



SAN ANTONIO WATER COMPANY

BOARD OF DIRECTORS MEETING

Tuesday, September 20, 2022

5:00 p.m.

In the Upland City Hall Council Chambers
460 N. Euclid Avenue, Upland, CA 91786

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

- A. Approval of Board Meeting Minutes
Regular Meeting Minutes of August 16, 2022.
- B. Approval of Special Board Meeting Minutes
Special Board Meeting Minutes of August 23, 2022.
- C. Planning, Resources, and Operations Committee (PROC) Meeting Minutes
No meeting minutes to report.
- D. Administration and Finance Committee (AFC) Meeting Minutes
No meeting minutes to report.
- E. Financial Statement
Income Statement and Balance Sheet for June 30, 2022
- F. Investment Activity Report
Monthly Report of Investments Activity.
- G. Water Production and Consumption
Monthly water production and consumption figures.
- H. Prominent Issues Update
Status summaries on certain on-going active issues.
- I. Projects and Operations Update
Status summaries on projects and operations matters.
- J. Groundwater Level Patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
- K. Conservation Program Update [Quarterly in January, April, July, and October]
Update on SAWCo's existing water conservation programs
- L. Correspondence of Interest

5. Board Committee – Delegate Report:

- A. PVPA Representative Report
Verbal report by representative.
- B. Six Basins Representative Report
Verbal report by representative.

- C. Chino Basin Representative Report
Verbal report by representative.
- D. Cucamonga Basin Representative Report
Verbal update by representative.
- E. Administration and Finance Committee (AFC) Chairman's Report
No meeting to report.
- F. Planning, Resources, and Operations Committee (PROC) Chairman's Report
No meeting to report.
- G. Office Feasibility Study Ad Hoc Committee
No meeting to report.

6. General Manager's Report on Activities

- A. Master Plan Budget Amendment
Discussion and possible action regarding proposed amendment to the current contract for completion of a Facilities Master Plan
- B. Consolidated Campus
Discussion and possible action regarding SAWCo's proposed consolidation of administration and operations facilities
- C. Association of California Water Agencies (ACWA) Fall Conference
Discussion and possible action regarding attending the ACWA fall conference

7. Closed Session:

- A. New Legal Services Consultant Review [CGC § 54957(b)(1)]
Discussion and Possible Action regarding Selection of New Legal Services Consultant
- B. General Manager's Annual Review, Goals and Objectives [CGC § 54957 subdivision 9(b)]
Discussion and Possible Action regarding General Manager's Performance and Goals
- C. Property Negotiations [CGC § 54956.8]
Discussion and Possible Action regarding terms of sale for the San Antonio Avenue surplus property. Negotiator: General Manager

8. Director's Comments and Future Agenda Items:

Adjournment:

The next regular Board Meeting will be held on Tuesday, October 18, 2022 at 5:00 p.m.

NOTE: All agenda report items and back-up materials are available for review and/or acquisition by calling the Company Office (909) 982-4107 (139 N. Euclid Avenue, Upland, CA) during regular office hours, Monday through Thursday [7:00 am – 11:30 am & 12:30 pm – 5:00 pm] and alternating Fridays [7:00 am – 11:30 am & 12:30 pm – 4:00 pm] and on the company's website www.sawaterco.com. The agenda is also available for review and copying at the Upland Public Library located at 450 N. Euclid Avenue.

POSTING STATEMENT: On September 15, 2022 a true and correct copy of this agenda was posted on the Company's website and at the entry of the Company's Office (139 N. Euclid Avenue). On August 16, 2022 it was posted on the public bulletin board at 450 No. Euclid Avenue and at the Upland Public Library.

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, August 16, 2022

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was called to order at 5:00 p.m. on the above date at the City of Upland Council Chambers, 460 N. Euclid Ave., Upland, California. Directors present were Rudy Zuniga, Will Elliott, Martha Goss, Kati Parker, and Bob Bowcock. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and Senior Administrative Specialist Kelly Mitchell. President Zuniga presided.

Director Elliott led all in attendance in the flag salute.

1. Recognitions and Presentations: None.

Mr. Lee advised he was aware Director Bill Velto would not be in attendance but inquired if any had heard from Director Bob Cable. Seeing no word was heard regarding Director Cable's absence the meeting continued.

2. Additions-Deletions to the Agenda: None.

3. Shareholder-Public Testimony: None.

4. Consent Calendar Items:

- A. Approval of Board Meeting Minutes
Regular Meeting Minutes of July 19, 2022.
- B. Planning, Resources and Operations Committee (PROC) Meeting Minutes
No meeting minutes to report.
- C. Administration and Finance Committee (AFC) Meeting Minutes
Approve meeting minutes of May 24, 2022.
- D. Financial Statement
Income Statement and Balance Sheet for May 31, 2022.
- E. Investment Activity Report
Monthly Report of Investments Activity.
- F. Water Production and Consumption
Monthly water production and consumption figures.
- G. Prominent Issues Update
Status summaries on certain on-going active issues.
- H. Projects and Operations Update
Status summaries on projects and operations matters.
- I. Groundwater Level Patterns [Quarterly in January, April, July, and October]
Tracking patterns of groundwater elevations relative to ground surface.
- J. Conservation Program Update [Quarterly in January, April, July, and October]
Update on SAWCo's existing water conservation programs
- K. Correspondence of Interest

Director Elliott moved and Director Parker seconded to approve the Consent Calendar as presented. Motion carried unanimously with Director Bob Cable and Director Bill Velto absent.

5. Board Committee – Delegate Report:

- A. **Pomona Valley Protective Association (PVPA) Representative's Report** – Director Parker reported that an update on the weed abatement was provided at the most recent PVPA meeting. A special meeting will be held on Wednesday, August 24th to discuss the updated expenditures for attorney's fees incurred for the research on tax ramifications for selling PVPA property to Lewis Homes. Thus far, nearly one million dollars has been spent researching this topic.

- B. **Six Basins Representative Report** – Ms. Layton advised she was unable to attend the most recent meeting therefore no report was given.
 - C. **Chino Basin Representative Report** – Though Ms. Layton attended the meeting, Mr. Lee reported on the main topic of discussion which was the Programmatic Environmental Impact Report (PEIR) for the Optimum Basin Management Plan Implementation Plan. They are attempting to figure out how to initiate PEIR with the support of the majority of the basin parties.
 - D. **Cucamonga Basin Representative Report** – Mr. Lee advised the contract for the hydrogeologist was approved. Results are expected in the upcoming months. The goal for SAWCo is to maximize the use of this basin by capturing as much water as possible.
 - E. **Administration and Finance Committee (AFC) Chairman’s Report** – Director Goss reported the Committee discussed the employment review of the General Manager. A questionnaire regarding Mr. Lee’s evaluation was provided to the Board. Also brought up at the Committee meeting was the project to build a new office and yard location in hopes of moving the project forward. Also discussed and with a recommendation to the Board was a gasoline credit card for the General Manager.
 - F. **Planning, Resources, and Operations Committee (PROC) Chairman’s Report** – No meeting to report.
 - G. **Office Feasibility Study Ad Hoc Committee** – No meeting to report.
6. General Manager’s Report on Activities:
- A. **San Antonio Avenue Property Quitclaim** – Mr. Lee explained that previously SAWCo demolished abandoned facilities at two locations in Upland. One facility was in a park located in Upland with the property quitclaimed to the City of Upland for their use. The other facility was located on San Antonio Avenue. The City of Upland now requires a portion of the San Antonio Avenue property for a sidewalk and possible utility easements. The City of Upland is under the impression both properties were being quitclaimed to them. Mr. Lee was asked to return to the Board for approval to quitclaim the San Antonio Avenue property to the City of Upland. At the same time, a residential property located behind the San Antonio Avenue property has asked to extend the residential lot into SAWCo’s vacant. SAWCo’s facility on San Antonio Avenue was constructed prior to homes being built in the area and therefore caused two residential lots to be misshapen. Mr. Lee inquired what was the Board’s will; quitclaim the property to the City of Upland for a sidewalk and let them go through the process required to sell surplus city land to the residential property owner(s), sell the property directly to the residential owner(s) or quitclaim the area for sidewalk to the City of Upland and sell the remaining property to the residential property owner(s).

Director Elliott stated that when the abandoned facilities were demolished there was no intent to quitclaim both properties to the City of Upland. When looking at a parcel map it makes more sense for the property to go to the owners of the adjacent residential lots as well as allow space for the City of Upland to make improvements to the sidewalk area. It is likely that if the entire lot is quitclaimed to the City of Upland it will remain vacant forever due to all of the hurdles they must go through in order to sell it to the residential lot owners. He suggested it would be best to see if the owners of the residential lots will cover the costs related to getting the vacant lot to line up with the residential lot property lines to allow them to expand their lot size as well as allow for the City of Upland to make the necessary improvements to the sidewalk area.

Director Zuniga agreed that the City of Upland be allowed the area for sidewalk access and suggested SAWCo contact both residential lot owners to determine their interest in expanding their lots with the caveat they pay the fees associated with the transfer and purchase of the lots.

Director Elliott moved and Director Parker seconded to direct the General Manager to negotiate the sale of the vacant lot to the two residential property owners and quitclaim the necessary area to the

City of Upland all resulting in no expense to SAWCo. Motion carried unanimously with Director Cable and Director Velto absent.

- B. General Manager Gas Card** – Director Goss explained she believes providing a credit card for gasoline only purchases to the General Manager is the appropriate way to deal with the high rate of inflation. The card would be issued for use from the current time until his employment contract is renewed.

Director Bowcock moved and Director Elliott seconded to approve issuing a credit card for gasoline to the General Manager through the end of his employment contract in 2023.

Mr. Lee spoke about a timeframe for renegotiating his employment contract. He asked the Board to consider appointing two Directors to negotiate with him on a new contract with the expectation that it would be resolved by preferably the end of the year or by March 2023 at the latest. He proposed the Committee Chairs as the negotiating Directors.

There was consensus on the Board to have the two Committee Chairs, Director Martha Goss and Director Will Elliott, enter negotiations with Mr. Brian Lee on his employment contract of 2023.

Motion carried unanimously with Director Cable and Director Velto absent.

- C. General Manager's Goals and Objectives** - Mr. Lee advised in preparation for his annual review he provided the Goals and Objectives he was given in 2021 and a status updated as to whether those goals were achieved.

Director Elliott suggested and there was consensus on the Board that all Directors fill in their remarks on the goals and objectives and send them to both him and Director Goss. They will in turn provide a proposal to the Board. Remarks were expected to be submitted by the end of the month. Mr. Lee will email all Directors a reminder and they can then submit their feedback to both Director Elliott and Director Goss.

7. Closed Session: None.

8. Director's Comments and Future Agenda Items: Mr. Lee reminded the Board of next week's Special Board Meeting taking place at the Company office beginning at 1:00 p.m. to interview the four firms that submitted proposals for SAWCo's general legal counsel RFP. Current general legal counsel will join via conference call and any Directors that are unavailable to attend in person can also join by conference call. If any Directors have questions they would like to ask potential legal counsel, they are advised to email them to Mr. Lee for him to compile a list.

Adjournment:

With no further business to discuss the meeting was adjourned at 5:27 p.m.

Assistant Secretary
Brian Lee

SAN ANTONIO WATER COMPANY
MINUTES OF THE SAN ANTONIO WATER COMPANY
Tuesday, August 23, 2022

An open meeting of the Board of Directors of the San Antonio Water Company (SAWCo) was called to order at 1:00 p.m. on the above date at the Company Office, 139 N. Euclid Ave., Upland, California. Directors present were Rudy Zuniga, Will Elliott, Martha Goss (via GoToMeeting), Bob Cable, Kati Parker, and Bill Velto. Also in attendance were SAWCo's General Manager Brian Lee, Assistant General Manager Teri Layton, and (via GoToMeeting) general legal counsel Tom McPeters, esq. President Zuniga presided.

1. Recognitions and Presentations: None.
2. Additions-Deletions to the Agenda: None.
3. Shareholder-Public Testimony: None.
4. General Manager's Report on Activities:
 - A. **Professional Services Contract for GIS Update** – Mr. Lee reported he received a Geographic Information System (GIS) proposal from Water Systems Consulting, Inc. (WSC). SAWCo has had their GIS system for 3 years and it is working well. The original 2-year contract with WSC to maintain the system has expired.

Mr. Lee recommended the Board authorize him to sign a \$11,110 time and material contract with WSC to continue to maintain and add improvements to SAWCo's GIS.

Director Elliott moved and Director Velto seconded to authorize Mr. Lee to sign the \$11,110 time and material contract with WSC to maintain and add improvements to SAWCo's GIS.

5. Closed Session:

At 1:06 p.m. the Board and staff members present went into closed session to interview with potential general legal counsel [GC§54957(b)(1)].

At 4:35 p.m. the Board exited closed session. No reportable action was taken.

6. Director's Comments and Future Agenda Items:

Adjournment:

With no further business to discuss the meeting was adjourned at 4:35 p.m.

Assistant Secretary
Brian Lee



San Antonio Water Company, CA

Income Statement

Group Summary

For Fiscal: 2022 Period Ending: 06/30/2022

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
Category: 4 - Income					
SubCategory: 40 - Shareholder Revenue					
1185 - Domestic Water Income (Base)	300,000.00	300,000.00	48,184.50	110,837.06	189,162.94
1215 - Domestic Water Income (Supplemental)	150,000.00	150,000.00	37,765.77	97,938.56	52,061.44
1220 - Domestic Water Income (Tier 3)	200,000.00	200,000.00	36,117.63	126,978.60	73,021.40
1230 - Domestic Water Income (Readi/Chrg)	200,000.00	200,000.00	33,514.42	100,754.86	99,245.14
1235 - Domestic Water Availability Charge (WAC)	61,000.00	61,000.00	10,200.78	30,486.67	30,513.33
1245 - Municipal Water Income (Base)	3,100,000.00	3,100,000.00	278,167.85	1,524,196.32	1,575,803.68
1268 - Municipal Water Income (Readi/Chrg)	80,000.00	80,000.00	6,400.00	38,400.00	41,600.00
1274 - Misc Water Income (Base)	200,000.00	200,000.00	28,722.76	96,846.57	103,153.43
1275 - Misc Water Income (Supplemental)	50,000.00	50,000.00	21,934.87	61,819.67	-11,819.67
1276 - Munnicipal Water Availability Charge (WAC)	477,000.00	477,000.00	39,756.00	238,536.00	238,464.00
1280 - Misc Water Income (Tier 3)	5,000.00	5,000.00	14,543.21	15,469.46	-10,469.46
1288 - Misc Water Income (Readi/Chrg)	23,000.00	23,000.00	2,050.00	11,450.00	11,550.00
1290 - Misc Water Availability Charge (WAC)	23,000.00	23,000.00	1,922.00	11,532.00	11,468.00
1295 - Dormant Water Availability Charge (WAC)	53,000.00	53,000.00	8,620.13	26,073.64	26,926.36
1400 - Stock Transfer	5,000.00	5,000.00	420.00	2,610.00	2,390.00
1410 - Late/Re-establishment Fee	4,000.00	4,000.00	115.00	865.00	3,135.00
1420 - Return Check Fee	0.00	0.00	25.00	125.00	-125.00
1430 - Stock Certificate Storage and Handling Fee	0.00	0.00	40.00	160.00	-160.00
SubCategory: 40 - Shareholder Revenue Total:	4,931,000.00	4,931,000.00	568,499.92	2,495,079.41	2,435,920.59
SubCategory: 42 - Non-Shareholder Revenue					
1725 - Misc. Income	2,000.00	2,000.00	50.00	50.00	1,950.00
1750 - Service/Litigation Agreements	0.00	0.00	77.22	520.48	-520.48
1753 - Ground Lease Income	75,000.00	75,000.00	6,111.84	38,279.04	36,720.96
1755 - Interest Earned	20,000.00	20,000.00	0.00	4,650.20	15,349.80
1785 - Gain on Sale of Asset	344,000.00	344,000.00	0.00	0.00	344,000.00
SubCategory: 42 - Non-Shareholder Revenue Total:	441,000.00	441,000.00	6,239.06	43,499.72	397,500.28
Category: 4 - Income Total:	5,372,000.00	5,372,000.00	574,738.98	2,538,579.13	2,833,420.87
Category: 5 - O & M Expense					
SubCategory: 50 - Operating Facilities					
2175 - Facility Related Field Labor	260,000.00	260,000.00	23,894.55	161,797.42	98,202.58
2235 - Repairs to Facilities and Equipment	300,000.00	300,000.00	10,924.34	229,273.04	70,726.96
2265 - Power-Gas & Electric (utilities)	650,000.00	650,000.00	110,417.26	403,358.61	246,641.39
SubCategory: 50 - Operating Facilities Total:	1,210,000.00	1,210,000.00	145,236.15	794,429.07	415,570.93
SubCategory: 51 - Operating Activities					
2475 - Customer Service	84,000.00	84,000.00	4,213.34	31,963.11	52,036.89
2498 - Conservation	16,000.00	16,000.00	33,292.75	38,682.64	-22,682.64
SubCategory: 51 - Operating Activities Total:	100,000.00	100,000.00	37,506.09	70,645.75	29,354.25
SubCategory: 52 - Other Operating Expense					
2205 - Non-Facility Related Labor	70,000.00	70,000.00	4,186.35	35,738.73	34,261.27
2210 - O & M - All Other	4,000.00	4,000.00	0.00	615.29	3,384.71
2295 - Supplies (Inventory & Tools Expense)	10,000.00	10,000.00	594.80	4,739.97	5,260.03
2565 - Depreciation/Amortization	950,000.00	950,000.00	87,984.13	520,833.07	429,166.93
2715 - Property Taxes	210,000.00	210,000.00	0.00	118,886.15	91,113.85
2805 - Water Resource Mgmt.	170,000.00	170,000.00	2,958.28	32,176.89	137,823.11
SubCategory: 52 - Other Operating Expense Total:	1,414,000.00	1,414,000.00	95,723.56	712,990.10	701,009.90
Category: 5 - O & M Expense Total:	2,724,000.00	2,724,000.00	278,465.80	1,578,064.92	1,145,935.08
Category: 6 - G & A Expense					
SubCategory: 60 - Personnel					
2115 - Administrative Services	300,000.00	300,000.00	19,472.51	128,129.99	171,870.01

Income Statement

For Fiscal: 2022 Period Ending: 06/30/2022

IncomeStatement	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
2130 - Development/Water Svc. App.	1,000.00	1,000.00	0.00	0.00	1,000.00
2325 - Payroll Taxes	80,000.00	80,000.00	5,850.55	39,046.18	40,953.82
2355 - Worker's Compensation Insurance	15,000.00	15,000.00	1,760.00	5,078.55	9,921.45
2385 - Benefit Pay (Vac., sick, etc.)	195,000.00	195,000.00	14,304.50	81,325.62	113,674.38
2415 - Benefit Insurance (Pension,Life,Medical,Vision etc)	263,000.00	263,000.00	19,567.62	121,589.14	141,410.86
2430 - Benefit Administrative Services	2,000.00	2,000.00	100.00	100.00	1,900.00
SubCategory: 60 - Personnel Total:	856,000.00	856,000.00	61,055.18	375,269.48	480,730.52
SubCategory: 61 - Other					
2445 - Office/IT Support	70,000.00	70,000.00	4,029.84	23,229.04	46,770.96
2505 - Directors Fees & Expense	34,000.00	34,000.00	2,876.98	15,686.18	18,313.82
2535 - Liability Insurance	30,000.00	30,000.00	0.00	41,692.00	-11,692.00
2595 - Communication	40,000.00	40,000.00	3,921.34	26,094.72	13,905.28
2625 - Dues & Publications	3,000.00	3,000.00	0.00	1,507.00	1,493.00
2655 - Outside Services	30,000.00	30,000.00	245.32	12,487.42	17,512.58
2745 - Income Tax Expense	12,000.00	12,000.00	0.00	6,300.00	5,700.00
2775 - Accounting	75,000.00	75,000.00	3,217.02	46,405.33	28,594.67
2776 - Legal	150,000.00	150,000.00	5,917.00	40,644.00	109,356.00
2790 - Human Resources Expense	40,000.00	40,000.00	7,837.09	25,226.23	14,773.77
2865 - All other	30,000.00	30,000.00	5,480.00	7,755.07	22,244.93
SubCategory: 61 - Other Total:	514,000.00	514,000.00	33,524.59	247,026.99	266,973.01
Category: 6 - G & A Expense Total:	1,370,000.00	1,370,000.00	94,579.77	622,296.47	747,703.53
Total Surplus (Deficit):	1,278,000.00	1,278,000.00	201,693.41	338,217.74	

Fund Summary

Fund	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
10 - 10	1,278,000.00	1,278,000.00	201,693.41	338,217.74	939,782.26
Total Surplus (Deficit):	1,278,000.00	1,278,000.00	201,693.41	338,217.74	



