



MEETING AGENDA
for
PLANNING, RESOURCES AND OPERATIONS
COMMITTEE

October 24, 2023 @ 3:00 pm
At Company Office 139 N. Euclid Ave., Upland, CA 91786 with
option of Virtual/Online or Teleconference

Please join our meeting from your computer, tablet or smartphone.

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▪ **Call to Order**

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Public Comments

This is the time for any shareholder or member of the public to address the committee members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the Committee is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Approval of Committee Meeting Minutes

A. Regular Committee Minutes of June 27, 2023

5. Planning and Operational Issues:

6. Planning and Operational Updates:

A. Project Status Report/Project List
Report on on-going projects

7. Basin Issues and Updates:

- San Antonio Canyon Watershed – Verbal report
- Chino Basin - Verbal report
- Six Basins - Verbal report
- Cucamonga Basin – Verbal report

8. Closed Session: None.

9. Committee's Comments and Future Agenda Items:

This is the time for the Committee to comment and consider future agenda items relative to planning, water resources and operations of the company and its shareholders.

Adjournment:

The next regular PROC Meeting will be held on February 27, 2024 at 3:00 p.m.

NOTE: All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 N. Euclid Avenue, Upland, CA.) during regular office hours, Monday through Thursday [8:00 – 11:30 & 12:30 – 4:00] and alternating Fridays [8:00 – 11:30 & 12:30 – 3:00]. The agenda is also available for review and copying at the City of Upland at 460 N. Euclid Avenue and Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On October 19, 2023 a true and correct copy of this agenda was posted at the entry of the Company Office (139 No. Euclid Avenue), at the City of Upland at 460 N. Euclid Avenue, on the public bulletin board at 450 N. Euclid Avenue (Upland Public Library), and on the Company website.

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE
June 27, 2023

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:00 p.m. on the above date. Committee members present were Will Elliott and Bob Bowcock. Also in attendance were SAWCo's legal counsel Derek Hoffman of Fennemore, General Manager Brian Lee, Assistant General Manager Teri Layton, and Administrative Specialist Tiffany Dickinson. Director Elliott presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
 - A. **Regular Committee Minutes of April 25, 2023** – Director Bowcock moved, and Director Elliott seconded to approve the meeting minutes of April 25, 2023 as presented. Motion carried unanimously.
5. Planning and Operational Issues:
6. Planning and Operational Updates -
 - A. **Project Status Report/Project List** – Mr. Lee provided an update regarding the Well 19 Project. The contract for the project was awarded over one year ago, however, supply issues prevented the start of the project until now. Materials are now in stock and the contractor is working on scheduling the drill to be delivered to the site to begin work. In coordinating this, the contractor has found more space is required on the site to perform the work. Staff have reached out to Holliday Rock who owns the land next to the proposed well site to ask for permission to grade and clear the area around the well site. This will allow for truck turnaround and temporary storage. Staff also need to secure an area for the discharge water and bentonite clay to flow during the well drilling. They are asking for Holliday Rock to allow this flow onto their property during the project with SAWCo staff removing it once it dries out and the project is complete.

After surveying the property, staff discovered that it is smaller than expected. Staff is verifying land ownership and will work with Holliday Rock if more land is required. SAWCo will be adding Holliday Rock as an additionally insured on their insurance policy and both parties will be signing an indemnity agreement.

A change order for the project is expected for additional costs incurred in getting water to the well site. Originally the contractor believed they were able to access water within 100 feet of the project and as it turns out, they will need to access water further south of the project site and pipe it to the property. Sound walls to protect local residents from drilling noise and an ingress/egress issue were also not included in the original bid and will be included in the change order.

After drilling the well is complete, the next step in the Well 19 project will be laying pipeline to bring the water from the well into SAWCo's water system.

The Cucamonga Crosswalls have been damaged and need repair. Staff aim to complete repairing and rebuilding damage to the lower three walls as that area has dried up. The upper three walls are still carrying water and will need to dry out before work on them can be completed.

Staff and Civiltec Engineering held the pre-design meeting for the Forebay Outfall Pipeline (formerly Paloma Curve Hydraulic Break). Civiltec is working on a solution to release pressure from 300 feet of water without the use of a pressure regulating valve.

A pre-design meeting was held with TKE Engineering and SAWCo staff regarding alignment for the Well 31 pipeline.

7. Basin Issues and Updates

- ***San Antonio Canyon Watershed*** – Ms. Layton presented information on the upcoming Watershed Clean-up Day that is scheduled for August 5th. SAWCo is providing the t-shirts for the event and Burrtec will be providing lunch.
- ***Chino Basin*** – Mr. Lee reported yesterday a stipulated agreement for the new judge's tour of the chino basin facilities. With approval from the Appropriative Pool (AP), John Schatz was to sign the agreement for the entirety of the AP, however, a special meeting has been called as one of the parties in the AP did not agree. The Committee then discussed water loss taxation in the basin.
- ***Six Basins*** – A meeting is scheduled for the following day.
- ***Cucamonga Basin*** – No report given.

8. Closed session: None.

9. Committee's Comments and Future Agenda Items: None.

Adjournment: –The meeting adjourned at 3:20 p.m.

Assistant Secretary
Brian Lee