Medicare & Medicaid Services (CMS) requires that we send employer groups this information.

2. Talk to your broker or give me a call to discuss your options and find your best fit for the coming year.
3. Let Health Net know your plan choice after you've made your decision. If we do not hear from you prior to the effective date, we will automatically renew your group in the same plan, if available, or the most similar plan. Plan change requests received after the effective date could slow the delivery of ID cards and impact billing accuracy.
4. The Employer Group Size Verification form must reflect any changes occurring during the calendar year that could impact your employer size determination related to Medicare Secondary Payer or Health Care Reform.

### Check out our full plan portfolio!

Find options that can save you money. Plus, our Enhanced Choice option lets you define your contribution costs and give your employees multiple choices.

More helpful information:

- **Summary of Benefits and Coverage (SBC) Documents.** Visit [www.healthnet.com/sbc](http://www.healthnet.com/sbc) to find a copy of your SBCs, along with distribution instructions. To comply with federal mandates, you are required to distribute electronic or printed copies of the SBC documents to all eligible and covered plan participants.
- **The Affordable Care Act and You.** Visit Health Net's ACA Information Center at [www.healthnet.com/employer/reformguide](http://www.healthnet.com/employer/reformguide) for a high-level overview of the primary reform provisions, including those that have a financial impact.

### Your partner for a smooth renewal

Renewing your group coverage can be a positive experience – that's why I'm here! Please give me a call at (800)447-8812, or send an email to [MICHELE.D.INES@HEALTHNET.COM](mailto:MICHELE.D.INES@HEALTHNET.COM).

On behalf of everyone at Health Net, thank you for making us part of your health coverage team. We're proud to support the health of your employees and your business. We look forward to continuing our partnership for the coming year.

Health Net HMO and HSP plans are offered by Health Net of California, Inc. Health Net PPO insurance plans are underwritten by Health Net Life Insurance Company. Health Net of California, Inc. and Health Net Life Insurance Company are subsidiaries of Health Net, LLC. Health Net is a registered service mark of Health Net, LLC. Covered California is a registered trademark of the State of California. All rights reserved.



Sincerely,  
*Michele Ines*  
Account Manager  
License number #0E97004

Enclosures

cc: JLR ENTERPRISES & INSURANCE SERVICES, INC.

Health Net HMO and HSP plans are offered by Health Net of California, Inc. Health Net PPO insurance plans are underwritten by Health Net Life Insurance Company. Health Net of California, Inc. and Health Net Life Insurance Company are subsidiaries of Health Net, LLC. Health Net is a registered service mark of Health Net, LLC. Covered California is a registered trademark of the State of California. All rights reserved.

CASBG RENEWAL LTR2020



October 20, 2019

SAN ANTONIO WATER COMPANY  
ATTN: Teri Layton  
139 N EUCLID AVE  
UPLAND, CA 91786

JLR ENTERPRISES & INS SERVICES INC  
PO BOX 6310  
ORANGE, CA 92863-6310

As you approach your upcoming renewal with Principal Life Insurance Company, we would like to thank you for your business over the past year. Our goal is to offer competitive benefit solutions supported with exceptional service. Your business is very important to us and we look forward to working with you over the next year.

### Your Renewal

We are pleased to inform you that your rates will not change. Your Principal Life coverage will renew on your policy anniversary date of January 1, 2020.

### How to Renew Coverage

To renew coverage, your payment of the premium due is acceptance of your rates. We look forward to continuing our relationship with you and fulfilling your needs in the coming year.

### Contact Us

To inquire about this renewal or explore alternate benefit designs contact your broker or local Principal Life Insurance Company sales office at 657-261-2592.

Sincerely,

Group Benefits Underwriting  
Specialty Benefits Division

**RENEWAL RATES**  
**Effective January 1, 2020**

Rates below assume all coverages are renewed. A change to coverages may cause rates to change.

**GROUP TERM LIFE - Rates are expressed as Per \$1,000**

Your rates are not changing.

Renewal rates are guaranteed through December 31, 2020.

ALL MEMBERS				
Volume Lives	Current Rate	Current Monthly Premium	Renewal Rate	Renewal Monthly Premium
\$950,000 9	\$0.195	\$185.25	\$0.195	\$185.25
<b>Renewal Premium Percent of Change</b>				<b>No change</b>

**ACCIDENTAL DEATH & DISMEMBERMENT - Rates are expressed as Per \$1,000**

Your rates are not changing.

