

MINUTES OF THE SAN ANTONIO WATER COMPANY  
PLANNING, RESOURCES, and OPERATIONS COMMITTEE  
August 24, 2021

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order virtually at 3:01 p.m. on the above date. Committee members present were Will Elliott and Tom Thomas. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Director Elliott presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
  - A. **Regular Committee Minutes of June 22, 2021** – Director Thomas moved, and Director Elliott seconded to approve the meeting minutes of June 22, 2021 as presented. Motion carried unanimously with Directors Rudy Zuniga and Kati Parker absent.

6. Planning and Operational Updates -

A. **Project Status Report/Project List**

- o Holly Drive Reservoir – The new 120,000-gallon reservoir is now in service. The old 60,000-gallon reservoir has been taken offline. Staff is working with the engineer to determine when the second 120,000-gallon reservoir can be built. At that time, the 60,000-gallon reservoir will be demolished.

Director Thomas mentioned San Bernardino County, utilizing one of SAWCo's contractors, cleared out debris from behind the 23<sup>rd</sup> Street Dam.

B. **Paloma Cure Hydraulic Break** – Mr. Lee informed the Committee that he met with the homeowner a couple of weeks ago in the on-going attempt to find the best resolution to the low frequency noise. He entered the hydraulic break to better see how it works. Pictures and a drawing of the flow of water through the hydraulic break were provided to the Committee.

An engineering team is reviewing three options to reduce the noise at the site. One option is to remove the chamber and replace it with a pipeline. A second option is to replace the metal structure with a concrete roof and line the interior with low frequency sound vibration dampener. The third option would be to abandon the site and put a new pipeline in the right-of-way in the street. Mr. Lee advised there is also a low frequency noise occurring north of the hydraulic break as well. He is unsure what is causing the noise.

As far as the hydroelectric building on the property, the homeowner has advised he is okay with the building being abandoned but remaining on the property.

Director Thomas felt it better to take the time to investigate all options to make the best decision rather than to just act quickly.

C. **Company Treatment Plant** – Mr. Lee advised he issued a short form request for proposals on what it would take to build a treatment plant for SAWCo. Currently, the City of Upland treatment plant can only accept flows of one million gallons per day or more. When flows drop below this the treatment plant is shut down. SAWCo loses the potential to sell up to one million gallons of surface flow from the canyon when the treatment plant is shut down. Staff is proposing building its own treatment plant so these canyon flows can be delivered to shareholders rather than spread.

The Committee was provided the proposals sans the fee estimate. Mr. Lee requested feedback on the proposals from the Committee.

Director Thomas commented that all three firms appear well qualified. He appreciated WSC's long term approach to the project and felt they are the best firm for the job. Director Elliott agreed that all three firms were qualified and did not have a preference as to whom SAWCo utilized. Ms. Layton stated she felt TKE was the front runner as they have experience with the City of Upland and felt WSC may have too many projects going on. Mr. Lee also placed TKE at the top of his preferred list with IEC second due in part to their lack of familiarity with SAWCo facilities.

Mr. Lee then revealed the fees estimate for each proposal. TKE's proposal was least expensive at \$24,000, with IEC coming in at \$32,100, and WSC at \$32,795.

Director Thomas moved and Director Elliott seconded to recommend the Board approve TKE as the consultant for the Company treatment plant. Motion carried with Director Zuniga and Director Parker absent.

Director Thomas questioned where staff is considering locating the treatment plant. Mr. Lee advised there are two proposed sites. One is at the Forebay facility because that is where SAWCo irrigation and potable waterlines converge. The other possible location is at Benson Avenue as all municipal shareholders can receive water near this location.

Director Thomas also inquired whether it might be more beneficial and less costly to have modifications done to the City of Upland's treatment plant. Mr. Lee stated that in talks with the Public Works Director for the City of Upland, upgrades to their treatment plant isn't something they would consider at this time.

7. Basin Issues and Updates

- **San Antonio Canyon Watershed** – Ms. Layton reported that every five years a Watershed Sanitary Survey is required. City of Pomona, City of Upland, and SAWCo cost shared in getting this survey completed by a consultant and submitted to the Department of Drinking Water (DDW). A letter of review is expected shortly. October 2<sup>nd</sup> from 9 a.m. to 11 a.m. will be the Water Shed Clean Up Day. The next meeting is scheduled for September 15<sup>th</sup> to discuss and coordinate the clean-up day.
- **Chino Basin** – Mr. Lee reported on the discussions between the Agricultural Pool and Appropriative Pool over the payment of the Agricultural Pool's legal fees. The Agricultural Pool is to provide lightly redacted legal invoices to the Appropriative Pool for consideration, but they have yet to agree on what amount of redacting is acceptable.
- **Six Basins** – Ms. Layton advised there is nothing new to report. The next meeting is scheduled for the following day where they will be going through the new attorney's contract.  
Director Thomas advised Six Basins will have their outgoing attorney present at tomorrow's meeting and possibly some upcoming meetings for continuity.
- **Cucamonga Basin** – Ms. Layton stated there is no update on this item since the recent Board meeting. The next meeting is scheduled for September 7<sup>th</sup> where they will discuss a possible development near the Sycamore Inn as it relates to monitoring water as part of the Judgment.

8. Closed session: None.

9. Committee's Comments and Future Agenda Items: None.

Adjournment: –The meeting adjourned at 3:29 p.m.



Assistant Secretary  
Brian Lee