



# SAN ANTONIO WATER COMPANY

## BOARD OF DIRECTORS MEETING

Tuesday, April 20, 2021

5:00 p.m.

By Virtual/Online or Teleconference Only

Please join the meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/430752693>

You can also dial in using your phone. United States: [+1 \(571\) 317-3122](tel:+15713173122)  
Access Code: 430-752-693

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

- A. Approval of Board Meeting Minutes  
Regular Meeting Minutes of March 16, 2021
- B. Approval of Organizational Meeting Minutes  
Organizational Meeting Minutes of April 6, 2021
- C. Planning, Resources, and Operations Committee (PROC) Meeting Minutes  
No meeting minutes to report
- D. Administration and Finance Committee (AFC) Meeting Minutes  
Meeting minutes of January 26, 2021
- E. Financial Statement  
Income Statement and Balance Sheet for February 28, 2021
- F. Investment Activity Report  
Monthly Report of Investments Activity.
- G. Water Production and Consumption  
Monthly water production and consumption figures.
- H. Prominent Issues Update  
Status summaries on certain on-going active issues.
- I. Projects and Operations Update  
Status summaries on projects and operations matters.
- J. Groundwater Level Patterns [Quarterly in January, April, July, and October]  
Tracking patterns of groundwater elevations relative to ground surface
- K. Conservation Program Update [Quarterly in January, April, July, and October]  
Update on SAWCo's existing water conservation programs
- L. Correspondence of Interest

5. Board Committee – Delegate Report:
  - A. PVPA Representative Report  
Verbal report by representative.
  - B. Six Basins Representative Report  
Verbal report by representative.
  - C. Chino Basin Representative Report  
Verbal report by representative.
  - D. Cucamonga Basin Representative Report  
Verbal update by representative.
  - E. Administration and Finance Committee (AFC) Chairman’s Report  
Verbal update on meeting held March 23, 2021.
  - F. Planning, Resources, and Operations Committee (PROC) Chairman’s Report  
No meeting to report
  - G. Office Feasibility Study Ad Hoc Committee  
No meeting to report.
  
6. General Manager’s Report on Activities
  - A. Reservoir 9 Pipeline Paving Change Order  
Discussion and Possible Action regarding a paving change order
  - B. Financial Reporting  
Review of Draft Financial Reports
  - C. Reserve Fund Targets  
Review of report format and process
  - D. Buy Back Policy for Vacation and Sick Leave  
AFC recommendation to implement additional benefits for employees
  - E. Salary Table Adjustment  
AFC recommendation to adjust salary table to account for inflation
  - F. Workers Compensation Insurance  
Recommendation for renewal proposal
  - G. Honor Past Directors Gino Filippi and José Sanchez  
Presentation of honorary stock certificates commemorating outgoing Directors
  - H. COVID Response  
Verbal update
  
7. Closed Session: None
  
8. Director’s Comments and Future Agenda Items:

Adjournment:

*The next regular Board Meeting will be held on Tuesday, May 18, 2021 at 5:00 p.m.*

**NOTE:** All agenda report items and back-up materials are available for review and/or acquisition by calling the Company Office (909) 982-4107 (139 No. Euclid Avenue, Upland, CA) during regular office hours, Monday through Thursday [7:00 am – 11:30 am & 12:30 pm – 5:00 pm] and alternating Fridays [7:00 am – 11:30 am & 12:30 pm – 4:00 pm] and on the company’s website [www.sawaterco.com](http://www.sawaterco.com). The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

**POSTING STATEMENT:** On April 15, 2021 a true and correct copy of this agenda was posted at the entry of the Company’s Office (139 No. Euclid Avenue), on the public bulletin boards at 450 No. Euclid Avenue (Upland Public Library) and 460 N. Euclid Avenue (Upland City Hall), and on the Company’s website.