Renewal rates are guaranteed through December 31, 2020.

Active Members Only				
Volume Lives	Current Rate	Current Monthly Premium	Renewal Rate	Renewal Monthly Premium
\$950,000 9	\$0.037	\$35.15	\$0.037	\$35.15
<b>Renewal Premium Percent of Change</b>				<b>No change</b>

**DENTAL**

Your rates are not changing.

Renewal rates are guaranteed through December 31, 2020.

ALL MEMBERS					
	Lives	Current Rates	Renewal Rates	Current Monthly Premium	Renewal Monthly Premium
Employee	3	\$51.31	\$51.31	\$153.93	\$153.93
Employee & One Dependent	4	\$99.05	\$99.05	\$396.20	\$396.20
Family	2	\$178.94	\$178.94	\$357.88	\$357.88
<b>TOTAL</b>				\$908.01	\$908.01
<b>Renewal Premium Percent of Change</b>					<b>No change</b>

**VISION**

Your rates are not changing.

Renewal rates are guaranteed through December 31, 2020.

ALL MEMBERS					
	Lives	Current Rates	Renewal Rates	Current Monthly Premium	Renewal Monthly Premium
Employee	4	\$8.55	\$8.55	\$34.20	\$34.20
Employee & Spouse	2	\$18.11	\$18.11	\$36.22	\$36.22
Employee & Child(ren)	1	\$20.74	\$20.74	\$20.74	\$20.74
Family	2	\$32.75	\$32.75	\$65.50	\$65.50
<b>TOTAL</b>				\$156.66	\$156.66
<b>Renewal Premium Percent of Change</b>					<b>No change</b>

**Renewal Premium Percent of Change.** The renewal premium percent of change is based on information presented in this letter.



Principal Life Insurance Company  
 Des Moines, Iowa 50392  
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Item Title: Office and Operation Yard Facilities Budgetary Exploratory Review

Purpose:

Discussion and Possible Action to Award a Contract for Architectural Services related to Office and Operation Yard Facilities Project

Issue:

Hiring an architectural firm to assist in the budgetary review of a new office and operation yard facility.

Manager's Recommendation:

Authorize the General Manager to execute a time-and-material contract with Claremont Environmental Design Group (CEDG) with a not-to-exceed amount of \$40,000.

Background:

Earlier this year the Company and City of Upland entered into escrow for the sale of the southern ½ of the Company's Benson Avenue property. Entering escrow provided the catalyst to renew moving forward with plans to explore the feasibility of consolidating administration and operation services onto a single campus. In 2016 the Company began exploring options regarding the administration building and the operations building & yard. Both facilities are aged and in need of upgrading. Code compliance issues include ADA, seismic, electrical and mechanical issues. Quality of service issues include a lack of adequate parking, storage, insulation/HVAC, and workspace.

It is anticipated that funding for the project would come from the sale of surplus property; the City of Upland's purchase of the southern ½ of the Benson Avenue property, sale of the Administration Building on Euclid Avenue, and sale of the current operations facility and yard on 1<sup>st</sup> Avenue.

Recent discussions with the Board and public have shown that there is a desire to review the situation at a higher level. To that end staff prepared the attached scope for review and consideration. The ad hoc committee, along with architectural firm CEDG, provided input at a meeting on November 5<sup>th</sup>, 2019.

Impact on the Budget:

A time-and-material architectural contract with a not-to-exceed cap of \$40,000.

Previous Actions:

Formation of the Office and Yard Relocation Ad Hoc Committee in 2016

Prior contract with CEDG in 2016.



# San Antonio Water Company

Incorporated October 25, 1882  
Serving the original Ontario Colony lands

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## SCOPE OF SERVICES

TO PROVIDE ARCHITECTURAL CONSULTING SERVICES TO THE SAN ANTONIO WATER COMPANY

PROJECT TITLE:

**OFFICE AND OPERATION YARD FACILITIES BUDGETARY EXPLORATORY REVIEW**

November 12, 2019

## Scope

The Company is studying the concept of relocating our administration and maintenance facilities onto a single parcel, including a single building or possibly two buildings and an associated facility and storage yard.

Working in coordination with the Ad Hoc Committee, consultant shall develop a budgetary opinion of probable construction cost and preferred alternative analysis.