San Antonio Water Company, CA

Item 4E
Balance Sheet
 Account Summary
 As Of 06/30/2022

Account	Name	Balance
Fund: 10 - 10		
Assets		
BalSubCategory: 10 - Cash		
10-00-00-10100-00000	Petty Cash	250.00
10-00-00-10201-00000	Checking Account-8431	1,814,549.40
10-00-00-10415-00000	D&O Checking Account	2,129,675.14
10-00-00-10438-00000	Depre/Obsolescene Res (LAIF)	3,413,456.86
	Total BalSubCategory 10 - Cash:	7,357,931.40
BalSubCategory: 11 - Accounts Receivable		
10-00-00-11100-00000	Accounts Receivable-Domestic	167,478.84
10-00-00-11200-00000	Accounts Receivable-Municipal	334,031.80
10-00-00-11250-00000	Accounts Receivable-Misc.	69,672.79
10-00-00-11260-00000	Accounts Receivable - Dormant	9,764.13
10-00-00-11275-00000	Contra Accounts Receivable - Unapplied Cre	-17,454.70
10-00-00-11300-00000	Accounts Receivable-Other	215,704.62
10-00-00-11301-00000	Note Receivable	688,000.00
	Total BalSubCategory 11 - Accounts Receivable:	1,467,197.48
BalSubCategory: 12 - Inventory		
10-00-00-12100-00000	Inventories-Materials & Supply	161,971.76
	Total BalSubCategory 12 - Inventory:	161,971.76
BalSubCategory: 13 - Prepaid		
10-00-00-13100-00000	Prepaid Insurance	8,868.75
10-00-00-13105-00000	PREPAID POSTAGE	369.00
10-00-00-13200-00000	Prepaid State Franchise Tax	2,858.00
	Total BalSubCategory 13 - Prepaid:	12,095.75
BalSubCategory: 14 - Investments		
10-00-00-14150-00000	P.V.P.A. Investment	1.00
10-00-00-14151-00000	457B Plan Investment	60,865.11
	Total BalSubCategory 14 - Investments:	60,866.11
BalSubCategory: 15 - Property, Plant, & Equipment		
10-00-00-15100-00000	Land & Water Rights	920,161.26
10-00-00-15110-1507J	Work in Progress "Proj J"	72,466.00
10-00-00-15110-1602U	Work in Progress	1,175,443.41
10-00-00-15110-2103	Work In Progress	129,291.39
10-00-00-15110-2109	Work In Progress	11,232.00
10-00-00-15150-00000	Buildings & Site Improvements	1,827,589.96
10-00-00-15200-00000	Wells-Shafts, Bldgs, & Equip	4,910,918.85
10-00-00-15250-00000	Boosters-Bldgs & Equip	2,500,593.23
10-00-00-15300-00000	Reservoirs	3,081,787.33
10-00-00-15350-00000	Tunnels, Forebay, & Ponds	1,587,111.19
10-00-00-15400-00000	Spreading Works-Cucamonga Wash	54,859.53
10-00-00-15410-00000	Spreading Works-SanAntonio Wsh	50,235.18
10-00-00-15450-00000	Pipelines	19,228,760.46
10-00-00-15500-00000	Autos & Equipment	541,858.28
10-00-00-15550-00000	Tools	110,134.46
10-00-00-15600-00000	Telemetry System	624,155.34
10-00-00-15650-00000	Office Equipment	523,290.87
10-00-00-15990-00000	Accumulated Depreciation	-14,859,576.83
	Total BalSubCategory 15 - Property, Plant, & Equipment:	22,490,311.91
BalSubCategory: 16 - Other Assets		
10-00-00-16100-00000	Documents & Studies	949,921.49
10-00-00-16100-1905	WIP- Master Plan and Asset Managment Prc	189,052.22
10-00-00-16100-2106	WIP- WATER INFRASTRUCTURE ACT AND RE	54,740.16

Balance Sheet

As Of 06/30/2022

Account	Name	Balance
10-00-00-16100-2111	WIP-2021 Amer's Water INFRA Act Emerg R	387.34
10-00-00-16100-2112	WIP-Budgetary technical memorandum	9,201.83
10-00-00-16105-2107	Work in Progress-Docs	12,000.00
10-00-00-16990-00000	Accumulated Amortization	-753,541.86
	Total BalSubCategory 16 - Other Assets:	461,761.18
	Total Assets:	32,012,135.59
		<u>32,012,135.59</u>

Liability

BalSubCategory: 13 - Prepaid		
10-00-00-20650-00000	Deferred Revenue Deposit	5,208.00
	Total BalSubCategory 13 - Prepaid:	5,208.00

BalSubCategory: 20 - Short-term less than 1 year		
10-00-00-20100-00000	Trade Accounts Payable	173,147.98
10-00-00-20115-00000	D&O Trade Accounts Payable	6,421.25
10-00-00-20261-00000	Section 125 - Dental	0.36
10-00-00-20262-00000	Section 125 - Vision	0.48
10-00-00-20263-00000	Section 125 - Medical	0.24
10-00-00-20600-00000	Water Hydrant Meter Deposit	1,700.00
10-00-GN-20820-00000	Accrued Vacation Payable	20,404.60
10-00-OP-20820-00000	Accrued Vacation Payable	24,818.57
	Total BalSubCategory 20 - Short-term less than 1 year:	226,493.48

BalSubCategory: 21 - Long-term more than 1 year		
10-00-00-20152-00000	457B Deferred Comp Liability	60,865.11
10-00-00-21500-00000	Unclaimed Credits	601,090.21
10-00-00-22100-00000	Deferred Gain	686,118.88
	Total BalSubCategory 21 - Long-term more than 1 year:	1,348,074.20
	Total Liability:	1,579,775.68

Equity

BalSubCategory: 30 - Stockholder equity		
10-00-00-30200-00000	Contributed Capital - Ext. Fee	447,258.02
10-00-00-30210-00000	Contr. Property, Plant & Equip	2,432,256.77
10-00-00-30300-00000	Capital Account	1,500,000.00
10-00-00-30310-00000	Unissued Capital Stock	-861,100.00
10-00-00-30400-00000	Retained Earngs-Brd Designated	3,707,315.36
10-00-00-30410-00000	Retained Earnings-Unrestricted	22,868,412.02
	Total BalSubCategory 30 - Stockholder equity:	30,094,142.17

	Total Beginning Equity:	30,094,142.17
Total Revenue		2,538,579.13
Total Expense		2,200,361.39
Revenues Over/Under Expenses		338,217.74
	Total Equity and Current Surplus (Deficit):	30,432,359.91

Total Liabilities, Equity and Current Surplus (Deficit): 32,012,135.59

Monthly Investment Activity Summary - Compiled from Banking Statements for Correlation with Monthly Financials

Institution	Type of Investment	Date of Maturity	Rate of Interest	Account Balance as of 6/30/2022	Reserves		
					Operating	Depreciation & Obsolescence	Modernization
Citizens Business Bank (CBB)	*Checking	N/A	No Interest	1,814,549.40	1,814,549.40		
Citizens Business Bank (CBB)	*D&O Checking	N/A	No Interest	2,129,675.14		\$ 2,129,675.14	
Local Agency Investment Fund	LAIF	N/A	0.861%	3,413,456.86	\$ -	\$ 2,337,696.26	\$ 1,075,760.60
			TOTAL:	\$ 7,357,681.40	\$ 1,814,549.40	\$ 4,467,371.40	\$ 1,075,760.60

2022 Production

Item 4G

CHINO BASIN	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Yearly Production Rights = 1232	30.53%	30.54%	30.54%	30.73%	30.73%	32.67%	9.88%	18.61%	27.34%	36.07%	44.81%	53.54%	
Well #12 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #15 - Domestic	0.14	0.07	-	0.06	-	-	-	0.06	-	-	-	-	0.33
Well #16 - Domestic	0.27	0.10	-	2.32	-	23.83	121.72	107.51	-	-	-	-	255.74
Well#18 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Subtotal	0.41	0.17	-	2.38	-	23.83	121.72	107.57	-	-	-	-	256.07
CUCAMONGA BASIN	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Yearly Production Rights = 5669 (1169 10-yr Average Spread)	7.45%	14.00%	25.12%	35.93%	49.31%	64.40%	80.31%	95.04%	110.11%	125.15%	140.12%	155.10%	
Well #2	103.07	101.77	108.72	104.83	107.33	99.81	105.22	94.37	-	-	-	-	825.12
Well #3	0.00	0.32	0.01	6.07	-	93.21	145.67	130.15	-	-	-	-	375.42
Well#19 - inactive	-	-	-	-	-	-	-	-	-	-	-	-	-
Well #22	7.68	17.47	28.76	31.21	46.85	63.35	65.19	57.45	-	-	-	-	317.96
Well #24	75.83	95.07	298.35	256.36	346.13	314.71	331.59	295.30	-	-	-	-	2,013.34
Well #31	-	-	0.95	4.86	26.00	45.12	23.64	26.05	-	-	-	-	126.62
Well #32 - Domestic	-	-	-	-	-	0.10	0.69	1.31	-	-	-	-	2.10
Upl. # 15 (SAWCo's Rts)	235.52	157.13	193.46	209.49	231.95	239.16	230.03	230.68	-	-	-	-	1,727.42
Subtotal	422.10	371.76	630.26	612.81	758.27	855.44	902.03	835.31	-	-	-	-	5,387.98
Upl. # 15 (WECWCo's Rts) <i>Memo Only</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
SIX BASINS	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Yearly Production Rights = 932	8.97%	17.03%	25.51%	33.89%	42.19%	49.54%	57.44%	64.54%	71.90%	79.17%	86.43%	93.70%	
Well #25-A	33.58	32.90	22.93	0.03	-	-	-	0.03	-	-	-	-	89.48
Well #26	0.14	-	11.42	37.35	37.18	30.53	32.23	32.40	-	-	-	-	181.24
Well 27-A	49.93	42.19	44.65	40.77	40.22	37.94	41.38	33.77	-	-	-	-	330.84
Subtotal	83.65	75.09	79.00	78.15	77.40	68.47	73.61	66.20	-	-	-	-	601.56
TOTAL PUMPED	506.16	447.02	709.25	693.34	835.67	947.74	1,097.35	1,009.07	-	-	-	-	6,245.61
GRAVITY FLOW	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
V screen	515.99	343.43	236.79	232.32	196.93	122.78	77.96	59.40	-	-	-	-	1,785.60
backwash from city treatment plant	71.87	10.97	2.26	0.59	0.72	0.57	-	-	-	-	-	-	86.98
San Antonio Tunnel (forebay)	232.89	221.11	222.35	204.08	188.09	160.23	159.75	140.98	-	-	-	-	1,529.47
Frankish & Stamm Tunnel 8"	65.06	20.52	0.18	-	-	-	-	-	-	-	-	-	85.75
San Ant. Tunnel Connect to City	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL GRAVITY	885.80	596.04	461.58	436.99	385.73	283.59	237.71	200.38	-	-	-	-	3,487.81
Monthly	San Antonio Tunnel	232.89	221.11	222.35	204.08	188.09	160.23	159.75	140.98	-	-	-	1,529.47
V Screen, Frankish & Stamm Tunnel and TP Backwash	652.91	374.93	239.23	232.90	197.64	123.36	77.96	59.40	-	-	-	-	1,958.34
Gravity Production	885.80	596.04	461.58	436.99	385.73	283.59	237.71	200.38	-	-	-	-	3,487.81
Cumulative	San Antonio Tunnel	232.89	454.00	676.35	880.43	1,068.52	1,228.75	1,388.50	1,529.47	-	-	-	1,529.47
V Screen, Frankish & Stamm Tunnel and TP Backwash	652.91	1,027.84	1,267.07	1,499.97	1,697.62	1,820.97	1,898.93	1,958.34	-	-	-	-	1,958.34
Gravity Production	885.80	1,481.84	1,943.42	2,380.40	2,766.13	3,049.72	3,287.43	3,487.81	-	-	-	-	-
Purchased Water - Upl. City to Dom. Sys.	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Production	1,391.96	1,043.07	1,170.83	1,130.32	1,221.40	1,231.33	1,335.06	1,209.45	-	-	-	-	9,733.42
Total Cumulative Production	1,391.96	2,435.02	3,605.85	4,736.18	5,957.58	7,188.90	8,523.96	9,733.42	-	-	-	-	-
Domestic Production	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
	233.30	221.28	222.35	206.46	188.09	184.15	282.16	249.86	-	-	-	-	1,787.65
Irrigation Production	1,125.08	788.88	925.55	923.83	1,033.31	1,047.18	1,052.90	959.56	-	-	-	-	7,856.29
RainFall (Inches)	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	
	0.22	0.44	1.84	1.06	0.36	0.21	-	-	-	-	-	-	
Cumulative (Inches)	0.22	0.66	2.50	3.56	3.92	4.13	4.13	4.13	-	-	-	-	

2022 Consumption

DOMESTIC	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Dom. Sys. - Base	53.80	38.74	78.67	40.12	96.88	66.01	119.13	85.74	-	-	-	-	579.09
Dom. Sys. - Supplemental	7.79	25.76	11.98	32.14	8.19	40.56	11.16	46.67	-	-	-	-	184.25
Dom Sys - Tier 3	3.12	21.92	2.87	27.65	1.19	20.75	1.17	27.54	-	-	-	-	106.21
Dom. Sys. - Del. to Upland(24th/Campus)	60.27	55.25	59.11	57.98	48.88	23.85	1.42	0.07	-	-	-	-	306.84
Dom. Sys. -Del. To Upland (Well 16/15)	0.03	0.01	-	0.01	-	23.83	121.72	107.51	-	-	-	-	253.11
Dom. Sys. - Del. to Upland(24th/Mtn)-installed 4/2/19	-	-	-	-	-	-	-	-	-	-	-	-	-
Tunnel meter to the Upland	-	-	-	-	-	-	-	-	-	-	-	-	-
Discharge to waste	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	125.00	141.68	152.63	157.91	155.14	175.00	254.60	267.53	-	-	-	-	1,429.50

Truck Loads - note only crosswall projects	-	-	-	-	-	-	-	-	-	-	-	-	-
Well 32 Hydrant Mtr. - note only(started 8/6/18)Crosswalls	-	-	-	-	-	-	-	-	-	-	-	-	-

Irr. Note only Del. to MVWD(wheeled through Upland)	(11.92)	-	-	-	-	-	-	-	-	-	-	-	(11.92)
---	---------	---	---	---	---	---	---	---	---	---	---	---	---------

IRRIGATION	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Irrig. Sys.-Upland(Pump & Rec'd) (City W#15)	235.52	157.13	193.46	209.49	231.95	239.16	230.03	230.68	-	-	-	-	1,727.42
Irrig. Sys. - Upl. City - Tier 1	324.42	416.68	583.63	567.58	616.85	597.06	639.37	512.99	-	-	-	-	4,258.57
Irrig. Sys. - Upl. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Monte Vista - Tier 1	56.52	39.60	41.30	32.70	41.10	29.30	4.80	37.40	-	-	-	-	282.72
Irrig. Sys. - Monte Vista - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Ont. City - Tier 1	39.60	35.10	36.60	29.00	36.40	25.90	4.20	33.10	-	-	-	-	239.90
Irrig. Sys. - Ont. City - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 1	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Cucamonga Valley - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Holiday Rock Co - Tier 1	12.41	14.52	16.67	18.58	22.86	28.10	31.67	31.67	-	-	-	-	176.48
Irrig. Sys. - Holiday Rock Co - Tier 2	-	3.99	12.30	10.63	22.86	28.10	21.97	24.07	-	-	-	-	123.92
Irrig. Sys. - Holiday Rock Co - Tier 3	-	-	-	-	0.56	8.84	-	-	-	-	-	-	9.40
Irrig. Sys. - Red Hill Golf Course - Tier 1	7.09	16.60	26.62	29.68	36.51	44.88	50.59	50.59	-	-	-	-	262.57
Irrig. Sys. - Red Hill Golf Course - Tier 2	-	-	1.00	0.18	8.72	16.50	12.25	4.97	-	-	-	-	43.62
Irrig. Sys. - Red Hill Golf Course - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 1	0.06	0.16	0.92	1.39	1.62	1.85	2.27	2.11	-	-	-	-	10.37
Irrig. Sys. - Red Hills HOA - Tier 2	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Red Hills HOA - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
Irrig. Sys. - Minor Irrigators - Tier 1	0.93	1.76	4.19	4.27	3.38	5.63	5.63	6.24	-	-	-	-	32.02
Irrig. Sys. - Minor Irrigators - Tier 2	-	-	0.53	0.09	0.13	0.19	-	0.19	-	-	-	-	1.12
Irrig. Sys. - Minor irrigators - Tier 3	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL	676.55	685.55	917.22	903.58	1,022.93	1,025.51	1,002.77	934.01	-	-	-	-	7,168.11

COMPANY TOTALS	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
San Antonio Heights	64.71	86.42	93.52	99.91	106.26	127.32	131.46	159.95	-	-	-	-	869.55
City of Upland	620.23	629.07	836.21	835.06	897.68	883.90	992.54	851.24	-	-	-	-	6,545.93
Monte Vista Water District	56.52	39.60	41.30	32.70	41.10	29.30	4.80	37.40	-	-	-	-	282.72
City of Ontario	39.60	35.10	36.60	29.00	36.40	25.90	4.20	33.10	-	-	-	-	239.90
Cucamonga Valley Water District	-	-	-	-	-	-	-	-	-	-	-	-	-
Holiday Rock Company	12.41	18.51	28.96	29.21	46.27	65.04	53.64	55.75	-	-	-	-	309.79
Red Hills Golf Course	7.09	16.60	27.62	29.86	45.23	61.39	62.84	55.56	-	-	-	-	306.19
Red Hill HOA	0.06	0.16	0.92	1.39	1.62	1.85	2.27	2.11	-	-	-	-	10.37
Minor Irrigators	0.93	1.76	4.72	4.36	3.51	5.82	5.63	6.43	-	-	-	-	33.14
TOTAL	801.55	827.23	1,069.85	1,061.49	1,178.07	1,200.51	1,257.37	1,201.54	-	-	-	-	8,597.60

IRRIGATORS	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Irrigator Emberton	0.04	0.08	0.26	0.40	0.42	0.72	0.55	0.97	-	-	-	-	3.44
Irrigator McMurray	-	-	-	-	-	-	0.10	-	-	-	-	-	0.10
Irrigator Mistretta	-	-	-	0.48	0.60	0.74	0.60	0.65	-	-	-	-	3.07
Irrigator Nisbit	-	-	-	-	-	1.49	0.81	-	-	-	-	-	2.30
Irrigator Scheu	-	-	2.00	2.00	2.00	2.34	3.01	3.97	-	-	-	-	15.33
Irrigator Pfister	0.89	1.67	2.45	1.48	0.48	0.53	0.56	0.85	-	-	-	-	8.91

2022 Spread and Storage

Cucamonga Basin

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
23rd St. (Meter) - Basin 6 - A	0.12	0.06	0.42	0.05	0.01	0.03	0.01	-	-	-	-	-	0.70
15th Street Basin	-	-	-	-	-	-	-	-	-	-	-	-	-
Basin 3 meter (23rd street Clock)	106.81	104.29	73.62	56.01	18.39	13.39	28.63	15.54	-	-	-	-	416.69
Frankish & Stamm Tunnel to Basin 3	65.06	20.52	0.18	-	-	-	-	-	-	-	-	-	85.75
Vscreen via Frankish & Stamm Meter to Basin 3	16.84	39.32	156.12	-	-	(210.68)	-	2.10	-	-	-	-	3.71
PRV Station (res 1)(basin 6)	6.99	0.01	0.73	-	-	-	-	-	-	-	-	-	7.72
Monthly Spread	195.83	164.20	74.94	56.06	18.40	13.42	28.65	17.64	-	-	-	-	569.13
Cumulative Spread	195.83	360.03	434.97	491.02	509.42	522.84	551.49	569.13	-	-	-	-	

Six Basins

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Monthly Spread	63.35	25.27	19.84	6.64	8.08	5.33	3.96	0.39	-	-	-	-	132.87
Cumulative Spread	63.35	88.62	108.46	115.11	123.19	128.51	132.48	132.87	-	-	-	-	

Note: City of Upland Well Exercising may contribute to spread

Note: Maximum end of year storage limit: 2,000 AF

Previous Storage	1,970.00	2,027.37	2,055.21	2,073.72	2,079.88	2,088.23	2,102.75	2,110.78	2,122.64	2,200.31	2,277.98	2,355.64	
Spread	63.35	25.27	19.84	6.64	8.08	5.33	3.96	0.39	-	-	-	-	
Unused Monthly OSY	(5.98)	2.57	(1.33)	(0.48)	0.27	9.19	4.06	11.47	77.67	77.67	77.67	77.67	
Current Storage Estimate	2,027	2,055	2,074	2,080	2,088	2,103	2,111	2,123	2,200	2,278	2,356	2,433	

932 yearly OSY = 77.67 monthly OSY

Chino Basin

Monthly Spread	-	-	-	-	-	-	-	-	-	-	-	-	-
Cumulative Spread	-	-	-	-	-	-	-	-	-	-	-	-	-

Local Supplemental Account (Spreading)*	3,923.25	3,923.25	3,923.25	3,923.25	3,923.25	3,923.25	3,923.25	3,923.25	-	-	-	-	
Carry Over Account	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	1,232.00	-	-	-	-	
Excess Carry Over Account*	2,104.00	2,206.26	2,308.76	2,411.43	2,511.71	2,614.38	2,693.22	2,674.17	-	-	-	-	
Preemptive Replenishment Account	-	-	-	-	-	-	-	-	-	-	-	-	
Total Storage	7,259.25	7,361.51	7,464.01	7,566.68	7,666.96	7,769.63	7,848.47	7,829.42	-	-	-	-	
Spread	-	-	-	-	-	-	-	-	-	-	-	-	
Unused Monthly OSY	102.26	102.50	102.67	100.29	102.67	78.84	(19.06)	(4.90)	-	-	-	-	
Current Storage Estimate*	7,362	7,464	7,567	7,667	7,770	7,848	7,829	7,825	-	-	-	-	

1,232 yearly OSY = 102.67 monthly OSY

* Does not include yearly storage losses calc of 0.07%

Company Wide

Monthly Spread	259.18	189.47	94.78	62.70	26.48	18.74	32.61	18.03	-	-	-	-	702.00
Cumulative Spread	259.18	448.65	543.43	606.13	632.61	651.36	683.96	702.00	-	-	-	-	
Total Current Storage Estimate	9,389	9,519	9,640	9,747	9,858	9,951	9,940	9,947	2,200	2,278	2,356	2,433	

Meter to spread ponds (NOTE ONLY)	-	-	-	-	-	-	9,462.12	-	-	-	-	-	9,462.12
-----------------------------------	---	---	---	---	---	---	----------	---	---	---	---	---	----------

2022 GW Production Rights

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

Cucamonga Basin Production

Yearly Production Rights = 5669 (4,500AF + 1169AF 10-yr Average Spread)

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Production	422.10	371.76	630.26	612.81	758.27	855.44	902.03	835.31	-	-	-	-	
Cumulative Production	422.10	793.86	1,424.12	2,036.93	2,795.20	3,650.64	4,552.67	5,387.98	-	-	-	-	5,387.98
Cumulative Production Rights	472.43	944.85	1,417.28	1,889.70	2,362.13	2,834.55	3,306.98	3,779.40	-	-	-	-	5,669
% of Production Rights*	7.45%	14.00%	25.12%	35.93%	49.31%	64.40%	80.31%	95.04%	110.11%	125.15%	140.12%	155.10%	95.0%

Six Basins Production

Yearly Production Rights = 932AF

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Production	83.65	75.09	79.00	78.15	77.40	68.47	73.61	66.20	-	-	-	-	
Cumulative Production	83.65	158.74	237.74	315.89	393.29	461.76	535.37	601.56	-	-	-	-	601.56
Cumulative Production Rights	77.68	155.35	233.03	310.70	388.38	466.05	543.73	621.40	-	-	-	-	932
% of Production Rights*	8.97%	17.03%	25.51%	33.89%	42.19%	49.54%	57.44%	64.54%	71.90%	79.17%	86.43%	93.70%	64.5%

Chino Basin Production

Note: Chino Basin production rights are calculated from July through June.

