



SAN ANTONIO WATER COMPANY

BOARD OF DIRECTORS MEETING

Tuesday, October 15, 2024 at

5:00 p.m.

In the Upland City Hall Council Chambers 460 N.

Euclid Avenue, Upland, CA 91786

And Virtual/Online or Teleconference

Members of the public may join the meeting by computer, tablet or smartphone.

<https://meet.goto.com/790524221>

You can also dial in using your phone.

Access Code: 790-524-221

United States: [+1 \(646\) 749-3122](tel:+16467493122)

Call to Order

Salute to the Flag

1. Recognitions and Presentations:
2. Additions-Deletions to the Agenda:
3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking action on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

A. **Approval of Board Meeting Minutes**

Regular Meeting Minutes of September 17, 2024

B. **Planning, Resources, and Operations Committee (PROC) Meeting Minutes**

No meeting minutes to approve.

C. **Administration and Finance Committee (AFC) Meeting Minutes**

Approve meeting minutes of July 23, 2024.

D. **AdHoc Committee for Office Feasibility Study**

No meeting minutes to approve.

E. **Financial Statement**

Income Statement and Balance Sheet for August 31, 2024.

F. **Investment Activity Report**

Monthly Report of Investments Activity.

G. **Water Production and Consumption**

Monthly water production and consumption figures.

H. **Prominent Issues Update**

Status summaries on certain on-going active issues.

I. **Projects and Operations Update**

Status summaries on projects and operations matters.

J. **Groundwater Level Patterns [Quarterly in January, April, July, and October]**

Tracking patterns of groundwater elevations relative to ground surface.

K. **Conservation Program Update [Quarterly in January, April, July, and October]**

Update on SAWCo's existing water conservation programs.

L. **Disposal of Records**

Recommend approval of record disposal based on adopted retention schedule.

M. **Correspondence of Interest**

5. Board Committee – Delegate Report:
 - A. PVPA Representative Report
Verbal report by Director Parker.
 - B. Six Basins Representative Report
Verbal report by Mr. Lee.
 - C. Chino Basin Representative Report
Verbal report by Mr. Lee.
 - D. Cucamonga Basin Representative Report
Verbal update by Mr. Lee.
 - E. Administration and Finance Committee (AFC) Chairman’s Report
Verbal update by Director Velto.
 - F. Planning, Resources, and Operations Committee (PROC) Chairman’s Report
No meeting to report.
 - G. Office & Yard Feasibility Study Ad Hoc Committee
No meeting to report.

6. Employee Year End Gift
Discussion and possible action regarding Board’s Year End Gift to Employees.

7. Review of 2025 SAWCO Major Activities Calendar
Review and possibly approve company calendar for 2025.

8. Proposal to Conduct 2025 Rate Study
Review and possibly authorize GM to execute contract for a Rate Study.

9. Annual Meeting of Pomona Valley Protective Association (PVPA)
Appoint proxy for the annual PVPA Meeting.

10. Closed Session:
 - A. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION [Government Code Section 54956.9(d)(1)] Name of Case: Victor Asemota et al. v. City of Claremont, et al., Los Angeles County Superior Court Case No. 24STCV08598

 - B. EMPLOYEE PERFORMANCE EVALUATION [Government Code § 54957]: General Manager

 - C. CONFERENCE WITH LABOR NEGOTIATOR [Government Code § 54957.6]

Designated Representative: General Counsel Derek Hoffman

Unrepresented Employee: General Manager

11. Open Session:
 - A. Report out from Closed Session.

 - B. General Manager Setting of Annual Compensation.
Discussion and possible action to approve setting General Manager annual compensation.

12. Director’s Comments and Future Agenda Items

Adjournment

The next regular Board Meeting will be held on Tuesday, November 19, 2024 at 5:00 p.m.

NOTE: All agenda report items and back-up materials are available for review and/or acquisition from the Company Office (139 N. Euclid Avenue, Upland, CA.) during regular office hours, Monday through Thursday [7:30a – 11:30a and 12:30p – 5:00p] and on the Company's website www.sawaterco.com. The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On October 10, 2024, a true and correct copy of this agenda was posted at the entry of the Water Company's office (139 N. Euclid Avenue), on the City of Upland public bulletin board (460 N. Euclid Ave.), Public Library (450 N. Euclid Ave.), and on the Water Company's website.