Consultant shall:

- Obtain current real estate appraisals of three existing Company properties; APNs 104662208 (Administration), 104660206 & 104660205 (Operations) and 104409122 (Reservoir 1).
- Catalogue and quantify the Company's square footage needs for office and site elements, including those identified below, in detail, for both interior and exterior spaces.
- Conduct a review of currently owned and abutting parcels to determine if there is adequate space available for Company needs.
- Review available building and land stock in City of Upland and surrounding area for possible suitable parcels. Identify no less than four parcels/buildings that most closely meet Company needs.
- Review Company owned parcel at Benson Avenue and 17<sup>th</sup> Street.
- For each parcel/building identified above, provide budgetary opinion of probable construction cost to modify each parcel for Company needs.
- Catalogue positives and negatives of proposed efforts for each parcel identified above.
- Assist Ad Hoc Committee in ranking each site for best value to Company.
- Assist Ad Hoc Committee in creating a schedule for development of highest ranked site that includes project costs and sources of revenue. Schedule shall identify those revenues that are derived from sources other than water rates and charges.

## Expectations for Company Facility

The Company desires to explore the concept of an office and yard facility that provides modern conveniences while remaining flexible for future needs.

Office elements should include:

- A flexible 60-person Board Room that can also be used for other events or meetings,
- Lobby and front counter for customer service,
- 4 to 5 offices, two sized to include meeting tables,
- 5 to 6 cubicles for office staff,
- A 'quiet room' that allows for individual privacy when needed (e.g. nursing mothers),
- Elements typical of a business environment (record storage, computer server and associated space for printers and IT support, janitorial storage),
- A kitchen and break area,

- Appropriate number of bathrooms,
- Maintenance office (three desks located in a common area)
- Shower/locker area for field staff,
- Small parts storage and motor repair space.

Site elements include:

- Covered parking for staff,
- Secure parking for Company vehicles,
- Parking for visitors/customers,
- Storage of large material commonly used in the water industry,
- Landscaping that reflects the local history and environment, including the use of California local native plants as well as recognition of the contribution citrus groves provided to the local economy. Xeriscaping is desired.
- Passive solar and solar power generation options. Solar options shall include appropriate cost-benefit analyses allowing the Company to determine if solar elements should be included in design.



Item Title: Discussion and Possible Action on Cucamonga Crosswalls Environmental Mitigation

Purpose:

Discuss awarding a contract for environmental mitigation requirements conditioned by California Department of Fish and Wildlife Streambed Alteration Agreement for the Cucamonga Crosswalls Maintenance Project

Issue:

Environmental Mitigation requirements for the Cucamonga Crosswalls Maintenance Project

Manager's Recommendation:

Authorize General Manager to execute a time and material contract with Natures Image for a not-to-exceed amount of \$71,230 for completion of initial seeding and first year maintenance of Crosswalls Site.

Background:

A requirement to perform the Cucamonga Crosswalls Maintenance project was to obtain a Streambed Alteration Agreement from the California Department of Fish and Wildlife. A condition of receiving the permit was the Company's commitment to perform environmental mitigation consisting of invasive weed control and re-vegetation of native plant species.

Originally, two bids were received by the Company's Environmental Consultant (Michael Baker) for the entire 22-acre site; Chambers Group and Natures Image. These bids came in above \$200k for the first year's effort alone and over \$500k for the entire five years.

After review of bids, staff worked with representatives from Michael Baker to develop a plan that would provide the best value for the effort. The end result was a reduction in size of the project from its original 22-acre size down to 9 acres, removing the basin floors from mitigation activity. Given that the basins would be inundated on a yearly basis, it was determined that seeding of those areas would not be prudent. Additionally, maintenance activity was reduced to two visits per year; prior to native seed drop and early in the growth season.

With the new conditions, Natures Image provided a first-year proposal of \$71,229.60; including pre-seed site prep, seeding and return visit maintenance. Chambers Group did not submit a revised proposal.

Impact on the Budget:

\$72,000, Included in the current draft 2020 budget

Previous Actions:

None



Arizona A-21 168366 California A & C-27 720513 Nevada C-10 0052677

October 25, 2019

NI Proposal #: 19-041 – Revision 2  
Michael Baker International  
ATTN: Lauren Mack  
5 Hutton Centre Drive, Suite 500  
Santa Ana, CA 92707

Phone: 949-330-4297  
Fax: 949-837-4122

RE: Cucamonga Basin Cross Walls Restoration – Revision 2

### PROPOSAL

---

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Qty</u>	<u>Rate</u>	<u>Total</u>
1	Mobilization	LS	1	\$ 2,750.00	\$ 2,750.00
2	Pre-Seeding Site Prep	Day	9	\$ 2,600.00	\$ 23,400.00
3	Broadcast Seeding	AC	8.55	\$ 3,752.00	\$ 32,079.60
4	Maintenance Event	Day	5	\$2,600.00	\$ 13,000.00
<b>Total Cost</b>					<b>\$71,229.60</b>

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#### INCLUSIONS & NOTES:

**Item 1 – Mobilization:** The cost for preconstruction Project Manager meetings, scheduling of crews and equipment and mobilization of equipment and crews for project initiation.