Yearly Production Rights = 1232AF

	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Production		0.41	0.17	-	2.38	-	23.83	121.72	107.57	-	-	-	-	256.07
Cumulative Production for 2022		0.41	0.57	0.57	2.95	2.95	26.78	148.50	256.07	-	-	-	-	
Water Year 21-22														
Cumulative Production	375.70	376.11	376.27	376.27	378.65	378.65	402.48							402.48
Cumulative Rights	616.00	718.67	821.33	924.00	1,026.67	1,129.33	1,232.00							1,232.00
% of Production Rights 21-22*		30.53%	30.54%	30.54%	30.73%	30.73%	32.67%							
Water Year 22-23														
Cumulative Production								121.72	229.29	-	-	-	-	351.02
Cumulative Rights								102.67	205.33	308.00	410.67	513.33	616.00	1,232.00
% of Production Rights 22-23*								9.88%	18.61%	27.34%	36.07%	44.81%	53.54%	

* - Out months are Exponential Smoothing (ETS) forecasts based on basin production to date

Chino Basin	Jul-19	Aug-19	Sep-19	Oct-19	Nov-19	Dec-19	Jan-20	Feb-20	Mar-20	Apr-20	May-20	Jun-20	WY19-20
Water Year 19-20													
Cumulative Production	5.24	110.22	227.03	351.18	470.30	470.30	470.53	470.80	470.80	471.09	486.34	614.43	
Cumulative Rights	102.67	205.33	308.00	410.67	513.33	616.00	718.67	821.33	924.00	1,026.67	1,129.33	1,232.00	1,232.00
% of Production Rights 19-20	5.10%	53.68%	73.71%	85.51%	91.62%	76.35%	65.47%	57.32%	50.95%	45.89%	43.06%	49.87%	

2022 Production v Consumption

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%

Consumption versus Entitlement, Company Wide **Active Shares**

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Consumption	801.55	827.23	1,069.85	1,061.49	1,178.07	1,200.51	1,257.37	1,201.54	-	-	-	-	
Cumulative Consumption	801.55	1,628.78	2,698.62	3,760.11	4,938.18	6,138.69	7,396.06	8,597.60	-	-	-	-	8,597.60
Cumulative Entitlement (straight line)	1,048.23	2,096.47	3,144.70	4,192.94	5,241.17	6,289.40	7,337.64	8,385.87	-	-	-	-	12,579
% of Entitlement*	6.37%	12.95%	21.45%	29.89%	39.26%	48.80%	58.80%	68.35%	77.36%	86.41%	95.47%	104.61%	68.3%

Consumption versus Entitlement, Company Wide **Total Shares**

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Consumption	801.55	827.23	1,069.85	1,061.49	1,178.07	1,200.51	1,257.37	1,201.54	-	-	-	-	
Cumulative Consumption	801.55	1,628.78	2,698.62	3,760.11	4,938.18	6,138.69	7,396.06	8,597.60	-	-	-	-	8,597.60
Cumulative Entitlement (straight line)	1,083.33	2,166.67	3,250.00	4,333.33	5,416.67	6,500.00	7,583.33	8,666.67	-	-	-	-	13,000
% of Entitlement*	6.17%	12.53%	20.76%	28.92%	37.99%	47.22%	56.89%	66.14%	74.85%	83.61%	92.37%	101.22%	66.1%

Production versus Consumption, Company Wide

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Production	1,391.96	1,043.07	1,170.83	1,130.32	1,221.40	1,231.33	1,335.06	1,209.45	-	-	-	-	9,733.42
Consumption	801.55	827.23	1,069.85	1,061.49	1,178.07	1,200.51	1,257.37	1,201.54	-	-	-	-	8,597.60
Spread	259.18	189.47	94.78	62.70	26.48	18.74	32.61	18.03	-	-	-	-	702.00
Total Consumption	1,060.73	1,016.70	1,164.63	1,124.19	1,204.55	1,219.25	1,289.98	1,219.58	-	-	-	-	9,299.60
Difference	331.23	26.37	6.20	6.13	16.85	12.08	45.08	(10.12)	-	-	-	-	433.82
% of Production	23.8%	2.5%	0.5%	0.5%	1.4%	1.0%	3.38%	-0.8%	0.0%	0.0%	0.0%	0.0%	4.5%

Production versus Consumption, Domestic System

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Production	233.30	221.28	222.35	206.46	188.09	184.15	282.16	249.86	-	-	-	-	1,787.65
Consumption	125.00	141.68	152.63	157.91	155.14	175.00	254.60	267.53	-	-	-	-	1,429.50
Monthly Difference	108.29	79.60	69.71	48.56	32.95	9.15	27.56	(17.67)	-	-	-	-	358.15
% difference	86.63%	56.18%	45.67%	30.75%	21.24%	5.23%	10.82%	-6.60%	0.00%	0.00%	0.00%	0.00%	25.1%

Production versus Consumption, Irrigation System

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR
Production	1,125.08	788.88	925.55	923.83	1,033.31	1,047.18	1,052.90	959.56	-	-	-	-	7,856.29
Addition from Domestic	108.29	79.60	69.71	48.56	32.95	9.15	27.56	(17.67)	-	-	-	-	358.15
Total Production	1,233.37	868.48	995.27	972.39	1,066.26	1,056.33	1,080.46	941.89	-	-	-	-	8,214.44
Consumption	935.72	875.01	1,012.00	966.28	1,049.41	1,044.25	1,035.38	952.05	-	-	-	-	7,870.11
Monthly Difference	297.65	(6.53)	(16.73)	6.10	16.85	12.08	45.08	(10.16)	-	-	-	-	344.33
% difference	31.81%	-0.75%	-1.65%	0.63%	1.61%	1.16%	4.35%	-1.07%	0.00%	0.00%	0.00%	0.00%	4.4%

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

2022 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
	8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%	100%

COMPANY TOTALS

Active Shares

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	6,182
Consumption	801.55	827.23	1,069.85	1,061.49	1,178.07	1,200.51	1,257.37	1,201.54	-	-	-	-			
Cumulative Consumption	801.55	1,628.78	2,698.62	3,760.11	4,938.18	6,138.69	7,396.06	8,597.60	-	-	-	-	8,597.60		
Cumulative Entitlement	984.59	1,969.17	2,970.38	3,986.40	5,035.63	6,125.49	7,243.08	8,360.66	-	-	-	-	12,578.81		
% of Yearly Entitlement*	6.37%	12.95%	21.45%	29.89%	39.26%	48.80%	58.80%	68.35%	77.36%	86.41%	95.47%	104.61%	68.35%		

COMPANY TOTALS

All Shares

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	6,389
Consumption	801.55	827.23	1,069.85	1,061.49	1,178.07	1,200.51	1,257.37	1,201.54	-	-	-	-			
Cumulative Consumption	801.55	1,628.78	2,698.62	3,760.11	4,938.18	6,138.69	7,396.06	8,597.60	-	-	-	-	8,597.60		
Cumulative Entitlement	1,083.33	2,166.67	3,250.00	4,333.33	5,416.67	6,500.00	7,583.33	8,666.67	-	-	-	-	13,000.00		
% of Yearly Entitlement*	6.17%	12.53%	20.76%	28.92%	37.99%	47.22%	56.89%	66.14%	74.85%	83.61%	92.37%	101.22%	66.14%		

San Antonio Heights

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	632
Consumption	64.71	86.42	93.52	99.91	106.26	127.32	131.46	159.95	-	-	-	-			
Cumulative Consumption	64.71	151.13	244.65	344.56	450.82	578.14	709.60	869.55	-	-	-	-	869.55		
Cumulative Entitlement	69.41	138.82	218.47	307.25	416.49	550.77	702.12	853.48	-	-	-	-	1,285.96		
% of Yearly Entitlement*	5.03%	11.75%	19.02%	26.79%	35.06%	44.96%	55.18%	67.62%	79.68%	91.96%	104.22%	116.55%	67.62%		

City of Upland

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	4,516.50
Consumption	620.23	629.07	836.21	835.06	897.68	883.90	992.54	851.24	-	-	-	-			
Cumulative Consumption	620.23	1,249.30	2,085.51	2,920.57	3,818.25	4,702.15	5,694.69	6,545.93	-	-	-	-	6,545.93		
Cumulative Entitlement	765.83	1,531.66	2,297.48	3,063.31	3,829.14	4,594.97	5,360.80	6,126.62	-	-	-	-	9,189.94		
% of Yearly Entitlement*	6.75%	13.59%	22.69%	31.78%	41.55%	51.17%	61.97%	71.23%	80.61%	90.05%	99.52%	109.00%	71.23%		

Monte Vista Water District

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	331
Consumption	56.52	39.60	41.30	32.70	41.10	29.30	4.80	37.40	-	-	-	-			
Cumulative Consumption	56.52	96.12	137.42	170.12	211.22	240.52	245.32	282.72	-	-	-	-	282.72		
Cumulative Entitlement	56.04	112.08	168.12	224.16	280.20	336.24	392.28	448.32	-	-	-	-	672.48		
% of Yearly Entitlement*	8.40%	14.29%	20.43%	25.30%	31.41%	35.77%	36.48%	42.04%	46.74%	51.39%	55.99%	60.56%	42.04%		

City of Ontario

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	295
Consumption	39.60	35.10	36.60	29.00	36.40	25.90	4.20	33.10	-	-	-	-			
Cumulative Consumption	39.60	74.70	111.30	140.30	176.70	202.60	206.80	239.90	-	-	-	-	239.90		
Cumulative Entitlement	50.06	100.13	150.19	200.25	250.32	300.38	350.44	400.51	-	-	-	-	600.76		
% of Yearly Entitlement*	6.59%	12.43%	18.53%	23.35%	29.41%	33.72%	34.42%	39.93%	44.59%	49.20%	53.76%	58.29%	39.93%		

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

2022 Consumption Analysis

Yearly %	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC
		8%	17%	25%	33%	42%	50%	58%	67%	75%	83%	92%

Cucamonga Valley Water District

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	4
Consumption	-	-	-	-	-	-	-	-	-	-	-	-			
Cumulative Consumption	-	-	-	-	-	-	-	-	-	-	-	-	-		
Cumulative Entitlement	-	-	-	-	-	-	-	-	-	-	-	-	8.14		
% of Yearly Entitlement*															

Holiday Rock Company

	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	132
Consumption	12.41	18.51	28.96	29.21	46.27	65.04	53.64	55.75	-	-	-	-			
Cumulative Consumption	12.41	30.92	59.88	89.09	135.37	200.40	254.04	309.79	-	-	-	-	309.79		
Cumulative Entitlement	14.52	29.05	45.72	64.29	87.15	115.25	146.92	178.60	-	-	-	-	269.10		
% of Yearly Entitlement*	4.61%	11.49%	22.25%	33.11%	50.30%	74.47%	94.41%	115.12%	135.79%	156.46%	177.12%	197.79%	115.12%		

Red Hills Golf Course

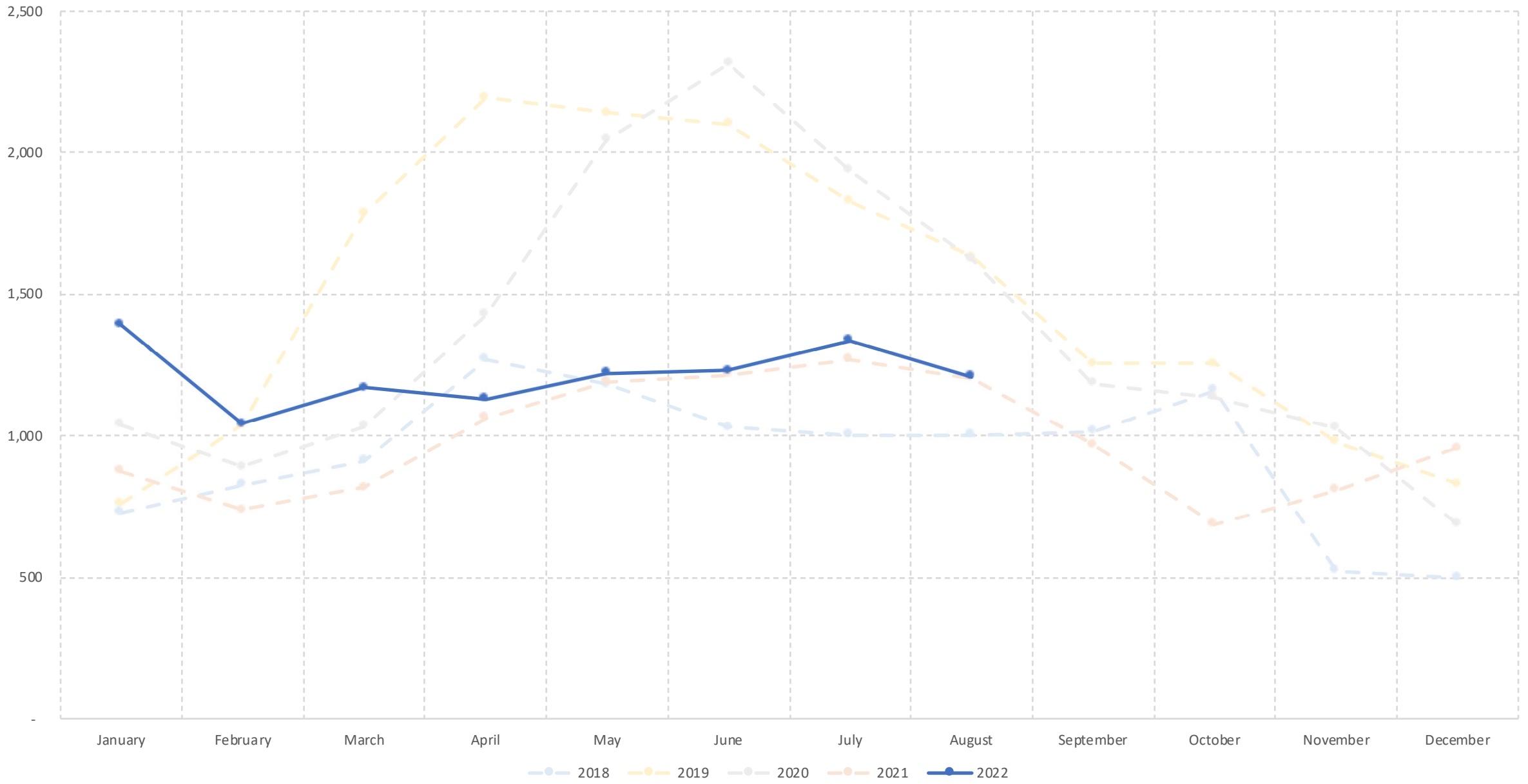
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	211
Consumption	7.09	16.60	27.62	29.86	45.23	61.39	62.84	55.56	-	-	-	-			
Cumulative Consumption	7.09	23.70	51.32	81.17	126.40	187.79	250.63	306.19	-	-	-	-	306.19		
Cumulative Entitlement	23.20	46.40	73.03	102.70	139.21	184.10	234.69	285.28	-	-	-	-	429.84		
% of Yearly Entitlement*	1.65%	5.51%	11.94%	18.88%	29.41%	43.69%	58.31%	71.23%	84.33%	97.42%	110.51%	123.59%	71.23%		

Minor Irrigators

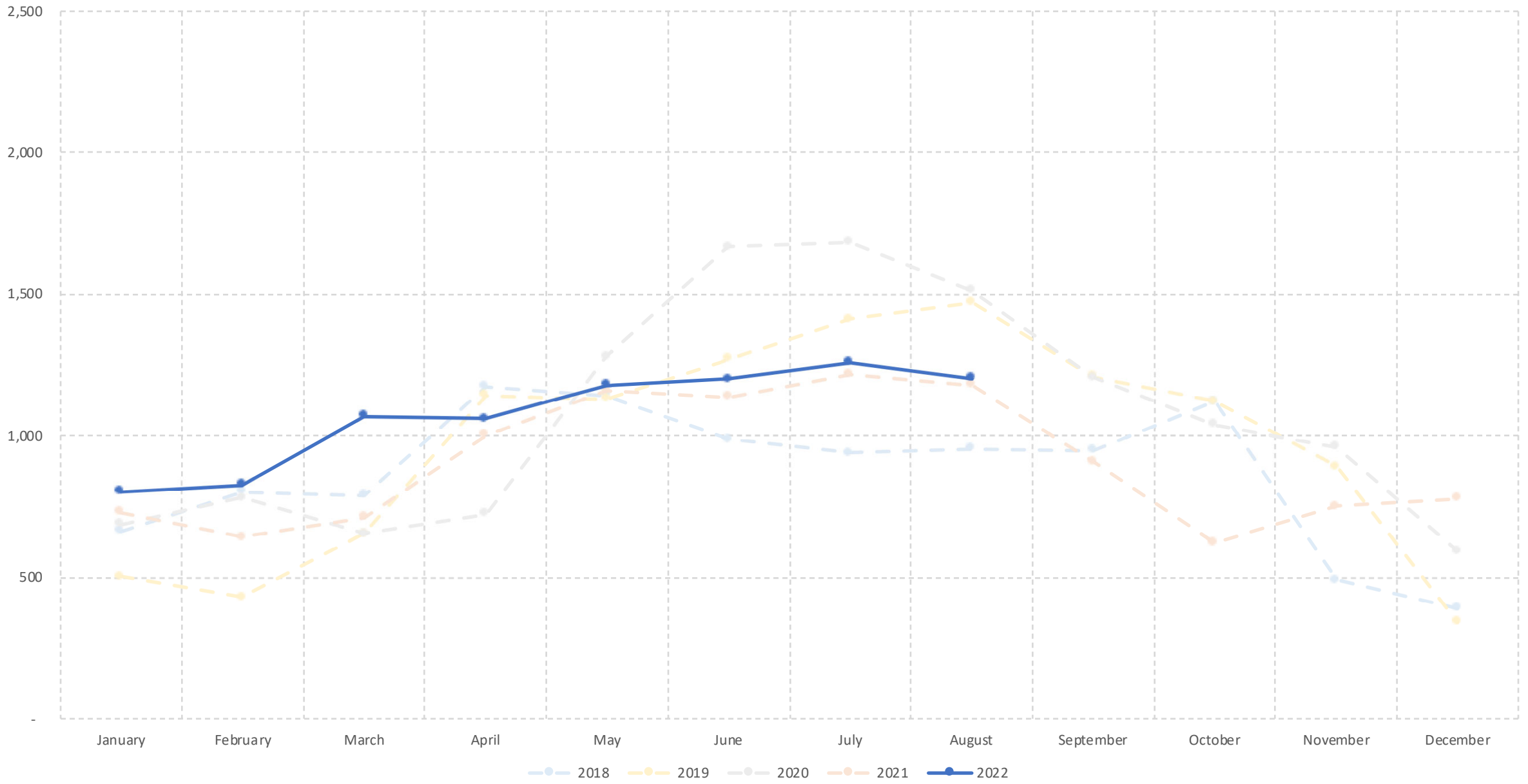
	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	THIS YEAR	Shares	50
Consumption	0.93	1.76	4.72	4.36	3.51	5.82	5.63	6.43	-	-	-	-			
Cumulative Consumption	0.93	2.69	7.41	11.77	15.27	21.09	26.72	33.14	-	-	-	-	33.14		
Cumulative Entitlement	5.52	11.04	17.37	24.43	33.11	43.79	55.83	67.86	-	-	-	-	102.25		
% of Yearly Entitlement*	0.91%	2.63%	7.24%	11.51%	14.94%	20.63%	26.13%	32.42%	36.77%	41.45%	46.17%	50.96%	32.42%		

* - Out months are Exponential Smoothing (ETS) forecasts based on consumption to date

