

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, November 19, 2024

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was called to order at 5:02 p.m. on the above date at the City of Upland Council Chambers, 460 N. Euclid Ave., Upland, California. Directors present were Rudy Zuniga, Will Elliott, Bill Velto, Kati Parker, Bob Cable, Becky Miller and Bob Bowcock. Also in attendance were SAWCo's General Manager Brian Lee, General Legal Counsel Derek Hoffman, and Accounting and Personnel Specialist Kelly Mitchell. President Zuniga presided.

Director Elliott led all in attendance in the flag salute.

1. Recognitions and Presentations: Mr. Lee stated staff has a presentation on an occurrence that occurred at 2428 Vista Dr. Upland on Friday, November 8. He stated a contractor hit a company hydrant off its hinges. He thanked Vinny Macias and VCM Weddings for taking a drone picture of the incident.
2. Additions-Deletions to the Agenda: None.
3. Shareholder-Public Testimony: None.
4. Consent Calendar Items:
 - A. Approval of Board Meeting Minutes
Regular Meeting Minutes of October 15, 2024.
 - B. Planning, Resources and Operations Committee (PROC) Meeting Minutes
Approve meeting minutes of August 27, 2024.
 - C. Administration and Finance Committee (AFC) Meeting Minutes
No meeting minutes to approve.
 - D. AdHoc Committee for Office Feasibility Study
No meeting minutes to approve.
 - E. Financial Statement
Income Statement and Balance Sheet for September 30, 2024.
 - F. Investment Activity Report
Monthly Report of Investments Activity.
 - G. Water Production and Consumption
Monthly water production and consumption figures.
 - H. Prominent Issues Update
Status summaries on certain on-going active issues.
 - I. Projects and Operations Update
Status summaries on projects and operations matters.
 - J. Groundwater Level Patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
 - K. Conservation Program Update [Quarterly in January, April, July, and October]
Update on SAWCo's existing water conservation programs.
 - L. Correspondence of Interest

Director Velto moved and Director Miller seconded to approve the Consent Calendar as presented. Motion carried unanimously.

5. Board Committee – Delegate Report:

- A. **Pomona Valley Protective Association (PVPA) Representative's Report** – Director Parker stated there was nothing significant to report from the previous meeting held.
- B. **Six Basins Representative Report** – Mr. Lee stated there is no update to report.
- C. **Chino Basin Representative Report** – Mr. Lee stated there is no update to report.
- D. **Cucamonga Basin Representative Report** – Mr. Lee stated there is no update to report.
- E. **Administration and Finance Committee (AFC) Chairman's Report** – No meeting to report.
- F. **Planning, Resources, and Operations Committee (PROC) Chairman's Report** – Director Elliott reported the committee discussed the homeless issue at the company office which will be discussed that evening, ADT security system issues, and the Well 31 pipeline construction contract.
- G. **Office Feasibility Study Ad Hoc Committee** – No meeting to report.

6. 139 N. Euclid Homeless Issue: Mr. Lee reported staff has been seeing an increase in homeless camping in front of the company's office. Staff has been internally discussing on how to address

the issue and the solution is to install a fence surrounding the entire property. Mr. Lee presented the final fence dimensions and placement after proving exactly the City permit restrictions were.

Director Velto suggested having the front gate locked, with a camera and having to buzz people in there for a more secure method, preventing people from getting to the front office door.

Director Cable moved and Director Parker seconded to authorize the General Manger to execute a contract for \$22,000.00 with Fence Craft to install a fence at 139 N. Euclid Ave. Motion carried unanimously.

- 7. Annual Review of Employee Health and Welfare Benefits: Mr. Lee stated staff received the health and welfare package before having the opportunity to present to the AFC, therefore bringing it to the board directly. The benefits package will have an increase of 5%-6%. Mr. Lee is requesting to maintain the current health system that the company has in place, in which the company has been grandfathered in, and not under the Affordable Care Act.

Mr. Lee added upon discussing with the company's insurance provider, she had no good things to say about ACA and the industry, and the company should avoid it at all costs and stay within the current system.

With no discussion from the Board, Director Cable moved and Director Parker seconded to approve maintaining the current health and welfare benefits with the 5%-6% increase. Motion carried unanimously.

- 8. Workplace Violence Prevention Plan: Mr. Lee stated this is a new requirement all companies are required in the Stae of California to fulfill. Staff has worked with legal counsel on drafting the prevention plan that has gone to the AFC for review. With approval from the Board this will become the company's plan.

With no discussion from the Board, Director Velto moved and Director Elliott seconded to approve the workplace violence prevention plan as presented. Motion carried unanimously.

- 9. Award of Construction Contract for Well 31 Pipeline: Mr. Lee stated there was a bid opening for the construction of the Well 31 pipeline that has been in the books for about 3 years. The original proposal was \$420,000 and we currently have a total combined contract of \$500,000 including the construction contract of \$413,585 from CP Construction.

Director Elliott moved and Director Bowcock seconded to authorize the General Manager to execute a construction contract with CP Construction in the amount of \$413,585, for the Well 31 Pipeline construction. Motion carried unanimously.

- 10. Closed Session:

A. CONFERENCE WITH LEGAL COUNSEL— EXISTING LITIGATION [Government Code Section 54956.9(d)(1)] Name of Case: San Antonio Water Company v. Foothill Irrigation Company, et al., San Bernardino Superior Court Case No. 92645

B. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION (Initiation of Litigation) [Gov't Code § 54956.9(d)(4)]: two potential matters

C. CONFERENCE WITH LEGAL COUNSEL- EXISTING LITIGATION [Gov't Code § 54956.9(d)(1)] Name of Case: Aqueous Film-Forming Foams Product Liability Litigation, Master Docket No. 2:18-mn-2873-RMG

D. EMPLOYEE PERFORMANCE EVALUATION [GOVERNMENT CODE § 54957]: General Manager

- 11. Open Session:

- A. Report out from Closed Session.

The Board went into closed session at 5:17 PM. Upon return from the closed session at 6:02 PM, Mr. Hoffman stated the Board met in closed session on the items listed on the agenda and there is no reportable action.

- B. General Manager Setting of Annual Compensation.

No discussion.

12. Director's Comments and Future Agenda Items: Director Velto wished everyone a Happy Thanksgiving.

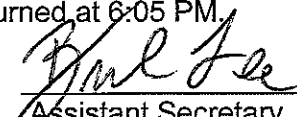
Director Miller also wished everyone safe travels and a happy Thanksgiving to enjoy time with family and friends.

Adjournment:

Mr. Lee wanted to highlight a few upcoming meetings. He reminded everyone of the San Antonio Heights Association meeting on Thursday, November 21 at 6:30 PM. He also proposed to cancel the AFC Meeting and instead have any AFC items brought and addressed at the Board Budget Workshop, which will also need to be rescheduled.

Mr. Lee added there was an attachment in the board packet regarding a Chino Basin Groundwater Management Workshop hosted by Monte Vista Water District that was scheduled for January 24, 2025, but that date will likely change.

With no further business to discuss the meeting was adjourned at 6:05 PM.



Assistant Secretary
Brian Lee

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