**Item 2 – Pre-Seeding Site Prep:** To conduct a one-time removal and treatment of non-natives and invasive throughout the entire 22.34-acre project site shown in Attachment 1 (Exhibit 4 – Site Map). Vegetation will be cut and treated with herbicide to prepare the site for successful seeding and restoration. This item to be billed per crew day worked. A standard crew day is five (5) men working eight (8) hour days; we have anticipated 10 days for site preparation. If more days are needed, they will be billed out at the rate above.

**Item 3 – Broadcast Seeding:** To complete a one-time hand broadcast seeding of 8.55-acres of the site shown in Attachment 2 (Fig 01 Re-Seeding Locations). Seed will be broadcasted throughout the target areas and then raked into the soil as per standard application. Seed is to be purchased from S & S Seed's available stock. Seed source availability as of October 4, 2019 is shown in Attachment 3 (Seed Mix Matrix), note that *Bromus carinatus* (substitute for *Bromus grandis*) and *Eschscholzia californica* are both to be sourced from commercial stock. Availability of the listed plant species and/or location sources are not guaranteed at the time of purchase.

Note: The option to collect seed from source for use was not included in this cost proposal due to project timing. It is too late to secure collection seed for usage by this winter season.

**Items 4 – Maintenance Event:** To include labor, materials and equipment to complete a singular site maintenance event. We anticipated this maintenance event to take place within 60 days after initial seeding of the project site to best combat weed growth. Maintenance tasks include plant inspection, minor trash and debris removal, and weed control. Weed control will consist of mechanical and chemical means. This item to be billed per crew day worked. A standard crew day is five (5) men working eight (8) hour days. Per the Client's request

the budget for the maintenance visit has been limited to five (5) days. If additional days are requested, they will be billed out at the rate above.

Natures Image, Inc. is under the impression this project is non-prevailing wages and therefor does not require certified payroll or prevailing wage rates. This estimate does not include costs to provide those services or wage rates.

Natures Image, Inc. is a non-union company. Items not specified in this bid are neither implied nor included. Need fully executed contract 14 days prior to start of work. This proposal shall become an addendum to any contract with the terms set forth in this addendum which shall supersede any conflicting terms in any other contract documents.

**ITEMS AND SERVICES NOT INCLUDED IN THIS PROPOSAL:** Additional mobilization, aggregate, rock, gravel, removal of homeless encampments and/or debris illegally dumped onsite, biologist, bonds, certified payroll, clearing & grubbing, concrete work, dust control, electrical work, erosion control or repair of erosion control, work above 6 feet and fall protection, fencing removal, repair, materials and installation, fertilizer, irrigation, irrigation repairs or guarantee, grading, jute netting, coir fabric, straw wattles, BMP installation and/or maintenance, photos, plant salvage, plant purchase, plant guarantee, plant protection, plant establishment, meetings, mulch, mycorrhizae inoculum, permits, prevailing wage rates, native species removals, reports, rip rap, ripping, retention, reseeding, seed collection, seed germination guarantee, safety fencing, ESA fencing, silt fencing, site protection, soil preparation, compaction, decompaction, soil amendments, soil scarifying, straw blowing, surveying, flagging of boundaries, soil samples or testing, traffic control, cost of water, water source, water meter, watering, repair due to acts of God, war, vandalism or neglect/damage by Owner or others, waivers of subrogation and additional insurance endorsements. Any items not specifically mentioned in the inclusions above.