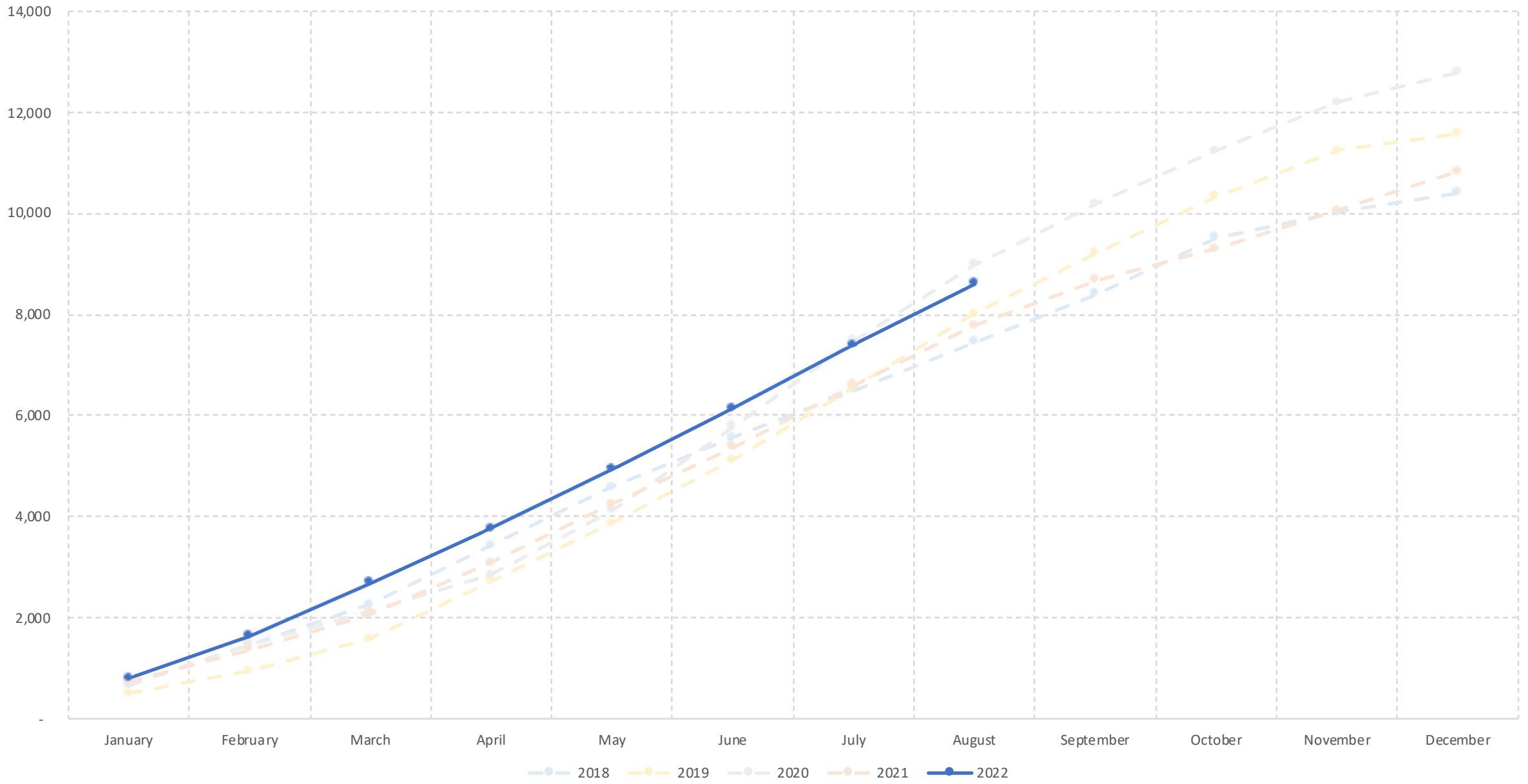
5 Year Production (AF)



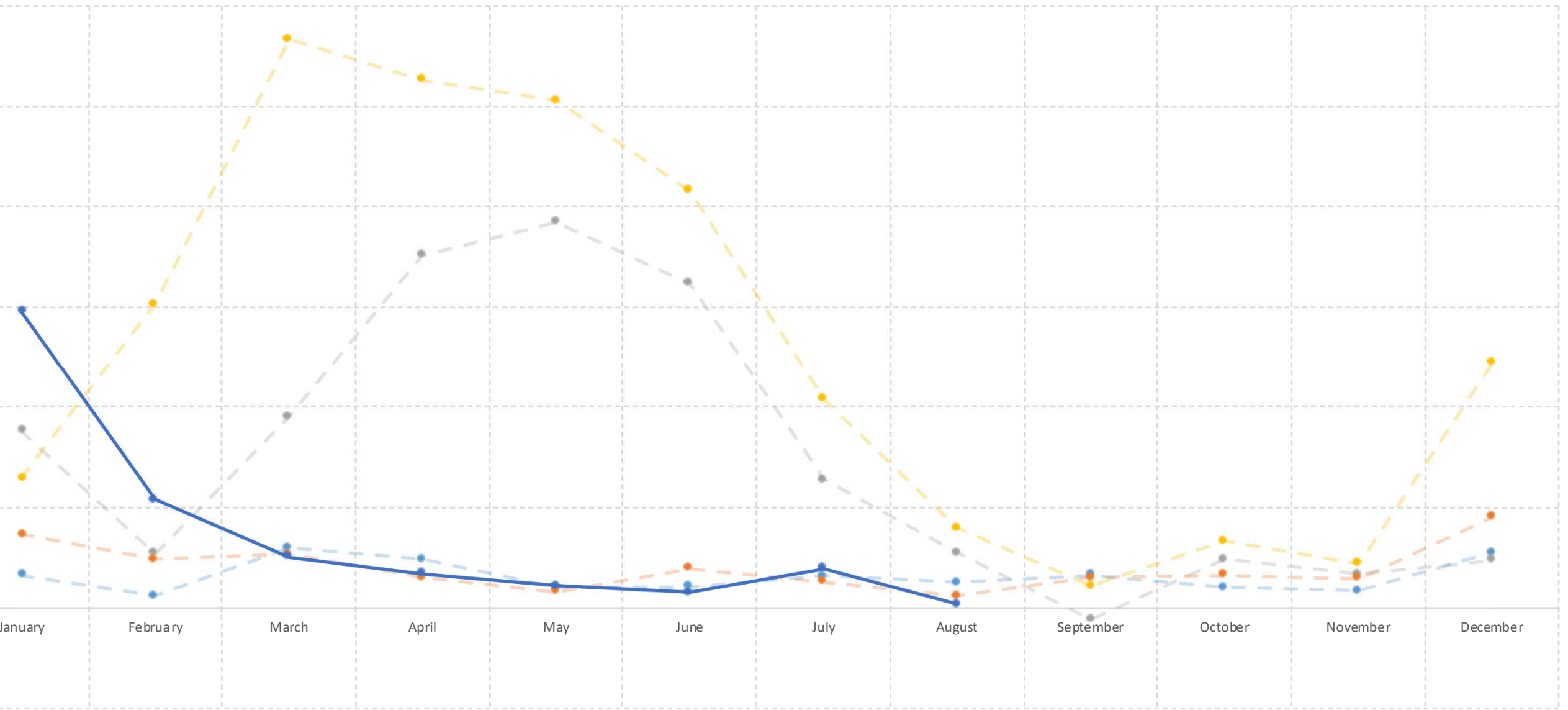
5 Year Consumption (AF)



Cumulative Consumption (AF)

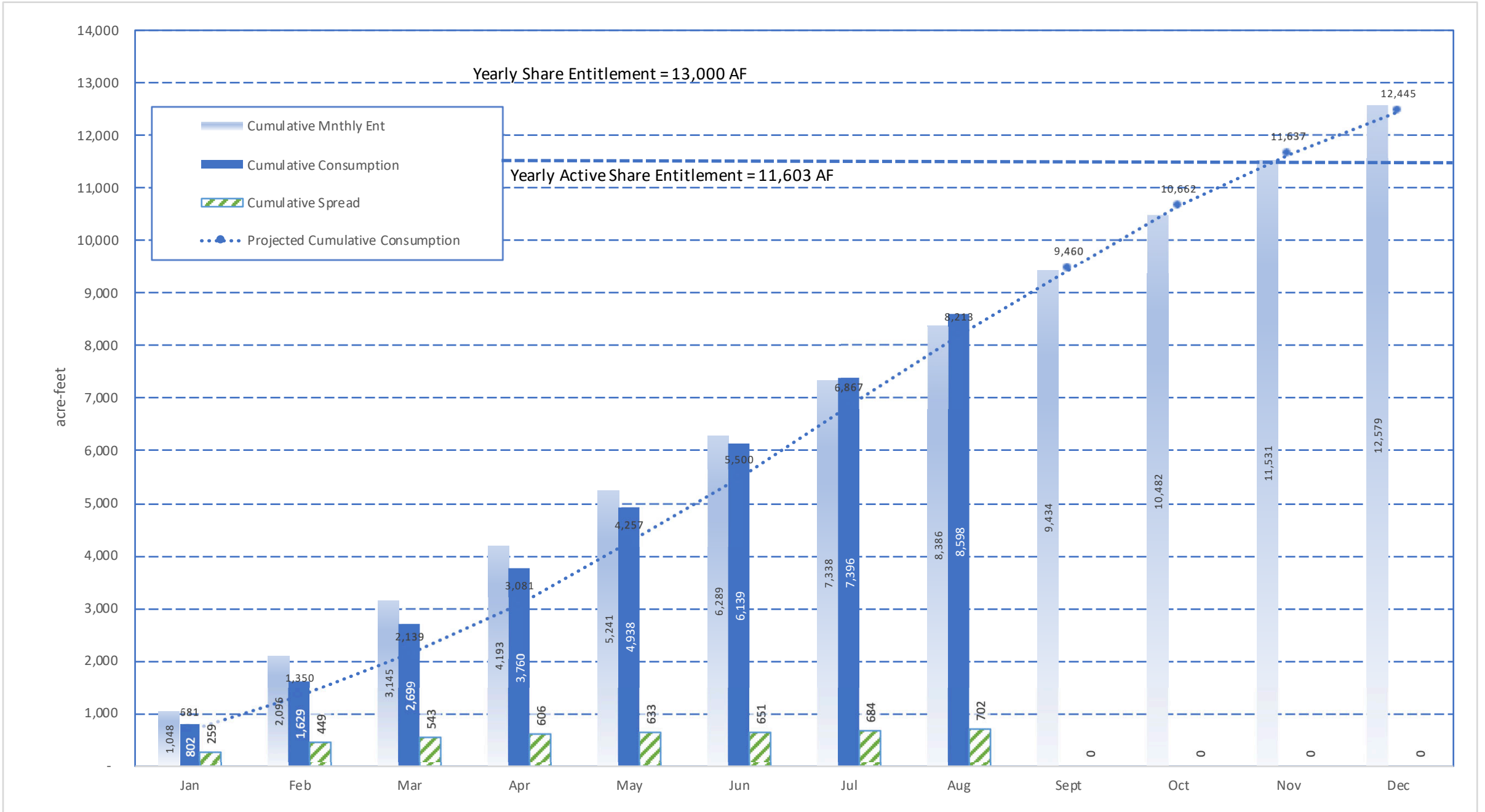


Production minus Consumption (AF)

