

MINUTES OF THE SAN ANTONIO WATER COMPANY  
PLANNING, RESOURCES, and OPERATIONS COMMITTEE  
February 28, 2023

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order virtually at 3:02 p.m. on the above date. Committee members present were Will Elliott, Kati Parker, and Bob Bowcock. Also in attendance were Patricia Parks of Water Systems Consultants (WSC), SAWCo's legal counsel Derek Hoffman of Fennemore, and General Manager Brian Lee. Director Elliott presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
  - A. **Regular Committee Minutes of October 25, 2022** – Director Parker moved, and Director Bowcock seconded to approve the meeting minutes of October 25, 2022 as presented. Motion carried unanimously.
5. Planning and Operational Issues:
6. Planning and Operational Updates -
  - A. **Project Status Report/Project List** – Mr. Lee advised things remain fairly unchanged since SAWCo's February Board meeting held the previous Tuesday. Staff is moving forward with the contract for Glendale Road Pipeline Project.

Mr. Lee stated a news article reported 70 inches of snow this season on Mt. Baldy. Staff look forward to providing water well into the summer due to these snowstorms. A cold front moving in is expected to bring even more snow. The concern is if the weather warms too quickly, SAWCo will not be able to capture all of the water.

- B. **2020 Master Plan** – Mr. Lee reported the Master Plan project began back in 2020. The reason for the length of time taken to complete the project was primarily due to the creation of a comprehensive computer simulated model of SAWCo's system, which is the first time it has been done. Staff have found the model tracks closely with their system. It will be instrumental in achieving the expansion of the Holly Drive zone. A number of capital improvement projects scheduled to take place over the next 10 years are described in the plan. A total of \$1 to \$2 million dollars in Master Plan projects is planned each year which falls in line with what is needed to maintain and upgrade SAWCo's water system. Many of the projects are studies therefore the total cost of projects will significantly increase from the proposed \$9 million dollar estimate once the projects stemming from the studies are completed.

Director Elliott inquired whether any of the Committee members had any questions or comments on the first portion of the plan dealing with the methodology. Director Bowcock commented it was a very well-done report. He questioned the model software utilized by WSC. Ms. Parks replied it was InfoWater Pro by Innovyze. Director Bowcock inquired whether SAWCo would be purchasing the software or would they rely on WSC for updates. Mr. Lee replied he would rely on the consultants for updating.

Director Parker inquired as to a schedule for the projects outlined in the Master Plan. Mr. Lee advised there is no set schedule in the Master Plan. It will be up to staff to determine the order of projects. Keeping the projects to \$1 to \$2 million per year is desired.

Director Elliott moved to the Capital section of the Master Plan which shows SAWCo already handling the projects listed. Using the list as a guide.

Mr. Hoffman suggested the removal of a sentence from page 3-8. The Committee agreed to the removal.

Director Parker moved to recommend the Board approve the 2020 Master Plan and Director Bowcock seconded the motion subject to the revisions agreed upon by the AFC. Motion carried unanimously.

7. Basin Issues and Updates

- ***San Antonio Canyon Watershed*** – Mr. Lee advised an ultrasonic meter will be installed at SAWCo’s mainbox to measure overflow as means to double check the flow levels coming out of the canyon.
- ***Chino Basin*** – No report given.
- ***Six Basins*** – No report given.
- ***Cucamonga Basin*** – No report given.

8. Closed session: None.

9. Committee’s Comments and Future Agenda Items: None.

Adjournment: –The meeting adjourned at 3:22 p.m.



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Assistant Secretary  
Brian Lee