**Bid Price:** Good for 30 days

**Terms:** Net 30 days

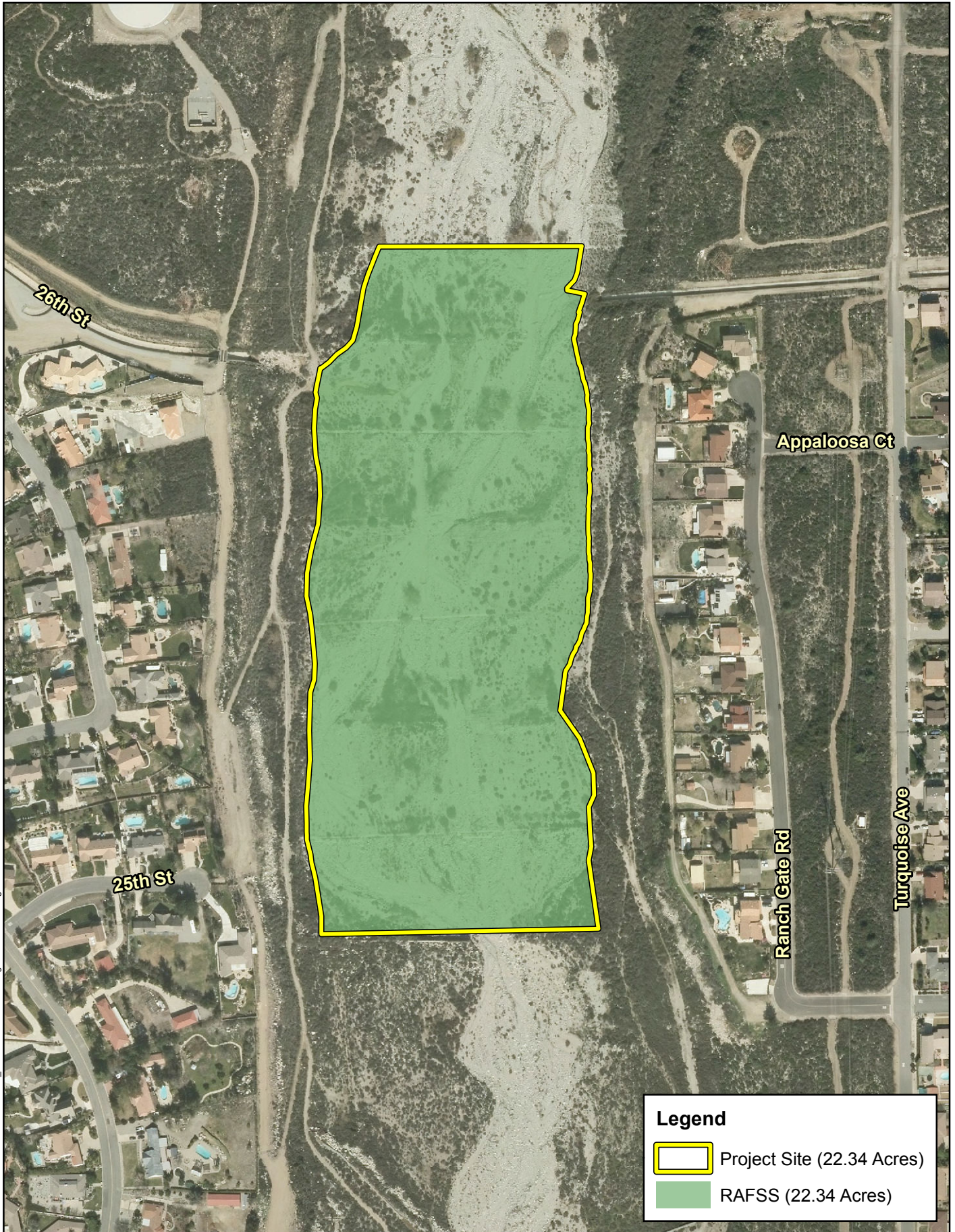
Thank you for the opportunity to provide this proposal.

Sincerely,  
NATURES IMAGE, INC.

Brennan Calley  
Estimator

Attachment 1: Exhibit 4 Site Map  
Attachment 2: Fig 01 Re-Seeding Locations  
Attachment 3: Seed Mix Matrix

2/2/2016 JN M:\data\141083\MXD\Re\_Establishment and Management Plan\04\_Vegetation.mxd




**Legend**

- Project Site (22.34 Acres)
- RAFSS (22.34 Acres)



**Legend**

- Project Site
- Re-Seeding (8.55 acres)



0 75 150  
Feet

9/3/2019 11:14:08 AM \\data141083\GIS\MapXDR\Re-seeding\Fig 01 Re-Seeding Locations.mxd