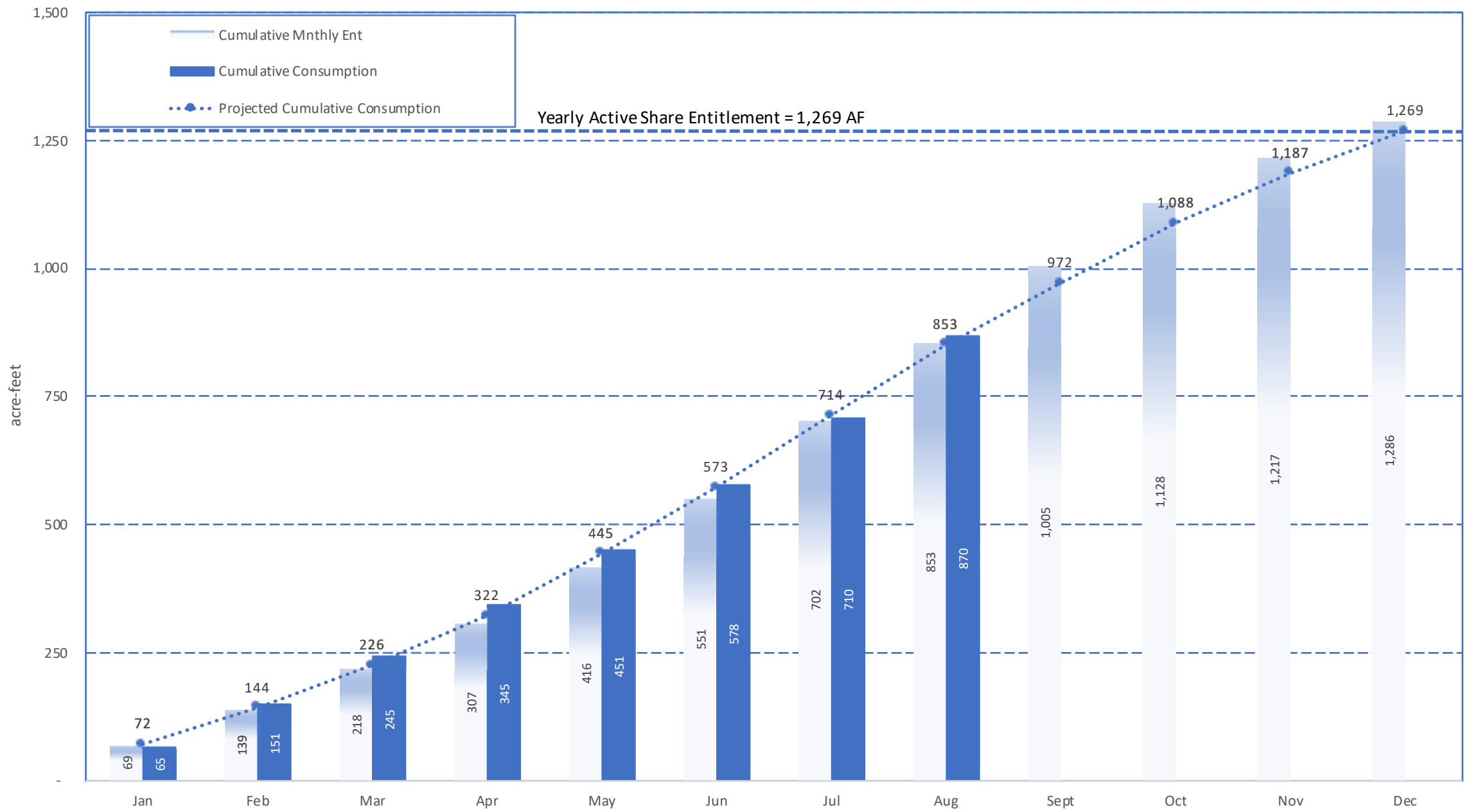


● 2018 ● 2019 ● 2020 ● 2021 ● 2022

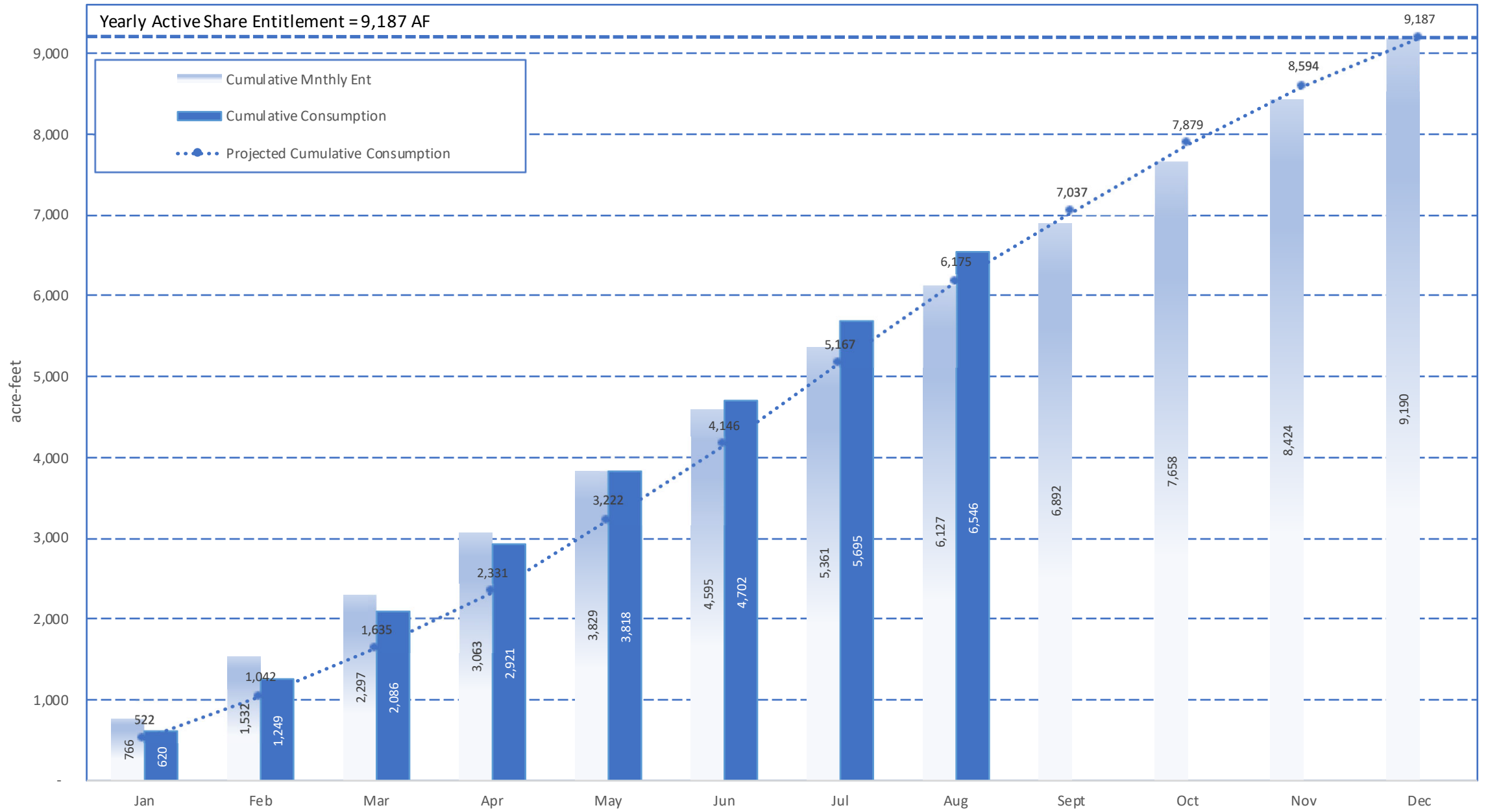
2022 Consumption Chart



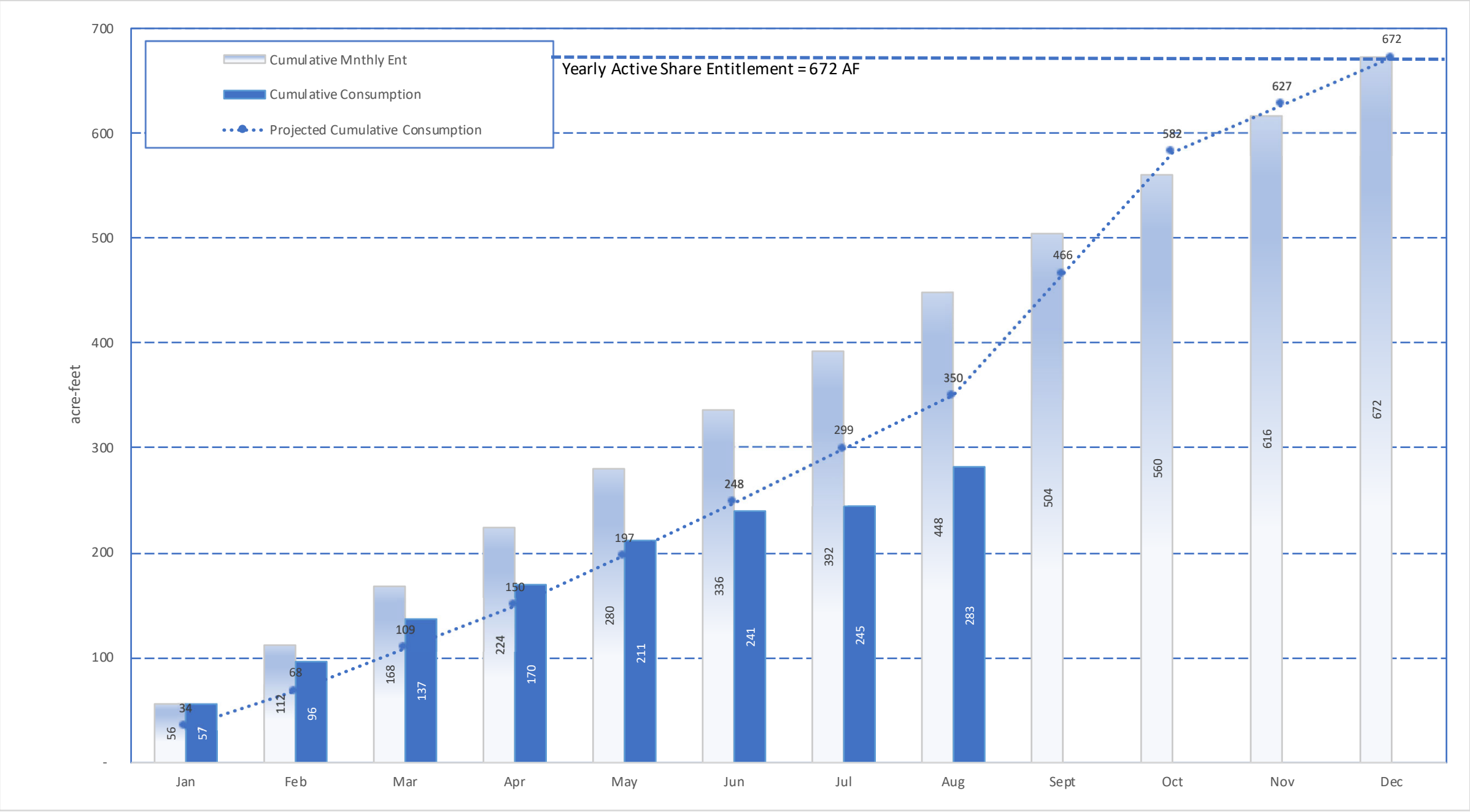
2022 Domestic Consumption



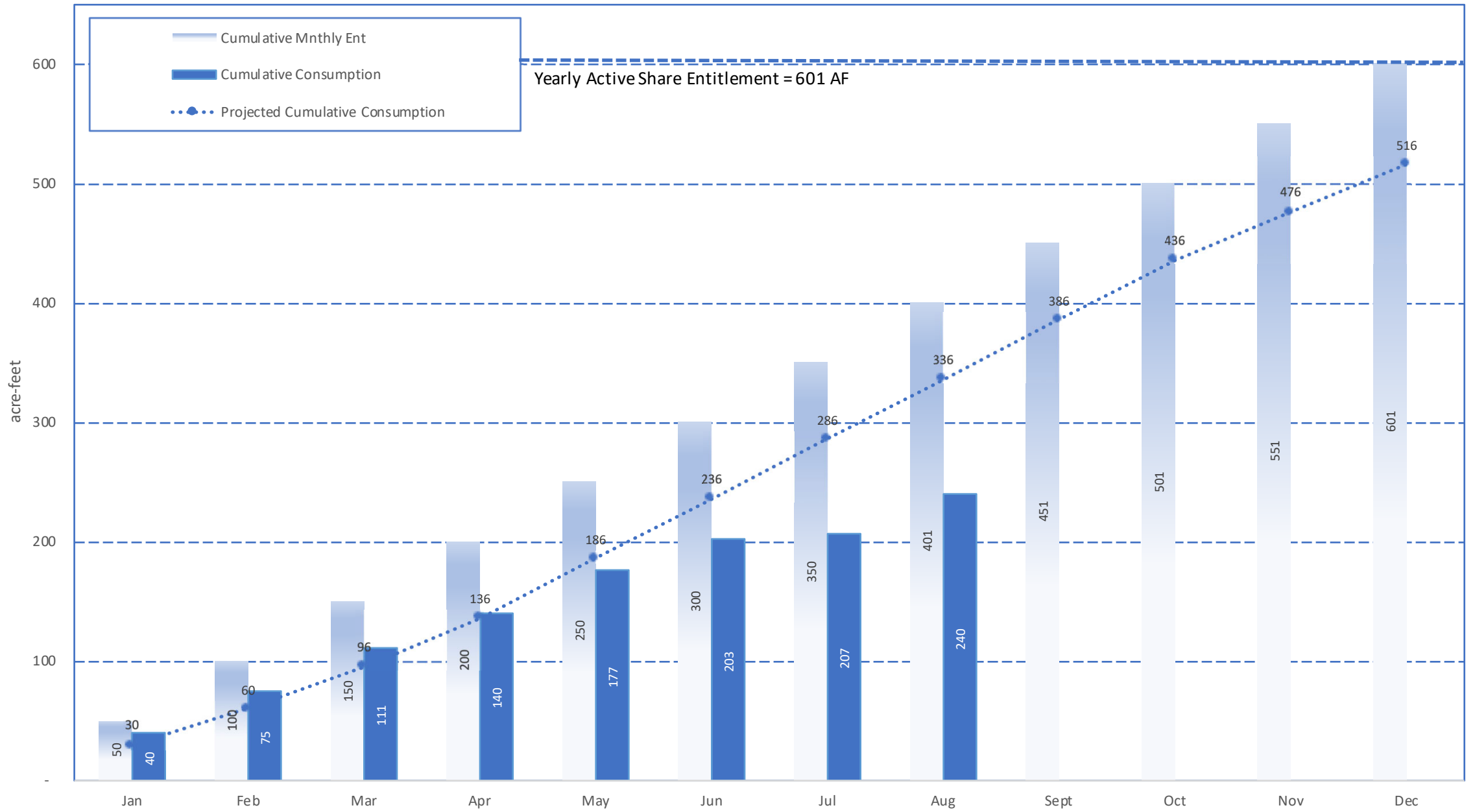
2022 Upland Consumption



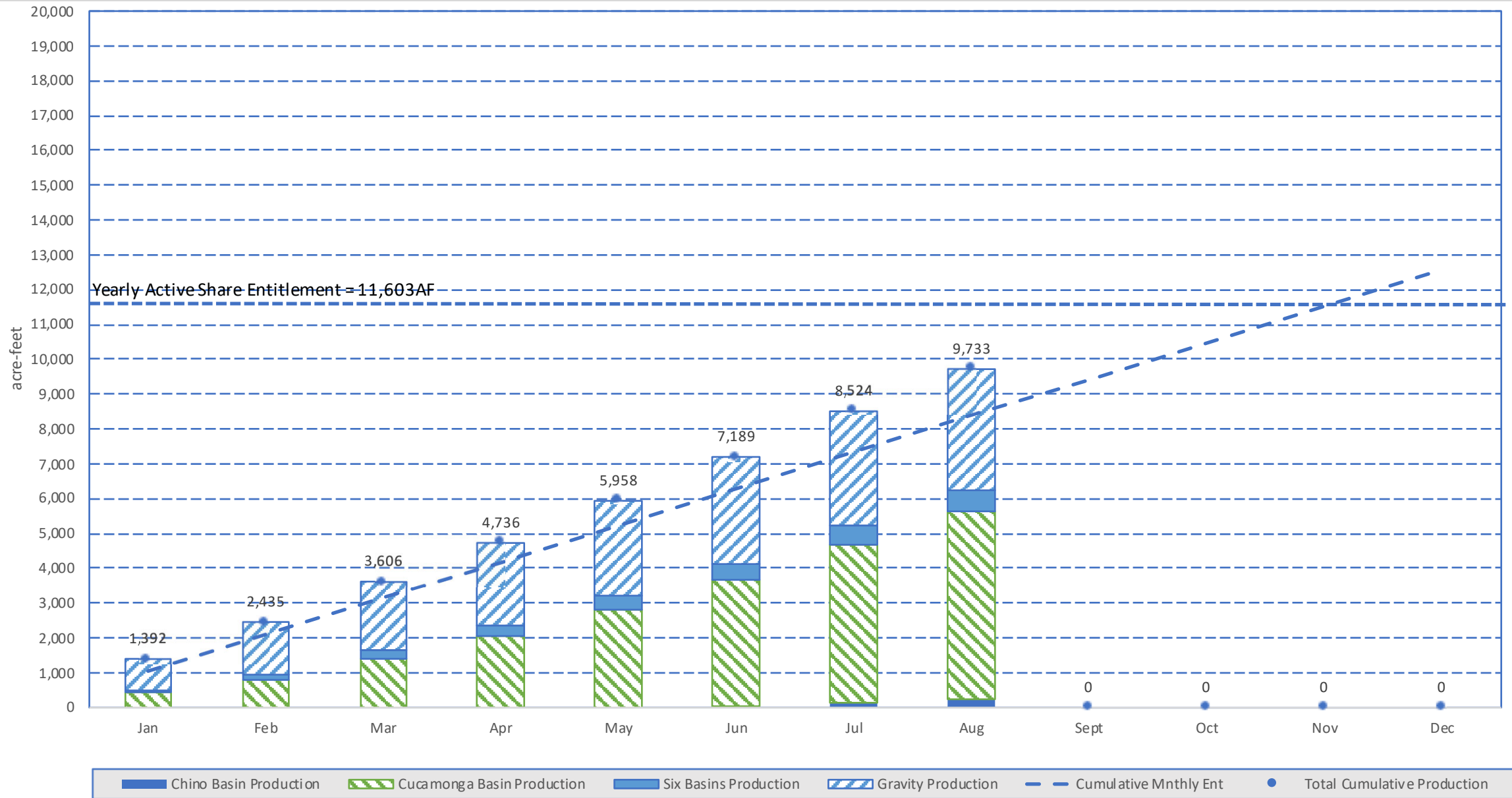
2022 Monte Vista Consumption



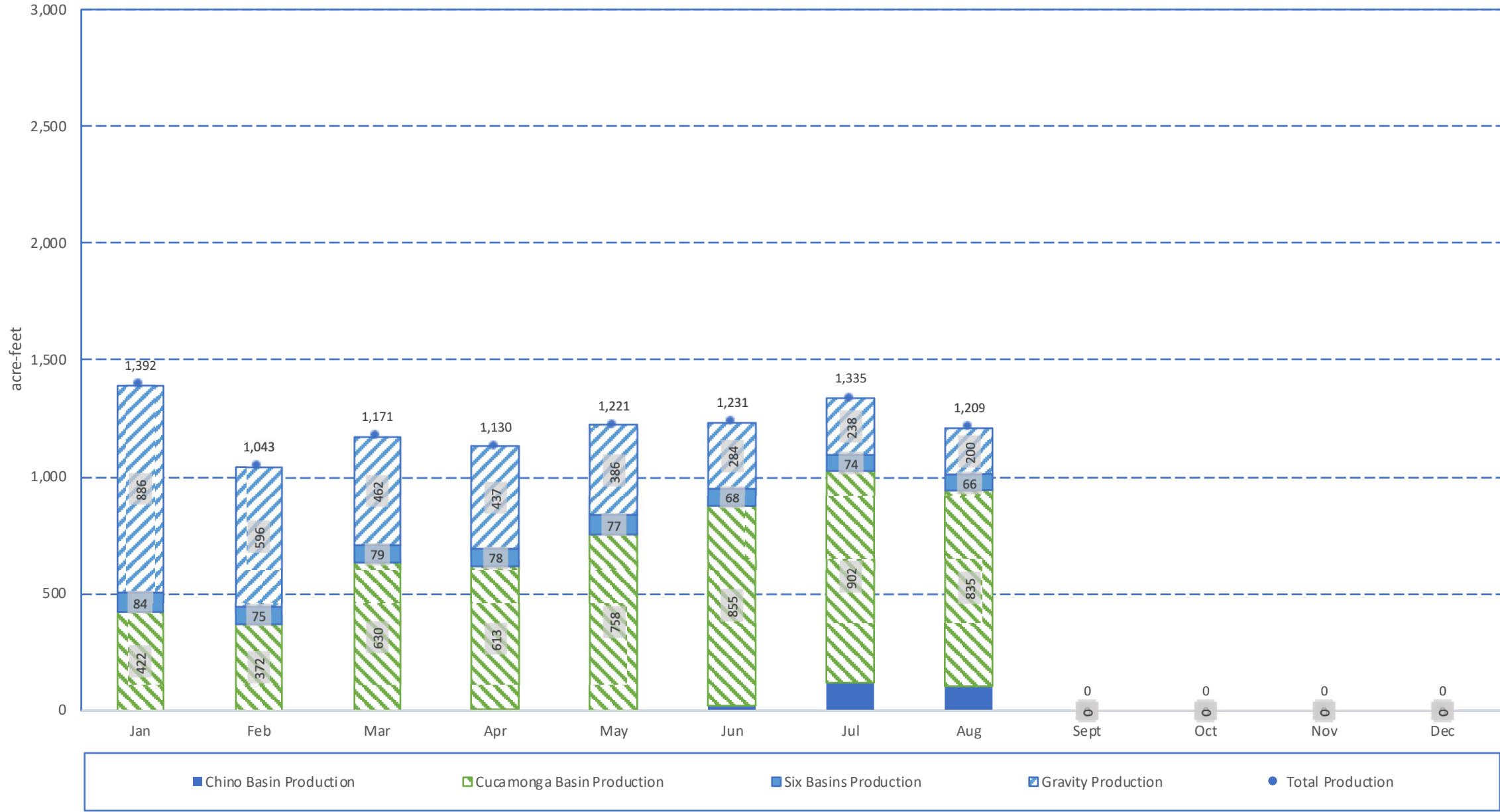
2022 Ontario Consumption



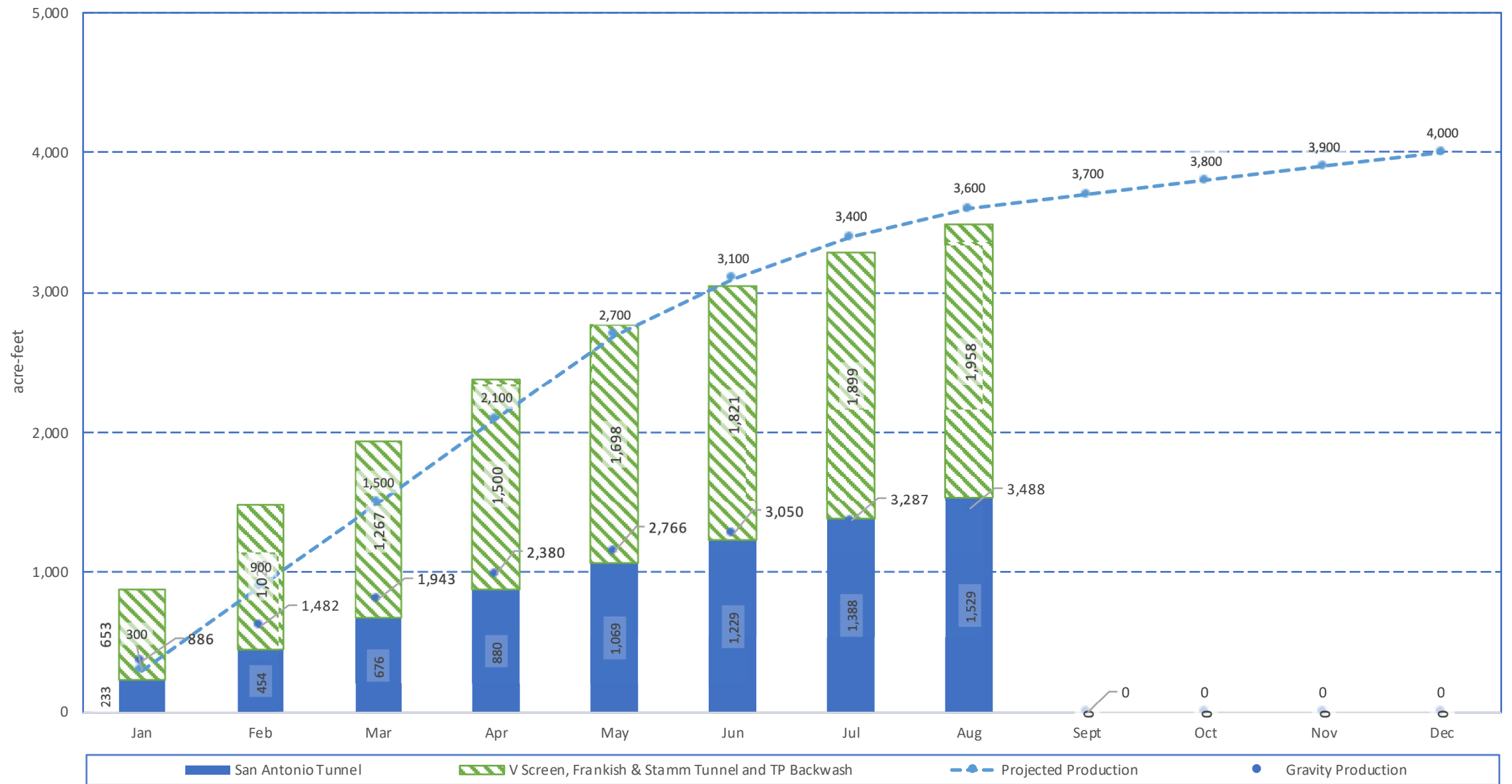
2022 Total Yearly Production



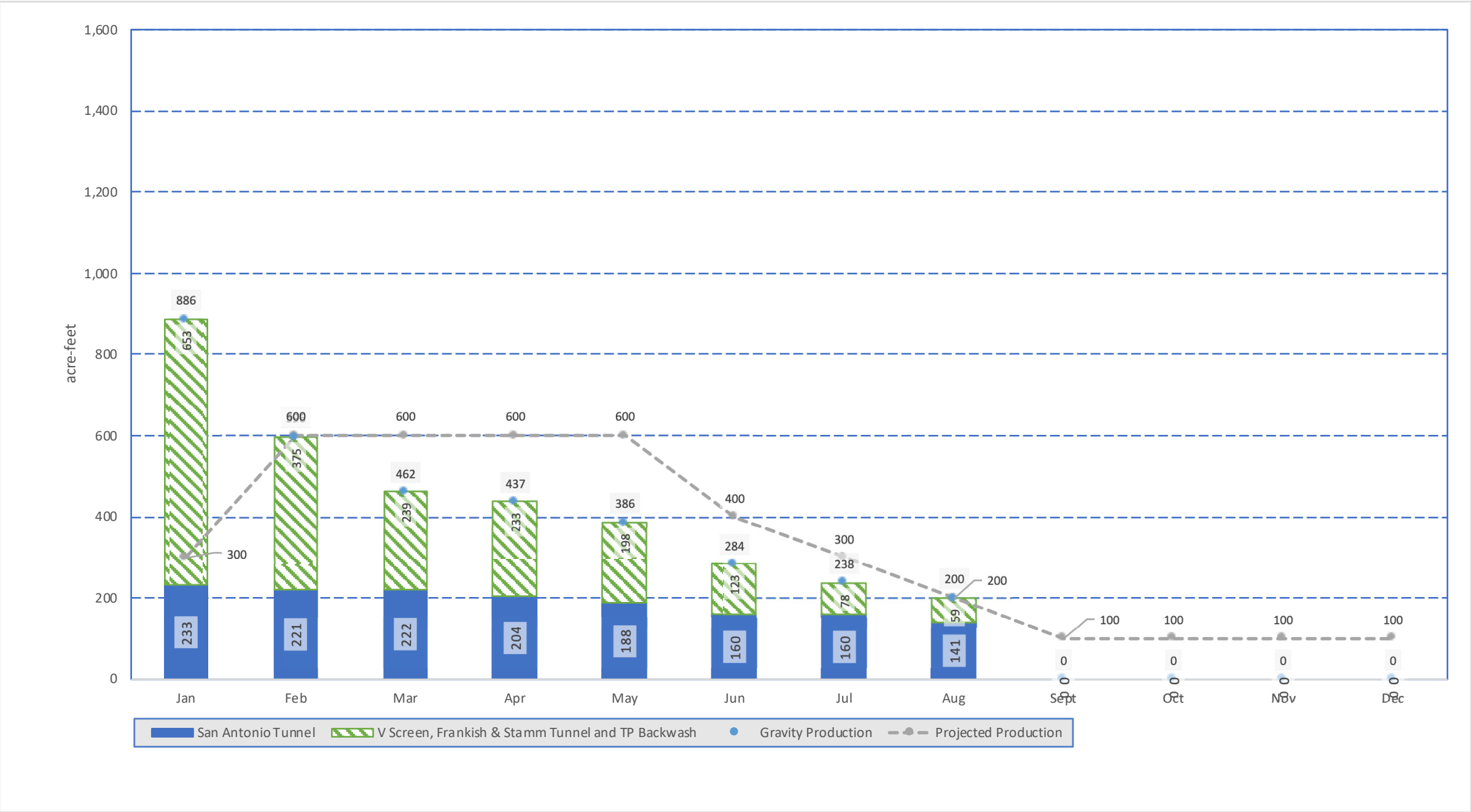
2022 Monthly Production



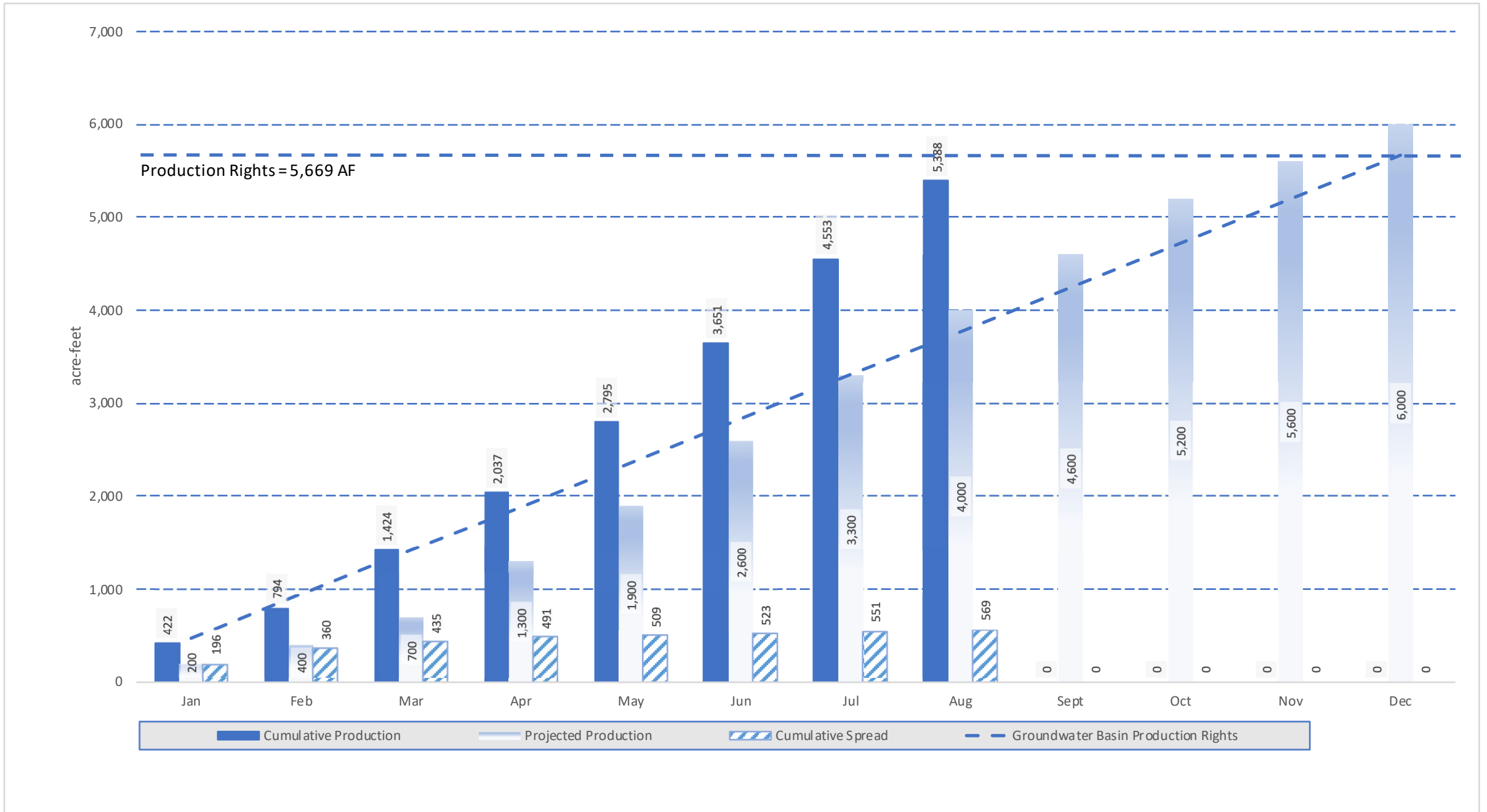
2022 Gravity Cumulative



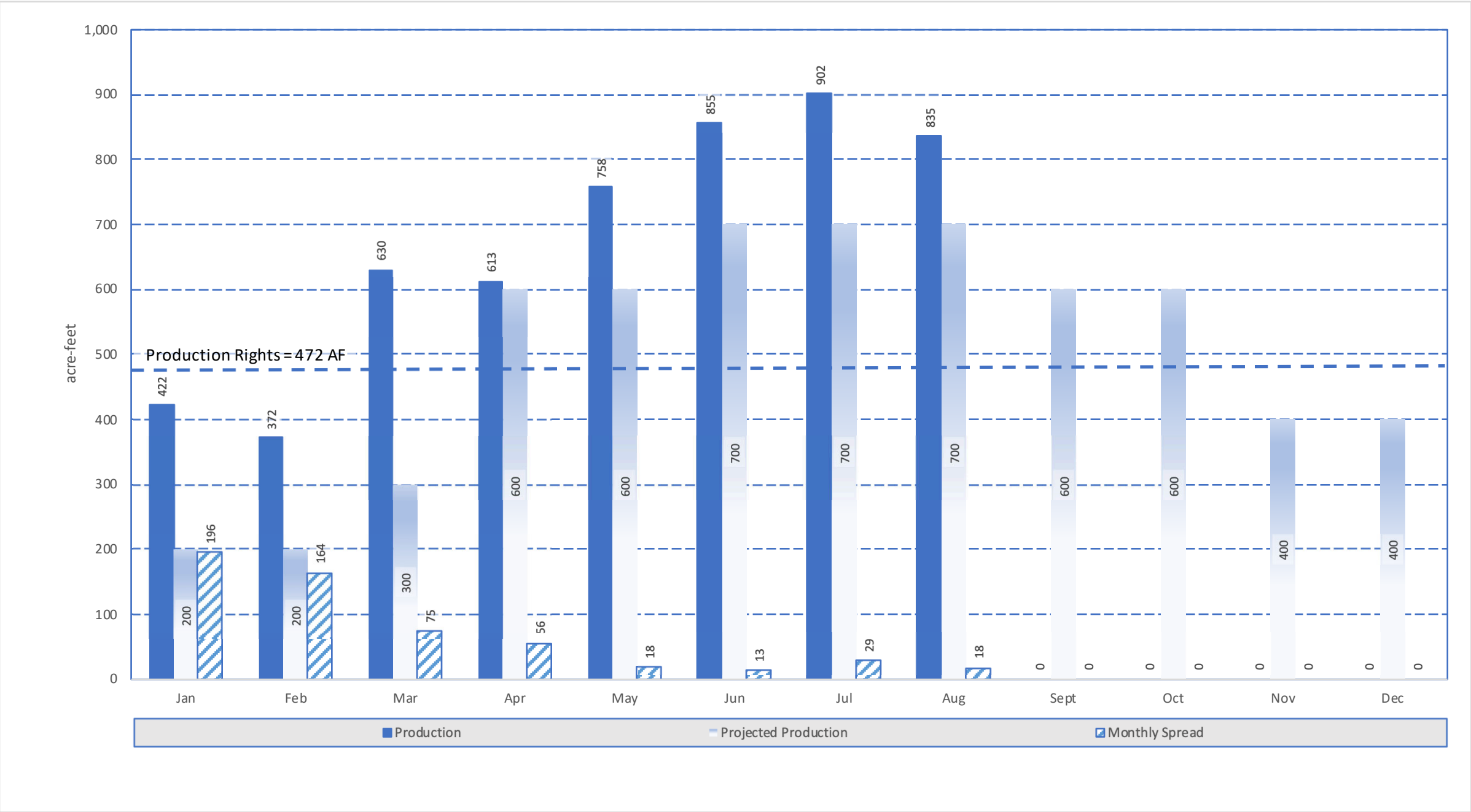
2022 Gravity Monthly



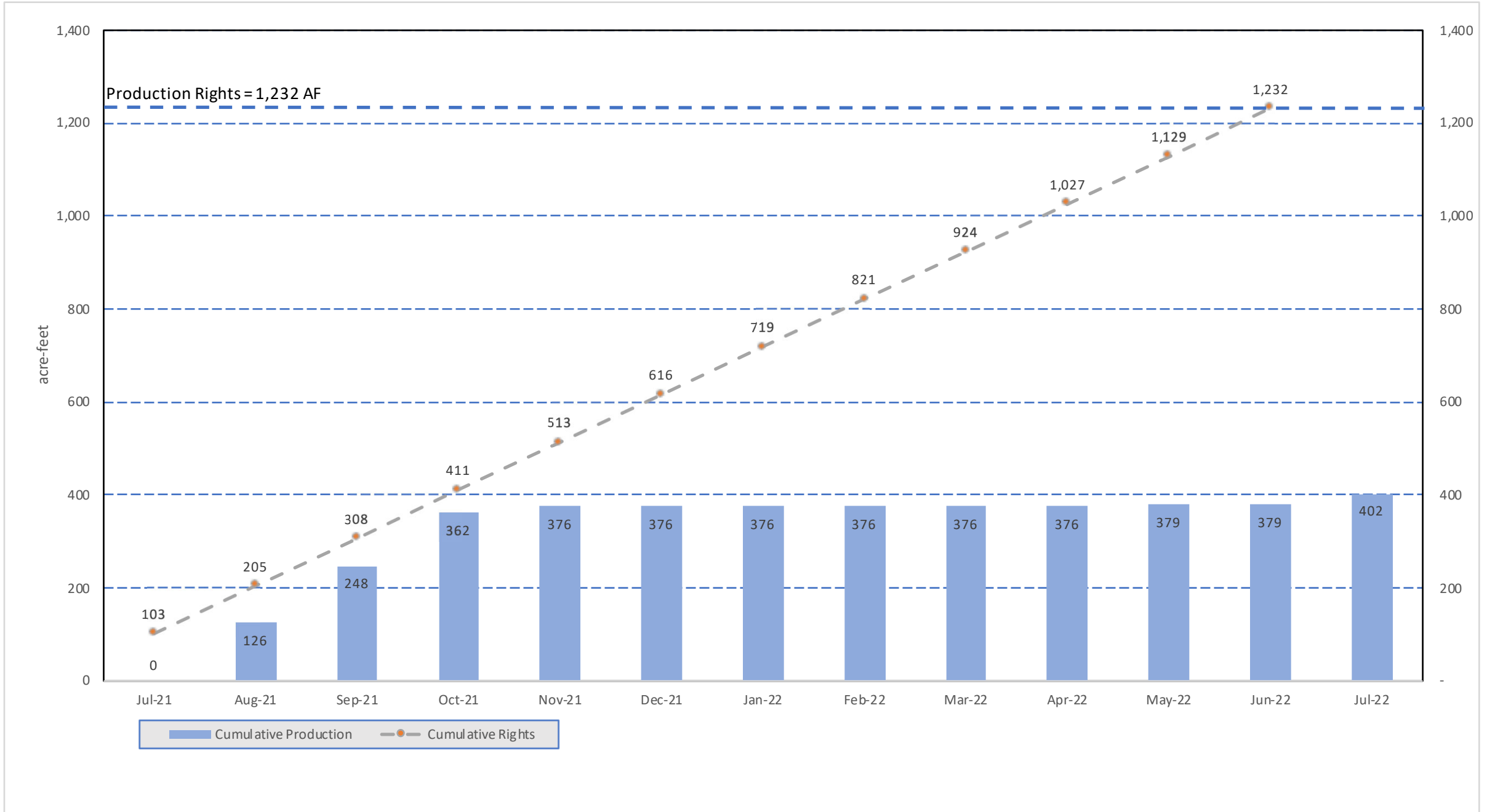
2022 Cucamonga Basin Cumulative



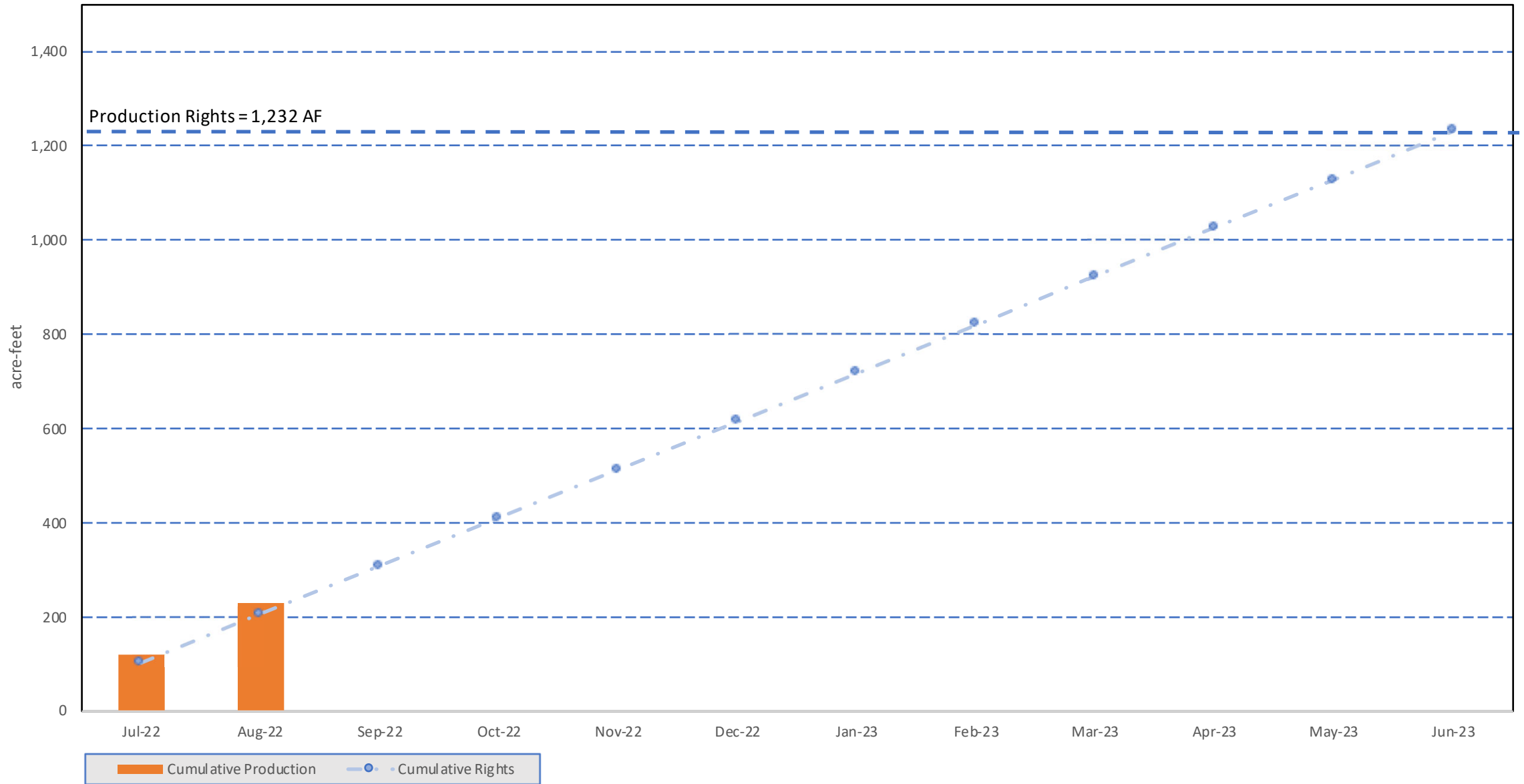
2022 Cucamonga Basin Monthly



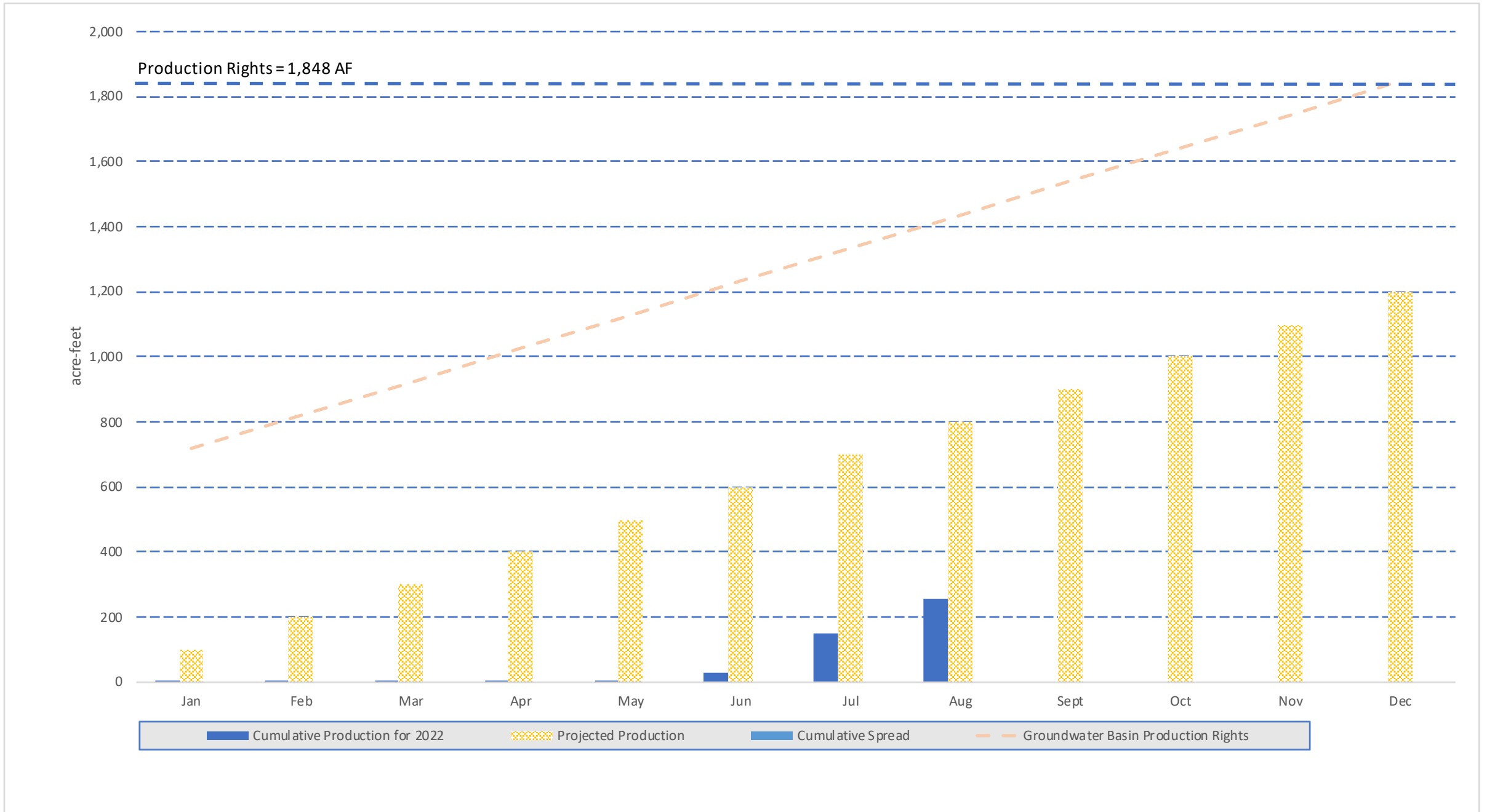
21-22 Chino Basin Cumulative



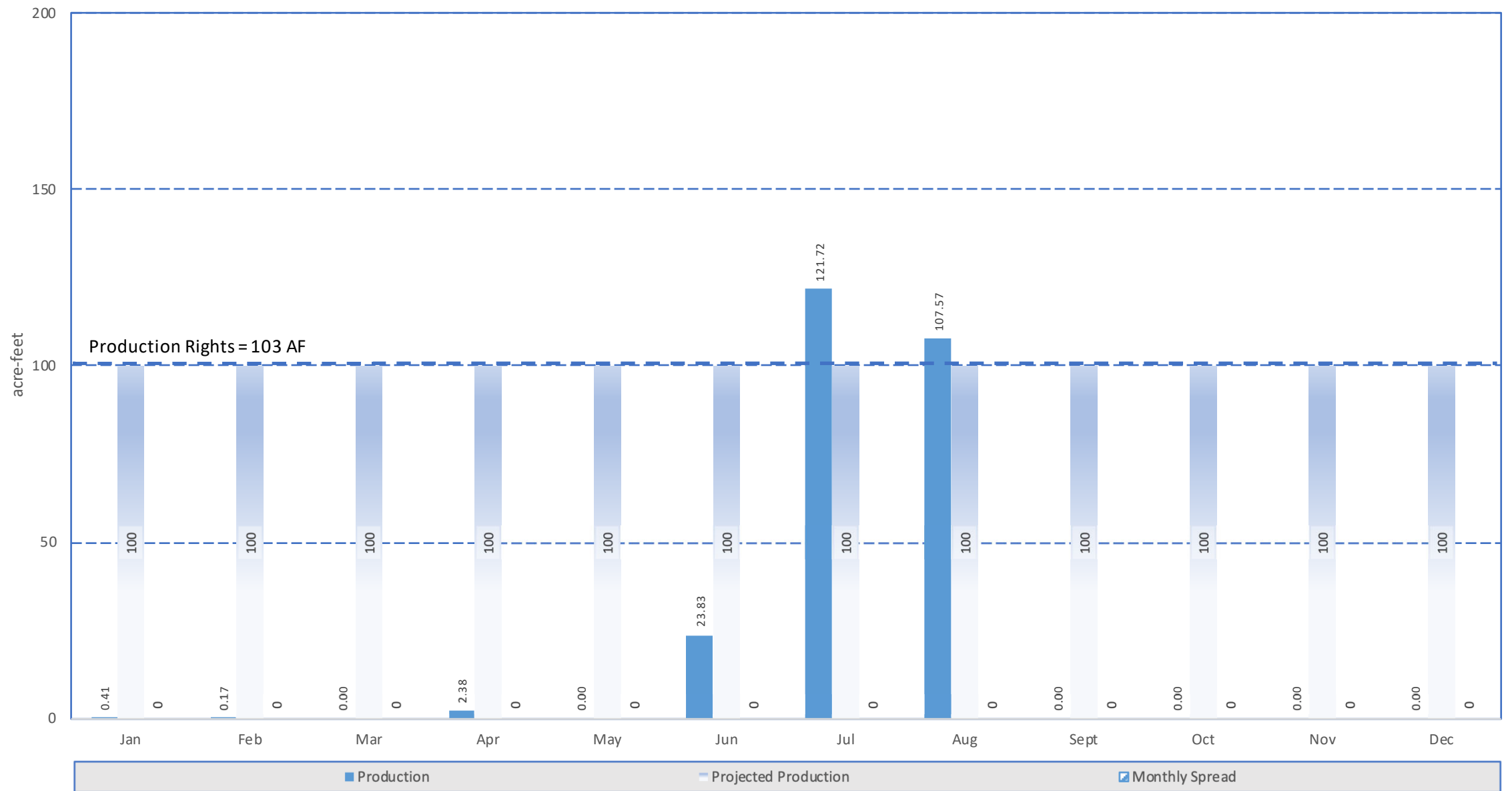
22-23 Chino Basin Cumulativ



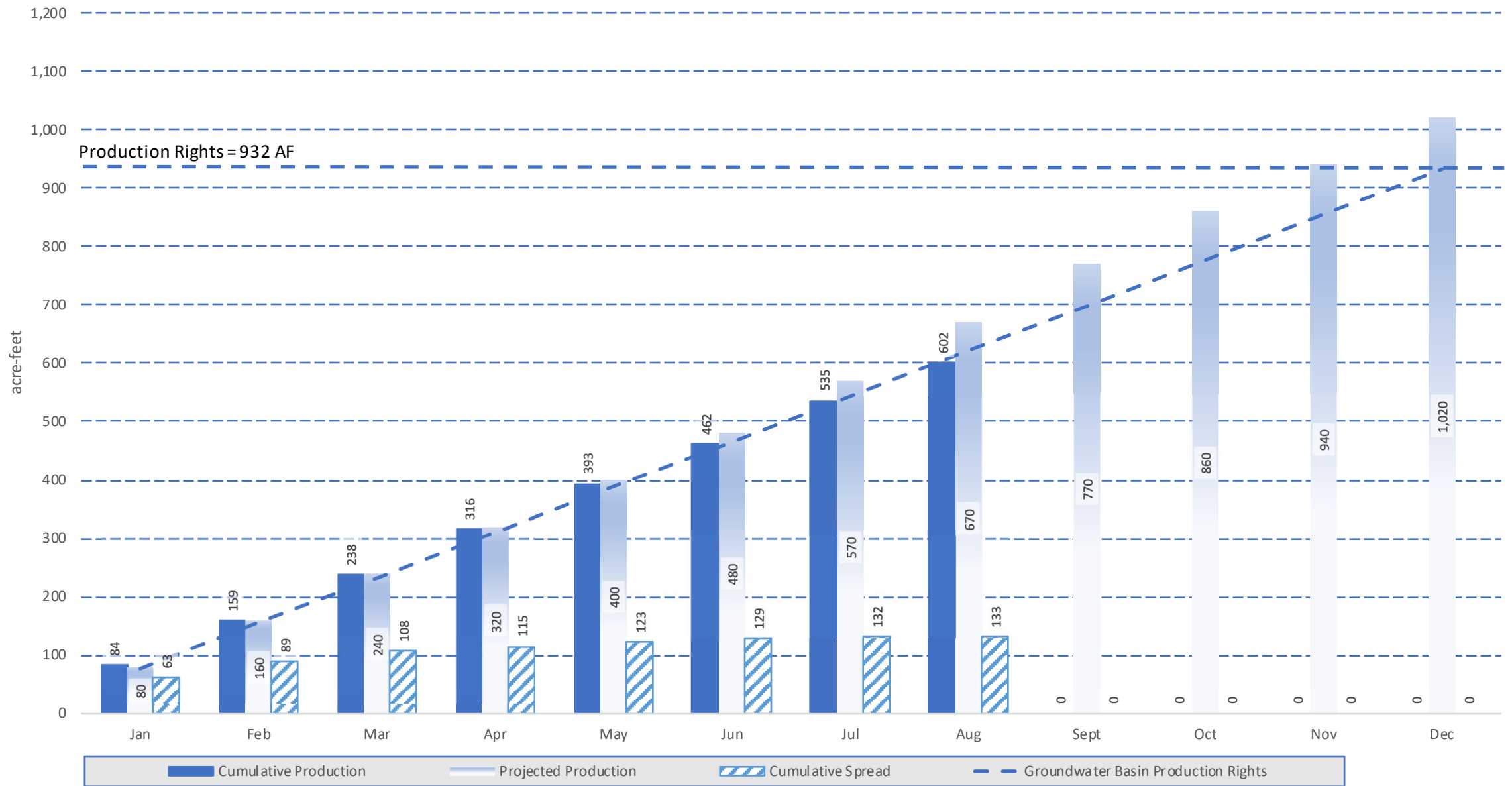
2022 Chino Basin Cumulative



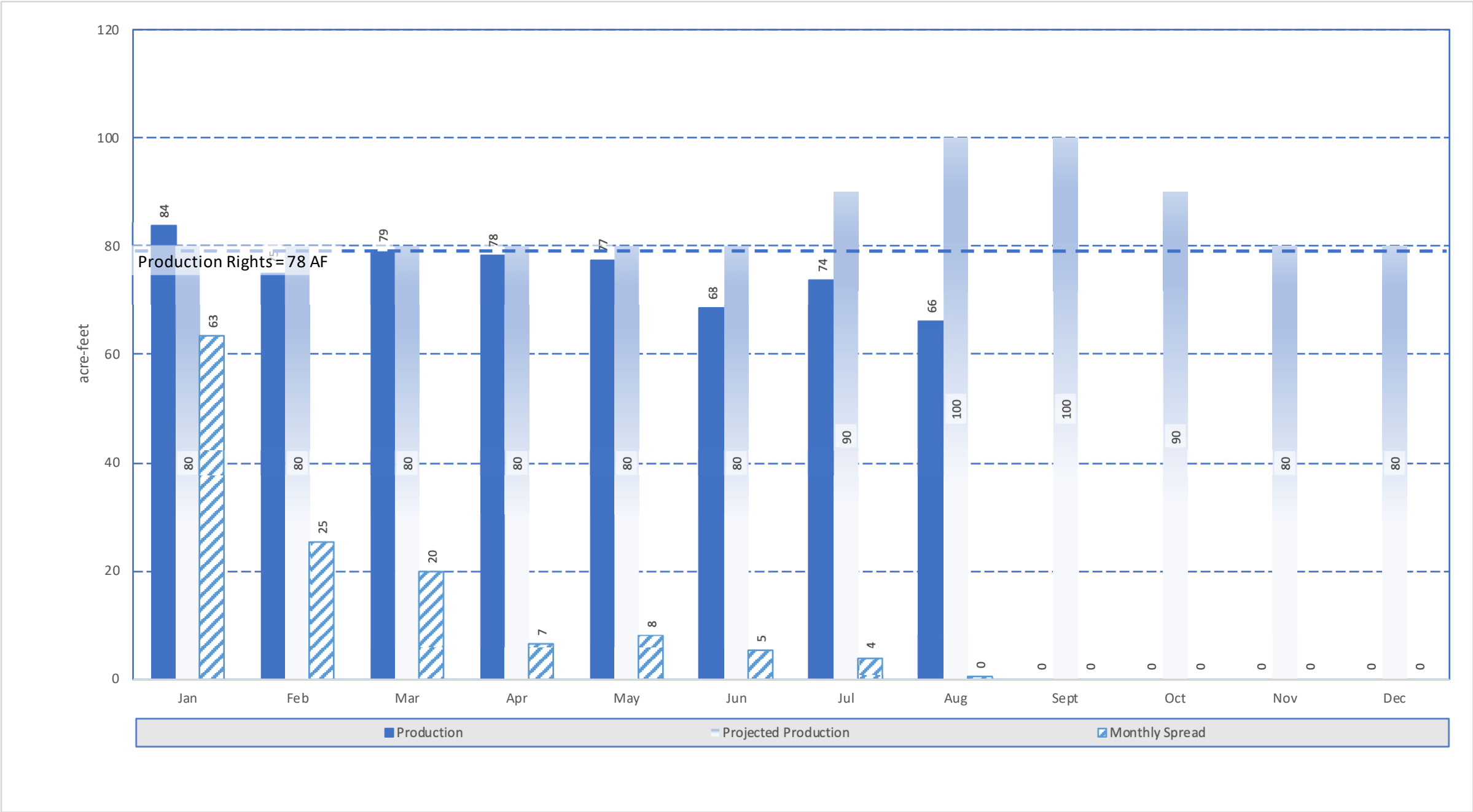
2022 Chino Basin Monthly



2022 Six Basins Cumulative



2022 Six Basins Monthly



A. Water Supply through August 2022

- Annual entitlement for CY2022 is 13,000 AF
 - Cumulative yearly production was 9,733 AF
 - Cumulative yearly consumption was 8,598 AF
 - Cumulative yearly spread was 702 AF
 - Cumulative unaccounted water was 434 AF

Six Basins Production for 2022

- Annual production right is 932 AF.
- Cumulative production was 602AF.
Production is sent to the WFA treatment facility to meet City of Ontario and MVWD entitlement.
- The Company spread a total of 133 AF.

Cucamonga Basin Production for 2022

- Annual production right is 5,669 AF.
- Cumulative production was 5,388 AF.
- The Company spread a total of 569 AF.

Chino Basin Production for 2022

- Annual production right is 1,232 AF.
- Cumulative production was 256 AF.
- The Company spread a total of 0 AF.

Surface Water (San Antonio Creek) flow for 2022

Total flow was 1,786 AF.

Tunnel flow for 2022

San Antonio Tunnel flow was 1,529 AF.
Frankish and Stamm Tunnel flow was 86 AF.

B. Company Stock

No shares of water stock moved from dormant to active this transfer period.

C. Communication and Information Activities

“Facebook” - 179 friends liking our old FB page and 71 customers have liked our new FB page. No new communication posted on the new page and no new communication on the old Facebook page. Facebook is not able to merge the two Facebook pages; therefore, we are in discussion of possibly deleting the old page.

D. Administration Matters

Meetings of interest:

- Thur, August 18 – GM virtually attended CBWM AP closed meeting and CBWM Advisory Committee meeting
- Mon, August 22 – GM virtually attended IEUA Weekly Drought Briefing
- Tues, August 30 – GM virtuall attended SAR Watershed Weatehr Modification briefing
- Wed, August 31 – GM hosted lunch with Steve Corrington
- Thu, Sept 1 – GM met City Mayor and Manager at SAWCO 20th Street property
- Tue, Sept 6 – GM virtually attended Cucamonga Basin Coordination Meeting
- Wed, Sept 7 – Director Parker and GM hosted lunch with CBWM Minor Director Curatalo, CVWD GM and MVWD GM
- Thu, Sept 8 – GM virtually attended CBWM AP closed session and AP meeting
- Tues, Sept 13 – GM and Counsel McPeters virtually met with MVIC to explain legal issues surrounding mutual companies.

E. Groundwater Basin Matters

Chino Basin -

Spread Water from SAWCo - Application to spread 1,500 AF per year for years 21/22 through 25/26 was approved by WM Board in July. We have not yet spread any water in 21/22.

Ag Pool Contest and Legal Expenses –

On March 22nd the AP voted on a Terms of Agreement with the AgPool. The motion to approve the agreement passed with 59% affirmative. SAWCO voted against the agreement along with Chino, Ontario and Monte Vista. After the vote Chino, Ontario and Monte Vista filed a rebuttal with the Court.

On April 22nd, the judge ruled that the AP is controlled by weighted majority vote and the majority can compel minority members to pay for costs the majority approves with no restrictions or recourse. The judge ruled that the Terms of Settlement between the Ag Pool and AP Majority were not changes to the Peace Agreement because the Terms only impacted two parties to the Peace Agreement. This was the judge's last CBWM ruling before retiring at the end of April.

City of Ontario, MVWD and City of Chino have filed an appeal on May 20. No court dates have been set.

City of Ontario, MVWD and City of Chino have filed lawsuit arguing that CBWM has no authority to budget OBMP CEQA work, given that CEQA falls within the purview of public agencies and CBWM is simply an arm of the court.

Judge Gilbert G. Ochoa has been assigned to the Chino Basin Watermaster.

There are continued discussions regarding safe yield recalculations.

Six Basins –

A virtual Watermaster Board meeting was last held on August 24, 2022. The Board approved Task Order 2022-3 which is the San Antonio Spreading Grounds Enhanced Monitoring Program. The initial cost estimate is \$48,429. Concerns about vandalism prompted staff to go back and consider what can be done to protect the equipment

The next meeting is scheduled for September 28, 2022.

