



# SAN ANTONIO WATER COMPANY

## BOARD OF DIRECTORS MEETING

Tuesday, February 18, 2020

5:00 p.m.

In the Upland City Hall Council Chambers

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

A. Approval of Board Meeting Minutes

Regular Meeting Minutes of January 21, 2020.

B. Planning, Resources, and Operations Committee (PROC) Meeting Minutes

No meeting minutes to report.

C. Administration and Finance Committee (AFC) Meeting Minutes

Meeting minutes of October 22, 2019 and November 13, 2019.

D. Financial Statement

Income Statement and Balance Sheet for December 31, 2019 and year-to-date.

E. Investment Activity Report

Monthly Report of Investments Activity.

F. Water Production and Consumption

Monthly water production and consumption figures.

G. Prominent Issues Update

Status summaries on certain on-going active issues.

H. Projects and Operations Update

Status summaries on projects and operations matters.

I. Groundwater Level Patterns [Quarterly in January, April, July, and October]

Tracking patterns of groundwater elevations relative to ground surface.

J. Correspondence of Interest

Letter of appreciation from shareholder.

5. Board Committee – Delegate Report:

A. PVPA Representative Report

Verbal report on activities at the Pomona Valley Protective Association that have an impact on the Company.

B. Six Basins Representative Report

Verbal report on activities at the Six Basins Watermaster that have an impact on the Company.

C. Chino Basin Representative Report

Verbal report on activities at the Chino Basin Watermaster that have an impact on the Company.

D. Cucamonga Basin Representative Report

Verbal update by staff.

E. Administration and Finance Committee (AFC) Chairman's Report

Report on meeting held January 28, 2020.

F. Planning, Resources, and Operations Committee (PROC) Chairman's Report

No meeting to report.

G. Office Feasibility Study Ad Hoc Committee

No meeting to report.

6. General Manager's Report on Activities

A. SB998 – Policy and Procedure

Discussion and possible approval of new policy/procedure to comply with new legislation

B. Employee Recognition Policy Amendment

Discussion and possible approval of amendment to Employee Recognition Policy

C. Investment Policy

Discussion and possible approval to implement investment policy

D. Reserves Policy

Discussion and possible approval to implement reserves policy

E. General Liability Insurance Renewal

Recommend approval to renew insurance

7. Closed Session: None.

8. Director's Comments and Future Agenda Items:

Adjournment:

*The next regular Board Meeting will be held on Tuesday, March 17, 2020 at 5:00 p.m.*

NOTE: All agenda report items and back-up materials are available for review and/or acquisition at the Company Office (139 No. Euclid Avenue, Upland, CA) during regular office hours, Monday through Thursday [7:00 am – 11:30 am & 12:30 pm – 5:00 pm] and alternating Fridays [7:00 am – 11:30 am & 12:30 pm – 4:00 pm]. The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On February 13, 2020 a true and correct copy of this agenda was posted at the entry of the Company Office (139 No. Euclid Avenue), and on the Company Website. On February 18, 2020 a copy of the agenda was posted on the public bulletin board at 450 No. Euclid Avenue (Upland Public Library)