

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, May 19, 2020

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was held virtually and called to order at 5:00 p.m. on the above date as noticed. Directors present were Tom Thomas, Jose Sanchez, Will Elliott, Gino Filippi, Rudy Zuniga, Bob Cable, and Martha Goss. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. Director Thomas presided.

▪ Salute to the Flag

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: None.
3. Shareholder-Public Testimony: None.
4. Consent Calendar Items:
 - A. Approval of Board Meeting Minutes
Regular Meeting Minutes of April 21, 2020.
 - B. Planning, Resources and Operations Committee (PROC) Meeting Minutes
Meeting minutes of February 25, 2020.
 - C. Administration and Finance committee (AFC) Meeting Minutes
No meeting minutes to report.
 - D. Financial Statement
Income Statement and Balance Sheet for March 31, 2020.
 - E. Investment Activity Report
Monthly Report of Investments Activity.
 - F. Water Production and Consumption
Monthly water production and consumption figures.
 - G. Prominent Issues Update
Status summaries on certain on-going active issues.
 - H. Projects and Operations Update
Status summaries on projects and operations matters.
 - I. Groundwater Level patterns (Quarterly in January, April, July, and October)
Tracking patterns of groundwater elevations relative to ground surface.
 - J. Conservation Program Update (Quarterly in January, April, July, and October)
Update on SAWCo's existing water conservation programs.
 - K. Correspondence of Interest

Director Sanchez moved and Director Zuniga seconded to approve the Consent Calendar as presented. Motion carried unanimously.

5. Board Committee – Delegate Report:

- A. Pomona Valley Protective Association (PVPA) Representative's Report** – Director Thomas reported on PVPA's most recent meeting which was also held virtually. Prior to the time of the meeting no water had been spread during the calendar year, however, April rainfall was just enough to allow some spreading.

A lease agreement or an easement are being considered for a proposed kiosk on PVPA land at the entrance to the Claremont Wilderness Park. PVPA has made a commitment to place a marquee sign at the crossing of Mills and the Thompson Creek Trail honoring Marilee K. Scaff.

PVPA is still monitoring what happens with H.R. 116-385. PVPA property is included in the original bill and they are attempting to have it removed as it is private land.

- B. Six Basins Representative Report** – Director Thomas reported no meeting was held in April.
- C. Chino Basin Representative Report** – Mr. Lee reported work continues on the Safe Yield Reset. The Appropriative Pool is developing a response to the proposed reset. The Agriculture Pool is not in support of the Safe Yield Reset.

The Appropriative Pool is working on compiling responses to the Watermaster about the Optimum Basin Management Program (OBMP). The Agriculture Pool also has questions regarding storage in the OBMP.

The 2021 Draft Budget includes projects that have not gone through the proper channels. The Appropriative Pool is asking for these projects to be removed until they have been approved.

- D. Cucamonga Basin Representative Report** – Ms. Layton reported she met with West End Consolidated Water Company (WECWC). SAWCo and WECWC have come to an agreement on

the terms of reference sheet for cost sharing some past and consideration of future projects but are awaiting Cucamonga Valley Water District comments.

The next meeting is scheduled for Tuesday, June 9th. The committee is nearing completion of their review and revising of the judgment. Once complete, the revised modernized judgment will be reviewed for any legal and/or technical issues.

Staff has met with Wildermuth Environmental, Inc. to go over required Sustainable Groundwater Management Act reporting for the basin.

- E. Administration and Finance Committee (AFC) Chairman's Report – No meeting to report.
- F. Planning, Resources, and Operations Committee (PROC) Chairman's Report – Nothing reported.
- G. Office Feasibility Study Ad Hoc Committee – No meeting to report.

6. General Manager's Report on Activities:

A. **Company Response to COVID-19** – Mr. Lee reminded the Board that the company has made work schedule adjustments since the start of the corona virus pandemic. As of May 18th the office has been reopened to the public but with modified hours. The office is closed to the public for the first hour in the morning and one hour before closing to allow for cleaning. Adjustments will continue to be made as needed.

Mr. Lee and Ms. Layton participated in a virtual presentation provided by the company's labor relations attorney firm. They will be discussing how they can adjust SAWCo's current plan to meet what the recommendations presented.

Director Filippi felt it prudent to stay in touch with the lawyer's advice on how to handle current operations with regards to the pandemic.

Director Thomas commented that it appears management is taking all the necessary precautions.


7. Closed Session: None.

8. Director's Comments and Future Agenda Items: Director Sanchez thanked Mr. Lee for the Edison valve replacement pictures. He also spoke about meeting with Mr. Lee and Ms. Goss to discuss financial reporting.

Mr. Lee assured Director Sanchez he had not forgotten and will get that scheduled in the near future.

Adjournment:

With no further business to discuss, Director Thomas adjourned the meeting at 5:13 p.m.



Assistant Secretary
Brian Lee