Cucamonga Basin –

A meeting was held on Sept 6th. The Basin group received an update from our hydrogeologist and modeling consultant. Cost sharing past and future invoices was also discussed.

Agenda Item No. 4!

Item Title: Projects and Operations Update

Purpose:

To update the Board and Shareholders on Company capital projects.

Updates:

1507 – Office Relocation

Staff has discussed a possible solution with the City and is presenting a path forward at tonight’s meeting. The option under consideration is constructing an administrative and operations campus on Company property at 20th Street, without a Board Room.

1602 – Holly Drive Reservoir, Phase 3

Proposed construction of a second 120,000-gallon tank at the Holly Drive Tank site. Professional services agreement has been fully executed. Predesign meeting being scheduled. Plans have been reviewed and comments returned to consultant. Final plans are being prepared and project will be bid next month. ~~90% Review set of plans and specifications have been received and are under review by Company staff~~

1902 – Cucamonga Crosswalls Mitigation

TKE Engineering is working with staff to close out certain State and Federal Permits. Staff is also looking into long-term maintenance permits that will allow the Company yearly access to the site for clearing and grubbing.

1905 – 2020 Master Plan

Staff is presenting a \$20,000 change order at tonight’s meeting to focus on improved accuracy of the computer model as discussed below. Computer Water Model being constructed by consultant. Staff is coordinating with consultant regarding areas of concern in the water model to improve accuracy. Revised schedule is to complete Master Plan by end of summer. There remains a gap between field pressures and hydraulic model pressures indicating a restriction in our system. Staff and consultant are investigating. It may be a partially closed valve. Staff has asked consultant to separate hydraulic modeling issues from remainder of Master Plan and complete the Plan. Hydraulic modeling issues will be moved to a separate project. Staff is currently reviewing draft chapters and hydraulic profiles. Confirming system pressures in the field with computer simulation model pressures.

Original Budget	\$240,000
Original Contracts	\$204,085
Authorized Change Orders	NA
Current Contracts	\$204,085

2007 Well 19

Project approved at April 2022 Board Meeting. Contract has been completed. Material being ordered and we are currently scheduling the start of work. Staff was informed this month that material deliveries (specifically the fiberglass casing) is delayed until early 2023. Test will has been delayed until start of next year.

2112 Treatment Plant

Technical memorandum discussing the pros and cons of a company treatment plant. Contract with TKE fully executed. Scheduling pre-design meeting. Pre-design meeting held and data review is ongoing. Consultant conducted a site visit in late February. Draft technical report due this week month.

Original Budget	\$27,000
Original Contracts	\$24,500
Authorized Change Orders.....	NA
Current Contracts	\$24,500

2201 Paloma Hydraulic Break

Technical study to review available options to modernize the facility and reduce low frequency noise during high waterflow events. Contract has been fully executed. Predesign meeting held. Options discussed. Consultant working on tech memo.

Original Budget	\$40,000
Original Contracts	\$39,750
Authorized Change Orders.....	NA
Current Contracts	\$39,750

2202 Glendale Road Pipeline

Replace aged pipelines within Glendale Road. Project was approved at the regular may Board Meeting. ~~Request for Proposals were sent to five design firms; Civiltech, Dudek, IEC, Provost & Prichard, and WSC.~~ At the July Board meeting, the Board authorized the General Manager to execute a time and materials contract with Ardurra in the amount of \$70,023. Contract has been executed. Consultant completed field survey and prepared 30% design review plans. Staff has completed review and returned comments back to consultant. Next progress step is the 90% review. Schedule is to construct in early 2023.

<u>Original Budget</u>	<u>\$276,000</u>
<u>Original Contracts</u>	<u>\$70,023</u>
<u>Authorized Change Orders.....</u>	<u>NA</u>
<u>Current Contracts</u>	<u>\$70,023</u>

2203 Well 31 Pipeline

Project budgeted in the 2022 year. Replace approximately 1,400 linear feet of 14" pipeline from Well 31 delivering water to facilities at Golf Club Drive along backside of homes and within Upland Hills Country Club waterline easement. Abandon aged pipeline. The current steel pipeline was installed before 1976 and has exceeded its useful life. Identified by staff as a high maintenance pipeline.

RFP has been prepared and will be reviewed by PROC this month.

<u>Original Budget</u>	<u>\$420,000</u>
<u>Original Contracts</u>	<u>\$0</u>
<u>Authorized Change Orders.....</u>	<u>NA</u>
<u>Current Contracts</u>	<u>NA</u>

2204 GIS Update

At the August Special Meeting, the Board authorized a contract with WSC to update the Company's GIS maps. Contract has been executed.

<u>Original Budget.....</u>	<u>\$11,110</u>
<u>Original Contracts.....</u>	<u>\$11,110</u>
<u>Authorized Change Orders.....</u>	<u>NA</u>