# S&S SEEDS BID WORKUP SHEET

10/4/2019

<b>Job Name ▶</b>		<b>Cucamonga Crosswalls Basin Restoration</b>			
<b>Acres ▶</b>		9	<b>Bid # ▶</b>		30870
<b>Customer</b>	<b>DATE</b>	<b>Sources listed</b>			
Natures Image	10/4/19				
<b>Please note the rate for Croton is very high and expensive</b>					
<b>Please note we are using Bromus carinatus for B.grandis which is not available</b>					
Fall 2019					
<b>Species</b>	<b>Lb/Ac</b>	<b>Source</b>			
<b>Source Listed</b>					
Acmispon glaber brevialetus	1.5	San Bernardino			
Acmispon heermannii	2.5	Hemet			
Acmispon strigosus	1	San Bernardino			
Artemisia californica	0.5	Temecula			
Artemisia douglasiana	1	Banning			
Baccharis salicifolia	1	Temecula			
<b>Bromus carinatus</b>	5.5	Commercial	sub for	B.grandis n/a	
Croton californicus	5.5	Chino Hills			
Encelia farinosa	3	Temecula			
Eriogonum fasciculatum foliolosum	4	San Bernardino			
Eschscholzia californica	1	Commercial			
Lepidospartum squamatum	3.5	San Bernardino			
	30				

**Agenda Item No. 6E**

Item Title: 2020 Calendar

Purpose:

To present the proposed calendar of meetings and events scheduled for 2020.

Issue:

Does the Board perceive any conflicts with the proposed calendar or recommend changes made to the next year meeting dates? The November AFC meeting is currently scheduled for the week of Thanksgiving and may need to be moved in order to achieve a quorum.

Manager's Recommendation:

That the Board approve the proposed 2020 Calendar for meetings.

Background:

Attached to this report is a schedule of meetings and events in the 2020 Calendar Year that includes:

- Board Meetings (Monthly)
- Administrative & Finance Committee Meetings (Bi-monthly)
- Planning, Resources & Operations Committee Meetings (Bi-Monthly)
- Shareholder's Meeting – Annually
- Board Budget Workshop – Early December to workout preliminary budgets for approval at the December Board meeting.
- No advisory committee meetings are scheduled for December.
- Company Holidays

Staff proposes beginning each year with the AFC meetings to accommodate end of year fiscal item review in November, prior to final year Board Meeting in December.

Previous Action:

None

Impact on Budget:

None.

# SAN ANTONIO WATER COMPANY

## MAJOR ACTIVITIES CALENDAR

### 2020

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29

MARCH						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

APRIL						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

MAY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

JUNE						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

JULY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AUGUST						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

SEPTEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

OCTOBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

NOVEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

DECEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

- Board Meetings
- AFC Meetings
- PROC Meetings
- Company Holidays
- Annual Shareholder's Meeting
- Board Budget Workshop
- Alternate Friday (Office Closed)

<u>BOARD MEETING DATES</u>			
Jan	21	Jul	21
Feb	18	Aug	18
Mar	17	Sept	15
Apr	21	Oct	20
May	19	Nov	17
Jun	16	Dec	15

- COMPANY HOLIDAYS OBSERVED**
- New Year's Day                      January 1st
  - Martin Luther King Day            January 20th
  - President's Day                        February 17th
  - Memorial Day                         May 25th
  - Independence Day                    July 3rd
  - Labor Day                                September 7th
  - Thanksgiving                         November 25th
  - Day after Thanksgiving            November 26th
  - 1/2 Day Christmas Eve             December 23rd
  - Christmas                                December 24th



Item Title: Board Gift - End of the Year Luncheon

Purpose:

Consider an annual end-of-year monetary gift for employees in recognition for their services to the Company.

Issue:

In past years the Board has presented a monetary gift to employees at the end of year celebratory luncheon.

Manager's Recommendation:

Approve a \$1,250 gift to each full-time employee and a prorated gift to part-time employees of the Company.

Background:

In past years the Board has given an end-of-year gift to Company employees as a monetary 'thank-you' for service to the Company. Board gifts for the past ten years have been \$1,250 for each employee.

If a gift is provided to employees, it is recommended that it be prorated for any employee that has not yet completed a year's service and current part time employees.

At a special meeting on November 13, 2019 the AFC made a recommendation to the full Board to authorize the end of year gift @ \$1,250 per employee and prorated for part-time employees.

In the past, it has been the pleasure of the Board to hand out the gifts to its employees at the end of the year luncheon. This year our luncheon will be held at the Magic Lamp on Thursday, December 5, 2019.

Previous Action:

None.

Impact on Budget:

\$12,000, budgeted for 2019.