



# SAN ANTONIO WATER COMPANY

## BOARD OF DIRECTORS MEETING

Tuesday, September 19, 2023 at

5:00 p.m.

In the Upland City Hall Council Chambers  
460 N. Euclid Avenue, Upland, CA 91786

And Virtual/Online or Teleconference

**Members of the public may join the meeting by computer, tablet or smartphone.**

<https://meet.goto.com/568355637>

**You can also dial in using your phone.**

Access Code: 568-355-637

United States: [+1 \(872\) 240-3212](tel:+18722403212)

- Call to Order
- Salute to the Flag

1. Recognitions and Presentations:

2. Additions-Deletions to the Agenda:

3. Shareholder-Public Testimony:

This is the time for any shareholder or member of the public to address the board members on any topic under the jurisdiction of the Company, which is on or not on the agenda. Please note, pursuant to the Brown Act the board is prohibited from taking actions on items not listed on the agenda. For any testimony, speakers are requested to keep their comments to no more than four (4) minutes, including the use of any visual aids, and to do so in a focused and orderly manner. Anyone wishing to speak is requested to voluntarily fill out and submit a speaker's form to the manager prior to speaking.

4. Consent Calendar Items:

All items listed hereunder are considered to be routine and there will be no separate discussion of these items unless members of the board request specific items to be removed from the consent calendar for separate action. All items listed or remaining will be voted upon in a single action.

- A. Approval of Board Meeting Minutes  
Regular Meeting Minutes of August 15, 2023.
- B. Planning, Resources, and Operations Committee (PROC) Meeting Minutes  
No meeting minutes to approve.
- C. Administration and Finance Committee (AFC) Meeting Minutes  
No meeting minutes to approve.
- D. AdHoc Committee for Office Feasibility Study  
No meeting minutes to approve.
- E. Financial Statement  
Income Statement and Balance Sheet for July 31, 2023.
- F. Investment Activity Report  
Monthly Report of Investments Activity.
- G. Water Production and Consumption  
Monthly water production and consumption figures.
- H. Prominent Issues Update  
Status summaries on certain on-going active issues.
- I. Projects and Operations Update  
Status summaries on projects and operations matters.
- J. Groundwater Level Patterns [Quarterly in January, April, July, and October]  
Tracking patterns of groundwater elevations relative to ground surface.
- K. Conservation Program Update [Quarterly in January, April, July, and October]  
Update on SAWCo's existing water conservation programs
- L. Correspondence of Interest

M. Annual Disposal of Records  
Certificate of Records Destruction 2023/2024

5. Board Committee – Delegate Report:

- A. PVPA Representative Report  
Verbal report by representative.
- B. Six Basins Representative Report  
Verbal report by representative.
- C. Chino Basin Representative Report  
Verbal report by representative.
- D. Cucamonga Basin Representative Report  
Verbal update by representative.
- E. Administration and Finance Committee (AFC) Chairman's Report  
No meeting to report.
- F. Planning, Resources, and Operations Committee (PROC) Chairman's Report  
No meeting to report.
- G. Office & Yard Feasibility Study Ad Hoc Committee  
No meeting to report.

6. Proposed Change Order #2 for Well 19 Test Well

Discussion and possible action regarding proposed Change Order #2.

7. Proposal to Develop Well 19 Production Well

Discussion and possible action regarding construction of a new production Well 19.

8. General Manager's Report on Activities

- A. Open Director's Seat  
Discussion regarding appointment of new Director.

9. Closed Session:

- A. Conference with Labor Negotiators (Gov't Code § 54957.6)

Company Designated Representative: Derek Hoffman  
Unrepresented Employee: General Manager

- B. Initiation of Litigation (Gov't Code § 54956.9(d)(4)): One Case

10. Director's Comments and Future Agenda Items:

Adjournment:

*The next regular Board Meeting will be held on Tuesday, October 17, 2023 at 5:00 p.m.*

**NOTE:** All agenda report items and back-up materials are available for review and/or acquisition from the Company Office (139 N. Euclid Avenue, Upland, CA.) during regular office hours, Monday through Thursday [8:00a – 11:30a and 12:30p – 4:00p] and alternating Fridays [8:00a – 11:30a and 12:30p – 3:00p] and on the Company's website [www.sawaterco.com](http://www.sawaterco.com). The agenda is also available for review and copying at the Upland Public Library located at 460 N. Euclid Avenue.

**POSTING STATEMENT:** On September 14, 2023, a true and correct copy of this agenda was posted at the entry of the Water Company's office (139 N. Euclid Avenue), on the City of Upland public bulletin board (450 N. Euclid Ave.), Public Library (460 N. Euclid Ave.), and on the Water Company's website.