<u>Current Contracts.....</u>	<u>\$11,110</u>

2205 DWR Supply Assessment

The State of California has implemented new laws in response to statewide water supply shortfalls. One such law requires water suppliers to submit annual reports to the Department of Water Resources regarding supply and demand projections. The annual report is based on the Company's Water Shortage Contingency Plan (also mandated by the State), which was completed by WSC last year. Staff requested WSC's assistance in completing this first Water Supply and Demand Assessment. The contract was within GM's spending authority and a contract has been executed.

<u>Original Budget.....</u>	<u>\$8,980</u>
<u>Original Contracts.....</u>	<u>\$8,980</u>
<u>Authorized Change Orders.....</u>	<u>NA</u>
<u>Current Contracts.....</u>	<u>\$8,980</u>

Item Title: Master Plan Budget Amendment

Purpose:

Discussion and Possible Action regarding budget amendment for the Company's 2020 Master Plan.

Issues:

Should the Company approve a \$20,000 budget amendment request?

Manager's Recommendation:

Authorize General Manager to execute a budget amendment for a not-to-exceed amount of \$20,000.

Background:

In May of 2020 the Company authorized WSC Engineering to complete a Master Plan and hydraulic model of the Company's two water systems (irrigation and domestic). The Master Plan draft has been completed and is currently under staff review. However, during computer modeling several discrepancies existed between the model and real-world conditions (pressure and flow rates).

Because the model is a forward-looking tool that the Company intends to utilize for planning and construction purposes over the next decade, it is important to spend the time and energy now to make sure it is as accurate as possible. Staff requested a letter proposal from WSC for a budget amendment to complete the modeling process (attached).

Previous Action:

In March of 2020 the Board Authorized a contract to WSC for completion of the Company's Master Plan.

Impact on Budget:

An increase in project contract cost of \$20,000.

Original Budget	\$240,000
Original Contract	\$204,085
Proposed Change Order	\$20,000
Proposed Contract	\$224,085



Dear Mr. Lee,

September 8, 2022

**San Antonio Water
Company**

Brian Lee
General Manager
139 N. Euclid Ave.
Upland, CA 91786

As we discussed, we are currently at budget for the Master Plan and still have additional work to complete. WSC is committed to delivering a high-quality report, however, we are projecting going over budget by about \$20,000. Reasons for the overage are due to the additional calibration and troubleshooting of the hydraulic model from April to August, caused by elevation data sensitivities and pressure discrepancies. This also led to increased model review time and time working with your staff to ensure accuracy. I'd like to ask for an amendment if possible.

WSC Ontario

3602 Inland Empire Blvd
Suite 230
Ontario, CA 91730
P: (909)-483-3200

Please let us know if you have any questions. Thank you for this opportunity to be of service to SAWCo. We look forward to continuing our partnership with you.

Sincerely,

Kirsten Plonka

P: (619) 961-0929
E: kplonka@wsc-inc.com

Water Systems Consulting, Inc.

A handwritten signature in black ink that reads 'Kirsten Plonka' in a cursive script.

**Kirsten Plonka, PE
Project Manager**

Item Title: Company Administration and Operation Facilities

Purpose:

Discussion and Possible Action regarding conducting a study to determine the feasibility of relocating the Administration and Operation functions of the Company to the 20th Street property.

Issues:

Should the Company consider relocating administrative and operational functions to the 20th Street property?

Manager's Recommendation:

Authorize General Manager to prepare a feasibility study.

Background:

For several years, the Company has been considering options to consolidate administrative and operational functions onto a single parcel. The prior plan was to build new facilities on the Company owned Benson Avenue Property. Since that time the Company has been searching for solutions that address shareholder concerns regarding the scope of the project and its proposed location.

Recent staff discussions with the City about relocating and reducing the scope of the proposed campus appear to have enough merit worth exploring.

Changes being proposed are:

- Relocate the proposed campus to the Company's vacant property on 20th Street. Issues to explore include:
 - Site Layout and zoning
 - Safely locating buildings from existing cell tower
 - Restricted ingress/egress to Campus Avenue without opening 20th Street to through traffic.
 - Appropriate landscape buffering to reduce impact to neighbors.
- Remove the proposed Board Room from the administration building footprint
 - Company continues to enjoy use of the City's recently upgraded Council Chambers and closed session meeting room.

Staff meet with the Mayor and City Manager at the 20th Street site. All agreed that the proposal had enough merit to conduct a feasibility study.

Previous Action:

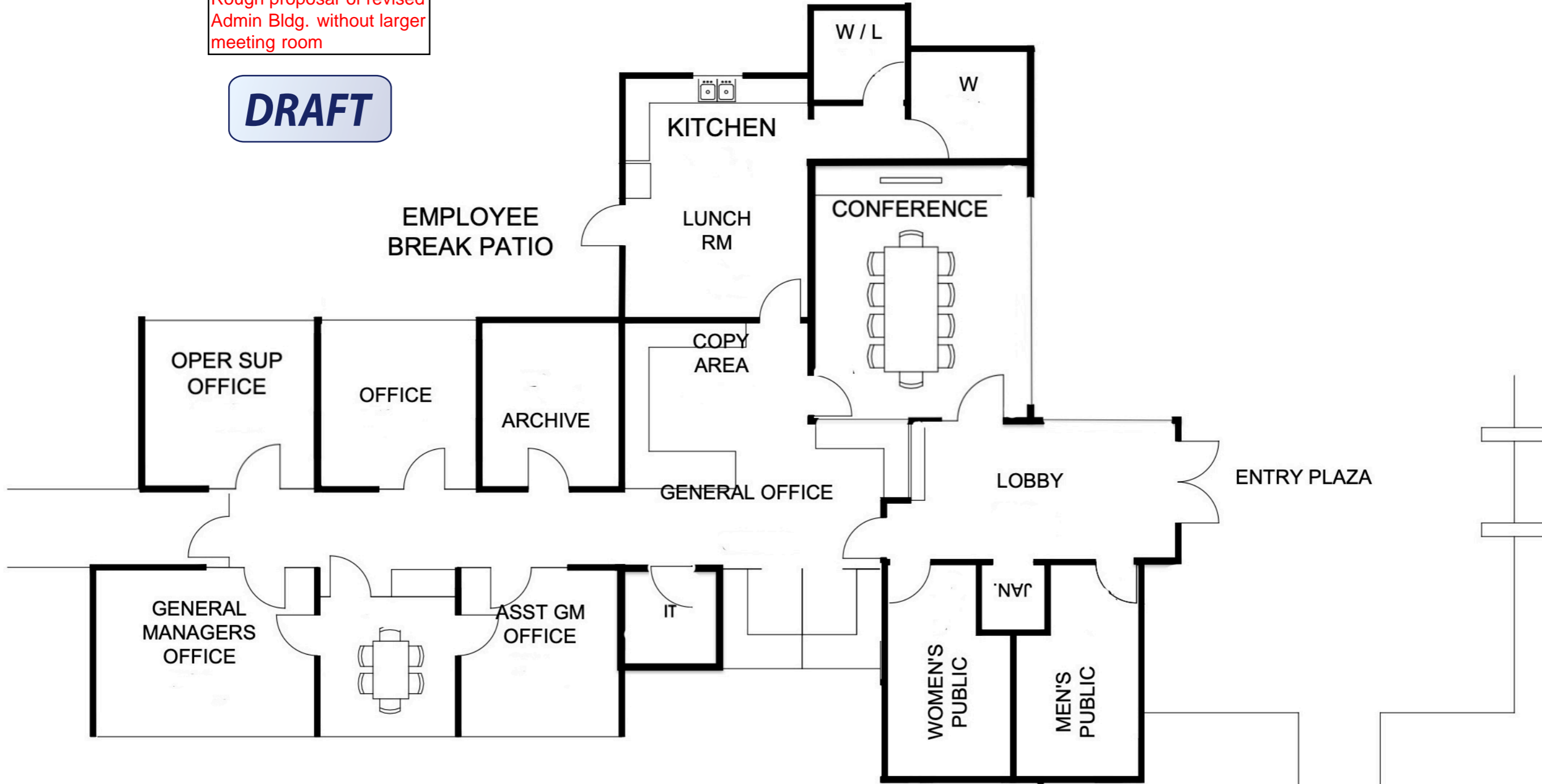
In 2019 the Board authorized a \$32,800 contract with Claremont Environmental Design Group (CEDG) to conduct a study of available properties within the City.

