

MINUTES OF THE SAN ANTONIO WATER COMPANY
PLANNING, RESOURCES, and OPERATIONS COMMITTEE

October 24, 2023

An open meeting of the Planning, Resources, and Operations Committee (PROC) of the San Antonio Water Company (SAWCo) was called to order at 3:01 p.m. on the above date. Committee members present were Will Elliott, Bob Bowcock, Kati Parker, and Rudy Zuniga. Also in attendance were SAWCo's legal counsel Derek Hoffman of Fennemore, General Manager Brian Lee, Senior Administrative Specialist Kelly Mitchell, and Administrative Specialist Tiffany Dickinson. Director Elliott presided.

1. Recognitions and Presentations – None.
2. Additions-Deletions to the Agenda – None.
3. Public Comments – None.
4. Approval of Committee Meeting Minutes:
 - A. **Regular Committee Minutes of June 27, 2023** – Director Parker moved, and Director Bowcock seconded to approve the meeting minutes of June 27, 2023 as presented. Motion carried unanimously.
5. Planning and Operational Issues:
6. Planning and Operational Updates -
 - A. **Project Status Report/Project List** – Mr. Lee provided an update regarding the SAWCo office relocation. He stated we have submitted preliminary plans to the City of Upland for permitting and zoning purposes. The City of Upland then will pass out the plans to the appropriate departments who in turn provide comments on those plans and submit them back to the company to incorporate those comments for final submittal.

Mr. Lee stated as soon as we have a full AFC Committee and AFC Chair, the AFC Chair will serve on the Ad Hoc Committee and the PROC Chair will serve on the Ad Hoc Committee for the building. He stated we will be developing pictures to share with the neighborhood and to get support.

Mr. Lee commented we did have theft a few weeks ago on the 20th St. property. Security cameras and other miscellaneous items were damaged and stolen, an old trailer was stolen, and our newer trailer was damaged. He mentioned the stolen trailer has been recovered and we have filed an insurance claim and a police report. He also added the hope is there will be an employee entrance off Campus Ave. to not disrupt the residents on 20th St. and with the company presence it will deter thieves.

Director Parker emphasized the importance of public relations and to reach out to the neighbors, residents of 20th St., to let them know what is going on and take in any concerns they may have and to have goodwill with the residents.

Mr. Lee reported on Holly Drive Reservoir Phase 3 stating the tank is built and coated, and piping is being completed. It is currently going through the permitting process through the state so that it can get disinfected, filled, and active.

Mr. Lee stated the next phase of that project will be to build a bypass at Holly Dr. booster station to deliver water from those tanks down into the upper zone, along with extending the Holly Dr. pressure zone out along 26th St.

Mr. Lee updated that they are actively working on the Cucamonga Crosswalls repairing the gabion baskets and getting them installed into the breaches of the crosswalls that occurred last year. They are also grading and getting rid of debris that got into the basins last year preparing for next year's storm.

Mr. Lee reported on Well 19 stating we are at about 480 feet with a 28-inch drill bit with about another 600 feet to go and casing will be installed soon after.

The next phase is going to be to install the pipeline to deliver water to the Heights. This project will be a multimillion-dollar project. The well will deliver approximately 1,500 gallons a minute and will help to rest other wells that are still in operation after being constructed in the 1930's.

Mr. Lee reported on the Paloma Hydraulic Break and Well 31 Pipeline stating they are both in predesign stages. We are waiting on TKE for the Well 31 Pipeline predesign report and Civiltech for the Paloma Hydraulic Break predesign report.

Director Elliott questioned if we will then abandon all rights to the property on Paloma Curve.

Mr. Lee responded saying yes that is the plan, and the City of Upland has expressed interest in abandoning their building to the property owner and the property owner has initially expressed interest in taking the building but is now having second thoughts.

Mr. Lee updated on the GIS system stating our young operators have been actively out in the field with their I-pads marking on the map what is wrong, what is incorrect and what is correct and uploading directly to our consultant who in turn is making those changes on the GIS system.

Mr. Lee commented on next year's budget proposal stating Well 19 will take most of the CIP budget funds.

7. Basin Issues and Updates

- ***San Antonio Canyon Watershed*** – Mr. Lee stated we are cranking out water and that should carry out through the end of the year. He stated City of Upland should meet their entitlement by early November. He commented we have a gentleman's agreement with City of Upland that they will proportionally share that water with Monte Vista Water District and any other shareholders that want to pay a wheeling charge through Upland's system.
- ***Chino Basin*** – Mr. Lee reported they had an assessment package meeting that same day to discuss the budget package.
- ***Six Basins*** – A meeting is scheduled for Wednesday, October 25, 2023.
- ***Cucamonga Basin*** – Mr. Lee reported we are continually working with our two partners to develop the hydrogeologic model. Provst and Prichard has provided information in a preliminary model report. Sometime in the near future, both boards, Cucamonga Valley Water District and SAWCo, will be brought together to discuss the results and how to move forward.

Mr. Lee added when we originally set out to repair the Cucamonga Crosswalls approximately 15 years ago, we had a gentleman's agreement with Cucamonga Valley Water District to share the costs. Throughout the years the agreement has carried over but SAWCo ended up paying the whole cost. There was an agreement CVWD would reimburse SAWCo for that payment and Mr. Lee confirmed we received that check payment this month.

8. Closed session: None.

9. Committee's Comments and Future Agenda Items: None.

Adjournment: –The meeting adjourned at 3:25 p.m.



Assistant Secretary
Brian Lee