Impact on Budget:

Upon Board authorization, staff will solicit a proposal from CEDG to complete the prior study.

Rough proposal of revised
Admin Bldg. without larger
meeting room

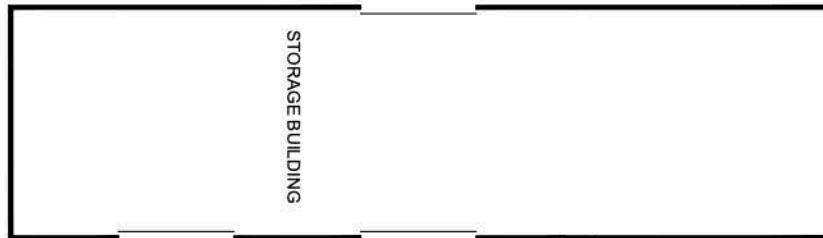
DRAFT



CONSERVATION GARDEN

NEW METAL FENCING

CONSERVATION GARDEN



STORAGE BUILDING

CHARGING STATION

UNPAVED OVERFLOW PARKING

EMPLOYEE PARKING

AUTOMATIC SECURITY GATE

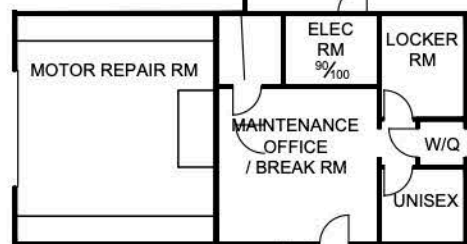
AUTOMATIC SECURITY GATE

Overlay of revised admin office onto old site plan. Not representative of 20th Street Campus layout.

DRAFT

OUTDOOR STORAGE

OUTDOOR WELDING AREA



MOTOR REPAIR RM

ELEC RM 90/00

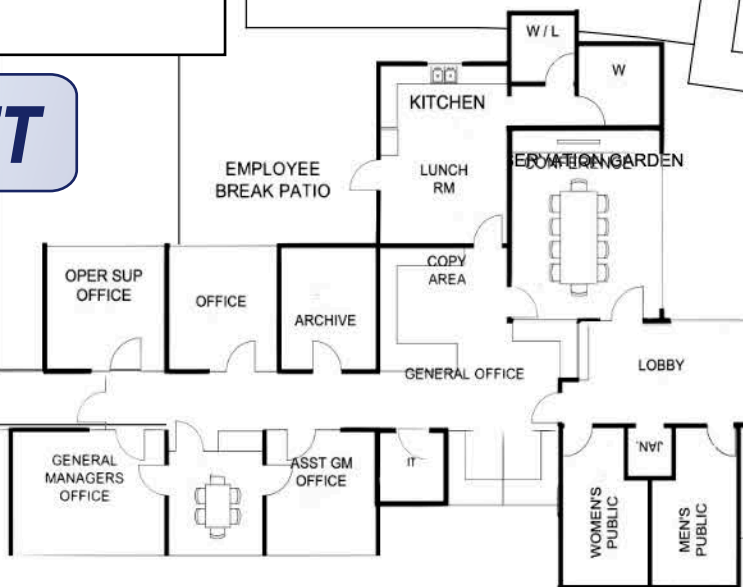
LOCKER RM

MAINTENANCE OFFICE / BREAK RM

W/Q

UNISEX

COVERED WALKWAY



W/L

W

KITCHEN

LUNCH RM

COPY AREA

EMPLOYEE BREAK PATIO

OPER SUP OFFICE

OFFICE

ARCHIVE

GENERAL OFFICE

LOBBY

ENTRY PLAZA

GENERAL MANAGERS OFFICE

ASST GM OFFICE

WOMEN'S PUBLIC

WOMEN'S PUBLIC

MEN'S PUBLIC

MEN'S PUBLIC

COVERED TRUCK PARKING

CONSERVATION GARDEN

CONSERVATION GARDEN

CONSERVATION GARDEN

NEW METAL FENCING

EXISTING CONCRETE WALL



Proposed Site

MUIR CT

N SECOND AVE

FLOWER CT

WINSTON CT

E 20TH ST

E 20TH ST

E KENWOOD ST

FOOTHILL FWY

210

N THIRD AVE

MIRAMAR ST

Item Title: Association of California Water Agencies (ACWA) Fall Conference

Purpose:

Discussion and Possible Action regarding attendance at the ACWA Fall Conference.

Issues:

Should the Company authorize willing Directors and staff to attend the ACWA Fall Conference in Indian Wells?

Manager's Recommendation:

Authorize attendance to those who wish to participate.

Background:

The Company is a member of the ACWA. This year the ACWA Fall conference is being held in Indian Wells, November 29 through December 1. The conference is an excellent opportunity to network and learn about industry happenings. Staff encourages attendance by any Director or staff member who is interested.

Previous Action:

None

Impact on Budget:

Registration.....\$775 per person, full registration and meals
Room\$199 per night

★ Agenda items marked with this symbol will be recorded and available for on-demand access after the live event.

Note: Tuesday Committee meetings will not be recorded or available on-demand.

ACWA JPIA - MONDAY, NOV 28

- 8:30 - 10:00 AM**
 - ACWA JPIA Program Committee
- 10:15 - 11:15 AM**
 - ACWA JPIA Executive Committee
- 1:30 - 4:00 PM**
 - ACWA JPIA Board of Directors
- 4:00 - 5:00 PM**
 - ACWA JPIA Town Hall
- 5:00 - 6:00 PM**
 - ACWA JPIA Reception

TUESDAY, NOV 29

- 7:00 AM - 6:00 PM**
 - Registration
- 8:00 AM - 9:45 AM**
 - Agriculture Committee
- 8:30 AM - Noon**
 - ACWA JPIA Seminars
- 10:00 - 11:45 AM**
 - Groundwater Committee
 - Energy Committee
- 11:00 AM - Noon**
 - Outreach Task Force
- Noon - 2:00 PM**
 - Committee Lunch Break
- 1:00 - 2:45 PM**
 - Legal Affairs Committee
 - Finance Committee
 - Water Management Committee
- 1:00 - 3:00 PM**
 - ACWA JPIA: Sexual Harassment Prevention for Board Members & Managers (AB 1825)
- 3:00 - 4:45 PM**
 - Communications Committee
 - Federal Affairs Committee
 - Local Government Committee
 - Membership Committee
 - Water Quality Committee
- 5:00 - 6:30 PM**
 - Welcome Reception in the Exhibit Hall

WEDNESDAY, NOV 30

- 7:30 AM - 5 PM**
 - Registration
- 8:00 - 9:45 AM**
 - Opening Breakfast *(Ticket Required)* ★
- 8:30 AM - 6:00 PM**
 - Connect in the Exhibit Hall
- 10:15 - 11:15 AM**
 - Attorneys Program ★
 - Finance Program ★
 - Region Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★
 - Roundtable Talk
- 11:30 AM - 1:30 PM**
 - Connect in the Exhibit Hall
 - Networking Lunch *(Ticket Required)*
- 12:30 PM - 1:30 PM**
 - General Session
- 1:45 - 2:45 PM**
 - Attorney Program ★
 - Communications Committee Program ★
 - Finance Program ★
 - Federal Forum ★
 - Water Industry Trends Program ★
 - Roundtable Talk
- 3:30 - 4:45 PM**
 - Regions 1-10 Membership Meetings
- 5:00 - 6:00 PM**
 - ACWA Outreach Reception in the Exhibit Hall
- 6:00 - 7:00 PM**
 - Women in Water Hosted Reception
 - CalDesal Hosted Mixer

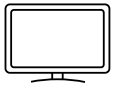
THURSDAY, DEC 1

- 7:30 AM - Noon**
 - Registration
- 8:00 AM - 9:30 AM**
 - Exhibitor Demonstrations
 - Networking Continental Breakfast in the Exhibit Hall *(Ticket Required)*
- 8:30 - 10:45 AM**
 - Ethics Training (AB 1234) - *Limited Seating*
- 9:30 AM - 10:00 AM**
 - Prize Drawings in the Exhibit Hall
- 10:15 - 11:45 AM**
 - Attorney Program ★
 - Finance Program ★
 - Region Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★
 - Roundtable Talk
- Noon - 2:00 PM**
 - General Session Luncheon *(Ticket Required)* ★
- 2:15 - 3:15 PM**
 - Attorney Program ★
 - Innovation Forum ★
 - Region Forum ★
 - Statewide Forum ★
 - Water Industry Trends Program ★
 - Roundtable Talk
- 3:30 - 4:30 PM**
 - Closing Reception

Last modified: September 7, 2022

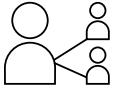
Registration required to attend any part of ACWA's Fall Conference & Exhibition, including Tuesday, Nov. 29 Committee Meetings. See www.acwa.com for health & safety attendance requirements.

REGISTRATION, MEALS AND HOTEL INFORMATION SHEET



REGISTER ONLINE

Register online by **November 11, 2022** at www.acwa.com to take advantage of the advance pricing.



REGISTER ON SOMEONE'S BEHALF

Select from a list of people affiliated with your company in your account. If the registrant is not listed, you will need to create a Portal profile for the registrant through the ACWA website before registering.

GROUP SAVINGS! Register 5 individuals from the same organization, receive a 6th registration free!
(Subject to [terms and conditions](#).) Contact Teresa Taylor at TeresaT@acwa.com for more information before registering.

REGISTRATION OPTIONS <i>Advantage pricing applies to ACWA public agency members, associates & affiliates. Standard pricing applies to non-members of ACWA.</i>	ADVANCE DEADLINE: 11/11/22		ONSITE	
	ADVANTAGE	STANDARD	ADVANTAGE	STANDARD
Full Conference Registration & Meals Package Includes access to all conference programs, meal functions, Exhibit Hall and access to On-Demand Designated Conference Recordings after the live conference.	\$775	N/A	N/A	N/A
Full Conference Registration Only (meals sold separately) On-Demand Designated Conference Recordings NOT included but may be purchased separately.	\$620	\$930	\$650	\$975
Tuesday Committee Meetings Only (complimentary - must register to attend)	\$0	\$0	\$0	\$0
One-Day Conference Registration (meals sold separately) Wednesday, Nov. 30: Includes access to Welcome Reception in the Exhibit Hall on Tuesday night, access to the Exhibit Hall and all conference programs on Wednesday only. Thursday, Dec. 1: Includes access to the Exhibit Hall, all conference programs and the Closing Reception on Thursday only.	\$370	\$555	\$390	\$585
Guest Conference Registration (meals sold separately) Guest registration is not available to anyone with a professional reason to attend.	\$75	\$75	\$75	\$75
VIRTUAL OPTION: On-Demand Designated Conference Recordings Only Includes on-demand access to all designated recorded sessions after the live conference.	\$220	\$330	\$220	\$330
MEAL FUNCTIONS	ADVANCE		ONSITE	
Wednesday Opening Breakfast - November 30	\$50		\$55	
Wednesday Networking Luncheon - November 30	\$50		\$55	
Thursday Continental Breakfast in Exhibit Hall - December 1	\$40		\$45	
Thursday Luncheon - December 1	\$55		\$60	

HOTEL INFORMATION

You must be registered for the ACWA conference in order to receive hotel reservation information and conference special room rate. **Conference special rate is available September 2 - November 7**, based on availability.

HOTEL & ROOM RATES

Renaissance Esmeralda Resort & Spa Indian Wells
\$199 per night (plus applicable state, local taxes & fees, and \$10 discounted Resort fee)

Hyatt Regency Indian Wells Resort & Spa
\$199 per night (plus applicable state, local taxes & fees, and \$10 discounted Resort fee)

HEALTH & SAFETY

Please check [ACWA's conference page HERE](#) for current health & safety mandates.

IMPORTANT DATES

The conference hotel room block opens on September 2.

Deadline for group rate is November 7, 2022

For those **registering for conference prior to September 2**, information on how to reserve your hotel room will be provided via e-mail on September 2.

For those registering for conference from **September 2 to November 7**, your **confirmation e-mail** will include the information on how to reserve your hotel room and an opportunity to receive a conference special hotel rate.

Section: Personnel
Subject: Reimbursable/Allowable Travel Expenses

Section No:
Effective: 8/18/2020

Purpose: The purpose of these policies and procedures is to establish the guidelines for expense reimbursement to the Company's Board of Directors and Company employees for conferences, seminars, meetings, training, or other such business-related travel as may be authorized by the Board of Directors or management.

Policy/Procedure: It is the policy of San Antonio Water Company that authorized employees and members of the Board of Directors shall be reimbursed for reasonable expenses incurred while attending and participating in conferences, seminars, training programs and meetings, when such expenditures are authorized in advance and the Board member and/or employee participation is beneficial to the purposes, policies and interests of the Company.

AUTHORIZATION PROCEDURE

1. Complete a Training and Travel Request Form (attachment A) including estimates of all charges (conference fees, travel, lodging, meals, and incidentals) pertaining to the event, attach all supporting documentation and submit to your supervisor for approval.
2. Approval must be obtained **prior** to making any required travel arrangements or reservations;
3. If approved, the travel, lodging, and/or training/seminar will be booked by the Senior Administrative Specialist or designee and the original Form will be returned to the requesting employee;
4. Upon completion of the training/seminar submit the previously approved Training and Seminar Request Form along with any receipts with a completed check request for approval by supervisor;
5. **The employee will be responsible for the cost of any travel, meeting, staff development, industry education, seminar, conference, training, and/or related expenses incurred if appropriate approval is not received prior to event.**

Senior Administrative Specialist

- Assist the employee in completing the Training and Seminar Request Form and obtaining information regarding travel, lodging, and training/seminar information and costs;
- Submit the completed Form to the General Manager for approval
- Once approval is obtained:

- Book reservations, travel, and training/seminar, etc.;
- Send the original approved Form to the requesting employee

TRAVEL EXPENSE PROCEDURES

REGISTRATIONS – It is the intent of the Company that conference, seminar and training program registration and related fees will be paid in advance by the Company for all authorized attendances. In the event that timing of the conference seminar or training program registration does not permit advance payment by the Company, subject to advanced approval by the General Manager to attend, these fees will be reimbursed by the Company. Every effort must be made to receive the early registration discount, if available.

If conferences include any costs for voluntary, supplemental, recreational, or other excursion activities, these costs would normally be considered the responsibility of the employee, unless specifically related to the purpose of the conference, and approved by the General Manager. Supporting documentation or official activity descriptions must be included with any reimbursement requests.

1. **SAME DAY TRAVEL** – Lodging will not be reimbursed for any in-state travel within a two-hour driving distance, except in the event of weather emergency that causes unsafe driving conditions. The employee may be reimbursed or obtain funds in advance for meals and/or meeting costs.

The Company will provide a vehicle, when available, for the employee(s) transportation to attend the meeting. If the employee utilizes his/her own vehicle, the Company will reimburse mileage at the prevailing Internal Revenue Service (IRS) allowance rate per mile of authorized Company travel.

2. **MULTIDAY OR OVERNIGHT TRAVEL** - In-state travel more than a two-hour driving distance may be eligible for one day of lodging, if location, hours of the event, or other factors justify an overnight stay. Such instances must be approved in advance by the General Manager.

If the conference is a multi-day event, one day of lodging will be reimbursed for each additional conference day after the first day. In other words, one day of lodging will be reimbursed for each full day (minimum of eight hours) of the conference. This will allow for employees to check-in the night before a conference and check-out on the last day of the conference.

EXAMPLE: *Three day conference would be reimbursed for two nights of lodging.*

3. **OUT-OF STATE TRAVEL** – For conferences requiring air travel or ground transportation, lodging is assumed to start the night prior to the conference start date and check-out on the last day of the conference. Lodging would be reimbursed for each full day (eight hours) of the conference. In the case of partial day events (which may allow for travel the morning of) or for late evening end times (which may eliminate flight options for return travel or may create unsafe driving conditions/fatigue for return travel)

San Antonio Water Company Policy and Procedure Guidebook

an exception may be made based on the judgment of the General Manager and the employee.

4. TRANSPORTATION – Employees must use the most expedient mode of transportation available, and determine the lowest cost option of travel. Options include air, rail or automobile travel. In cases where multiple employees are attending the same conference, consideration must be given to economic feasibility of carpooling or rail travel versus flying. A Company vehicle should be utilized whenever possible.
 - a. In general, any travel destination that is more than four hours of drive-time is considered acceptable to evaluate air travel options. Exceptions may arise during off-peak seasons and during airfare sales, so air travel to closer destinations may be approved if airfare is shown to be more economical.
 - b. Any employee that receives a monthly car allowance is not eligible for personal vehicle mileage reimbursement or the use of a Company vehicle.
5. AIR TRAVEL – Every effort must be made to obtain the lowest possible round-trip coach fare, with reasonable consideration given to the time and distance of travel involved. Any upgrades, seat selection costs, or other enhancements are personal expenditures, and will not be paid by the Company.
 - a. If an employee combines business with personal travel, or if an indirect route is taken as a result of personal travel, only the business portion of the trip is reimbursable. This amount may not exceed the amount of reimbursable expenses which would have been incurred had the trip been strictly for business purposes.
 - b. Costs for parking at the airport are reimbursable up to the daily rate for the same number of days allowed for the same trip.
 - c. Costs for any additional luggage, after the first bag, or overweight luggage are not reimbursable unless special equipment or supplies are required to be taken as part of the conference.
6. RENTAL VEHICLES – The General Manager must give advance authorization prior to renting any vehicles for business purposes. If a conference location requires the use of ground transportation to go to and from the hotel to the conference sight, renting a car may be considered. If the cost of renting a car is more practical to the Company, as compared to other means of transportation such as taxi or subway, a vehicle may be rented for use during the conference. The employee is responsible for obtaining the best available rate on a standard-sized rental car. If more than two employees are attending the same conference, the size of vehicle may be adjusted according to the capacity needed to accommodate the number of people traveling. Luxury and convertible models are not permitted upgrades.

When renting a vehicle for business purposes, the employee must make sure that they have documentation on file with the Company showing proof of valid automobile insurance coverage, prior to renting any vehicles. Employees that do not have

San Antonio Water Company Policy and Procedure Guidebook

automobile insurance are not permitted to rent vehicles while on Company business. All rental cars have to be rented in the individual employee's name, not in the name of the Company. Supplemental insurance options covering rental vehicle through the rental agency must be obtained by the employee and will be reimbursable.

7. LODGING – Employees are expected to utilize lodging discounts provided through the conference, if available, and select moderately priced accommodations within an acceptable travel distance from the conference location. Hotel locations that result in excessive commuting or taxi expenses must be avoided whenever possible.

A traveler canceling reservations shall do so according to the hotel's policy in order to avoid charges. The Company does not reimburse for non-canceled reservations, early departure, or late cancellation charges unless they are business related and approved by the General Manager.

8. MEALS – The company will use the U.S. General Services Administration's meals and incidental expenses chart for reimbursing its employees for costs while away on business. The table provides a reasonable amount and repayment will not exceed that amount.

The Meals and Incidental Expenses (M&IE) rates differ by travel location. View the per diem rate for your primary destination to determine which M&IE rates apply. The following is the chart for 2019 San Bernardino County; however, the most current amounts can be obtained by going to the website www.gsa.gov/mie.

Breakfast:	\$14
Lunch:	\$16
Dinner:	\$26
Incidentals:	<u>\$ 5</u>
Total meals and incidental expenses:	\$61

9. UNAUTHORIZED EXPENSES – Examples of personal expenses that the Company will not reimburse include, but are not limited to:

- The personal portion of any trip taken at Company expense;
- Travel companion expenses, including spouse, friend, or partner expenses when accompanying a member on Company-related business, as well as children or pet-related expenses;
- Charitable contributions;
- Social or other recreational events, unless the event has a direct relationship to Company business. In that instance, the event must be approved by the General Manager;
- Entertainment expenses, including theatre, movies, sporting events, or other cultural events;
- Non-mileage automobile expenses incurred, including repairs, traffic citations, insurance, or gasoline;
- Personal losses incurred while on Company business (e.g., theft or property destruction);
- Alcoholic beverages